

Town of Shaunavon
Meeting Minutes
Council Meeting August 11, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:30 PM.

- 2021-372

2

Approve Minutes

Councillor Nelson
Councillor Klassen

That Council approves the minutes of the July 13, 2021 regular council meeting, as presented.

CARRIED

- 3**

Financial Reports

 - 3.1**

Town of Shaunavon Cheque Register

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises, in regards to the Town of Shaunavon voucher #17371, for the amount of \$481.46 payable to Leaf and Powder Enterprises and left the council chambers at 7:31 PM.

 - 2021-373

3.1.1

Leaf and Powder

Councillor Kornfeld
Councillor Nelson

That Council approves the payment of voucher #17371 in the amount of \$481.46 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the regular meet at 7:31 PM.

 - 2021-374

3.2

Approval of Town of Shaunavon Cheque Register

Councillor Kornfeld
Councillor Greenlay

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$358,053.49, and forms part of these minutes.

CARRIED

 - 3.3**

Shaunavon and District Fire and Rescue Cheque Register

 - 2021-375

3.3.1

Approval of Shaunavon and District Fire and Rescue Cheque Register

Councillor Kornfeld
Councillor Greenlay

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,868.74 and forms part of these minutes.

CARRIED

- 2021-376 **3.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
 Councillor Lingenfelter
 Councillor Nelson
- That Council accepts the July 2021 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the July 2021, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2021-377 **3.5 Town of Shaunavon and SDFR Statement of Financial Activities**
 Councillor Greenlay
 Councillor Nelson
- That Council accepts the Town of Shaunavon's July 2021 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's July 2021 Statement of Financial Activities reports as presented.
- CARRIED**
- 4 Management Report**
 That Council reviewed Chief Administrator Report.
- 2021-378 **5 Bylaw 2021-09 Hearing (7:45 PM)**
 Councillor Kornfeld
 Councillor Michelson
- That Council authorizes to move to the public hearing for the proposed Zoning Bylaw amendment at 7:48 PM.
- CARRIED**
- It was recorded that there were no people in attendance, nor written submissions, for the Public hearing.
- 2021-379 **5.1 Conclusion of Public Hearing Session**
 Councillor Nelson
 Councillor Lingenfelter
- That Council approves that the Public Hearing session is concluded and that the regular order of business be resumed at 7:48 PM.
- CARRIED**
- 6 Management Reports Continued**
- 2021-380 **6.1 Acceptance of Management Reports**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council shall accept the following management reports as presented:
- Chief Administrative Officer
 - Director of Operations
 - Assistant Director of Operations
 - Bylaw Enforcement Officer
 - Communications Officer
 - Director of Wellness and Leisure
 - Economic Development Officer
- CARRIED**

- 2021-381 **7.1 Shaunavon Dog Park Committee**
 Councillor Michelson
 Councillor Lingenfelter
- That Council shall table the decision respecting outstanding invoice #2020-00383 to the Shaunavon Dog Park committee until the September 7, 2021 council meeting.
- CARRIED**
- 8 New Business**
- That Council received and opened only one tender from Triways Disposal Services at 7:50 PM.
- 2021-382 **8.1 Curbside Recycling Tender**
 Councillor Kornfeld
 Councillor Michelson
- That Council shall award the 5-year Curbside Recycling tender to Triways Disposal Services; and that the rate shall be \$4.50/cart/month for a fixed one year term, and 2.5 percent increase each year thereafter.
- CARRIED**
- 2021-383 **8.2 Tax Abatement Request - Lot 7, Block 2 Plan 81SC11446**
 Councillor Kornfeld
 Councillor Michelson
- That Council shall approve the request to abate the 2021 \$1,200 minimum tax on Lot 7, Block 2, Plan 81SC11446, as the lots are adjacent and contiguous.
- CARRIED**
- 2021-384 **8.3 Western Community Foundation hot dog sale**
 Councillor Greenlay
 Councillor Kornfeld
- That Council shall permit the Western Community Foundation to hold a noon hot dog sale in front of 411 Centre Street on Wednesday, September 8, 2021, and that the Town shall provide five picnic tables and barricades.
- CARRIED**
- 2021-385 **8.4 Braydon Coburn Day**
 Councillor Kornfeld
 Councillor Klassen
- That Council shall accept the recommendation from the Braydon Coburn Hockey School to declare the eighth day of August as Braydon Coburn Day in the Town of Shaunavon.
- CARRIED**
- 2021-386 **8.5 2021 Boomtown Days Events**
 Councillor Lingenfelter
 Councillor Michelson
- That Council directs CAO Fritz to write a congratulatory letter to the Shaunavon Chamber of Commerce respecting the success of the 2021 Boomtown Days events.
- CARRIED**
- 2021-387 **8.6 Lots 18-22, Block 15, Plan B3815 Demolition of Improvement**
 Councillor Nelson
 Councillor Kornfeld
- That Council deems the demolition of the improvement located at Lots 18-22, Block 15, Plan B3185 to be an emergency as defined by *The Municipalities Act*, due to the June 24, 2021 McNally Associates Ltd. Demolition Opinion that indicated that a section of the metal roof next to

