

Town of Shaunavon
Meeting Minutes
Council Meeting September 20, 2022 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett (via Zoom); Councillors: Mike Greenlay, Nolan Klassen, Brent Michelson and Travis Nelson, Riley Kornfeld (via phone until 7:53 PM); CAO Tara Fritz, Finance Clerk Trudy Enns and Director of Parks, Recreation and Facilities Nick Frank.

Regrets: Councillor Shawn Lingenfelter

- 1 **Calling the Meeting to Order**
Mayor Bennett called the meeting to order at 7:31 PM.

- 2 **Appointment of Acting Chair of the September 20, 2022 Meeting**
To record that Mayor Bennett has appointed Deputy Mayor Greenlay to act as Acting Chair of this meeting as he is not physically present.

- 2022-392 3 **Approve Minutes**
 Councillor Nelson
 Councillor Klassen

That Council approves the minutes of the September 6, 2022 regular council meeting, as presented.
CARRIED

- 4 **Delegations**

- 2022-393 4.1 **Hear Delegation of Shaunavon RCMP (7:35 PM)**
 Councillor Michelson
 Councillor Nelson

That Council hears the delegation of Sergeant Don McPhee of the Shaunavon RCMP detachment at 7:32 PM.
CARRIED

- 4.2 **Delegation Exit**
The delegation of Sergeant Don McPhee of Shaunavon RCMP left the meeting at 7:47 PM.

- 5 **Financial Reports**

- 5.1 **Town of Shaunavon Cheque Register**

Deputy Mayor Greenlay declared financial interest, as the owner of Leaf Powder Enterprises Inc, in regard to Town of Shaunavon voucher #18541 for the amount of \$1,275.95, payable to Leaf Powder Enterprises Inc., and left the regular meeting at 7:48 PM.

- 2022-394 5.1.1 **Leaf and Powder**
 Councillor Nelson
 Councillor Klassen

That Council approves the payment of voucher #18541 in the amount of \$1,275.95 payable to Leaf and Powder Enterprises Inc.
CARRIED

Deputy Mayor Greenlay returned to the regular meeting at 7:49 PM.

- 2022-395 **5.2 Approval of Town of Shaunavon Cheque Register**
Councillor Michelson
Councillor Klassen
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$222,808.90, and forms part of these minutes.
- CARRIED**
- 2022-396 **5.3 Shaunavon and District Fire and Rescue Cheque Register**
- 5.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Nelson
Councillor Michelson
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$7,317.12 and forms part of these minutes.
- CARRIED**
- 2022-397 **5.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Nelson
Councillor Kornfeld
- That Council accepts the August 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the August 2022 Shaunavon and District Fire and Rescue committee's bank reconciliation report as given.
- CARRIED**
- 2022-398 **5.5 Town of Shaunavon and SDFR Statement of Financial Activities**
Councillor Klassen
Councillor Michelson
- That Council shall receive and file the Town of Shaunavon's August 2022 Statement of Financial Activities, and the Shaunavon and District Fire and Rescue Committee's August 2022 Statement of Financial Activities reports as presented.
- CARRIED**
- 2022-399 **6 Management Reports**
- 6.1 Acceptance of Management Reports**
Councillor Kornfeld
Councillor Michelson
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
 2. Director of Public Works
 3. Director of Parks, Recreation and Facilities
 4. Director of Culture
- CARRIED**
- Director of Parks, Recreation and Facilities Nick Frank left the regular meeting at 8:09 PM.

