

Town of Shaunavon
Meeting Minutes
Council Meeting October 5, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen (via Zoom), Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:24 PM.
- 2021-443

2

Approve Minutes
Councillor Greenlay
Councillor Nelson

That Council approves the minutes of the September 21, 2021 meeting, as circulated.

CARRIED
- 3**

Delegations
- 2021-444

3.1

Hear Delegation of Chinook School Division (7:35 PM)
Councillor Greenlay
Councillor Lingenfelter

That Council hears the delegation of Mark Benesh and Bob Vavra of the Chinook School Division at 7:25 PM.

CARRIED
- 3.2**

Delegation Exit

The delegation of Mark Benesh and Bob Vavra of the Chinook School Division left the meeting at 7:53 PM.
- 2021-445

3.3

RCMP - Shaunavon Detachment (7:55 PM)
Councillor Lingenfelter
Councillor Kornfeld

That Council hears the delegation of Sergeant McPhee, Constable Rockwell and Constable Mitchell of the Shaunavon RCMP Detachment at 7:55 PM.

CARRIED
- 3.4**

Delegation Exit

The delegation of Sergeant McPhee, Constable Rockwell and Constable Mitchell of the Shaunavon RCMP Detachment left the meeting at 8:26 PM.

Finance Clerk Enns left the regular meeting at 8:06 PM and returned at 8:09 PM.
- 4**

Financial Reports
- 2021-446

4.1

Cooper Plumbing & Heating Ltd Voucher No. 17481
Councillor Kornfeld
Councillor Nelson

That Council approves the payment of voucher #17481 in the amount of \$205.35 payable to Cooper Plumbing & Heating Ltd.

CARRIED
- 4.2**

Town of Shaunavon Cheque Register

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises, in regards to the Town of Shaunavon voucher #17538 for the amount of \$1,443.00 payable to Leaf and Powder Enterprises and left the council chambers at 8:26 PM.

- 2021-447 **4.3 Leaf and Powder**
Councillor Nelson
Councillor Kornfeld
- That Council approves the payment of voucher #17538 in the amount of \$1,443.00 payable to Leaf and Powder Enterprises Inc.
- CARRIED**
- Councillor Greenlay returned to the regular meeting at 8:27 PM.
- 2021-448 **4.4 Approval of Town of Shaunavon Cheque Register**
Councillor Kornfeld
Councillor Lingenfelter
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$103,882.49, and forms part of these minutes.
- CARRIED**
- 2021-449 **4.5 Shaunavon and District Fire and Rescue Cheque Register**
4.5.1 Approval of Shaunavon and District Fire and Rescue Cheque Register
Councillor Greenlay
Councillor Kornfeld
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$10,451.50 and forms part of these minutes.
- CARRIED**
- 2021-450 **5 Management Reports**
5.1 Acceptance of Management Reports
Councillor Kornfeld
Councillor Lingenfelter
- That Council shall accept the following management reports as presented:
- Chief Administrative Officer
 - Director of Operations
 - Assistant Director of Operations
 - Director of Wellness and Leisure
 - Economic Development Officer
 - Bylaw Enforcement Officer
 - Director of Culture
 - Communication Officer
- CARRIED**
- 2021-451 **6 New Business**
6.1 Aging in Place Task Force
Councillor Lingenfelter
Councillor Kornfeld
- That Council directs CAO Fritz to send a letter to the Saskatchewan Minister of Mental Health and Addictions, Seniors and Rural and Remote Health - Everett Hindley, to indicated that the Town of Shaunavon has created a local task force to address the concept of aging in place as it pertains to the community of Shaunavon and surrounding area; and that the Town of Shaunavon propose that we partner with the Province of Saskatchewan to develop a pilot project.
- CARRIED**

