

Town of Shaunavon
Meeting Minutes
Council Meeting April 20, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:32 PM.
- 2021-182

2

Approve Minutes
Councillor Nelson
Councillor Klassen

That Council approves the minutes of the April 6, 2021 regular council meeting, as amended as follows: Resolution No. 2021-163 is documented as a recorded vote as Councillor Michelson requested a recorded vote, and the vote results were as follows: Councillor Michelson - Opposed, Councillor Nelson - In-favour, Councillor Lingenfelter - In-favour, Councillor Kornfeld - In-favour, Councillor Greenlay - In-favour, and Councillor Klassen – Opposed. It shall be noted that Mayor Bennett had declared a conflict of interest and was not present for the discussion nor vote.

CARRIED
- 3**

Delegations

- 2021-183

3.1

Hear Delegation of Shaunavon RCMP (7:37 PM)
Councillor Greenlay
Councillor Kornfeld

That Council hears the delegation of Sergeant Don McPhee of the Shaunavon RCMP detachment at 7:37 PM.

CARRIED
- 2021-184

3.2

Delegation Exit

The delegation of Sergeant Don McPhee of the Shaunavon RCMP detachment left the meeting at 8:01 PM.
- 2021-184

3.3

Hear Delegation of Stark and Marsh LLP (8:02 PM)
Councillor Lingenfelter
Councillor Nelson

That Council hears the delegation of Brian Tuntland of Stark and Marsh LLP, via electronic means at 8:02 PM.

CARRIED
- 2021-185

3.3.1

In-Camera Session - Audit

That Council meets in an In-Camera session to discuss audit procedures and details at 8:20 PM.

CARRIED

CAO Fritz left the regular council meeting at 8:20 PM.




Present: Mayor Bennett; Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Fritz returned to the regular meeting at 8:24 PM.

- 2021-186 **3.3.2 In-Camera Session Concluded- Audit**
Councillor Kornfeld
Councillor Greenlay
- That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 8:24 PM.
- CARRIED**
- 3.4 Delegation Exit**
Brian Tuntland of Stark and Marsh left the meeting at 8:26 PM.
- 4 Financial Reports**
- 4.1 Town of Shaunavon Cheque Register**
- Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #17042, for the amount of \$159.39, payable to Kornfeld Electric and left the council chambers at 8:24 PM
- 2021-187 **4.1.1 Kornfeld Electric Voucher**
Councillor Greenlay
Councillor Lingenfelter
- That Council approves the payment of voucher #17042 in the amount of \$159.39 payable to Kornfeld Electric.
- CARRIED**
- Councillor Kornfeld returned to the meeting at 8:26 PM.
- 2021-188 **4.2 Approval of Town of Shaunavon Cheque Register**
Councillor Greenlay
Councillor Kornfeld
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$117,243.29, and forms part of these minutes.
- CARRIED**
- 2021-189 **4.3 Shaunavon and District Fire and Rescue Cheque Register**
- 4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Greenlay
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$4,033.90 and forms part of these minutes.
- CARRIED**
- 2021-190 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Kornfeld
Councillor Klassen
- That Council accepts the March 31, 2021 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the March 31, 2021, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**



