

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting April 6, 2021 - 07:30 PM**

**Town of Shaunavon Courtroom**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett; Councillors Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz

- 1 Calling the Meeting to Order**  
Mayor Bennett called the meeting to order at 7:30 PM.
- 2021-155 **2 Approve Minutes**  
Councillor Nelson  
Councillor Greenlay  
That Council approves the minutes of the March 16, 2021 Special Council meeting, the March 16, 2021 Regular Council meeting, the March 22, 2021 Special Council meeting and the March 30, 2021 Special Council meeting, with the following amendment:  
Resolution No. 2021-111 was motioned by Councillor Greenlay and seconded by Councillor Nelson.  
**CARRIED**
- 3 Delegations**  
Mayor Bennett declared a conflict of interest, as the owner of Bennett Real Estate Ventures, whom has entered into a tentative agreement with the owners of The Bake Shoppe. Mayor Bennett verbally indicated that he shall remove himself from the decisions respecting the Municipal Notice of Permit Application and The Bake Shoppe discretionary use application that are on the April 6, 2021 regular council meeting agenda.
- 2021-156 **3.1 Hear Delegation of The Bake Shoppe (7:35 PM)**  
Councillor Lingenfelter  
Councillor Nelson  
That Council hears the delegation of Jared Daku and Krista Mascato of The Bake Shoppe at 7:35 PM.  
**CARRIED**
- 3.1.1 Delegation Exit**  
The delegation of Jared Daku and Krita Mascato of The Bake Shoppe left the meeting at 7:55 PM.
- 2021-157 **3.2 Hear Delegation of Tyler Gallis (7:55 PM)**  
Councillor Lingenfelter  
Councillor Greenlay  
That Council hears the delegation of Tyler and Sara Gallis at 7:56 PM.  
**CARRIED**
- 3.2.1 Delegation Exit**  
The delegation of Tyler and Sara Gallis left the meeting at 8:05 PM.



**4 Financial Reports**

**4.1 Town of Shaunavon Cheque Register**

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to the Town of Shaunavon voucher #17001, for the amount of \$126.00, and in regards to The Shaunavon District Fire and Rescue voucher #490, for the amount of \$131.25, payable to Leaf and Powder Enterprises Inc and left the council chambers at 8:06PM.

2021-158

**4.2 Leaf and Powder Voucher**

Councillor Kornfeld  
Councillor Lingenfelter

That Council approves the payment of The Town of Shaunavon voucher #17001 in the amount of \$126.00 payable to Leaf and Powder Enterprises Inc.

**CARRIED**

2021-159

**4.2.1 Leaf and Powder Voucher**

Councillor Kornfeld  
Councillor Nelson

That Council approves the payment of the Shaunavon District Fire and Rescue voucher #490 in the amount of \$131.25 payable to Leaf and Powder Enterprises Inc.

**CARRIED**

Councillor Greenlay returned to the council chambers at 8:07 PM

2021-160

**4.3 Approval of Town of Shaunavon Cheque Register**

Councillor Nelson  
Councillor Kornfeld

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$60,633.74, and forms part of these minutes.

**CARRIED**

2021-161

**4.4 Shaunavon and District Fire and Rescue Cheque Register**

**4.4.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**

Councillor Lingenfelter  
Councillor Kornfeld

That Council approves the remaining payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$200.00 and forms part of these minutes.

**CARRIED**

**5 Management Reports**

2021-162

**5.1 Acceptance of Management Reports**

Councillor Nelson  
Councillor Michelson

That Council accepts the Chief Administrative Officer report, as presented.

**CARRIED**

**6 New Business**

Mayor Bennett declared a conflict of interest, as the owner of Bennett Real Estate Ventures, whom has entered into a tentative agreement with the owners of The Bake Shoppe, and left the council chambers at 8:14 PM.

**6.1 Municipal Notice of Permit Application**

Councillor Lingenfelter  
Councillor Nelson

That Council shall permit stand-alone cannabis retail outlets; and that the cannabis retail outlets must be located a minimum of one block (as defined at Council's discretion) from schools and playgrounds.

**CARRIED**

Councillor Klassen left the council meeting at 9:00 PM and returned 9:06 PM. Councillor Greenlay left the council meeting at 9:16 PM and returned at 9:18 PM. Councillor Nelson left the council meeting at 9:25 PM and returned at 9:28 PM.