- 2021-452 **6.2 Landfill Closure Interim Inspection**
 Councillor Kornfeld
 Councillor Michelson
- That Council directs CAO Tara Fritz to add signage to the site entrance warning against trespassing, illegal dumping and vandalism on the landfill site located at NE 12-8-19 W3; and that written and photographic evidence of the signage shall be submitted to the Ministry of Environment by January 31, 2022.
- CARRIED**
- 2021-453 **6.3 Saskatchewan Multiculturalism Week**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council hereby declares November 20-28, 2021 as Multiculturalism Week in Shaunavon.
- CARRIED**
- 2021-454 **6.4 Lots 7 and 8, Block 69, Plan 102016841 Offer to Purchase**
 Councillor Lingenfelter
 Councillor Michelson
- That Council directs CAO Fritz to consult with the proposed buyer to provide a site and building plan for the next council meeting so that Council may make an informed decision respecting the offer to purchase on Lots 7 and 8, Block 69, Plan 102016841.
- CARRIED**
- 2021-455 **6.5 Lots 40 and 41, Block 4, Plan B3185 Offer to Purchase**
 Councillor Greenlay
 Councillor Nelson
- That Council accepts the \$1,000.00 offer to purchase on Lots 40 and 41, Block 4, Plan B3185.
- CARRIED**
- 7 Committee Reports**
- Councillor Nelson left the regular meeting at 9:10 PM and returned at 9:11 PM.
- 2021-456 **7.4.1 Economic Development Committee - Recommendation**
 Councillor Nelson
 Councillor Kornfeld
- That Council accepts the recommendation from the Economic Development Committee to upgrade the current first come, first served camping system, to an online reservation system through Camp Reservation Canada.
- CARRIED**
- 2021-457 **7.15 Extend Council Meeting**
 Councillor Lingenfelter
 Councillor Michelson
- That Council agrees to extend the regular council meeting.
- CARRIED**
- Councillor Kornfeld left the regular meeting at 9:18 PM and returned at 9:20 PM. Finance Clerk Enns left the regular meeting at 9:48 PM and returned at 9:50 PM. Councillor Greenlay left the regular meeting at 9:57 PM and returned at 9:58 PM.

- 2021-458 **7.16 Acceptance of Committee Reports**
Councillor Greenlay
Councillor Lingenfelter
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented verbal Mayor and Splash Park reports along with the draft September 27, 2021 Airport committee meeting minutes.
 2. Councillor Greenlay presented the draft September 23, 2021 Economic Development committee meeting minutes.
 3. Councillor Lingenfelter presented a verbal report respecting the SDFR Committee and Pine Creek Regional Park Board of Directors, as well as presented the September 13, 2021 Wellness and Leisure committee meeting minutes and the draft October 4, 2021 Wellness and Leisure committee meeting minutes
 4. Councillor Michelson presented the draft September 28, 2021 Grand Coteau Heritage and Cultural Centre meeting minutes and presented a verbal report respecting the September 28, 2021 Chinook Regional Library Executive Board meeting.
- CARRIED**
- 2021-459 **8 Correspondence**
- 8.1 File Correspondence**
Councillor Kornfeld
Councillor Greenlay
- That Council approves that the following correspondence having been read, now be filed:
1. Dianne Greenlay
 2. Nuno Louzeiro - Innergex
- CARRIED**
- 2021-460 **9 Personnel and Strategic Planning In-Camera Session**
Councillor Kornfeld
Councillor Greenlay
- That Council meets in a Personnel and Strategic Planning In-Camera session at 10:10 PM.
- CARRIED**
- Councillor Nelson left the regular meeting at 10:10 PM and returned at 10:11 PM.
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 10:10 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Klassen (via Zoom), Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Tara Fritz returned to the regular meeting at 10:23 PM.
- 2021-461 **9.1 Strategic Planning In-Camera Concluded**
Councillor Kornfeld
Councillor Nelson
- That Council approves that the Personnel and Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:40 PM.
- CARRIED**

2021-462

10

Adjournment

Councillor Lingenfelter
Councillor Nelson

That Council now adjourns the meeting at 10:40 PM.

