

Town of Shaunavon
Meeting Minutes
Council Meeting September 21, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

Regrets: Councillor Michelson

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:30 PM.
- 2021-418

2

Approve Minutes
Councillor Greenlay
Councillor Kornfeld

That Council approves the minutes of the September 7, 2021 regular council meeting, as presented.

CARRIED
- 3**

Delegations

- 2021-419

3.1

Hear Delegation - Hillcrest Cemetery Committee (7:35 PM)
Councillor Greenlay
Councillor Lingenfelter

That Council hears the delegation of Pat Billard and Barb Wright of the Hillcrest Cemetery Committee at 7:30 PM.

CARRIED
- 3.2**

Delegation Exit

The delegation of Pat Billard and Barb Wright of the Hillcrest Cemetery Committee left the meeting at 7:59 PM.
- 4**

Financial Reports

- 4.1**

Town of Shaunavon Cheque Register

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd, in regards to the Town of Shaunavon voucher #17496 for the amount of \$1,129.60, payable to Kornfeld Electric Ltd. and left the council chambers at 8:00 PM.

- 2021-420

4.1.1

Kornfeld Electric Voucher
Councillor Greenlay
Councillor Klassen

That Council approves the payment of voucher #17496 in the amount of \$1,129.60 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the regular meeting at 8:01 PM.
- 2021-421


4.2

Approval of Town of Shaunavon Cheque Register
Councillor Lingenfelter
Councillor Greenlay

That Council will hold payment for voucher #17481 payable to Cooper Plumbing and Heating Ltd until further clarification; and that Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$109,797.91, and forms part of these minutes.

CARRIED

- 2021-422 **4.3 Shaunavon and District Fire and Rescue Cheque Register**
- 4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
 Councillor Nelson
 Councillor Kornfeld
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,454.69 and forms part of these minutes.
- CARRIED**
- 2021-423 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
 Councillor Kornfeld
 Councillor Klassen
- That Council accepts the August 2021 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the August 2021, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- Councillor Nelson left the regular meeting at 8:05 PM and returned at 8:06 PM.
- 2021-424 **4.5 Town of Shaunavon and SDFR Statement of Financial Activities**
 Councillor Nelson
 Councillor Klassen
- That Council accepts the Town of Shaunavon's August 2021 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's August 2021 Statement of Financial Activities reports as presented.
- CARRIED**
- 2021-425 **5.1 Acceptance of Management Reports**
 Councillor Nelson
 Councillor Lingenfelter
- That Council shall accept the following management reports as presented:
- Chief Administrative Officer
 - Director of Operations
- CARRIED**
- 2021-426 **6 New Business**
- 6.1 Public Health Measures**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council shall receive and file the Public Health Measures, as presented.
- CARRIED**
- 2021-427 **6.2 Block 21 Block Party Request**
 Councillor Greenlay
 Councillor Kornfeld
- That Council shall grant the request to temporarily block off the alleys located within block 21 on Saturday September 25, 2021 from 4:00 PM to Sunday September 26, 2021 at 2:00 AM to permit for a community block party event; and that the Town of Shaunavon make available lighted barricades.
- CARRIED**
- 6.3 2022 External Budget Considerations**


Page 2 of 8

- 6.3.1 Chinook Local Library Board Budget Considerations**
Finance Clerk Enns left the regular meeting at 8:24 PM and returned at 8:25 PM
- 6.3.2 Rock Creek Golf and Country Club 2022 Budget Request**
Councillor Kornfeld declared a financial interest, as the owner of Kornfeld Electric Ltd., and left the regular meeting at 8:30 PM. It shall be noted that Council only received one bid from Spring Ventures Inc. on the Memorial Park Bathroom tender.
- 2021-428 **6.4 Memorial Park Bathrooms**
Councillor Greenlay
Councillor Nelson
That Council shall accept the Memorial Park Bathroom tender bid from Spring Ventures Inc., at the rate of \$103,760.00, plus applicable taxes.
CARRIED
Councillor Kornfeld returned to the meeting at 8:33 PM.
- 2021-429 **6.4.1 Regional Bylaw Enforcement Officer - Tompkins**
Councillor Kornfeld
Councillor Nelson
That Council shall permit our Bylaw Enforcement Officer to provide services to the Village of Tompkins, on an as needed basis, at a rate of \$45.00/hour and \$1.00/kilometre; and that the Town of Shaunavon's contractor for Bylaw Enforcement shall provide services at her discretion.
CARRIED
- 2021-430 **6.5 Aging in Place Brochures**
Councillor Greenlay
Councillor Klassen
That Council directs CAO Fritz to waive \$125 printing fee, as per Bylaw 201-06, to provide The Aging in Place committee with 250 pages of colour brochures.
CARRIED
- 2021-431 **6.7 Provincial Mediation Consent to Acquire Title - Lots 18-22, Blk 15, Plan B3185**
Councillor Kornfeld
Councillor Lingenfelter
That the Town of Shaunavon proceed with Title acquisition on Lots 18-22, Block 15, Plan B3185 as per section 26.1 of *The Tax Enforcement Act*; with the current taxes abated from the transfer date, as per subsection 34(2) of *The Tax Enforcement Act*.
CARRIED
- 7 Business Arising from the Minutes**
- 2021-432 **7.1 Lot 38, Block 3, Plan B3185 Bid Withdrawal**
Councillor Lingenfelter
Councillor Kornfeld
That Council shall accept John MacDonald's written request to withdraw the \$200 bid for Lot 38, Block 3, Plan B3185; and that Council directs CAO Fritz to retain the \$70.00 bank draft from John Mac Donald.
CARRIED
- 2021-433 **7.2 Lot 38, Block 3, Plan B3185 Offer to Purchase**
Councillor Greenlay
Councillor Kornfeld
That Council shall accept the \$1,000 offer to purchase on Lot 38, Block 3, Plan B3185, as presented.