the adjacent structure on the east side has failed but does not appear to have damaged the neighbouring structure.

CARRIED

- 2021-388 **9.1 Mayors Report**
Councillor Kornfeld
Councillor Greenlay
- That Council directs CAO Fritz to send a congratulatory letter to the Braydon Coburn Hockey School Committee respecting the Braydon Coburn Stanley Cup event held on August 8, 2021.
- CARRIED**
- 2021-389 **9.1.1 Braydon Coburn - Letter**
Councillor Kornfeld
Councillor Greenlay
- That Council directs CAO Fritz to write an appreciation letter to Braydon Coburn thanking him for bringing the Stanley Cup to Shaunavon.
- CARRIED**
- 2021-390 **9.2.1 Water Quality Report**
Councillor Greenlay
Councillor Kornfeld
- That Council shall receive and file the Monthly Water Quality report for the month of July 2021, as presented.
- CARRIED**
- 2021-391 **9.4 Economic Development Committee - Councillor Greenlay**
Councillor Greenlay
Councillor Nelson
- That Council shall accept the Economic Development Committee's recommendation to adopt the Sign Policy, as verbally amended.
- CARRIED**
- 2021-392 **9.15 Acceptance of Committee Reports**
Councillor Greenlay
Councillor Nelson
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented the following verbal reports: Mayor's, Splash Park and Southwest Waste Management Authority Inc.
 2. Councillor Kornfeld presented a verbal report on behalf of the Public Works Committee.
 3. Councillor Greenlay presented a verbal report along with the Economic Development committee meeting minutes from July 29, 2021 - DRAFT.
 4. Councillor Lingenfelter presented verbal reports for the following: SDFR committee, Pine Cree Regional Park board, and the Wellness and Leisure committee along with the Wellness and Leisure committee meeting minutes from August 9, 2021 - DRAFT.
- CARRIED**

10 Bylaws

- 2021-393 **10.1 Bylaw 2021-10 - Council Procedures Bylaw (third reading)**
Councillor Nelson
Councillor Michelson
That Council authorizes that Bylaw 2021-10 - The Procedure Bylaw, be read the third and final time and be adopted.
CARRIED
- 2021-394 **10.2 Bylaw 2021-11 - Public Notice Bylaw (second reading)**
Councillor Lingenfelter
Councillor Nelson
That Council authorizes that Bylaw 2021-11 - The Public Notice Policy Bylaw, 2021, be read a second time.
CARRIED
- 2021-395 **10.3 Bylaw 2021-11 - Public Notice Bylaw (third reading)**
Councillor Greenlay
Councillor Klassen
That Council authorizes that Bylaw 2021-11 The Public Notice Policy Bylaw, 2021, be read the third and final time and be adopted.
CARRIED
- 2021-396 **10.4 Bylaw 2021-09 - A Bylaw to amend Bylaw No. 2012-11 - The Zoning Bylaw (second reading)**
Councillor Kornfeld
Councillor Greenlay
That Council authorizes that Bylaw 2021-09 - A Bylaw to amend Bylaw 2012-11 - Known as the Town of Shaunavon Zoning Bylaw, be read a second time.
CARRIED
- 2021-397 **10.5 Bylaw 2021-09 - A Bylaw to amend Bylaw No. 2012-11 - The Zoning Bylaw (third reading).**
Councillor Greenlay
Councillor Kornfeld
That Council authorizes that Bylaw 2021-09 - A Bylaw to amend Bylaw 2012-11 - Known as the Town of Shaunavon Zoning Bylaw, be read the third and final time and be adopted.
CARRIED
- 11 Correspondence**
- 2021-398 **11.4 Leila Freeman**
Councillor Lingenfelter
Councillor Nelson
That Council directs CAO Fritz to invite Leila Freeman to attend September 7, 2021 council meeting as a delgation, in order for Council to address her concerns.
CARRIED

