

Town of Shaunavon
Meeting Minutes
Special Tax Enforcement and Budget Meeting March 30, 2021 - 06:00 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz

- 1 Meeting Called to Order**
- Mayor Bennett called the meeting to order at 6:05 PM
- 2021-145 **2 Adoption of the Agenda**
Councillor Nelson
Councillor Lingenfelter
- That Council adopts the agenda of the March 30, 2021 Special Budget and Tax Enforcement meeting, as circulated.
- CARRIED UNANIMOUSLY**
- 3 New and Other Business**
- 2021-146 **3.1 Legal Matter In-Camera Session**
Councillor Greenlay
Councillor Kornfeld
- That Council meets in an In-Camera session, as per section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*, respecting the Tax Enforcement proceedings on Lots 1-10, 13-14, 38-44, Block 3, Plan B3185, at 6:06 PM.
- CARRIED**
- Present: Mayor Bennett, Councillors Klassen, Kornfeld, Lingenfelter, Michelson, Greenlay and Nelson; and CAO Tara Fritz.
- 2021-147 **3.2 Legal Matter In-Camera Session Exit**
Councillor Kornfeld
Councillor Nelson
- That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 6:23 PM.
- CARRIED**
- 2021-148 **3.3 Lots 1-10, 13-14, 38-44, Block 3, Plan B3185 Tax Enforcement**
Councillor Nelson
Councillor Greenlay
- That Council shall amend resolution number 2021-143 to read: That Council directs CAO Fritz to proceed to acquire titles on Surface Parcel Numbers 143451334, 143453550, 143452009, 143452010, 143452021, 143452032, 143452043, 14342054, 143452065, 143451514, (Lots 1-10, Block 3, Plan B3185) 143451334, 143453550, 143452009, 143452010, 143452021, 143452032, 143452043, 14342054, 143452065, 143451514, (Lots 1-10, Block 3, Plan B3185) 143452425, 143452414, 143452403, 143452391, 143452380, 143452379, 143452323 (Lots 38-44, Block 3, Plan B3185), and 143452526 and 143452537 (Lots 13 and 14, Block 3, Plan B3185) pursuant to section 26.1 of the *Tax Enforcement Act*, effective immediately.
- CARRIED**



- 2021-149 **3.4 Personnel In-camera Session**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council meets in an In-camera session, respecting personnel, at 6:51 PM.
- CARRIED**
- Present: Mayor Bennett, Councillors Klassen, Kornfeld, Lingenfelter, Michelson, Greenlay and Nelson; and CAO Tara Fritz.
- 2021-150 **3.4.1 Personnel In-Camera Concluded**
 Councillor Lingenfelter
 Councillor Greenlay
- That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 7:01 PM.
- CARRIED**
- 2021-151 **3.5 DRAFT 2021 Consolidated Operating and Capital Budget**
- 3.6 Mill Rate Scenarios**
 Councillor Kornfeld
 Councillor Greenlay
- That Council directs CAO Fritz to prepare the Tax Policy Bylaw with the following Uniform Mill Rate and Tax Tools to be in force for 2021:
- Uniform Municipal Mill Rate - 7.0
 - Residential Municipal Mill Rate Factor - 0.77
 - Commercial Municipal Mill Rate Factor - 1.55
 - Minimum Municipal Residential Land Tax - \$1,200
 - Minimum Municipal Multi-Unit Property Tax - \$1,200
 - Minimum Municipal Corporate Tax - \$1,200
- CARRIED**
- 2021-152 **3.7 DRAFT 2021 Consolidated Operating and Capital Budget Continued**
 Councillor Michelson
 Councillor Klassen
- That Council adopt the consolidated operating and capital budget with \$4,429,778 in operating expenditures and \$1,530,815 in capital expenditures and a net property tax levy requirement of \$2,015,119, as attached to these minutes. That the 2021 Uniform Municipal Mill Rate be set at 7.0, representative of approximately 1.0% increase in property tax revenues per property. That a 1.0% increase in trailer license fees be approved. That the utility operating budget with total utility revenues of \$624,118, representing a 0% increase in utility rates to ratepayers within the municipality and total utility expenditures of \$563,326 be approved. That \$1,536,347 be transferred from Reserves, as required. That all in-scope employees shall receive wage increases, as per the current CBA. That the 2021 out-of-scope salaries be approved, retroactive to January 1, 2021, as attached in Schedule "C".
- CARRIED**
- 2021-153 **3.8 2021-2025 Five Year Capital Plan**
 Councillor Lingenfelter
 Councillor Greenlay
- That Council shall adopt the 2021-2025 Capital Plan, as amended.
- CARRIED**

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Adjournment

Councillor Kornfeld

That Council now adjourns the meeting at 8:32 PM.

CARRIED

Date approved: April 6, 2021



Kyle Bennett, Mayor



Tara Fritz, CAO