2021-163

Amended Res # 2021-182.  
on April 20, 2021  
-Vote recorded JAB

**6.2 The Bake Shoppe Discretionary Use Application**

Councillor Nelson  
Councillor Lingenfelter

That Council directs CAO Fritz to distribute the discretionary use application to all property owners within a 75 metre radius of the proposed location, as per the current Zoning Bylaw.

**CARRIED**

Mayor Bennett returned to the council chambers at 9:27 PM. Mayor Bennett called for a recess at 9:28 PM and continued council meeting at 9:32 PM

2021-164

**6.3 Extend Council Meeting**

Councillor Nelson  
Councillor Kornfeld

That the Council meeting be extended to 10:30 PM

**CARRIED**

2021-165

**6.4 Tax Enforcement**

**6.4.1 Tax Enforcement - Proceed to Title**

Councillor Kornfeld  
Councillor Greenlay

That TAXervice be authorized under subsection 22(1) of *The Tax Enforcement Act* to commence proceedings to request title with respect to Tax Roll No. 911, being Lot 7, Block 20, Plan 60SC06743.

**CARRIED**

2021-166

**6.4.2 Tax Enforcement - Six Month Notice**

Councillor Klassen  
Councillor Nelson

That TAXervice be authorized pursuant to subsection 22(1) and 23 of *The Tax Enforcement Act* to commence proceedings to request title by the issuance of a Six Month's Notice of Intent with respect to Tax Roll No. 603, Lots 14-19, Block 1, Plan B3185.

**CARRIED**

2021-167

**6.5 Record of Document Destruction**

Councillor Kornfeld  
Councillor Lingenfelter

That Council directs CAO Fritz to destruct the presented listing of records, in accordance with Bylaw No. 2020-13 - The Retention and Disposal Bylaw.

**CARRIED**

2021-168

**7 Committee Reports**

**7.1 Mayors Report**

Mayor Bennett presented a verbal report.

**7.2 Public Works Committee - Councillor Kornfeld**

Councillor Kornfeld presented a verbal report. The Director of Operations and the Assistant Director of Operations reports as of April 1, 2021 were presented to Council.

**7.3 Administration Committee - Councillor Kornfeld**

No report.

**7.4 Economic Development Committee - Councillor Greenlay**

Councillor Greenlay presented a verbal report. The draft March 25, 2021 Economic Development Committee meeting minutes were presented to Council.

**7.4.1 RCMP Force Housing**

2021-169

Councillor Lingenfelter  
Councillor Nelson

That Council accepts the recommendation from the Economic Development Committee to pursue the RCMP housing and staffing concerns in collaboration with the surrounding Rural Municipalities along with the communities of Frontier, Eastend and Climax.

**CARRIED**

**7.4.2 Shaunavon Chamber of Commerce**

2021-170

Councillor Greenlay  
Councillor Nelson

That Council accepts the recommendation from the Economic Development Committee in respect to the Shaunavon Chamber of Commerce to make steps to better support the Shaunavon business community.

**CARRIED**

**7.5 Southwest Waste Management - Mayor Bennett**

No report.

**7.6 Wellness and Leisure Committee - Councillor Lingenfelter**

Councillor Lingenfelter presented a verbal report. The Director of Wellness and Leisure report as of April 1, 2021 was presented to Council.

**7.7 Grand Coteau Heritage and Cultural Centre - Councillor Michelson**

2021-171

Councillor Nelson  
Councillor Lingenfelter

That Council approves that Jenna Herbert, Marla Poisson, and Councillor Klassen be appointed to the Grand Coteau Heritage Centre Board of Directors.

**CARRIED**

Councillor Michelson presented a verbal report along with the draft March 24, 2021 GCHCC (Grand Coteau Heritage and Cultural Centre's) Board of Directors meeting minutes, the draft March 24, 2021 GCHCC AGM meeting minutes and the 2020 GCHCC annual report. The March 2021 Director of Culture report was presented to Council.



