

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting February 1, 2022 - 07:30 PM**

**Town of Shaunavon Council Chambers**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett (via Zoom); Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1 Calling the Meeting to Order**

Mayor Bennett called the meeting to order at 7:35 PM.
- 2 Approve Minutes**

2022-054 Councillor Kornfeld  
Councillor Greenlay

That Council approves the minutes of the January 18, 2022 meeting, as circulated.

**CARRIED**
- 3 Financial Reports**
  - 3.1 Town of Shaunavon Cheque Register**

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd, in regards to the Town of Shaunavon voucher #17902 for the amount of \$1,033.32, payable to Kornfeld Electric Ltd, and left the council meeting at 7:36 PM.

    - 3.1.1 Kornfeld Electric Voucher**

2022-055 Councillor Greenlay  
Councillor Klassen

That Council approves the payment of voucher #17902 in the amount of \$1,033.32 payable to Kornfeld Electric.

**CARRIED**
    - 3.2 Approval of Town of Shaunavon Cheque Register**

2022-056 Councillor Lingenfelter  
Councillor Nelson

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$149,399.95, and forms part of these minutes.

**CARRIED**
    - 3.3 Shaunavon and District Fire and Rescue Cheque Register**
      - 3.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**

2022-057 Councillor Nelson  
Councillor Michelson

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$10,647.58 and forms part of these minutes.

**CARRIED**
  - 4 Management Reports**

Councillor Kornfeld returned to the regular meeting at 7:40 PM.



- 2022-058            **4.1      Acceptance of Management Reports**  
                         Councillor Kornfeld  
                         Councillor Nelson
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer.
  2. Director of Operations.
  3. Communications Officer Report.
  4. Director of Wellness and Leisure Report.
  5. Bylaw Enforcement Officer Report.
  6. Director of Culture Report.
- CARRIED**
- 2022-059            **5           Business Arising from the Minutes**
- 5.1      2021 Annual Waterworks Records**  
                         Councillor Kornfeld  
                         Councillor Klassen
- That Council receives and file the 2021 waterworks records, as per the current policy.
- CARRIED**
- 2022-060            **6           New Business**
- 6.1      Village of Climax Bylaw Enforcement**  
                         Councillor Greenlay  
                         Councillor Kornfeld
- That Council permits the Village of Climax to be a part of the Regional Bylaw Enforcement on an as-needed basis, with the acceptance of the Regional Bylaw Officer, as long as time permits with proper notice and subject to rate changes in the future.
- CARRIED**
- 2022-061            **6.2      Regional Emergency Medical Services**  
                         Councillor Greenlay  
                         Councillor Kornfeld
- That Council may consider contracted Emergency Medical Services (EMS) for the Town of Shaunavon.
- CARRIED**
- 2022-062            **6.3      Lot 33, Block 10, Plan B3185 Offer to Purchase**  
                         Councillor Nelson  
                         Councillor Kornfeld
- That Council directs CAO Fritz to accept the \$2,800.00 offer to purchase on Lot 33, Block 10, Plan B3185.
- CARRIED**
- 2022-063            **6.4      2022 Redhead Donation**  
                         Councillor Greenlay  
                         Councillor Lingenfelter
- That Council directs CAO Fritz to transfer the 2022 Redhead donation to the Boomtown Cup organization.
- CARRIED**

