

Town of Shaunavon
Meeting Minutes
Council Meeting January 18, 2022 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1 Calling the Meeting to Order**
- Mayor Bennett called the meeting to order at 7:29 PM.
- 2022-021 **2 Approve Minutes**
Councillor Greenlay
Councillor Lingenfelter
- That Council approves the minutes of the January 4, 2022 regular council meeting, as presented.
- CARRIED**
- 3 Delegations**
- 2022-022 **3.1 Saskatchewan Health Authority Delegation**
Councillor Greenlay
Councillor Nelson
- That Council hears the delegation of Crystal Elliott and Ashley MacDonald of the Saskatchewan Health Authority at 7:29 PM.
- CARRIED**
- 3.2 Delegation Exit**
- The delegation of Crystal Elliott and Ashley MacDonald of Saskatchewan Health Authority left the meeting at 7:54 PM.
- 4 Financial Reports**
- 4.1 Town of Shaunavon Cheque Register**
- Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd, in regards to the Town of Shaunavon voucher #17862 for the amount of \$46.99, payable to Kornfeld Electric Ltd, and left the council meeting at 7:57 PM.
- 2022-023 **4.1.1 Kornfeld Electric Voucher**
Councillor Lingenfelter
Councillor Nelson
- That Council approves the payment of voucher #17862 in the amount of \$46.99 payable to Kornfeld Electric.
- CARRIED**
- Councillor Kornfeld returned to the regular meeting at 7:57 PM.
- 2022-024 **4.2 Approval of Town of Shaunavon Cheque Register**
Councillor Greenlay
Councillor Lingenfelter
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$230,424.81, and forms part of these minutes.
- CARRIED**
- 4.3 Shaunavon and District Fire and Rescue Cheque Register**
- Councillor Kornfeld left the regular meeting at 8:00 PM.

- 2022-025 **4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Michelson
Councillor Klassen
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$17,550.21 and forms part of these minutes.
- CARRIED**
- Councillor Kornfeld returned to the regular meeting at 8:03 PM.
- 2022-026 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Greenlay
Councillor Nelson
- That Council accepts the December 2021 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the December 2021, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2022-027 **4.5 Town of Shaunavon and SDFR Statement of Financial Activities**
Councillor Michelson
Councillor Kornfeld
- That Council shall receive and file the Town of Shaunavon's December 2021 Statement of Financial Activities, and the Shaunavon and District Fire and Rescue Committee's December 2021 Statement of Financial Activities reports as presented. Council acknowledges that there shall be additional year-end adjustments prior to the finalized audited 2021 financial statements.
- CARRIED**
- 5 Management Reports**
- 2022-028 **5.1 Acceptance of Management Reports**
Councillor Kornfeld
Councillor Klassen
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
 2. Director of Operations
- CARRIED**
- Councillor Nelson left the regular meeting at 8:15 PM and returned at 8:17 PM.
- 7 New Business**
- 2022-029 **7.1 2021 Annual Notice to Consumers**
Councillor Michelson
Councillor Klassen
- That Council accepts the presented 2021 Annual Notice to Consumers; and that it shall be posted on the Town of Shaunavon's Website and posted in the Town Office.
- CARRIED**
- 2022-030 **7.2 2021 Annual Waterworks Records**
Councillor Greenlay
Councillor Lingenfelter
- That Council shall postpone the decision until the February 1, 2022 regular council meeting.
- CARRIED**

- 2022-031 **7.3 2021 List of Lands In Arrears**
 Councillor Kornfeld
 Councillor Nelson
- That Council authorizes that the circulated list of lands with tax arrears have all properties with 50% or less of the 2021 levy outstanding removed from the listing.
- CARRIED**
- 2022-032 **7.4 Advertising the 2021 List of Lands in Arrears**
 Councillor Kornfeld
 Councillor Nelson
- That Council authorizes that the list of the lands with tax arrears, with 51% or more of the 2021 levy outstanding by January 31, 2022, be advertised in one issue of The Shaunavon Standard following the provisions of *The Tax Enforcement Act*.
- CARRIED**
- 2022-033 **7.5 Ted's Vac Service Write Off**
 Councillor Lingenfelter
 Councillor Michelson
- That Council shall authorize CAO Fritz to write off the accounts receivable for Ted's Vac Service in the amount of \$578.81 for the 2021 sign corridor rental due to the closure of the business.
- CARRIED**
- 2022-034 **7.6 Food Bank Grant**
 Councillor Greenlay
 Councillor Nelson
- That Council shall provide a \$1000 grant to the Shaunavon Food Bank.
- CARRIED**
- 2022-035 **7.7 Annual Stars Donation**
 Councillor Nelson
 Councillor Greenlay
- That Council directs CAO Fritz to issue a donation to Stars for \$2.00/capita, equivalent to \$3,428.00, and to be presented at the annual gala, if the pandemic permits.
- CARRIED**
- 2022-036 **7.8 Life Safety Fire Inspection Awareness Program (Kornfeld)**
 Councillor Kornfeld
 Councillor Michelson
- That Council shall permit the Shaunavon and District Fire and Rescue Department to initiate a voluntary Life Safety Fire Inspection Awareness Program with the commercial and industrial assessed properties within the Town of Shaunavon, except those properties subject to mandatory annual fire inspections. The inspections shall include recommendations on how property owners may prevent fires within their facilities.
- CARRIED**
- 2022-037 **7.9 April 5, 2022 Council Meeting**
 Councillor Michelson
 Councillor Lingenfelter
- That Council shall cancel the regularly scheduled council meeting set for Tuesday, April 5, 2022, due to the conflict of the Saskatchewan Urban Municipalities annual convention.
- CARRIED**