Councillor Kornfeld left the regular meeting at 8:54 PM and returned at 8:55 PM.



2021-399 **11.6 File Correspondence**
 Councillor Greenlay
 Councillor Kornfeld

That Council approves that the following correspondence having been read, now be filed:

1. Doug Burnett - SaskTel
2. M.J. (Mike) Marsh - SaskPower
3. Nuno Louzeiro - Innergex Renewable Energy Inc.
4. Leila Freeman
5. Ministry of Government Relations

CARRIED

2021-400 **12 Strategic Planning and Personnel In-Camera**
 Councillor Greenlay
 Councillor Kornfeld

That Council meets in a Strategic Planning and Personnel In-Camera session at 9:05 PM.

CARRIED

Finance Clerk Trudy Enns left the regular meeting at 9:05 PM. Present: Mayor Bennett; Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, Michelson, Nelson and CAO Fritz. CAO Fritz left the regular meeting at 9:30 PM and returned to the meeting at 9:42 PM.

2021-401 **12.1 Strategic Planning and Personnel In-Camera Session Concluded**
 Councillor Greenlay
 Councillor Nelson

That Council approves that the Strategic Planning and Personnel In-Camera session is concluded and the regular order of business be resumed at 9:42 PM.

CARRIED

2021-402 **13 Adjournment**
 Councillor Lingenfelter
 Councillor Kornfeld

That Council now adjourns the meeting at 9:42 PM.