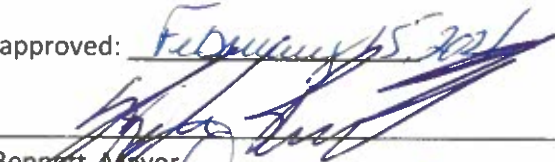
- 2022-064                    **6.5        Lots 1-4, Block 2, Plan B3185 Offer to Purchase**  
   Councillor Nelson  
   Councillor Michelson
- That Council directs CAO Fritz to accept the \$5,000 offer to purchase on Lots 1-4, Block 2, Plan B3185.
- CARRIED**
- 2022-065                    **6.6        Hodges Claim**  
   Councillor Michelson  
   Councillor Kornfeld
- That Council directs CAO Fritz to compensate Kathryn Hodges \$180.00 upon her signing a full and final release, as an act of goodwill as it has not been proven that the Town was negligent for the incident.
- DEFEATED**
- 2022-066                    **6.9        Ryan Chursky Tax Exemption - Bylaw 2022-01**  
   Councillor Kornfeld  
   Councillor Greenlay
- That Council would agree that the agreement listed as Exhibit H of Bylaw 2022-01 would remain in force if the ownership of Lot 4, Block 15, Plan B3185 is transferred to 2378404 Alberta Ltd., as this is a holdings company of Ryan Chursky.
- CARRIED**
- 7            Committee Reports**
- Finance Clerk Enns left the regular meeting at 8:40 PM and returned at 8:42 PM.
- 2022-067                    **7.4.1     Amalgamated School**  
   Councillor Michelson  
   Councillor Lingenfelter
- As per the recommendation from the Economic Development Committee, that Council shall consider a partnership with the Chinook School Division and Holy Trinity School Division on an amalgamated school/community complex project.
- CARRIED**
- Councillor Kornfeld left the regular meeting at 8:59 PM and returned to the meeting at 9:01 PM.
- 2022-068                    **7.15     Acceptance of Committee Reports**  
   Councillor Nelson  
   Councillor Kornfeld
- That Council accepts all committee reports as presented:
1. Councillor Greenlay presented the January 27, 2022 Economic Development Committee meeting minutes - DRAFT.
  2. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and represented a verbal Chinook Local Library Board report.
  3. Councillor Lingenfelter presented the January 19, 2022 SDFR and EMO meeting minutes.
  4. Mayor Bennett presented a verbal Southwest Municipal Government Committee report.
- CARRIED**


**8 Bylaws**

- 2022-069      **8.1 Bylaw 2022-03 - SDFR Bylaw (1st reading)**  
Councillor Kornfeld  
Councillor Greenlay
- That Council authorizes that Bylaw 2022-03 A bylaw to provide for entering into an agreement regarding fire protection be introduced and read the first time.
- CARRIED**
- 2022-070      **8.2 Bylaw 2022-03 - SDFR Bylaw (2nd reading)**  
Councillor Kornfeld  
Councillor Lingenfelter
- That Council authorizes that Bylaw 2022-03– A bylaw to provide for entering into an agreement regarding fire protection be read a second time.
- CARRIED**
- 2022-071      **8.3 Bylaw 2022-03 - SDFR Bylaw (proceed to 3rd reading)**  
Councillor Nelson  
Councillor Kornfeld
- That Council authorizes that Bylaw 2022-03 - A bylaw to provide for entering into an agreement regarding fire protection go to third and final reading.
- CARRIED UNANIMOUSLY**
- 2022-072      **8.4 Bylaw 2022-03 - SDFR Bylaw (3rd reading)**  
Councillor Greenlay  
Councillor Klassen
- That Council authorizes that Bylaw 2022-03 – A bylaw to provide for entering into an agreement regarding fire protection be read the third and final time and be adopted.
- CARRIED**
- 9 Correspondence**
- 2022-073      **9.4 Honourable Omar Alghabra - Federal Minister of Transport**  
Councillor Nelson  
Councillor Klassen
- That Council directs CAO Fritz to send a response letter to Mr. Felix Meunier, the Director of Standards at Transport Canada's Civil Aviation branch to ask that we be kept apprised of the revised version of the Aerodrome Obstacles Standards before their publishing.
- CARRIED**
- 2022-074      **9.6 File Correspondence**  
Councillor Greenlay  
Councillor Kornfeld
- That Council approves that the following correspondence having been read, now be filed:
1. Carolyn North
  2. Brian Tuntland - Stark and Marsh CCP LLP
  3. J. Greg Miller - Saskatchewan Ministry of Government Relations
  4. Honourable Omar Alghabra - Federal Minister of Transport
  5. White City Town Council
- CARRIED**

- 2022-075                    **10**                    **Strategic Planning In-Camera Session**  
   Councillor Lingenfelter  
   Councillor Nelson
- That Council meets in a Strategic Planning In-Camera session at 9:15 PM.
- CARRIED**
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 9:16 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Klassen (via Zoom), Kornfeld, Lingenfelter, Michelson, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:36 PM.
- 2022-076                    **10.1**                    **Strategic Planning In-Camera Concluded**  
   Councillor Greenlay  
   Councillor Michelson
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:36 PM.
- CARRIED**
- 2022-077                    **11**                    **Adjournment**  
   Councillor Kornfeld  
   Councillor Nelson
- That Council now adjourns the meeting at 9:36 PM.
- CARRIED**

