

Town of Shaunavon
Meeting Minutes
Council Meeting September 7, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1** **Calling the Meeting to Order**

Mayor Bennett called the meeting to order at 7:30 PM.

- 2021-403 **2** **Approve Minutes**

Councillor Greenlay
Councillor Kornfeld

That Council approves the minutes of the August 11, 2021 meeting, as circulated.

CARRIED

- 3** **Financial Reports**

 - 2021-404 **3.1** **Town of Shaunavon Cheque Register**

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises, in regards to the Town of Shaunavon voucher #17445 for the amount of \$255.30 payable to Leaf and Powder Enterprises and left the council chambers at 7:30 PM.

 - 2021-404 **3.2** **Leaf and Powder**

Councillor Kornfeld
Councillor Klassen

That Council approves the payment of voucher #17445 in the amount of \$255.30 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the meeting at 7:31 PM.

 - 2021-405 **3.3** **Approval of Town of Shaunavon Cheque Register**

Councillor Lingenfelter
Councillor Greenlay

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$344,613.92, and forms part of these minutes.

CARRIED

 - 2021-406 **3.4** **Shaunavon and District Fire and Rescue Cheque Register**

 - 2021-406 **3.4.1** **Approval of Shaunavon and District Fire and Rescue Cheque Register**

Councillor Nelson
Councillor Klassen

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,484.70 and forms part of these minutes.

CARRIED

4 Management Reports

2021-407 **4.1 Acceptance of Management Reports**
Councillor Greenlay
Councillor Michelson

That Council shall accept the following management reports as presented:

- Chief Administrative Officer
- Director of Operations
- Bylaw Enforcement Officer
- Communications Officer
- Director of Wellness and Leisure
- Economic Development Officer

CARRIED

5 Business Arising from the Minutes

2021-408 **5.1 Shaunavon Dog Park Committee**
Councillor Greenlay
Councillor Michelson

That Council shall table the decision respecting outstanding invoice #2020-00383 to the Shaunavon Dog Park committee until the September 21, 2021 council meeting.

CARRIED

Councillor Kornfeld left the regular meeting at 7:46 PM and returned at 7:47 PM.

2021-409 **5.2 Leila Freeman**
Councillor Lingenfelter
Councillor Greenlay

That Council directs CAO Fritz to write a letter of response to Leila Freeman that shall include a standing invitation for her to attend a future council meeting to effectively and efficiently address concerns.

CARRIED

6 New Business

The following tenders were received as the following: Cal Vance/1859964 Alberta LTD on Lots 39-44 at \$1,000.00 per lot, and John MacDonald/Iron Pony Small Engines on Lots 38-44 at \$200.00 per lot.

2021-410 **6.1 Lots 13 and 14, Block 3, Plan B3185 and Lots 38-44, Block 3, Plan B3185 Property Tender**
Councillor Kornfeld
Councillor Nelson

That Council shall award the following tenders:

Property Description	Awarded To	Price
Lot 38, Block 3, Plan B3185	John McDonald/Iron Pont Small Engines	\$200
Lot 39, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000
Lot 40, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000
Lot 41, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000
Lot 42, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000
Lot 43, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000
Lot 44, Block 3, Plan B3185	Cal Vance/1859964 Alberta LTD	\$1000

CARRIED

2021-411 **6.2 Awarding of Legal RFP**
Councillor Greenlay
Councillor Kornfeld

That Council shall award the Request for Proposal for Legal Counsel to MLT Aikins for the term of October 1, 2021 to and including December 31, 2022.

CARRIED

2021-412 **6.4 Culture Days Proclamation**
Councillor Greenlay
Councillor Michelson

That Council does hereby proclaim September 24 to October 24, 2021 as Culture Days in the Town of Shaunavon.

CARRIED

2021-413 **6.5 Economic Development Strategy**
Councillor Greenlay
Councillor Lingenfelter

That Council shall adopt the Economic Development Strategy, as presented.

CARRIED

7 Committee Reports

Councillor Nelson left the regular meeting at 8:11 PM and returned at 8:13 PM.

2021-414 **7.14 Acceptance of Committee Reports**
Councillor Greenlay
Councillor Lingenfelter

That Council accepts all committee reports as presented:

1. Mayor Bennett presented a verbal Mayor's report and a verbal report on behalf of Southwest Waste Management along with the August 17, 2021 meeting minutes - DRAFT
2. Councillor Kornfeld presented a verbal report on behalf of the Public Works and Administration committees.
3. Councillor Lingenfelter presented a verbal report on behalf of the Wellness & Leisure committee and the Pine Cree Regional Park.
4. Councillor Michelson presented a verbal report along with the Grand Coteau Heritage and Culture Centre August 18, 2021 meeting minutes - DRAFT
5. Councillor Greenlay presented a verbal report on behalf of the Economic Development Committee.

CARRIED

2021-415 **8 Strategic Planning In-Camera Session**
Councillor Nelson
Councillor Michelson

That Council meets in a Strategic Planning In-Camera session at 8:30 PM.