CARRIED

8 Delegation

2021-434 **8.1 Delegation - Shaunavon Dog Park Committee (8:45 PM)**
Councillor Greenlay
Councillor Kornfeld

That Council hears the delegation of Garrett Thienes of the Shaunavon Dog Park Committee at 8:43 PM.

CARRIED

8.2 Delegation Exit

The delegation of Garrett Thienes of the Shaunavon Dog Park committee left the meeting at 8:59 PM.

9 Committee Reports

9.2 Public Works Committee - Councillor Kornfeld

Finance Clerk Enns left the regular meeting at 9:04 PM and returned at 9:06 PM.

2021-435 **9.2.1 Water Quality Report**
Councillor Greenlay
Councillor Klassen

That Council shall receive and file the Monthly Water Quality report for the month of August, 2021, as presented.

CARRIED

2021-436 **9.6 Wellness and Leisure Committee - Councillor Lingenfelter**
Councillor Klassen
Councillor Greenlay

That Council shall authorize the Wellness and Leisure committee to spend up to \$34,068.61, inclusive of applicable taxes, for the ball diamond dugout upgrade.

CARRIED

Councillor Greenlay left the regular meeting at 9:19 PM and returned at 9:20 PM.

2021-437 **9.14 Acceptance of Committee Reports**
Councillor Greenlay
Councillor Lingenfelter

That Council accepts all committee reports as presented:

1. Mayor Bennett presented a verbal Mayors report along with the September 14, 2021 Southwest Waste Management Authority Inc.'s Board of Director's meeting minutes - DRAFT.
2. Councillor Kornfeld presented a verbal report along with the September 7 and 13, 2021 Public Works committee meeting minutes - DRAFT.
3. Councillor Lingenfelter presented the September 13, 2021 Wellness and Leisure committee meeting minutes - DRAFT.

CARRIED

10 Business Arising from the Minutes Continued

2021-438 **10.1 Shaunavon Dog Park Committee**
Councillor Greenlay
Councillor Kornfeld

That Council directs CAO Fritz to write off invoice #2020-00383 in the amount of \$2,490.00 that is billed to Shaunavon Dog Park Committee.

DEFEATED



11 Correspondence

2021-439 **11.2 File Correspondence**
Councillor Greenlay
Councillor Kornfeld

That Council approves that the following correspondence having been read, now be filed:

1. Maltese Fire Inspections Ltd.

CARRIED

2021-440 **12 Strategic Planning In-Camera**
Councillor Greenlay
Councillor Nelson

That Council meets in a Strategic Planning In-Camera session at 9:39 PM.

CARRIED

Finance Clerk Trudy Enns and CAO Tara Fritz left the regular meeting at 9:39 PM. Present: Mayor Bennett; Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, and Nelson. CAO Tara Fritz and Finance Clerk Trudy Enns returned to the meeting at 10:00 PM.

2021-441 **12.1 Strategic Planning In-Camera Session Concluded**
Councillor Greenlay
Councillor Nelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:01 PM.

CARRIED

2021-442 **13 Adjournment**
Councillor Greenlay
Councillor Lingenfelter

That Council now adjourns the meeting at 10:02 PM.