- 2022-038 **7.10 Southwest Saskatchewan Immigration Partnership Community Forum**
 Councillor Greenlay
 Councillor Nelson
- That Council shall permit Mayor Bennett to attend the Southwest Saskatchewan Immigration Partnership Community Forum that is scheduled to be held in Swift Current, Saskatchewan on Thursday, February 17, 2022.
- CARRIED**
- 2022-039 **7.11 Lots 14-19, Block 1, Plan B3185 Tax Waiver Request**
 Councillor Greenlay
 Councillor Michelson
- That Council shall postpone the decision until the February 1, 2022 regular council meeting,
- CARRIED**
- 2022-040 **7.12 SUMA Town, Village and Northern Sector Meeting**
 Councillor Greenlay
 Councillor Nelson
- That Council shall permit any member of Council who would like to attend and CAO Fritz to attend the virtual SUMA 2022 Town, Village, and Northern Sector meeting scheduled for February 9, 2022.
- CARRIED**
- Councillor Greenlay left the regular meeting at 8:42 PM and returned to the meeting at 8:43 PM.
- 8 Committee Reports**
- 8.2 Public Works Committee - Councillor Kornfeld**
- Finance Clerk Enns left the regular meeting at 8:46 PM and returned at 8:49 PM.
- 2022-041 **8.2.1 Lagoon Concrete Policy**
 Councillor Kornfeld
 Councillor Greenlay
- That Council shall accept the recommendation from the Public Works Committee to adopt the Lagoon concrete policy as presented.
- CARRIED**
- 2022-042 **8.2.2 Town of Shaunavon Fire-call rates**
 Councillor Kornfeld
 Councillor Klassen
- That Council shall accept the recommendation from the Public Works Committee to recommend to the Shaunavon Fire and Rescue Committee to consider amending the current bylaw to provide for entering into an agreement regarding fire protection as verbally amended.
- CARRIED**
- 2022-043 **8.2.3 Water Quality Report**
 Councillor Greenlay
 Councillor Nelson
- That Council shall receive and file the monthly water quality report for the month of December 2021, as presented.
- CARRIED**

- 2022-044 **8.6.1 Appointment to Wellness and Leisure Committee**
Councillor Lingenfelter
Councillor Kornfeld
- That Council shall accept the recommendation from the Wellness and Leisure Committee to regretfully recognize the expiry of the term for board member Grant Selvig and have the Wellness and Leisure Committee recognize Grant for all of his years of service on the board and to accept the nomination of Patsy Bailey as a new Wellness & Leisure board member effective January 2022.
- CARRIED**
- 2022-045 **8.6.2 Write off CPWC Signage Accounts**
Councillor Lingenfelter
Councillor Kornfeld
- That Council shall accept the recommendation from the Wellness and Leisure Committee to write off the following CPWC signage accounts as they have chosen not to renew the signs for the 2021-22 winter season:
- The Ole Blacksmith Shop in the amount of \$315.00
 - CFL Trucking in the amount of \$315.00
- CARRIED**
- 2022-046 **8.6.3 Write off of CPWC Signage Accounts**
Councillor Lingenfelter
Councillor Greenlay
- That Council shall accept the recommendation from the Wellness and Leisure Committee to write off the remaining amount of \$179.08 on the Rec Media CPWC signage account due to the CPWC having to close in March 2020 as a result of COVID-19.
- CARRIED**
- Councillor Nelson left the regular meeting at 9:08 PM and returned to the meeting at 9:09 PM.
- 2022-047 **8.15 Acceptance of Committee Reports**
Councillor Kornfeld
Councillor Michelson
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented a verbal mayor's report and presented a verbal Southwest Waste Management report.
 2. Councillor Kornfeld presented the January 10, 2022 Public Works committee meeting minutes - DRAFT
 3. Councillor Lingenfelter presented the January 10, 2022 Wellness and Leisure committee meeting minutes - DRAFT
 4. Councillor Greenlay presented a verbal Economic Development committee report.
 5. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and Chinook Local Library Board report.
- CARRIED**

9 Bylaws

Councillor Kornfeld declared financial interest, as the co-owner of KRD Holdings Inc., and left the regular meeting at 9:18 PM.

2022-048 **9.1 Bylaw 2022-01 - Tax Exemptions (2nd reading)**
Councillor Greenlay
Councillor Nelson

That Council authorizes that Bylaw 202-01– A bylaw to provide for entering into tax exemption agreements for economic development purposes, be read a second time.