CARRIED

Finance Clerk Trudy Enns left the regular meeting at 8:30 PM. CAO Tara Fritz left the regular meeting at 8:35 PM. Present: Mayor Bennett; Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Tara Fritz and Finance Clerk Trudy Enns returned to the meeting at 8:45 PM.

2021-416 **8.1 Strategic Planning In-Camera Concluded**
Councillor Greenlay
Councillor Michelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 8:45 PM.

CARRIED

2021-417 **9 Adjournment**
Councillor Kornfeld
Councillor Greenlay

That Council now adjourns the meeting at 8:51 PM.

CARRIED

Date approved:

Sept 21/21



Kyle Bennett, Mayor



Tara Fritz, CAO

TOWN OF SHAUNAVON
September 7, 2021
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
17414	SaskPower	2021-08-11	13,348.61
210345	Fritz, Tara	2021-08-19	2,185.47
210346	Holmberg, Jennifer	2021-08-19	663.32
210347	Potter, Grace	2021-08-19	1,618.00
210348	Johnson, Lauren	2021-08-19	1,335.98
210349	Enns, Trudy	2021-08-19	1,009.89
210350	Gregoire Joanne	2021-08-19	1,434.20
210351	Attrell, Kelly	2021-08-19	837.07
210352	Dale, Dana	2021-08-19	1,531.65
210353	Doiron, Mark	2021-08-19	1,450.40
210354	Johnson, Brian	2021-08-19	1,271.19
210355	Lingenfelter, Tim	2021-08-19	1,418.44
210356	Moffatt, Corine	2021-08-19	1,103.70
210357	Pommier, Michael	2021-08-19	1,107.10
210358	Reid, Gerald	2021-08-19	1,223.34
210359	Phillips, Ron	2021-08-19	2,082.67
210360	Schulze, Fred	2021-08-19	2,034.25
210361	Bennett, Elizabeth	2021-08-19	1,112.51
210362	Fahselt, Kye	2021-08-19	806.57
210363	Floberg, Rylee	2021-08-19	898.49
210364	Illerbrun, Tiana	2021-08-19	935.03
210365	Pedneault, Gracyn	2021-08-19	517.72
210366	Piquette, Hanna	2021-08-19	1,015.15
210367	Smith, Wyatt	2021-08-19	1,259.00
210368	Stearns, Kennedy	2021-08-19	1,418.71
210369	Stearns, Tori	2021-08-19	1,446.79
210370	Tremere, Bryden	2021-08-19	984.03
210371	Voll, Jayden	2021-08-19	900.41
210372	Morin, Anna	2021-08-19	440.89
210373	Thienes, Logan	2021-08-19	982.27
210374	Wallis, Kinnae	2021-08-19	1,058.03
210375	Bennett, Hannah	2021-08-19	1,158.12
210376	Bymoan, Jax	2021-08-19	1,216.01
210377	Fuller, Mathew	2021-08-19	1,016.83
210378	Larson, Blaze	2021-08-19	1,199.43
210379	Oberle, Brock	2021-08-19	1,041.09
210380	Municipal Employees'	2021-08-19	5,564.64
210381	Canada Revenue Agency -Payroll	2021-08-19	13,495.55
17415	SaskPower	2021-08-20	4,908.29
17416	Affinity Credit Union	2021-08-20	5,005.51
210382	Thienes, Logan	2021-08-26	524.57
210383	Wallis, Kinnae	2021-08-26	736.37
210384	Bennett, Hannah	2021-08-26	541.58
17418	Holy Trinity Roman Catholic	2021-09-03	5,575.20
210385	Fritz, Tara	2021-09-03	2,256.89
210386	Holmberg, Jennifer	2021-09-03	815.58
210387	Potter, Grace	2021-09-03	1,618.00
210388	Johnson, Lauren	2021-09-03	1,335.98
210389	Enns, Trudy	2021-09-03	1,189.22
210390	Gregoire Joanne	2021-09-03	1,434.20
210391	Attrell, Kelly	2021-09-03	837.07
210392	Dale, Dana	2021-09-03	1,531.65
210393	Doiron, Mark	2021-09-03	1,371.25
210394	Johnson, Brian	2021-09-03	1,357.97
210395	Lingenfelter, Tim	2021-09-03	1,486.72
210396	Moffatt, Corine	2021-09-03	1,292.54
210397	Pommier, Michael	2021-09-03	1,381.76
210398	Reid, Gerald	2021-09-03	2,004.90
210399	Phillips, Ron	2021-09-03	2,082.67
210400	Schulze, Fred	2021-09-03	2,034.25

