

Town of Shaunavon
Meeting Minutes
Council Meeting September 6, 2022 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson, and Travis Nelson; and CAO Tara Fritz and Finance Clerk Trudy Enns.

- 1 Calling the Meeting to Order**
Mayor Bennett called the meeting to order at 7:30 PM.
- 2022-364 **2 Approve Minutes**
Councillor Greenlay
Councillor Kornfeld
That Council approves the minutes of the August 16, 2022 meeting, as circulated.
CARRIED
- 2022-365 **3 Delegations**
3.1 Hear Delegation - Lot 11, Block 3, Plan B3185 Order to Remedy (7:35 PM)
Councillor Kornfeld
Councillor Michelson
That Council hears the delegation of Stephen Randolph Kaniuk and Richard William Whittaker at 7:31 PM.
CARRIED
- 3.2 Delegation Exit**
The delegation of Stephan Randolph Kaniuk and Richard William Whittaker left the meeting at 7:41 PM.
- 4 Financial Reports**
- 4.1 Town of Shaunavon Cheque Register**
Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd., in regard to Town of Shaunavon voucher #18491 for the amount of \$869.91, payable to Kornfeld Electric Ltd., and left the regular meeting at 7:42 PM.
- 2022-366 **4.1.1 Kornfeld Electric Voucher**
Councillor Greenlay
Councillor Klassen
That Council approves the payment of voucher #18491 in the amount of \$869.91 payable to Kornfeld Electric.
CARRIED
Councillor Greenlay declared financial interest, as the owner of Leaf Powder Enterprises Inc, in regard to Town of Shaunavon voucher #18493 for the amount of \$92.68, payable to Leaf Powder Enterprises Inc., and left the regular meeting at 7:43 PM.
Councillor Kornfeld returned to the regular meeting at 7:43 PM.
- 2022-367 **4.2 Leaf and Powder**
Councillor Kornfeld
Councillor Lingenfelter
That Council approves the payment of voucher #18493 in the amount of \$92.68 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the regular meeting at 7:45 PM.

- 2022-368 **4.3 Approval of Town of Shaunavon Cheque Register**
Councillor Kornfeld
Councillor Greenlay
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$307,521.48 and forms part of these minutes; on the condition that CAO Fritz verifies the accuracy of voucher numbers and ensures that they are accurately recorded in the minutes.

CARRIED

- 2022-369 **4.4 Shaunavon and District Fire and Rescue Cheque Register**
- 4.4.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Nelson
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,963.58 and forms part of these minutes.

CARRIED

- 2022-370 **5 Management Reports**
- 5.1 Acceptance of Management Reports**
Councillor Nelson
Councillor Michelson
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
 2. Director of Parks, Recreation and Facilities
 3. Communications Officer
 4. Director of Wellness and Leisure
 5. Bylaw Enforcement Officer
 6. Economic Development Officer

CARRIED

- 2022-371 **6 Business Arising from the Minutes**
- 6.1 Offer to Purchase Lots 38-39, Block 10, Plan B3185 Amendment**
Councillor Kornfeld
Councillor Michelson
- That Council directs CAO Fritz to execute the presented amended purchase contract for Lots 38-39, Block 10, Plan B3185.

DEFEATED

- 2022-372 **7 New Business**
- 7.1 Organizational Review**
Councillor Greenlay
Councillor Michelson
- That Council authorizes to contract McQueen Advisory to conduct an organizational review of the Town of Shaunavon at a rate of \$25,500, plus applicable taxes; and that the project, including costs, shall be initiated in 2022 and finalized in 2023.