- 7 New Business**
- 2022-400 **7.1 Request for use of Lot 3, Block 71, Plan 101897938**
Councillor Kornfeld
Councillor Nelson
- That Council shall permit the property owners of Lot 3, Block 71, Plan 101897938 to have a garden space, on the condition that is deemed sightly by the Town of Shaunavon Bylaw Enforcement Officer and abide by Town of Shaunavon's Policies and Bylaws.
- CARRIED**
- 2022-401 **7.1.1 Lot 3, Block 71, Plan 101897938 - Right of Way**
Councillor Michelson
Councillor Kornfeld
- That Council shall permit temporary use of the Town of Shaunavon right of way spaces adjacent to Lot 3, Block 71, Plan 102897938 and the Town of Shaunavon shall retain access at all times.
- DEFEATED**
- 2022-402 **7.2 SUMA Regional Meeting**
Councillor Klassen
Councillor Michelson
- That Council authorizes any member of Council who wishes, and/or CAO Tara Fritz may attend the SUMA regional meeting in Swift Current on Wednesday, October 20, 2022.
- CARRIED**
- 2022-403 **7.3 Offer to Purchase Lot 22, Block 62, Plan 10206842**
Councillor Kornfeld
Councillor Michelson
- That Council accepts the \$1,000 offer to purchase on Lot 22, Block 62, Plan 10206842.
- DEFEATED**
- 2022-404 **7.3.1 Lot 22, Block 62, Plan 10206842**
Councillor Kornfeld
Councillor Michelson
- That Council directs CAO Fritz to contact Access Real Estate to ask buyers to present a plan and that Council may reconsider another offer to purchase in the future.
- CARRIED**
- 2022-405 **7.4 Border Crossing Resolution to SUMA**
Councillor Michelson
Councillor Klassen
- That Council directs CAO Fritz to submit a resolution to SUMA for the 2023 convention that addresses SUMA lobbying our federal government to work with the government agencies to reinstate the border crossing services to at least pre-pandemic availability.
- CARRIED**
- Councillor Nelson left the regular meeting at 8:23 PM and returned to the regular meeting at 8:25 PM.
- 2022-406 **8.2.1 Water Quality Report**
Councillor Nelson
Councillor Michelson
- That Council shall receive and file the monthly water quality report for the month of August 2022, as presented.
- CARRIED**

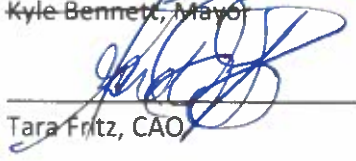
- 2022-407 **8.6.1 Holy Trinity School Use Agreement**
 Councillor Nelson
 Councillor Kornfeld
- That Council shall accept the recommendation from the Wellness and Leisure Committee to renew the existing Holy Trinity School Use Agreement, as is, for an additional two years.
- CARRIED**
- 2022-408 **8.7.1 Grand Coteau Heritage and Cultural Centre Appointment**
 Councillor Michelson
 Councillor Klassen
- That Council shall accept the recommendation from the Grand Coteau Heritage and Cultural Centre to appoint Hester Groenewald to the Grand Coteau Heritage and Cultural Centre's board of directors.
- CARRIED**
- 2022-409 **8.7.2 Grand Coteau Heritage and Cultural Centre Furnace Replacement**
 Councillor Michelson
 Councillor Kornfeld
- That Council shall accept the recommendation from the Grand Coteau Heritage and Cultural Centre's board of directors to increase the Museum Maintenance and Repair budget to replace the broken furnace in 2022, up to \$5,000.00 and must be procured as per the procurement policy. Due to the emergent situation, Council shall acknowledge that the contracted maintenance budget for the Grand Coteau Heritage and Cultural Centre shall exceed the 2022 budget.
- CARRIED**
- 2022-410 **8.10 SDFR/EMO - Councillor Nelson**
 Mayor Bennett
 Councillor Kornfeld
- That Council directs CAO Fritz to write letter of congratulations to all the individuals who qualified for National's and World's Firefit Competition in 2022.
- CARRIED**
- 2022-411 **8.16 Acceptance of Committee Reports**
 Councillor Kornfeld
 Councillor Michelson
- That Council accepts all committee reports as presented:
1. Deputy Mayor Greenlay presented the September 8, 2022 Economic Development committee meeting minutes.
 2. Councillor Kornfeld presented the September 12, 2022 Wellness and Leisure committee meeting minutes.
 3. Councillor Michelson presented the September 14, 2022 Grand Coteau Heritage and Cultural Center meeting minutes and presented a verbal Chinook Executive Library Board report and presented the March 24, 2022 Pine Cree Regional Park meeting minutes.
 4. Councillor Nelson presented the September 14, 2022 Shaunavon and District Fire and Rescue meeting minutes and the September 14, 2022 EMO meeting minutes.
- CARRIED**
- 9 Correspondence**
- 9.1 Janelle Wickstrom - Cypress Hills Ability Centres, Inc.**
TABLED