- 2021-191 **4.5 Town of Shaunavon and SDFR Statement of Financial Activities**
 Councillor Nelson
 Councillor Michelson
- That Council accepts the Town of Shaunavon's March, 2021 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's March, 2021 Statement of Financial Activities reports as presented.
- CARRIED**
- 5 Management Reports**
- 2021-192 **5.1 Acceptance of Management Reports**
 Councillor Nelson
 Councillor Greenlay
- That Council shall accept the Chief Administrative Officer report, as verbally presented.
- CARRIED**
- 6 New Business**
- 6.1 Airport Committee Appointment**
- To record that Mayor Bennett appointed Councillor Mike Greenlay to the Airport and Public Works committees.
- 2021-193 **6.2 Shaunavon Library Board Appointment**
 Councillor Lingenfelter
 Councillor Michelson
- That Council regretfully accepts the resignation of Sydney Hardin as one of the Town of Shaunavon's appointments to the local library board. That Council shall appoint Tammy Willman as one of the Town of Shaunavon's appointments to the local library board.
- CARRIED**
- Mayor Bennett declared a conflict of interest, as the owner of Bennett Real Estate Ventures. Bennett had declared a conflict at the April 6, 2021 regular council meeting and had removed himself from discussion and decisions respecting cannabis outlets; and left the council chambers at 8:40 PM. Councillor Michelson requested for a recorded vote.
- 2021-194 **6.3 Lot 4, Block 15, Plan B3185 Discretionary Use Application**
 Councillor Nelson
 Councillor Lingenfelter
- That Council shall reconsider resolution number 2021-163 to the fixed date of May 4, 2021, as to allow for Public Notice.
- | Name | Yes | No | Abstained | Absent |
|--------------------|-----|----|-----------|--------|
| Kyle Bennett | | | | ✓ |
| Mike Greenlay | ✓ | | | |
| Nolan Klassen | ✓ | | | |
| Riley Kornfeld | ✓ | | | |
| Shawn Lingenfelter | ✓ | | | |
| Brent Michelson | ✓ | | | |
| Travis Nelson | ✓ | | | |
- CARRIED UNANIMOUSLY**

*Amended May 4, 2021
 Res # 2021-209
 Councillor Michelson called
 a Point of Order respecting
 Section 128 of The Municipalities
 Act.*



Councillor Michelson requested recorded vote.

2021-195

6.3.1 Cannabis Store Decision

Councillor Michelson
Councillor Klassen

That Council delay final decision on retail cannabis stores until the June 1, 2021 regular council meeting, to allow for further public consultation.

Name	Yes	No	Abstained	Absent
Kyle Bennett				✓
Mike Greenlay		✓		
Nolan Klassen	✓			
Riley Kornfeld		✓		
Shawn Lingenfelter		✓		
Brent Michelson	✓			
Travis Nelson		✓		

DEFEATED

Mayor Bennett returned to the council chambers at 9:12 PM.

2021-196

6.4 2021 Grad Banners/Signs

Councillor Kornfeld
Councillor Lingenfelter

That Council directs CAO Fritz to procure twenty seven double-sided grad signs; and that CAO Fritz shall present the current grad list to the surrounding municipalities to partner on this opportunity.

CARRIED

7 Committee Reports

7.1 Mayor Report

Mayor Bennett presented a verbal report.

2021-197

7.1.1 SaskPower Letter

Councillor Kornfeld
Councillor Lingenfelter

That Council directs CAO Fritz to send a letter to Mike Marsh of Sask Power, carbon copying Minister Don Morgan, MLA Doug Steele, and Premier Scott Moe. That the letter shall ask for the current rate relief program for community rinks be amended to include October 1, 2021 to March 31, 2022, as to financially assist rinks in smaller urban centres.

CARRIED

7.2 Public Works Committee - Councillor Kornfeld

Councillor Kornfeld presented a verbal report along with the draft April 8, 2021 Public Works committee meeting minutes. The Director of Operations report as of April 16, 2021 was presented to Council.

2021-198

7.2.1 Bylaw 2017-09

Councillor Greenlay
Councillor Kornfeld

That Council accepts the recommendation from the Public Works committee to repeal and replace Bylaw No. 2017-09 - The Bylaw to fix the rates charges as an environmental levy, and levy in lieu of services to tax exempt properties to change the Services to Tax Exempt Properties to be a flat rate of \$600.00/tote/year.

