

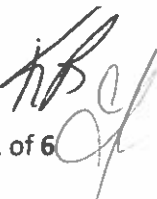
Town of Shaunavon
Meeting Minutes
Council Meeting November 15, 2022 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Riley Kornfeld, Mike Greenlay (Zoom), Shawn Lingenfelter, Brent Michelson, and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

Regrets: Councillor Nolan Klassen

- 1 Calling the Meeting to Order**
Mayor Bennett called the meeting to order at 7:30 PM.
- 2022-494 **2 Approve Minutes**
Councillor Lingenfelter
Councillor Kornfeld
That Council approves the minutes of the November 1, 2022 regular council meeting, as presented.
CARRIED
- 2022-495 **3.1 Town of Shaunavon Cheque Register**
3.2 Approval of Town of Shaunavon Cheque Register
Councillor Nelson
Councillor Michelson
That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$123,557.02, and forms part of these minutes.
CARRIED
- 2022-496 **3.3 Shaunavon and District Fire and Rescue Cheque Register**
3.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register
Councillor Michelson
Councillor Kornfeld
That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$11,806.50 and forms part of these minutes.
CARRIED
- 2022-497 **3.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Lingenfelter
Councillor Michelson
That Council accepts the October, 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the October, 2022, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
CARRIED
- 2022-498 **3.5 Town of Shaunavon and SDFR Statement of Financial Activities**
Councillor Kornfeld
Councillor Nelson
That Council shall receive and file the Town of Shaunavon's October, 2022 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's October, 2022 Statement of Financial Activities reports as presented.
CARRIED



4 Management Reports

2022-499 **4.1 Acceptance of Management Reports**
Councillor Lingenfelter
Councillor Michelson

That Council shall accept the following management reports as presented:

1. Chief Administrative Officer
2. Director of Public Works

CARRIED

5 New Business

2022-500 **5.1 Lot 4, Block 44, Plan B3185 Discretionary Use**
Councillor Kornfeld
Councillor Michelson

That Council shall approve the discretionary use application for a home occupation of soil sampling facility to be located at Lot 4, Block 44, Plan B3185 for a period of one calendar year.

CARRIED

2022-501 **5.2 ICIP Grant Application - 2023 Water Upgrade**
Councillor Michelson
Councillor Lingenfelter

That Council shall commit to contributing our share of the eligible and ineligible costs and overages related to the 2023 Ultraviolet Disinfection Upgrades project, which must be upgraded by December 31, 2023, as per the Town of Shaunavon's current Water Security Agency's Permit to Operate a Waterworks System. The Town of Shaunavon will be utilizing funds held in reserves to fund the project.

CARRIED

2022-502 **5.3 Regional EMO Appointment**
Councillor Michelson
Councillor Lingenfelter

That due to the Regional EMO Committee's change to the governing structure, that Council shall accept the recommendation from Mayor Bennett to remove Councillor Nelson as the appointment for the Regional EMO Committee and replace the appointment with himself and have Councillor Nelson as the alternate.

CARRIED

2022-503 **5.4 Sidewalk Snow Removal Contractors**
Councillor Michelson
Councillor Nelson

That Council shall award the Snow Removal Contract to 101173886 Saskatchewan Ltd. for the following rate of \$60.00 per hour for manual snow removal and White Rock Trucking for the following rate of \$125.00 per hour for skid steer removal during the 2022-2023 and 2023-2024 winter season.

CARRIED

6 Committee Reports

2022-504 **6.2.1 Water Quality Report**
Councillor Michelson
Councillor Nelson

That Council shall receive and file the monthly water quality report for the month of October, 2022, as presented.

CARRIED

2022-505 **6.8 Chinook Local Library Board - Councillor Michelson**
Councillor Michelson
Councillor Nelson

That Council accepts the recommendation from the Chinook Local Library Board committee to add on Message Manager to the Shaunavon Local Library phone service through SaskTel.

CARRIED

Councillor Kornfeld left the regular meeting at 8:28 PM and returned at 8:29 PM.

2022-506 **6.16 Acceptance of Committee Reports**
Councillor Kornfeld
Councillor Michelson

That Council accepts all committee reports as presented:

1. Mayor Bennett presented a verbal Mayor's report and presented the September 28, 2022 Regional EMO committee meeting minutes.
2. Councillor Lingenfelter presented the November 7, 2022 Wellness and Leisure committee meeting minutes and presented the October 11, 2022 Pine Cree Regional Park Board meeting minutes.
3. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and presented the October 26, 2022 Chinook Local Library Board meeting minutes.

CARRIED

2022-507 **7 Strategic Planning In-Camera**
Councillor Kornfeld
Councillor Greenlay

That Council meets in a Strategic Planning In-Camera session at 8:37 PM.

CARRIED

CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 8:37 PM. Present: Mayor Kyle Bennett, Councillors Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Tara Fritz returned to the regular meeting at 8:43 PM

2022-508 **7.1 Strategic Planning In-Camera Session Concluded**
Councillor Michelson
Councillor Nelson

That Council approves that the Strategic Planning In-Camera session is concluded, and the regular order of business be resumed at 8:43 PM.

CARRIED

2022-509 **8 Adjournment**
Councillor Kornfeld
Councillor Greenlay

That Council now adjourns the meeting at 8:50 PM.