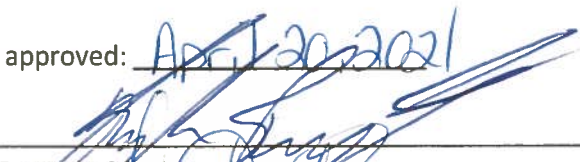
- 2021-172      **7.7.1      2020 GCHCC Annual Report**  
 Councillor Michelson  
 Councillor Greenlay
- That Council shall accept the Grand Coteau Heritage and Cultural Centre's Annual Report, as presented.
- CARRIED**
- 2021-173      **7.7.2      GCHCC Officers**  
 Councillor Nelson  
 Councillor Greenlay
- That Council acknowledges that the following were nominated as Officers for the 2021 Grand Coteau Heritage and Cultural Centre Board of Directors:
- President: Brent Michelson
  - Vice-President: Robert Anderson
  - Secretary: Joe-Ann Ruetz
  - Treasurer: Joanne Gregoire
- CARRIED**
- 7.8      Chinook Local/Regional Library Board - Councillor Michelson**  
 Councillor Michelson presented a verbal report. The draft November 7, 2020 Chinook Regional Library annual meeting minutes and the 2020 Chinook Regional Library annual report were presented to Council.
- 7.9      Pine Cree Regional Park - Councillor Lingenfelter**  
 Councillor Lingenfelter presented a verbal report.
- 7.10      SDFR/EMO - Councillor Lingenfelter**  
 No report.
- 7.11      Southwest Municipal Government Committee (SWMGC) - Mayor Bennett**  
 Mayor Bennett presented a verbal report.
- 7.12      Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett**  
 Mayor Bennett presented a verbal report along with the verbalized March 26, 2021 Southwest Transportation Planning Council meeting information.
- 7.13      Swift Current Watershed Stewards - Councillor Michelson**  
 Councillor Michelson presented a verbal report. The 2020 Swift Current Watershed Stewards AGM meeting minutes and the March 4, 2021 Swift Current Watershed Stewards draft March 4, 2021 Board of Directors meeting minutes were presented to Council.
- 7.14      Splash Park - Mayor Bennett**  
 No report.
- 7.15      District #4 ADD Board**  
 Councillor Klassen presented a verbal report in respect to the March 24, 2021 District #4 ADD Board annual meeting.
- 7.16      Council Attended Events**  
 None.

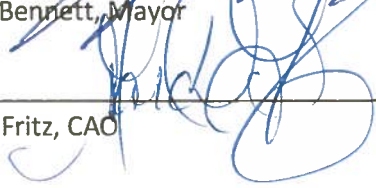


- 2021-174                    **7.17      Acceptance of Committee Reports**  
 Councillor Nelson  
 Councillor Lingenfelter
- That Council accepts all committee reports as presented:
1. 2020 Swift Current Creek Watershed Stewards AGM Minutes - DRAFT
  2. November 7, 2020 Chinook Regional Library Annual meeting minutes - DRAFT
  3. March 4, 2021 Swift Current Creek Watershed Stewards Board of Directors meeting minutes - DRAFT
  4. March 24, 2021 Grand Coteau Heritage and Cultural Centre Board of Directors meeting minutes - DRAFT
  5. March 24, 2021 Grand Coteau Heritage and Cultural Centre AGM meeting minutes - DRAFT
  6. March 25, 2021 Economic Development Committee meeting minutes - DRAFT
- CARRIED**
- 2021-175                    **8            Bylaws**
- 8.1        Bylaw 2021-03 - A Bylaw to Establish a Tax Policy (1st reading)**  
 Councillor Greenlay  
 Councillor Kornfeld
- That Council authorizes that Bylaw 2021-03 – A Bylaw to Establish a Tax Policy, be introduced and read the first time
- CARRIED**
- 2021-176                    **9            Correspondence**
- 9.1        Sandra Wood, Secretary Rolling Hills Ministerial**  
 Councillor Kornfeld  
 Councillor Michelson
- To record that Council granted the Rolling Hills Ministerial request of a ministerial walk, as per the described route, for Friday, April 2, 2021; on the condition that all COVID-19 public health orders are followed.
- CARRIED**
- 2021-177                    **9.2        Jim Dekowny - Dr. Noble Irwin Regional Healthcare Foundation**  
 Councillor Kornfeld  
 Councillor Nelson
- That Council shall approve covering Sharon Dickie’s travel expenses to be on the Dr Noble Irwin Foundation Board of Directors, at a \$0.55/km rate up to a maximum of \$500/annum.
- 2021-178                    **9.3        File Correspondence**  
 Councillor Kornfeld  
 Councillor Lingenfelter
- That Council approves that the following correspondence having been read, now be filed:
1. Brittany Newman
  2. Sandra Wood, Rolling Hills Ministerial
  3. Jan Simpson, Canadian Union of Postal Workers
  4. Jim Dekowny - Dr. Noble Irwin Regional Healthcare
- CARRIED**