CARRIED


Page 4 of 9

- 2021-199 **7.2.2 February 26, 2021 Waterworks Compliance Inspection Report**
Councillor Kornfeld
Councillor Nelson
- That Council accepts the recommendation from the Public Works Committee to accept the February 26, 2021 Waterworks compliance inspection report, as presented.
- CARRIED**
- 2021-200 **7.2.3 Extend Council Meeting**
Councillor Lingenfelter
Councillor Kornfeld
- That Council agrees to extend meeting to 10:30 PM.
- CARRIED**
- 2021-201 **7.2.4 Water Quality Report**
Councillor Lingenfelter
Councillor Klassen
- That Council shall file the Monthly Water Quality report for the month of March 2021, as presented.
- CARRIED**
- Councillor Kornfeld left the meeting at 9:34 PM and returned at 9:36 PM.
- 7.3 Economic Development Committee - Councillor Greenlay**
- Councillor Greenlay presented a verbal report. The Economic Development Officer report as of April 15, 2021 was presented to Council.
- 7.4 Southwest Waste Management Report - Mayor Bennett**
- Mayor Bennett presented a verbal report along with the draft Southwest Waste Management Authority Board of Directors meeting minutes for April 13, 2021.
- 7.5 Wellness and Leisure Committee - Councillor Lingenfelter**
- Councillor Lingenfelter presented a verbal report along with the draft Wellness and Leisure Committee meeting minutes for April 12, 2021.
- Councillor Klassen left the regular meeting at 10:02 PM and returned at 10:04 PM.
- 7.6 Chinook Local Library Board - Councillor Michelson**
- Councillor Michelson presented a verbal report along with the draft Chinook Local Library Board of Directors meeting minutes for April 7, 2021.
- 7.7 Pine Cree Regional Park - Councillor Lingenfelter**
- Councillor Lingenfelter presented a verbal report respecting the April 15, 2021 Pine Cree Park meeting.
- 7.8 Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett**
- The draft March 26, 2021 Southwest Transportation Planning Council's Executive Working Committee meeting minutes were presented to Council.
- 7.9 Swift Current Watershed Stewards - Councillor Michelson**
- Councillor Michelson presented a verbal report.
- 7.10 Splash Park - Mayor Bennett**
- Mayor Bennett presented a verbal report.

7.11 Council Attended Events

Mayor Bennett attended the Optimum Stone Renovations draw on April 19, 2021. Councillor Michelson attended the Grand Coteau Heritage Centre's Coffee Chat on April 2, 2021

2021-202

7.12 Acceptance of Committee Reports

Councillor Nelson
Councillor Lingenfelter

That Council accepts all committee reports as presented:

1. March 26, 2021 Southwest Transportation Planning Council Inc. Executive Working Committee meeting minutes - DRAFT
2. April 7, 2021 Chinook Local Library Board of Directors meeting minutes - DRAFT
3. April 8, 2021 Public Works Committee meeting minutes - DRAFT
4. April 12, 2021 Wellness and Leisure Committee meeting minutes - DRAFT
5. April 13, 2021 Southwest Waste Management Authority Board meeting minutes - DRAFT

CARRIED

8 Bylaws

2021-203

8.1 Bylaw 2021-03 - A Bylaw to Establish a Tax Policy (2nd reading)

Councillor Nelson
Councillor Michelson

That Council approves that Bylaw 2021-03, a bylaw to establish a tax policy, be read the second time.

CARRIED

2021-204

8.2 Bylaw 2021-03 - A Bylaw to Establish a Tax Policy (3rd reading)

Councillor Greenlay
Councillor Kornfeld

That Council approves that Bylaw 2021-03, a bylaw to establish tax policy, shall be read the third and final time and adopted.

CARRIED

9 Correspondence

2021-205

9.1 File Correspondence

Councillor Greenlay
Councillor Kornfeld

That Council approves that the following correspondence having been read, now be filed:

1. Don McMorris - Minister of Government Relations
2. Everett Hindley - Minister of Mental Health and Addictions, Seniors and Rural and Remote Health
3. Joanne Hanson
4. Don and Lynn Girodat

CARRIED

2021-206

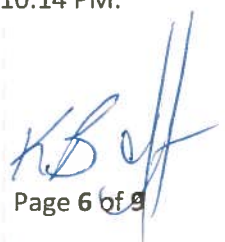
10 Strategic Planning In-Camera

Councillor Kornfeld
Councillor Lingenfelter

That Council meets in a Strategic Planning In-Camera session at 10:14 PM.