CARRIED

- 2022-373 **7.2 Provincial Mediation Board Consent - Lot 3, Block 34, Plan B3185**
Councillor Lingenfelter
Councillor Michelson
- Having received Provincial Mediation Board consent, that Council directs CAO Fritz to proceed to acquire the title on Lot 3, Block 34, Plan B3185 (Roll number 103), as per the *Tax Enforcement Act*.
- CARRIED**
- 2022-374 **7.3 Offer to Purchase Lot 16, Block 4 Plan 102066577**
Councillor Michelson
Councillor Kornfeld
- That Council shall accept the \$3,000 Offer to Purchase on Lot 16, Block 4, Plan 102066577.
- DEFEATED**
- 2022-375 **7.4 Hydrant Replacement Invoice**
Councillor Michelson
Councillor Lingenfelter
- That Council approves paying \$9,300 above the bid price to the hydrant replacement contractor to account for the rise in fuel prices.
- CARRIED**
- 2022-376 **7.5 Strategic Plan Community Survey Questionnaire**
Councillor Greenlay
Councillor Kornfeld
- That Council shall accept the strategic plan community survey questionnaire, as presented.
- CARRIED**
- 2022-377 **7.6 Block 21 Street Party Request**
Councillor Lingenfelter
Councillor Kornfeld
- That Council shall grant the request to temporarily block off the alleys within Block 21 to permit a community block party event on Saturday, September 25, 2022, and that the Town of Shaunavon makes lighted barricades available to them.
- CARRIED**
- 2022-378 **7.7 Lot 6, Block 8, Plan B3185 - Dilapidated Building Program**
Councillor Kornfeld
Councillor Lingenfelter
- That Council shall grant the request of the proposed property owner to have Lot 6, Block 8, Plan B3185 as eligible property for the 2022 Dilapidated Building Demotion program.
- CARRIED**
- 2022-379 **7.8 Culture Days Proclamation**
Councillor Michelson
Councillor Klassen
- That Council does hereby proclaim September 23 to October 16, 2022 as Culture Days in the Town of Shaunavon.
- CARRIED**

- 2022-380 **7.9 Pine Cree Regional Park Alternate Appointment**
Councillor Lingenfelter
Councillor Nelson
- That Council shall appoint Councillor Brent Michelson as the alternate appointment for the Town of Shaunavon on the Pine Cree Regional Park board.
- CARRIED**
- 2022-381 **8 Committee Reports**
- 2022-381 **8.1 Acceptance of Committee Reports**
Councillor Michelson
Councillor Lingenfelter
- That Council accepts all committee reports as presented:
1. Mayor Bennet presented a verbal mayor's report.
 2. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and the verbal Chinook library report.
- CARRIED**
- 2022-382 **9 Bylaws**
- 2022-382 **9.1 Bylaw 2022-11 A Bylaw to Enter into Agreements to Provide Bylaw Enforcement**
Councillor Kornfeld
Councillor Klassen
- That Council authorizes Bylaw 2022-11– A Bylaw to enter into agreements to provide bylaw enforcement, be introduced and read for the first time.
- CARRIED**
- 2022-383 **9.2 Bylaw 2022-11 Second Reading**
Councillor Kornfeld
Councillor Nelson
- That Council authorizes that Bylaw 2022-11 be read a second time.
- CARRIED**
- 2022-384 **9.3 Bylaw 2022-11 Authorize Third Reading**
Councillor Greenlay
Councillor Kornfeld
- That Council authorizes that Bylaw 2022-11 be given a third and final reading at this meeting.
- CARRIED UNANIMOUSLY**
- 2022-385 **9.4 Final Reading, Bylaw 2022-11**
Councillor Nelson
Councillor Michelson
- That Council authorizes Bylaw 2022-11, A Bylaw to enter into agreements to provide bylaw enforcement, be read the third and final time and be adopted.
- CARRIED**
- 2022-386 **10 Correspondence**
- 2022-386 **10.1 Letter to Shelley Rhodes - Shaunavon Slammers' Ladies Fastball Team**
Councillor Kornfeld
Councillor Lingenfelter
- That Council directs CAO Fritz to write a letter to Shaunavon Slammers' ladies fastball team to support the project concept and to invite them to attend the Wellness Leisure committee meeting on September 12, 2022, or October 3, 2022, to have further discussions respecting the project.
- CARRIED**

- 2022-387 **10.2** **File Correspondence**
 Councillor Nelson
 Councillor Michelson
- That Council approves that the following correspondence having been read, now be filed:
1. Shelley Rhodes - Shaunavon Slammers' Ladies Fastball Team
- CARRIED**
- 2022-388 **11** **Strategic Planning In-Camera Session**
 Councillor Lingenfelter
 Councillor Klassen
- That Council meets in a Strategic Planning In-Camera session at 8:49 PM.
- CARRIED**
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 8:49 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Kornfeld, Lingenfelter, Michelson, Klassen, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:01 PM
- 2022-389 **11.1** **Strategic Planning In-Camera Concluded**
 Councillor Lingenfelter
 Councillor Michelson
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:01 PM.
- CARRIED**
- 2022-390 **11.2** **Letter to Property Owner - Lots 11, Block 3, Plan B3185**
 Councillor Michelson
 Councillor Lingenfelter
- That Council directs CAO Fritz to write a letter to the property owner of Lot 11, Block 3, Plan B3185 thanking the individual for attending the Council meeting and speaking to Council. That CAO Fritz shall recognize that even though there have been initial efforts taken to remedy the contraventions within the January 5, 2022 Order to Remedy, there are still concerns with the unsightly personal items continuing to infringe on the municipal right of way. Therefore, Council shall grant an extension for the property owner to continue to rectify the contraventions that are outlined in the Order to Remedy until October 2, 2022, or the Town of Shaunavon will attend the property on October 3, 2022, to remedy the outstanding contraventions.
- CARRIED**
- 2022-391 **12** **Adjournment**
 Councillor Greenlay
 Councillor Nelson
- That Council now adjourns the meeting at 9:16 PM.
- CARRIED**