- 2022-412 **9.3** **File Correspondence**
 Councillor Michelson
 Councillor Kornfeld
- That Council approves that the following correspondence having been read, now be filed:
1. Janelle Wickstrom - Cypress Hills Ability Centres, Inc.
 2. Jim Dekowny - Doctor Noble Irwin Healthcare Foundation
- CARRIED**
- 2022-413 **10** **Strategic Planning In-Camera**
 Councillor Klassen
 Councillor Nelson
- That Council meets in a Strategic Planning In-Camera session at 9:17 PM.
- CARRIED**
- CAO Tara Fritz, and Finance Clerk Trudy Enns left the regular meeting at 9:17 PM. Present: Mayor Kyle Bennett, Deputy Mayor Greenlay, Councillors Kornfeld, Michelson, Klassen, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:27 PM
- 2022-414 **10.1** **Strategic Planning In-Camera Session Concluded**
 Councillor Nelson
 Councillor Michelson
- That Council approves that the Strategic Planning In-Camera session is concluded, and the regular order of business be resumed at 9:27 PM.
- CARRIED**
- 2022-415 **11** **Adjournment**
 Councillor Kornfeld
 Councillor Michelson
- That Council now adjourns the meeting at 9:30 PM.
- CARRIED**

Date approved: October 4, 2022



 Kyle Bennett, Mayor



 Tara Fritz, CAO

**TOWN OF SHAUNAVON
SEPTEMBER 20, 2022
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
220436	Holy Trinity Roman Catholic	2022-09-07	4,678.73
220437	Minister of Finance (school)	2022-09-07	36,979.12
18519	Access Communications	2022-09-20	155.35
18520	Access Real Estate Incorporate	2022-09-20	333.00
18521	Affinity Credit Union	2022-09-20	3,199.63
18522	Amistra Consulting Ltd.	2022-09-20	26,355.00
18523	Apex Distribution Inc.	2022-09-20	215.58
18524	Atlas Contracting	2022-09-20	8,283.38
18525	B & A Petroleum Ltd.	2022-09-20	4,973.71
18526	Berg's Home Furnishings	2022-09-20	199.79
18527	Canoe procurement group of	2022-09-20	56.60
18528	Certified Overhead Door Ltd	2022-09-20	1,117.77
18529	Country Club Dist. 2008 Ltd.	2022-09-20	218.81
18530	Crossroad Energy Solutions Inc	2022-09-20	6,646.37
18531	Darkhorse Theatre	2022-09-20	900.00
18532	Enns, Trudy	2022-09-20	33.12
18533	Fausser Energy	2022-09-20	157.50
18534	Fer-Marc Equipment	2022-09-20	193.04
18535	Fritz, Tara	2022-09-20	36.00
18536	Grand Coteau Heritage And	2022-09-20	2,000.00
18537	HBI Office Plus.	2022-09-20	88.64
18538	Helix Construction Ltd.	2022-09-20	112,995.00
18539	Iron Pony Small Engines	2022-09-20	148.00
18540	Kruse Glass and Aluminum	2022-09-20	340.48
18541	Leaf & Powder Enterprises Inc.	2022-09-20	1,275.95
18542	Saskatchewan Health Authority	2022-09-20	69.00
18543	Morin, Anna	2022-09-20	15.54
18544	MuniMentor	2022-09-20	1,470.00
18545	Pioneer Co-op	2022-09-20	943.51
18546	R.V. Auto Parts	2022-09-20	403.60
18547	Robertson Implements (1988)Ltd	2022-09-20	23.78
18548	SecurTek	2022-09-20	109.72
18549	SEIU- West	2022-09-20	1,226.47
18550	Shaunavon Animal Clinic	2022-09-20	338.55
18551	Shaunavon RX Drug Mart	2022-09-20	48.33
18552	Shaunavon Tire & Alignment Ltd	2022-09-20	31.22
18553	Southern Alberta Newspaper	2022-09-20	1,036.63
18554	Southwest Waste Management	2022-09-20	3,016.00
18555	Triways Disposal Services	2022-09-20	3,771.93
		Total:	<u>224,084.85</u>

**SHAUNAVON AND DISTRICT FIRE AND RESCUE
SEPTEMBER 20, 2022
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
742	Associated Fire Safety	2022-09-20	2,201.13
743	B & A Petroleum Ltd.	2022-09-20	731.22
744	Dynamic Online Marketing Corp.	2022-09-20	63.00
745	Enns, Trudy	2022-09-20	141.27
746	Goldstein, Merrick	2022-09-20	891.40
747	Guenther, Kobie	2022-09-20	346.71
748	Gulaga, Corey	2022-09-20	1,880.99
749	Pioneer Co-op	2022-09-20	353.64
750	RPM Auto	2022-09-20	235.31
751	Saskatchewan Volunteer Fire	2022-09-20	272.20
752	SaskPower	2022-09-20	149.78
753	SaskEnergy	2022-09-20	50.47
Total:			<u>7,317.12</u>