CARRIED

CAO Fritz left the regular meeting at 10:14 PM.



Present: Mayor Bennett; Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, Michelson and Nelson. CAO Fritz returned to the regular meeting at 10:43 PM.

2021-207 **10.1 Strategic Planning In-Camera Session Concluded**
 Councillor Nelson
 Councillor Klassen

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:43 PM.

CARRIED

2021-208 **11 Adjournment**
 Councillor Kornfeld

That Council now adjourns the meeting at 10:44 PM.

CARRIED

Date approved: _____

May 4th 2021

Kyle Bennett, Mayor

Tara Fritz, CAO

**TOWN OF SHAUNAVON
APRIL 21, 2021
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
17020	All-Net.ca Inc.	2021-04-20	2,217.23
17021	Apex Distribution Inc.	2021-04-20	224.80
17022	B & A Petroleum Ltd.	2021-04-20	2,657.93
17023	B&D Contract Services	2021-04-20	454.13
17024	BELL	2021-04-20	108.06
17025	Brownlee LLP	2021-04-20	6,589.49
17026	Canada Life Assurance Co.	2021-04-20	475.28
17027	Cleartech Industries Inc.	2021-04-20	3,251.24
17028	Concept Media	2021-04-20	840.00
17029	Crossroad Energy Solutions Inc	2021-04-20	288.05
17030	Cypress Hills Ability	2021-04-20	1,115.00
17031	Dale, Dana	2021-04-20	70.00
17032	Andrea Dhas	2021-04-20	1,601.25
17033	Disc Golf Saskatchewan	2021-04-20	400.00
17034	Eda Environmental	2021-04-20	309.18
17035	Calvin and Susanne Fredrick	2021-04-20	8,297.62
17036	Fritz, Tara	2021-04-20	70.00
17037	Goldstein, Bree	2021-04-20	856.33
17038	Grand Coteau Heritage And	2021-04-20	13,000.00
17039	Hillcrest Cemetery Committee	2021-04-20	10,000.00
17040	Johnson, Lauren	2021-04-20	70.00
17041	Johnson, Mario	2021-04-20	129.38
17042	Kornfeld Electric	2021-04-20	159.39
17043	L10 Electric	2021-04-20	543.38
17044	Magnum Trucks	2021-04-20	82.28
17045	Saskatchewan Health Authority	2021-04-20	69.00
17046	MuniSoft	2021-04-20	12.49
17047	New Line Trenchless Technologies	2021-04-20	23,310.00
17048	Phillips, Ron	2021-04-20	70.00
17049	Pioneer Co-op	2021-04-20	1,218.85
17050	R.V. Auto Parts	2021-04-20	16.17
17051	Robertson Implements (1988) Ltd	2021-04-20	128.89
17052	SaskPower	2021-04-20	4,088.00
17053	SaskPower	2021-04-20	24,872.84
17054	SaskTel CMR	2021-04-20	1,183.17
17055	Schulze, Fred	2021-04-20	70.00
17056	Shaunavon Animal Clinic	2021-04-20	127.65
17057	Shaunavon Local Library	2021-04-20	2,990.00
17058	Shaunavon Standard	2021-04-20	686.37
17059	Staples Business Advantage	2021-04-20	7.13
17060	TAXervice	2021-04-20	693.00
17061	Triways Disposal Services	2021-04-20	3,757.58
17062	Xerox Canada Ltd.	2021-04-20	291.52
		Total for AP:	<u>117,402.68</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
APRIL 21, 2021
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
491	Associated Fire Safety	2021-04-20	1,966.70
492	B & A Petroleum Ltd.	2021-04-20	150.25
493	Bureau Veritas Canada	2021-04-20	357.00
494	Pioneer Co-op	2021-04-20	14.97
495	Purolator Courier Ltd.	2021-04-20	42.27
496	SaskPower	2021-04-20	490.11
497	Sask. Public Safety Agency Issued To: Minister of Finance	2021-04-20	888.00
498	SaskTel CMR	2021-04-20	124.60
Total for AP:			<u>4,033.90</u>