Date approved: September 20, 2022

Kyle Bennett, Mayor
Mike Greenlay, Deputy Mayor

Tara Fritz, CAO

TOWN OF SHAUNAVON
September 6, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
18474	Affinity Credit Union	2022-08-16	3,286.75
220367	Fritz, Tara	2022-08-18	2,291.15
220368	Holmberg, Jennifer	2022-08-18	826.65
220369	Potter, Grace	2022-08-18	1,668.47
220370	Johnson, Lauren	2022-08-18	1,419.08
220371	Enns, Trudy	2022-08-18	1,251.68
220372	Gregoire Joanne	2022-08-18	1,550.74
220373	Attrell, Kelly	2022-08-18	886.69
220374	Dale, Dana	2022-08-18	1,693.04
220375	Byers, Jeremy	2022-08-18	1,199.14
220376	Doiron, Mark	2022-08-18	2,085.45
220377	Johnson, Brian	2022-08-18	1,667.57
220378	Lingenfelter, Tim	2022-08-18	1,417.58
220379	Moffatt, Corine	2022-08-18	1,405.69
220380	Reid, Gerald	2022-08-18	1,503.37
220381	Schulze, Fred	2022-08-18	2,461.89
220382	Bennett, Elizabeth	2022-08-18	1,183.68
220383	Floberg, Rylee	2022-08-18	1,285.86
220384	Illerbrun, Tiana	2022-08-18	1,453.88
220385	Johnston, Halle	2022-08-18	757.97
220386	Nelson, Sadie	2022-08-18	933.97
220387	Pedneault, Gracyn	2022-08-18	1,055.29
220388	Piquette, Hanna	2022-08-18	884.30
220389	Smith, Wyatt	2022-08-18	1,956.13
220390	Stearns, Tori	2022-08-18	1,160.59
220391	Tremere, Bryden	2022-08-18	1,507.66
220392	Thienes, Auburn	2022-08-18	1,032.96
220393	Greenslade, Cara	2022-08-18	1,151.49
220394	Fuller, Mathew	2022-08-18	932.53
220395	Goldstein, Madison	2022-08-18	1,547.48
220396	Larson, Blaze	2022-08-18	1,416.58
220397	Lingenfelter, Ryden	2022-08-18	805.48
220398	Oberle, Brock	2022-08-18	1,136.16
220399	Lingenfelter, Bonnie	2022-08-18	1,404.99
220400	Municipal Employees'	2022-08-18	6,068.28
220401	Canada Revenue Agency -Payroll	2022-08-18	15,750.50
18475	Access Communications	2022-09-06	80.17
18476	Access Real Estate Incorporate	2022-09-06	666.00
18477	Apex Distribution Inc.	2022-09-06	277.86
18478	Atlas Contracting	2022-09-06	3,751.80
18479	Canoe procurement group of	2022-09-06	114.33
18480	Cleartech Industries Inc.	2022-09-06	9,211.68
18481	Cooper Plumbing & Heating Ltd.	2022-09-06	2,416.30
18482	Country Club Dist. 2008 Ltd.	2022-09-06	208.44
18483	Dale, Dana	2022-09-06	45.14
18484	Eda Environmental	2022-09-06	165,715.45
18485	Farmhouse Communications	2022-09-06	367.50
18486	Freeman, Leila-Rae	2022-09-06	386.00
18487	Grand Coteau Heritage And	2022-09-06	2,465.00
18488	HBI Office Plus.	2022-09-06	133.44
18489	Helix Construction Ltd.	2022-09-06	11,183.88
18490	Johnson, Marlo	2022-09-06	129.38
18491	Kornfeld Electric	2022-09-06	869.91
18492	L10 Electric	2022-09-06	1,938.90
18493	Leaf & Powder Enterprises Inc.	2022-09-06	92.68
18494	Lifesaving Society	2022-09-06	250.11
18495	Trina McLean	2022-09-06	555.00
18496	Trina McLean	2022-09-06	1,748.25

