

**TOWN OF SHAUNAVON**  
**APPLICATION FOR A BUILDING PERMIT**

<b>For Municipal Use</b>	
Date Received:	Permit Number:

**Applicant**

Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

**Owner (if different from applicant)**

Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

**Builder/Contractor**

Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

**Project Information**

Legal Land Description	Expected Start Date	Expected Completion Date
Existing Land Use	Proposed Land Use	

**Reason for Application**

New Construction     Alteration/Repair     Addition to Existing Building     Demolition     Conditional Permit

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Residential     Commercial     Agricultural

APPLICATION INFORMATION	SUBMITTED?		
	Yes	No	To Follow
Site Plan			
Floor Plans/Elevations/Cross Sections			
Ventilation Design Sheets			
Shop Drawings			
Professional Design (sealed drawings)			
Deck or Garage Detail Sheet			

**Note: Insufficient detail on construction drawings or inadequate drawings may delay issuance of building permit.**

**Building Information**

Size of Building:                      Length: \_\_\_\_\_ Width: \_\_\_\_\_ Height: \_\_\_\_\_  
 Building Area:                      Square Metres: \_\_\_\_\_ or Square Feet: \_\_\_\_\_  
 Proposed Use of Building: \_\_\_\_\_

Commercial: (Attach plans and specifications of the proposed building)

Number of Storeys:                      \_\_\_\_\_                      Number of Fire Escapes:                      \_\_\_\_\_  
 Number of Stairways:                      \_\_\_\_\_                      Width of Stairways:                      \_\_\_\_\_  
 Number of Exits                      \_\_\_\_\_                      Width of Exits:                      \_\_\_\_\_

\$ \_\_\_\_\_ Value of construction means the total cost of the building to the owner in its completed form and includes the cost of all building work, materials of construction, building systems, labour, overhead and profit of the contractor and subcontractors. The cost of labour and used material is deemed to be the current market cost of new materials and labour.

**Legislation**

**Municipal Bylaw:**

*"No owner or owner's agent shall work or authorize work or allow work to proceed on a project for which a permit is required unless a valid permit exists for the work to be done." A valid building permit must be signed by the building official and a valid development permit must be signed by the Town of Shaunavon 's development officer.*

**Provincial Law (The Uniform Building and Accessibility Standards Act):**

*"The owner of each building in Saskatchewan shall ensure that the building is designed, constructed, erected, placed, altered, repaired, renovated, demolished, relocated, removed, used or occupied in accordance with the building standards."*

**Declaration of Applicant**

I, \_\_\_\_\_ certify that:  
(print name)

1. The information contained in this application, attached drawings, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.
3. I hereby agree to comply with the Zoning, Planning Statement and Building Bylaws of the municipality and acknowledge that it is my responsibility to ensure compliance with the bylaws and with any other applicable bylaws, acts and regulations regardless of any plan review or inspections that may or may not be carried out the Council or its authorized representative.
4. I acknowledge that all permits issued expire 6 months from the date of issue if the work is not commenced within that period.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

Permit fees as per municipal schedule.

	<b>For Municipal Use</b>
<b>Building Permit:</b>	Approved as per following conditions: _____ _____ _____
_____ (Building Official)	Refused for following reason(s): _____ _____ _____

**Building Permit may take up to two weeks for approval. If additional information is required, approval may take longer.**