CARRIED

2022-049 **9.2 Bylaw 2022-01 - Tax Exemptions (3rd reading)**
Councillor Greenlay
Councillor Klassen

That Council authorizes that Bylaw 2022-01– A bylaw to provide for entering into tax exemption agreements for economic development purposes, be read the third and final time and be adopted.

CARRIED

Councillor Kornfeld returned to the regular meeting at 9:18 PM.

2022-050 **11 Strategic Planning In-Camera**

That Council meets in a Strategic Planning In-Camera session at 9:18 PM.

CARRIED

Finance Clerk Trudy Enns and CAO Tara Fritz left the regular meeting at 9:18 PM. Present: Mayor Bennett, Councillors Greenlay, Klassen, Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Fritz returned to the regular meeting at 9:29 PM.

2022-051 **11.1 Strategic Planning In-Camera Session Concluded**
Councillor Greenlay
Councillor Nelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:29 PM.

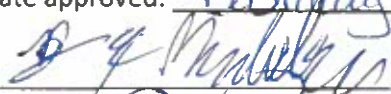
CARRIED

2022-052 **12 Adjournment**
Councillor Greenlay

That Council now adjourns the meeting at 9:29 PM.

CARRIED

Date approved: February 1, 2022



Kyle Bennett, Mayor



Tara Fritz, CAO

TOWN OF SHAUNAVON
January 18, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
210572	Canada Revenue Agency –Payroll	2021-12-13	21,539.47
17844	Holy Trinity Roman Catholic	2022-01-07	3,701.50
220001	Minister of Finance (school)	2022-01-07	26,069.64
220002	Minister of Finance	2022-01-07	6,813.65
220003	Minister of Finance	2022-01-07	1,009.09
17845	Access Real Estate Incorporate	2022-01-18	333.00
17846	Aon Canada Inc.-T57048C	2022-01-18	85,318.00
17847	B & A Petroleum Ltd.	2022-01-18	3,049.60
17848	BELL	2022-01-18	117.02
17849	Brownlee LLP	2022-01-18	1,821.06
17850	Canada Life Assurance Co.	2022-01-18	105.04
17851	Chinook Regional Library	2022-01-18	19,906.94
17852	Clartech Industries Inc.	2022-01-18	150.15
17853	Country Club Dist. 2008 Ltd.	2022-01-18	495.00
17854	Crossroad Energy Solutions Inc	2022-01-18	1,638.29
17855	Cori Davidson	2022-01-18	18.06
17856	Fauser Energy	2022-01-18	1,212.75
17857	Golden West Broadcasting Ltd.	2022-01-18	157.50
17858	Greenlay, Mike	2022-01-18	250.00
17859	HBI Office Plus.	2022-01-18	803.38
17860	Helix Construction Ltd.	2022-01-18	7,630.71
17861	Johnson, Mario	2022-01-18	129.38
17862	Kornfeld Electric	2022-01-18	46.99
17863	Jennifer Lewans Photography	2022-01-18	323.00
17864	Saskatchewan Health Authority	2022-01-18	138.00
17865	MLT Aikins	2022-01-18	2,162.95
17866	Nicholson, Rick	2022-01-18	20.00
17867	Pioneer Co-op	2022-01-18	130.88
17868	Kelly Pommier	2022-01-18	87.51
17869	Purolator Courier Ltd.	2022-01-18	27.94
17870	Quadiant Canada Ltd.	2022-01-18	9,450.00
17871	SaskPower	2022-01-18	23,046.10
17872	SaskEnergy	2022-01-18	13,594.69
17873	Saskatchewan Crime Stoppers	2022-01-18	200.00
17874	SaskTel CMR	2022-01-18	1,273.66
17875	Shaunavon & District Fire	2022-01-18	35,563.23
17876	Shaunavon Liqour	2022-01-18	1,313.33
17877	Shaunavon Standard	2022-01-18	1,062.20
17878	South West Tire Inc.	2022-01-18	38.80
17879	Southwest Municipal	2022-01-18	50.00
17880	Southwest Waste Management	2022-01-18	2,401.60
17881	Standard Shaunavon	2022-01-18	1,029.32
17882	Staples Professional Inc.	2022-01-18	394.81
17883	SUMA	2022-01-18	6,785.40
17884	TAXervice	2022-01-18	27.30
17885	Triways Disposal Services	2022-01-18	3,725.42
17886	Workers' Compensation Board	2022-01-18	3,006.65
17887	Xerox Canada Ltd.	2022-01-18	130.73
17888	R.V. Auto Parts	2022-01-18	46.40
17889	Affinity Credit Union	2022-01-18	1,259.01
	Total:		<u>230,471.80</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE

January 18, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
638	Aon Canada Inc.-T57048C	2022-01-18	14,387.00
639	B & A Petroleum Ltd.	2022-01-18	370.58
640	Goldstein, Merrick	2022-01-18	189.00
641	Pioneer Co-op	2022-01-18	203.64
642	SaskPower	2022-01-18	156.85
643	SaskEnergy	2022-01-18	708.10
644	Sask. Public Safety Agency	2022-01-18	1,072.26
645	Town of Shaunavon	2022-01-18	462.78
		Total:	<u>17,550.21</u>