CARRIED

Date approved: September 7, 2021

Kyle Bennett, Mayor

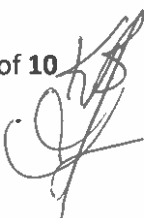
Tara Fritz, CAO

**TOWN OF SHAUNAVON
AUGUST 11, 2021
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
210270	Fritz, Tara	2021-07-20	2,173.52
210271	Holmberg, Jennifer	2021-07-20	717.12
210272	Potter, Grace	2021-07-20	1,618.00
210273	Johnson, Lauren	2021-07-20	1,335.98
210274	Enns, Trudy	2021-07-20	1,099.65
210275	Gregoire Joanne	2021-07-20	1,434.20
210276	Attrell, Kelly	2021-07-20	837.07
210277	Dale, Dana	2021-07-20	1,531.65
210278	Doiron, Mark	2021-07-20	1,419.94
210279	Johnson, Brian	2021-07-20	1,398.15
210280	Lingenfelter, Tim	2021-07-20	1,293.96
210281	Moffatt, Corine	2021-07-20	1,102.99
210282	Pommier, Michael	2021-07-20	1,349.19
210283	Reid, Gerald	2021-07-20	1,395.08
210284	Phillips, Ron	2021-07-20	2,082.67
210285	Schulze, Fred	2021-07-20	2,034.25
210286	Bennett, Elizabeth	2021-07-20	1,313.42
210287	Fahselt, Kye	2021-07-20	925.74
210288	Floberg, Rylee	2021-07-20	557.77
210289	Illerbrun, Tiana	2021-07-20	955.46
210290	Pedneault, Gracyn	2021-07-20	590.23
210291	Piquette, Hanna	2021-07-20	1,289.67
210292	Smith, Wyatt	2021-07-20	1,326.33
210293	Stearns, Kennedy	2021-07-20	1,515.32
210294	Stearns, Tori	2021-07-20	1,077.50
210295	Tremere, Bryden	2021-07-20	514.58
210296	Voll, Jordan	2021-07-20	1,113.51
210297	Morin, Anna	2021-07-20	940.21
210298	Thienes, Logan	2021-07-20	1,058.07
210299	Wallis, Kinae	2021-07-20	961.07
210300	Bennett, Hannah	2021-07-20	1,299.25
210301	Bymoan, Jax	2021-07-20	829.33
210302	Fuller, Mathew	2021-07-20	1,083.10
210303	Larson, Blaze	2021-07-20	1,023.10
210304	Oberle, Brock	2021-07-20	1,131.04
210305	Municipal Employees'	2021-07-20	5,718.28
210306	Canada Revenue Agency -Payroll	2021-07-20	13,953.53
17345	SaskPower	2021-07-26	4,908.29
17346	Affinity Credit Union	2021-07-26	4,422.27
17347	Lingenfelter, Hannah	2021-08-03	1,914.00
17348	Lingenfelter, Bonnie	2021-08-03	2,000.00
17349	Greve, Melody	2021-08-03	1,563.50
17350	Holy Trinity Roman Catholic	2021-07-31	5,424.51
210307	Fritz, Tara	2021-08-06	2,173.52
210308	Holmberg, Jennifer	2021-08-06	725.60
210309	Potter, Grace	2021-08-06	1,618.00
210310	Johnson, Lauren	2021-08-06	1,335.98
210311	Enns, Trudy	2021-08-06	1,119.63
210312	Gregoire Joanne	2021-08-06	1,434.20
210313	Attrell, Kelly	2021-08-06	837.07
210314	Dale, Dana	2021-08-06	1,531.65
210315	Doiron, Mark	2021-08-06	1,305.22
210316	Johnson, Brian	2021-08-06	1,236.49
210317	Lingenfelter, Tim	2021-08-06	1,577.84
210318	Moffatt, Corine	2021-08-06	1,095.26
210319	Pommier, Michael	2021-08-06	1,268.10
210320	Reid, Gerald	2021-08-06	1,577.16
210321	Phillips, Ron	2021-08-06	2,082.67
210322	Schulze, Fred	2021-08-06	2,034.25