Date approved: February 15, 2021

  
\_\_\_\_\_  
Kyle Bennett, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO

**TOWN OF SHAUNAVON**  
**February 1, 2022**  
**CHEQUE REGISTER**

<b>Payment #</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
220004	Fritz, Tara	2022-01-19	2,220.05
220005	Holmberg, Jennifer	2022-01-19	691.76
220006	Potter, Grace	2022-01-19	1,617.75
220007	Johnson, Lauren	2022-01-19	1,371.83
220008	Enns, Trudy	2022-01-19	1,112.01
220009	Gregoire Joanne	2022-01-19	1,488.05
220010	Attrell, Kelly	2022-01-19	838.11
220011	Dale, Dana	2022-01-19	1,570.14
220012	Byers, Jeremy	2022-01-19	1,682.58
220013	Doiron, Mark	2022-01-19	1,747.03
220014	Johnson, Brian	2022-01-19	1,320.58
220015	Lingenfelter, Tim	2022-01-19	1,347.40
220016	Moffatt, Corine	2022-01-19	1,385.86
220017	Reid, Gerald	2022-01-19	1,870.81
220018	Phillips, Ron	2022-01-19	2,119.46
220019	Schulze, Fred	2022-01-19	2,104.08
220020	Municipal Employees'	2022-01-19	5,793.76
220021	Canada Revenue Agency -Payroll	2022-01-19	11,438.19
17890	AED Advantage Sales Ltd.	2022-02-01	252.94
17891	ALS Canada Ltd.	2022-02-01	231.00
17892	Armstrong Monitoring	2022-02-01	442.05
17893	BGE Indoor Air Quality	2022-02-01	424.74
17894	Cleartech Industries Inc.	2022-02-01	161.42
17895	Cooper Plumbing & Heating Ltd.	2022-02-01	233.60
17896	Cormik Enterprises Inc.	2022-02-01	4,725.00
17897	Country Club Dist. 2008 Ltd.	2022-02-01	184.67
17898	Crossroad Energy Solutions Inc	2022-02-01	570.52
17899	Fer-Marc Equipment	2022-02-01	199.85
17900	Jay's Transportation Group Ltd	2022-02-01	213.44
17901	Johnson, Mario	2022-02-01	129.38
17902	Kornfeld Electric	2022-02-01	1,033.32
17903	Loren's Machine Shop	2022-02-01	66.60
17904	Manitoulin Transport inc.	2022-02-01	549.11
17905	Saskatchewan Health Authority	2022-02-01	46.00
17906	Morin, Anna	2022-02-01	1,639.00
17907	Perativ Gerenal Partnership	2022-02-01	36.75
17908	Purolator Courier Ltd.	2022-02-01	39.79
17909	R.V. Auto Parts	2022-02-01	361.91
17910	RixEdge Sharpening Service	2022-02-01	71.04
17911	SaskPower	2022-02-01	216.52
17912	SecurTek	2022-02-01	71.85
17913	Southwest Waste Management	2022-02-01	89,128.00
17914	Staples Professional Inc.	2022-02-01	183.79
17915	SUMA	2022-02-01	763.98
17916	Supreme Greens	2022-02-01	3,675.00
17917	Zep Sales & Service of Canada	2022-02-01	562.55
17918	Lingenfelter, Bonnie	2022-02-01	2,500.00
		<b>Total:</b>	<b><u>150,433.27</u></b>



## SHAUNAVON AND DISTRICT FIRE AND RESCUE

February 1, 2022

## CHEQUE REGISTER

Payment #	Vendor	Date	Amount
646	Purolator Courier Ltd.	2022-02-01	183.96
647	SEA HAWK	2022-02-01	101.03
648	Town of Shaunavon	2022-02-01	10,000.00
649	Vallen	2022-02-01	362.59
	Issued To: Vallen Canada Inc.		
		<b>Total:</b>	<b><u>10,647.58</u></b>