- 2021-179            **10            Strategic Planning In-Camera Session**  
                         Councillor Greenlay  
                         Councillor Nelson
- That Council meets in a Strategic Planning In-Camera session at 10:28 PM.
- CARRIED**
- Present: Mayor Bennett, Councillors Klassen, Kornfeld, Lingenfelter, Michelson, Greenlay and Nelson. CAO Tara Fritz returned to regular Council meeting at 10:41 PM.
- 2021-180            **10.1        Strategic Planning In-Camera Concluded**  
                         Councillor Kornfeld  
                         Councillor Lingenfelter
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:41 PM.
- CARRIED**
- 2021-181            **11            Adjournment**  
                         Councillor Kornfeld  
                         Councillor Lingenfelter
- That Council now adjourns the meeting at 10:41 PM.
- CARRIED**

Date approved: April 20, 2021

  
\_\_\_\_\_  
Kyle Bennett, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO

**TOWN OF SHAUNAVON  
APRIL 6, 2021  
CHEQUE REGISTER**

<b>Payment #</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
6979	Affinity Credit Union	2021-03-18	1,047.59
16980	Triways Disposal Services	2021-03-22	68.95
16981	Void during printing	2021-04-01	0.00
16982	A & B Auto Centre	2021-04-01	94.35
16983	Access 2000 Elevator & Lift	2021-04-01	614.80
16984	Access Real Estate Incorporate	2021-04-01	832.50
16985	Apex Distribution Inc.	2021-04-01	283.53
16986	Bennett, Kyle	2021-04-01	405.00
16987	Brownlee LLP	2021-04-01	8,626.28
16988	C&E Piling Services Ltd.	2021-04-01	1,843.71
16989	Country Club Dist. 2008 Ltd.	2021-04-01	186.30
16990	Disc Golf Saskatchewan	2021-04-01	400.00
16991	Enviroway Detergent Man. Inc.	2021-04-01	682.87
16992	Fer-Marc Equipment	2021-04-01	1,653.32
16993	First Data	2021-04-01	38.85
16994	The Flag Shop	2021-04-01	169.93
16995	Fritz, Tara	2021-04-01	154.00
16996	Goldstein, Merrick	2021-04-01	200.00
16997	Greve, Melody	2021-04-01	1,563.50
16998	Helix Construction Ltd.	2021-04-01	9,182.25
16999	Jay's Transportation Group Ltd	2021-04-01	193.85
17000	Johnson, Mario	2021-04-01	129.38
17001	Leaf & Powder Enterprises Inc.	2021-04-01	126.00
17002	Saskatchewan Health Authority	2021-04-01	46.00
17003	MuniCode Services Ltd.	2021-04-01	577.50
17004	MuniSoft	2021-04-01	572.25
17005	Park N Play Design	2021-04-01	3,718.50
17006	Perativ General Partnership	2021-04-01	36.75
17007	Phillips, Ron	2021-04-01	94.34
17008	Prodigy Canada Disc Ltd	2021-04-01	4,652.01
17009	Purolator Courier Ltd.	2021-04-01	19.23
17010	R.V. Auto Parts	2021-04-01	312.26
17011	Robertson Implements (1988) Ltd	2021-04-01	250.81
17012	SEIU-West	2021-04-01	531.54
17013	Southwest Waste Management	2021-04-01	2,889.60
17014	Standard Shaunavon	2021-04-01	2,578.73
17015	Staples Business Advantage	2021-04-01	84.35
17016	SUMA	2021-04-01	6,340.29
17017	Supreme Office Products	2021-04-01	209.93
17018	Vipond Inc.	2021-04-01	2,467.50
17019	Holy Trinity Roman Catholic	2021-04-01	6,881.19
		Total for AP:	<u>60,759.74</u>



SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE  
APRIL 6, 2021  
CHEQUE REGISTER

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
488	Spoiled During Printing	2021-04-01	0.00
489	Eckart, Shawn	2021-04-01	200.00
490	Leaf & Powder Enterprises Inc.	2021-04-01	131.25
	Total for AP:		<u>331.25</u>