Payment #	Vendor	Date	Amount
18497	Miller Industrial Spraying Inc	2022-09-06	943.50
18498	Voided by the print process	2022-09-06	0.00
18499	Saskatchewan Health Authority	2022-09-06	645.00
18500	Morin, Anna	2022-09-06	1,974.50
18501	MuniSoft	2022-09-06	1,492.92
18502	Perativ Gerenal Partnership	2022-09-06	36.75
18503	Purolator Courier Ltd.	2022-09-06	26.45
18504	R.V. Auto Parts	2022-09-06	144.77
18505	SaskTel CMR	2022-09-06	1,622.76
18506	Shaunavon & District Fire	2022-09-06	936.00
18507	Spring Ventures Inc.	2022-09-06	18,512.58
18508	Standard Shaunavon	2022-09-06	109.49
18509	SUMA	2022-09-06	5,846.67
18510	Swift Sanitary Service 2005	2022-09-06	708.75
18511	TAXervice	2022-09-06	459.00
18512	Thienes, Auburn	2022-09-06	208.85
18513	UMAAS	2022-09-06	105.00
18514	Western Municipal Consulting	2022-09-06	210.00
18515	White Rock Trucking	2022-09-06	721.50
18516	Wolseley Canada	2022-09-06	11,184.15
18517	Xerox Canada Ltd.	2022-09-06	308.72
18518	Zep Sales & Service of Canada	2022-09-06	1,043.04
220401	Fritz, Tara	2022-08-31	2,333.63
220402	Holmberg, Jennifer	2022-08-31	910.14
220403	Potter, Grace	2022-08-31	1,668.47
220404	Johnson, Lauren	2022-08-31	1,419.08
220405	Enns, Trudy	2022-08-31	1,360.68
220406	Lingenfelter, Bonnie	2022-08-31	1,419.99
220407	Gregoire Joanne	2022-08-31	1,550.74
220408	Attrell, Kelly	2022-08-31	886.69
220409	Dale, Dana	2022-08-31	1,693.04
220410	Byers, Jeremy	2022-08-31	1,299.13
220411	Doiron, Mark	2022-08-31	1,681.71
220412	Johnson, Brian	2022-08-31	1,395.48
220413	Lingenfelter, Tim	2022-08-31	1,970.04
220414	Moffatt, Corine	2022-08-31	1,203.50
220415	Reid, Gerald	2022-08-31	1,959.82
220416	Frank, Nicholas	2022-08-31	687.61
220417	Schulze, Fred	2022-08-31	2,461.89
220418	Bennett, Elizabeth	2022-08-31	977.95
220419	Floberg, Rylee	2022-08-31	523.26
220420	Illerbrun, Tiana	2022-08-31	894.69
220421	Johnston, Halle	2022-08-31	570.36
220422	Nelson, Sadie	2022-08-31	369.74
220423	Pedneault, Gracyn	2022-08-31	606.79
220424	Piquette, Hanna	2022-08-31	915.83
220425	Smith, Wyatt	2022-08-31	1,129.40
220426	Stearns, Tori	2022-08-31	798.48
220427	Tremere, Bryden	2022-08-31	801.74
220428	Thienes, Auburn	2022-08-31	882.27
220429	Fuller, Mathew	2022-08-31	1,086.80
220430	Goldstein, Madison	2022-08-31	1,114.42
220431	Larson, Blaze	2022-08-31	1,052.86
220432	Lingenfelter, Ryden	2022-08-31	964.15
220433	Oberle, Brock	2022-08-31	1,095.53
220434	Municipal Employees'	2022-08-31	6,267.72
220435	Canada Revenue Agency -Payroll	2022-08-31	14,642.10
Total:			<u>308,484.07</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE
September 6, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
737	Fauser Energy	2022-09-06	1,844.33
738	Goldstein, Merrick	2022-09-06	699.55
739	RV Auto Parts	2022-09-06	193.77
740	Sasktel	2022-09-06	125.93
741	Shaunavon Fire Department	2022-09-06	100.00
		Total:	<u>2,963.58</u>