CARRIED

Date approved:

October 19, 2021

Kyle Bennett, Mayor

Tara Fritz, CAO

TOWN OF SHAUNAVON
October 5, 2021
CHEQUE REGISTER

| Payment # | Vendor | Date | Amount |
|------------------|--------------------------------|---------------|--------------------------|
| 17522 | SaskPower | 2021-09-21 | 10,547.24 |
| 210437 | Pommier, Michael | 2021-09-22 | 579.66 |
| 17523 | Armstrong Contracting & Bins | 2021-10-01 | 34,695.27 |
| 17524 | Access 2000 Elevator & Lift | 2021-10-05 | 307.40 |
| 17525 | Airmaster Sales Ltd. | 2021-10-05 | 424.14 |
| 17526 | Apex Distribution Inc. | 2021-10-05 | 342.98 |
| 17527 | Armour Lock & Key | 2021-10-05 | 1,735.94 |
| 17528 | Bennett, Kyle | 2021-10-05 | 250.00 |
| 17529 | Big Hill Services td. | 2021-10-05 | 990.26 |
| 17530 | Country Club Dist. 2008 Ltd. | 2021-10-05 | 53.88 |
| 17531 | Enviroway Detergent Man. Inc. | 2021-10-05 | 552.01 |
| 17532 | 102024414 Saskatchewan Ltd | 2021-10-05 | 160.07 |
| 17533 | Greve, Melody | 2021-10-05 | 1,563.50 |
| 17534 | Helix Construction Ltd. | 2021-10-05 | 343.35 |
| 17535 | Iconix Waterworks | 2021-10-05 | 1,132.20 |
| 17536 | Jay's Transportation Group Ltd | 2021-10-05 | 98.84 |
| 17537 | Kornfeld, Riley | 2021-10-05 | 250.00 |
| 17538 | Leaf & Powder Enterprises Inc. | 2021-10-05 | 1,443.00 |
| 17539 | Lingenfelter, Tim | 2021-10-05 | 252.00 |
| 17540 | Lingenfelter, Bonnie | 2021-10-05 | 3,475.00 |
| 17541 | Saskatchewan Health Authority | 2021-10-05 | 23.00 |
| 17542 | MLT Aikins | 2021-10-05 | 54.08 |
| 17543 | Morin, Anna | 2021-10-05 | 1,743.25 |
| 17544 | MuniSoft | 2021-10-05 | 228.90 |
| 17545 | Perativ Gerenal Partnership | 2021-10-05 | 36.75 |
| 17546 | R.V. Auto Parts | 2021-10-05 | 458.86 |
| 17547 | SaskPower | 2021-10-05 | 309.48 |
| 17548 | Shaunavon & District Fire | 2021-10-05 | 146.00 |
| 17549 | Shaunavon Standard | 2021-10-05 | 1,026.90 |
| 17550 | Staples Professional Inc. | 2021-10-05 | 120.24 |
| 17551 | SUMA | 2021-10-05 | 5,545.79 |
| 17552 | Superior Infrastructure | 2021-10-05 | 34,365.60 |
| 17553 | Supreme Greens | 2021-10-05 | 216.57 |
| 17554 | Supreme Office Products | 2021-10-05 | 127.07 |
| 17555 | University of Regina | 2021-10-05 | 945.85 |
| 17556 | Barb Wagner | 2021-10-05 | 612.50 |
| 17557 | Xerox Canada Ltd. | 2021-10-05 | 167.91 |
| | | Total: | <u>105,325.49</u> |

Shaunavon and District Fire and Rescue
October 5, 2021
CHEQUE REGISTER

| <u>Payment #</u> | <u>Vendor</u> | <u>Date</u> | <u>Amount</u> |
|------------------|--------------------------------|---------------|-------------------------|
| 556 | Spoiled During Printing | 2021-10-05 | 0.00 |
| 557 | Dynamic Online Marketing Corp. | 2021-10-05 | 451.50 |
| 558 | Town of Shaunavon | 2021-10-05 | 10,000 |
| | | Total: | <u>10,451.50</u> |

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