Payment #	Vendor	Date	Amount
210402	Fahselt, Kye	2021-09-03	596.06
210403	Floberg, Rylee	2021-09-03	353.12
210404	Illerbrun, Tiana	2021-09-03	749.89
210405	Pedneault, Gracyn	2021-09-03	600.21
210406	Piquette, Hanna	2021-09-03	709.07
210407	Smith, Wyatt	2021-09-03	795.00
210408	Stearns, Kennedy	2021-09-03	1,295.24
210409	Stearns, Tori	2021-09-03	1,003.61
210410	Tremere, Bryden	2021-09-03	495.32
210411	Morin, Anna	2021-09-03	851.72
210412	Bymoan, Jax	2021-09-03	954.39
210413	Fuller, Mathew	2021-09-03	956.91
210414	Larson, Blaze	2021-09-03	1,285.38
210415	Oberle, Brock	2021-09-03	843.25
210416	Municipal Employees'	2021-09-03	6,123.14
210417	Canada Revenue Agency -Payroll	2021-09-03	13,547.47
210418	Minister of Finance (school)	2021-09-03	33,786.77
17419	Airmaster Sales Ltd.	2021-09-07	7,153.73
17420	Anderson & Company	2021-09-07	3,310.12
17421	Apex Distribution Inc.	2021-09-07	827.86
17422	ATS Traffic Ltd.	2021-09-07	443.67
17423	Audrey's Flower Oasis	2021-09-07	111.00
17424	Aviation Visual Aids	2021-09-07	7,136.06
17425	B & A Petroleum Ltd.	2021-09-07	4,053.42
17426	BELL	2021-09-07	108.06
17427	Berg's Home Furnishings	2021-09-07	162.81
17428	Brownlee LLP	2021-09-07	425.25
17429	Canada Life Assurance Co.	2021-09-07	183.04
17430	Cleartech Industries Inc.	2021-09-07	4,980.36
17431	Country Club Dist. 2008 Ltd.	2021-09-07	175.47
17432	Crossroad Energy Solutions Inc	2021-09-07	6,136.76
17433	Fer-Marc Equipment	2021-09-07	748.36
17434	Goldstein , Bree	2021-09-07	23,332.20
17435	Grand Coteau Heritage And	2021-09-07	65.61
17436	Greenlay, Mike	2021-09-07	465.00
17437	Greve, Melody	2021-09-07	1,563.50
17438	HBI Office Plus.	2021-09-07	96.86
17439	Helix Construction Ltd.	2021-09-07	5,959.20
17440	Hi Pro Recreation Services	2021-09-07	777.00
17441	Iron Pony Small Engines	2021-09-07	62.74
17442	Jay's Transportation Group Ltd	2021-09-07	213.84
17443	Johnson, Mario	2021-09-07	129.38
17444	L10 Electric	2021-09-07	157.10
17445	Leaf & Powder Enterprises Inc.	2021-09-07	255.30
17446	Lifesaving Society	2021-09-07	260.00
17447	Lingenfelter, Hannah	2021-09-07	1,760.00
17448	Lingenfelter, Bonnie	2021-09-07	3,437.50
17449	Living Tree Enviromental	2021-09-07	2,031.90
17450	Magnum Trucks	2021-09-07	566.61
17451	Voided by the print process	2021-09-07	0.00
17452	Saskatchewan Health Authority	2021-09-07	2,034.00
17453	MuniCode Services Ltd.	2021-09-07	3,943.80
17454	MuniSoft	2021-09-07	149.85
17455	WCB Clearance issue	2021-09-07	0.00
17456	P & P Enterprises Inc.	2021-09-07	3,574.20
17457	Perativ Gerenal Partnership	2021-09-07	36.75
17458	Precision-Fit Door Solutions	2021-09-07	38,348.83
17459	PTW Canada Ltd.	2021-09-07	277.50
17460	Purolator Courier Ltd.	2021-09-07	138.50
17461	R.V. Auto Parts	2021-09-07	2,311.74
17462	Emily Reid	2021-09-07	643.70
17463	Alan Ruetz	2021-09-07	88.35
17464	Shaunavon & District Fire	2021-09-07	200.00
17465	SecurTek	2021-09-07	109.72
17466	SEIU-West	2021-09-07	1,176.50

Payment #	Vendor	Date	Amount
17467	Shaunavon Standard	2021-09-07	114.96
17468	Shaunavon Tire & Alignment Ltd	2021-09-07	31.22
17469	Southwest Waste Management	2021-09-07	3,222.00
17470	Staples Professional Inc.	2021-09-07	125.94
17471	Supreme Office Products	2021-09-07	169.54
17472	Town of Gull Lake	2021-09-07	776.69
17473	Xerox Canada Ltd.	2021-09-07	7,544.07
17474	New Line Trenchless Technologi	2021-09-07	15,796.99
		Total:	<u>344,869.22</u>



Shaunavon and District Fire and Rescue
September 7, 2021
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
547	Associated Fire Safety	2021-09-07	47.73
548	B & A Petroleum Ltd.	2021-09-07	173.48
549	Cooper, Jeff	2021-09-07	158.69
550	Eckart, Shawn	2021-09-07	200.00
551	Pioneer Co-op	2021-09-07	41.05
552	RPM Auto	2021-09-07	863.75
		Total:	<u>1,484.70</u>