CARRIED

Date approved:

October 5, 2021

Kyle Bennett, Mayor

Tara Fritz, CAO

TOWN OF SHAUNAVON
September 21, 2021
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
17475	Affinity Credit Union	2021-09-21	2,057.15
17476	Airmaster Sales Ltd.	2021-09-21	450.99
17477	Apex Distribution Inc.	2021-09-21	41.92
17478	ATS Traffic Ltd.	2021-09-21	122.54
17479	BELL	2021-09-21	111.30
17480	CIBC Mortgages Inc	2021-09-21	2,932.29
17481	Cooper Plumbing & Heating Ltd.	2021-09-21	205.35
17482	Country Club Dist. 2008 Ltd.	2021-09-21	13.98
17483	Crossroad Energy Solutions Inc	2021-09-21	899.10
17484	Dale, Dana	2021-09-21	70.00
17485	D.A.M. D-Signs	2021-09-21	1,470.00
17486	Sharon Dickie	2021-09-21	475.20
17487	ECO Concrete Levelling LTD.	2021-09-21	4,902.49
17488	Fauser Energy	2021-09-21	1,756.50
17489	Fer-Marc Equipment	2021-09-21	516.59
17490	Fritz, Tara	2021-09-21	70.00
17491	Helix Construction Ltd.	2021-09-21	343.35
17492	J.C. Industries	2021-09-21	29,139.60
17493	JAE's Pharmacy	2021-09-21	6.58
17494	Johnson, Lauren	2021-09-21	70.00
17495	Johnson, Mario	2021-09-21	129.38
17496	Kornfeld Electric	2021-09-21	1,129.60
17497	KRD Holdings Ltd	2021-09-21	663.98
17498	Lingenfelter, Tim	2021-09-21	804.50
17499	Miller Industrial Spraying Inc	2021-09-21	166.50
17500	Saskatchewan Health Authority	2021-09-21	46.00
17501	P & P Enterprises Inc.	2021-09-21	765.90
17502	Paradise Pools Ltd	2021-09-21	352.11
17503	Pattison Agriculture	2021-09-21	657.83
17504	Phillips, Ron	2021-09-21	70.00
17505	Pioneer Co-op	2021-09-21	666.16
17506	Prairiecon Enterprises Ltd.	2021-09-21	777.00
17507	Purolator Courier Ltd.	2021-09-21	55.45
17508	R.V. Auto Parts	2021-09-21	1,684.56
17509	Robertson Implements (1988) Ltd	2021-09-21	70.44
17510	SaskPower	2021-09-21	4,908.29
17511	SaskTel CMR	2021-09-21	1,313.28
17512	Schulze, Fred	2021-09-21	70.00
17513	Shaunavon Animal Clinic	2021-09-21	54.39
17514	Shaunavon Chamber Of Commerce	2021-09-21	100.00
17515	Shaunavon Standard	2021-09-21	691.35
17516	Shaunavon Tire & Alignment Ltd	2021-09-21	144.48
17517	South West Tire Inc.	2021-09-21	997.80
17518	SUMA	2021-09-21	6,022.58
17519	TAXervice	2021-09-21	21.00
17520	Triways Disposal Services	2021-09-21	3,787.47
17521	Xerox Canada Ltd.	2021-09-21	119.51
210419	Fritz, Tara	2021-09-20	2,432.98
210420	Holmberg, Jennifer	2021-09-20	739.56
210421	Potter, Grace	2021-09-20	1,618.00
210422	Johnson, Lauren	2021-09-20	1,335.98
210423	Enns, Trudy	2021-09-20	1,109.62
210424	Gregoire Joanne	2021-09-20	1,434.20
210425	Attrell, Kelly	2021-09-20	837.07
210426	Dale, Dana	2021-09-20	1,531.65
210427	Doiron, Mark	2021-09-20	1,668.21
210428	Johnson, Brian	2021-09-20	1,160.67
210429	Lingenfelter, Tim	2021-09-20	1,549.03
210430	Moffatt, Corine	2021-09-20	1,194.98
210431	Pommier, Michael	2021-09-20	1,275.66
210432	Reid, Gerald	2021-09-20	1,308.60

Payment #	Vendor	Date	Amount
210433	Phillips, Ron	2021-09-20	2,082.67
210434	Schulze, Fred	2021-09-20	2,034.25
210435	Municipal Employees'	2021-09-21	5,823.92
210436	Canada Revenue Agency -Payroll	2021-09-21	10,071.32
		Total:	<u>111,132.86</u>



Shaunavon and District Fire and Rescue
September 21, 2021
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
553	Comm Centre Inc.	2021-09-21	1,166.12
554	SaskPower	2021-09-21	162.96
555	SaskTel CMR	2021-09-21	125.61
		Total:	<u>1,454.69</u>