CARRIED

Date approved: Dec 11, 2022

Kyle Bennett, Mayor

Tara Fritz, CAO

TOWN OF SHAUNAVON
November 15, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
220500	Potter, Grace	2022-10-31	1,668.47
220501	Enns, Trudy	2022-10-31	1,295.23
220502	Holmberg, Jennifer	2022-10-31	826.65
220503	Lingenfelter, Bonnie	2022-10-31	1,447.24
220504	Johnson, Lauren	2022-10-31	1,419.08
220505	Gregoire Joanne	2022-10-31	1,550.74
220506	Attrell, Kelly	2022-10-31	886.69
220507	Dale, Dana	2022-10-31	1,693.04
220508	Doiron, Mark	2022-10-31	1,657.00
220509	Lingenfelter, Tim	2022-10-31	1,724.31
220510	Moffatt, Corine	2022-10-31	1,690.66
220511	Reid, Gerald	2022-10-31	1,604.60
220512	Shea-White, Austin	2022-10-31	277.29
220513	Frank, Nicholas	2022-10-31	1,834.89
220514	Schulze, Fred	2022-10-31	2,621.98
220515	Gulka, Emma	2022-10-31	412.56
220516	Lingenfelter, Ryden	2022-10-31	118.78
220517	Canada Revenue Agency -Payroll	2022-10-31	10,648.47
220518	Municipal Employees'	2022-10-31	5,945.00
220519	SaskPower	2022-10-31	2,311.51
220520	Minister of Finance (school)	2022-10-31	14,824.75
220521	Holy Trinity Roman Catholic	2022-10-31	4,467.74
18678	A&B Auto Centre	2022-11-15	164.50
18679	Access Communications	2022-11-15	155.35
18680	Apex Distribution Inc.	2022-11-15	296.52
18681	B & A Petroleum Ltd.	2022-11-15	3,880.60
18682	BELL	2022-11-15	113.61
18683	Bennett, Kyle	2022-11-15	384.20
18684	Canada Life Assurance Co.	2022-11-15	152.88
18685	Chinook Regional Library	2022-11-15	5,251.69
18686	Clifton's Cooling and Heating	2022-11-15	670.98
18687	Country Club Dist. 2008 Ltd.	2022-11-15	74.56
18688	Crossroad Energy Solutions Inc	2022-11-15	11,115.94
18689	Fort Garry Industries	2022-11-15	1,129.98
18690	Frito Lay Canada	2022-11-15	243.05
18691	Grand Coteau Heritage And	2022-11-15	400.00
18692	HBI Office Plus.	2022-11-15	370.88
18693	Helix Construction Ltd.	2022-11-15	1,446.63
18694	JAE's Pharmacy	2022-11-15	6.65
18695	Lingenfelter, Bonnie	2022-11-15	30.36
18696	Manitoulin Transport inc.	2022-11-15	112.30
18697	McQueen Creative Inc.	2022-11-15	4,462.50
18698	Miller Industrial Spraying Inc	2022-11-15	4,068.15
18699	Saskatchewan Health Authority	2022-11-15	23.00
18700	MuniCode Services Ltd.	2022-11-15	1,076.25
18701	Pioneer Co-op	2022-11-15	1,706.33
18702	Purolator Courier Ltd.	2022-11-15	32.28
18703	R.V. Auto Parts	2022-11-15	847.68
18704	Rose Jade Catering (replaces chq#18668)	2022-11-15	2,331.00
18705	SaskTel CMR	2022-11-15	1,813.49
18706	Shaunavon & District Fire	2022-11-15	3,439.45
18707	SEIU- West	2022-11-15	502.75
18708	SGI (replaces chq #18676)	2022-11-15	188.36
18709	Sharpening Service	2022-11-15	288.60
18710	Shaunavon Animal Clinic	2022-11-15	271.95
18711	Shaunavon RX Drug Mart	2022-11-15	7.07
18712	Shaunavon Tire & Alignment Ltd	2022-11-15	63.04
18713	Southern Alberta Newspaper	2022-11-15	805.81
18714	Southwest Waste Management	2022-11-15	3,077.60

Payment #	Vendor	Date	Amount
18715	Standard Shaunavon	2022-11-15	742.89
18716	TAXervice	2022-11-15	115.25
18717	Western Municipal Consulting	2022-11-15	262.50
18718	White Ice (1995) Ltd.	2022-11-15	248.64
18719	Wolseley Canada	2022-11-15	5,345.53
18720	Xerox Canada Ltd.	2022-11-15	340.10
18721	VOID	2022-11-30	0.00
18722	Kent Elmgren (replaces chq #18721)	2022-11-30	2,000.00
Total:			<u>123,557.02</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE

November 15, 2022

CHEQUE REGISTER

Payment #	Vendor	Date	Amount
773	Acres Industries Inc	2022-11-15	9,994.78
774	B&A Petroleum Ltd.	2022-11-15	203.87
775	Dynamic Online Marketing Corp.	2022-11-15	409.50
776	Hewgill, Braedan	2022-11-15	600.00
777	SaskTel CMR	2022-11-15	125.93
778	SaskPower	2022-11-15	137.26
779	SaskEnergy	2022-11-15	335.16
		Total:	<u>11,806.50</u>