Payment #	Vendor	Date	Amount
210323	Bennett, Elizabeth	2021-08-06	1,040.61
210324	Fahselt, Kye	2021-08-06	259.82
210325	Floberg, Rylee	2021-08-06	672.04
210326	Illerbrun, Tiana	2021-08-06	900.62
210327	Pedneault, Gracyn	2021-08-06	647.61
210328	Piquette, Hanna	2021-08-06	1,070.00
210329	Smith, Wyatt	2021-08-06	629.38
210330	Stearns, Kennedy	2021-08-06	1,493.32
210331	Stearns, Tori	2021-08-06	1,281.62
210332	Tremere, Bryden	2021-08-06	1,433.86
210333	Voll, Jordan	2021-08-06	777.23
210334	Morin, Anna	2021-08-06	935.41
210335	Thienes, Logan	2021-08-06	1,053.68
210336	Wallis, Kinnae	2021-08-06	1,157.16
210337	Bennett, Hannah	2021-08-06	930.99
210338	Bymoan, Jax	2021-08-06	1,151.76
210339	Fuller, Mathew	2021-08-06	1,157.17
210340	Larson, Blaze	2021-08-06	1,249.03
210341	Oberle, Brock	2021-08-06	1,009.46
210342	Municipal Employees'	2021-08-06	5,774.44
210343	Canada Revenue Agency -Payroll	2021-08-06	14,118.97
210344	Minister of Finance (school)	2021-08-06	28,947.20
17351	A & B Auto Centre	2021-08-11	337.88
17352	Access Real Estate Incorporate	2021-08-11	444.00
17353	Apex Distribution Inc.	2021-08-11	193.35
17354	B & A Petroleum Ltd.	2021-08-11	5,104.78
17355	B&D Contract Services	2021-08-11	995.45
17356	Chisholm, Meghan	2021-08-11	570.70
17357	Cleartech Industries Inc.	2021-08-11	6,075.69
17358	Cooper Plumbing & Heating Ltd.	2021-08-11	1,353.42
17359	Country Club Dist. 2008 Ltd.	2021-08-11	730.06
17360	Crossroad Energy Solutions Inc	2021-08-11	18,118.53
17361	Dale, Dana	2021-08-11	191.00
17362	Fritz, Tara	2021-08-11	70.00
17363	Goldstein , Bree	2021-08-11	29,059.96
17364	Helix Construction Ltd.	2021-08-11	25,668.75
17365	JAE's Pharmacy	2021-08-11	196.41
17366	Johnson, Lauren	2021-08-11	70.00
17367	Johnson, Mario	2021-08-11	129.38
17368	Johnson, Mario	2021-08-11	129.38
17369	Hyun Ah Kwak	2021-08-11	100.00
17370	LADR Consulting	2021-08-11	3,911.25
17371	Leaf & Powder Enterprises Inc.	2021-08-11	481.46
17372	Lifesaving Society	2021-08-11	377.45
17373	Lingenfelter, Shawn	2021-08-11	196.25
17374	Magnum Trucks	2021-08-11	188.48
17375	Manitoulin Transport inc.	2021-08-11	909.14
17376	Miller Industrial Spraying Inc	2021-08-11	66.60
17377	Saskatchewan Health Authority	2021-08-11	115.00
17378	Morin, Anna	2021-08-11	77.00
17379	MuniSoft	2021-08-11	4,593.89
17380	Orion Surveys Ltd.	2021-08-11	1,008.00
17381	P & P Enterprises Inc.	2021-08-11	1,021.20
17382	Pattison Agriculture	2021-08-11	1,911.38
17383	Perativ Gerenal Partnership	2021-08-11	36.75
17384	Phillips, Ron	2021-08-11	70.00
17385	Pioneer Co-op	2021-08-11	2,522.68
17386	Pleasureway Sales	2021-08-11	127.73
17387	R.V. Auto Parts	2021-08-11	1,210.82
17388	Robertson Motorsports & Marine	2021-08-11	117.41
17389	Rock Creek Golf & Country Club	2021-08-11	10,000.00
17390	SaskTel CMR	2021-08-11	1,350.44

Payment #	Vendor	Date	Amount
17391	Schulze, Fred	2021-08-11	70.00
17392	Shaunavon & District Fire	2021-08-11	1,013.32
17393	SecurTek	2021-08-11	79.75
17394	SEIU-West	2021-08-11	1,279.82
17395	Shaunavon RX Drug Mart	2021-08-11	5.10
17396	Shaunavon Standard	2021-08-11	1,262.43
17397	Shaunavon Tire & Alignment Ltd	2021-08-11	194.93
17398	Signs 'n Such Ltd.	2021-08-11	144.97
17399	Southwest Paving	2021-08-11	45,629.78
17400	Southwest Waste Management	2021-08-11	2,945.20
17401	Standard Shaunavon	2021-08-11	228.06
17402	Staples Professional Inc.	2021-08-11	54.67
17403	Stark & Marsh, Chartered	2021-08-11	1,104.45
17404	SUMA Southwest Region	2021-08-11	5,896.58
17405	Supreme Greens	2021-08-11	282.19
17406	Supreme Office Products	2021-08-11	177.54
17407	TAXervice	2021-08-11	109.45
17408	Triways Disposal Services	2021-08-11	3,787.47
17409	Linda Wanner	2021-08-11	188.56
17410	Wickham's Welding	2021-08-11	149.85
17411	Wolseley Canada	2021-08-11	512.35
17412	Xerox Canada Ltd.	2021-08-11	416.73
17413	Zep Sales & Service of Canada	2021-08-11	293.56
		Total:	<u>358,534.95</u>



SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
AUGUST 11, 2021
CHEQUE REGISTER

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
540	B & A Petroleum Ltd.	2021-08-11	398.44
541	Dynamic Online Marketing Corp.	2021-08-11	399.00
542	Eckart, Shawn	2021-08-11	200.00
543	Pioneer Co-op	2021-08-11	144.25
544	RPM Auto	2021-08-11	431.04
545	SaskPower	2021-08-11	170.40
546	SaskTel CMR	2021-08-11	125.61
		Total:	<u>1,868.74</u>

