

Town of Shaunavon
Meeting Minutes
Council Meeting May 3, 2022 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:30 PM.
- 2022-220

2

Approve Minutes
Councillor Greenlay
Councillor Kornfeld

That Council approves the minutes of the April 19, 2022 meeting, as circulated.

CARRIED
- 3**

Financial Reports

 - 3.1**

Town of Shaunavon Cheque Register

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd., in regards to Town of Shaunavon voucher #18145 for the amount of \$214.01, payable to Kornfeld Electric Ltd., and left the regular meeting at 7:30 PM.

 - 2022-221

3.1.1

Kornfeld Electric Voucher
Councillor Greenlay
Councillor Lingenfelter

That Council approves the payment of voucher #18145 in the amount of \$214.01 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the regular meeting at 7:31 PM.
 - 2022-222

3.2

Approval of Town of Shaunavon Cheque Register
Councillor Nelson
Councillor Kornfeld

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$80,708.81 and forms part of these minutes.

CARRIED
 - 3.3**

Shaunavon and District Fire and Rescue Cheque Register

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to Shaunavon and District Fire and Rescue voucher #684 for the amount of \$89.23, payable to Leaf and Powder Enterprises Inc., and left the regular meeting at 7:32 PM.

 - 2022-223

3.3.1

Leaf and Powder
Councillor Lingenfelter
Councillor Kornfeld

That Council approves the payment of voucher #684 in the amount of \$89.23 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the regular meeting at 7:32 PM.

- 2022-224 **3.3.2 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Lingenfelter
Councillor Klassen
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$679.01 and forms part of these minutes.
- CARRIED**
- 2022-225 **4 Management Reports**
- 4.1 Acceptance of Management Reports**
Councillor Kornfeld
Councillor Lingenfelter
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer.
 2. Director of Operations.
 3. Communications Officer Report.
 4. Director of Wellness and Leisure Report.
 5. Bylaw Enforcement Officer Report.
 6. Economic Development Officer Report.
 7. Director of Culture Report.
- CARRIED**
- 5 Business Arising from the Minutes**
- 2022-226 **5.1 2021 Audited Financial Statements**
Councillor Michelson
Councillor Klassen
- That Council shall accept the 2021 audited financial statements, as presented.
- CARRIED**
- 6 New Business**
- 2022-227 **6.2 Fourth Street West and Tenth Avenue Intersection (Lingenfelter)**
Councillor Lingenfelter
Councillor Kornfeld
- That Council directs CAO Fritz to have a crosswalk added at the intersection of Fourth Street West and Tenth Avenue.
- CARRIED**
- 2022-228 **6.3 July and August 2022 Council Meeting Dates**
Councillor Michelson
Councillor Nelson
- That Council authorizes that July 5, 2022, and August 2, 2022, regular council meetings be cancelled; that the July 19, 2022, regular council meeting be changed to July 12, 2022.
- CARRIED**
- 2022-229 **6.4 Record of Document Destruction**
Councillor Kornfeld
Councillor Nelson
- That Council directs CAO Fritz to destruct the presented listing of records, in accordance with Bylaw No. 2020-13 - The Retention and Disposal Bylaw.
- CARRIED**

- 2022-230 **6.5 Shaunavon and District Fire and Rescue Bylaw(s)**
Councillor Michelson
Councillor Greenlay
- That Council shall consider bylaws 2022-08 and 2022-09, as presented.
- CARRIED**
- 2022-231 **6.6 2021 Saskatchewan Housing Corporation Annual Report**
Councillor Kornfeld
Councillor Lingenfelter
- That Council shall receive and file the 2021 Saskatchewan Housing Corporation Annual Report, as presented.
- CARRIED**
- 2022-232 **6.7 Third Street West Crosswalk**
Councillor Nelson
Councillor Greenlay
- That Council shall accept the recommendation from Bylaw Enforcement Officer Lingenfelter to have a crosswalk added between the properties of 545 Third Street West and 555 Third Street West to encourage pedestrian safety adjacent to the Shaunavon Public School.
- CARRIED**
- 2022-233 **6.9 Amendment to Commercial Contract of Purchase and Sale**
Councillor Kornfeld
Councillor Nelson
- That Council permits the extensions to amend the possession date to-read May 1, 2022, on Lots 1-4, Block 2, Plan B3185, and Lot 33, Block 10, Plan B3185.
- DEFEATED**
- 7 Committee Reports**
- Councillor Nelson left the regular meeting at 8:23 PM and returned at 8:24 PM. Finance Clerk left the regular meeting at 8:31 PM and returned at 8:33 PM. Councillor Kornfeld left the regular meeting at 8:41 PM and returned at 8:42 PM. Mayor Bennett left the regular meeting at 8:44 PM and returned at 8:45 PM.
- 2022-234 **7.15 Acceptance of Committee Reports**
Councillor Greenlay
Councillor Kornfeld
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented a verbal Mayor's report and a verbal Southwest Waste Management report.
 2. Councillor Kornfeld presented a verbal Public Works reports.
 3. Councillor Greenlay presented a verbal Economic Development report.
 4. Councillor Lingenfelter presented a verbal Wellness and Leisure report and presented a verbal Pine Cree Regional Park report and presented a verbal Shaunavon and District Fire and Rescue report.
 5. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and presented the Chinook Local and Executive Library Board report.
 6. Councillor Klassen presented a verbal District #4 ADD Board report.
- CARRIED**

8 Bylaws

- 2022-235 **8.1 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (first reading)**
Councillor Greenlay
Councillor Nelson
- That Council authorizes that Bylaw 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be introduced and read the first time.
- CARRIED**
- 2022-236 **8.2 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (second reading)**
Councillor Michelson
Councillor Lingenfelter
- That Council authorizes that Bylaw 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be read a second time.
- CARRIED**
- 2022-237 **8.3 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (proceed to third reading)**
Councillor Kornfeld
Councillor Nelson
- That Council authorizes that Bylaw 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, go to third and final reading.
- CARRIED UNANIMOUSLY**
- 2022-238 **8.4 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (third reading)**
Councillor Kornfeld
Councillor Klassen
- That Council authorizes that Bylaw 2022-08 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be read the third and final time and be adopted.
- CARRIED**
- 2022-239 **8.5 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (first reading)**
Councillor Greenlay
Councillor Nelson
- That Council authorizes that Bylaw 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be introduced and read the first time.
- CARRIED**
- 2022-240 **8.6 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (second reading)**
Councillor Michelson
Councillor Lingenfelter
- That Council authorizes that Bylaw 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be read a second time.
- CARRIED**

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- 2022-241 **8.7 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (proceed to third reading)**
 Councillor Kornfeld
 Councillor Klassen
- That Council authorizes that Bylaw 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, go to third and final reading.
- CARRIED UNANIMOUSLY**
- 2022-242 **8.8 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection (third reading)**
 Councillor Kornfeld
 Councillor Michelson
- That Council authorizes that Bylaw 2022-09 – A Bylaw to Provide For Entering Into an Agreement Regarding Fire Protection, be read the third and final time and be adopted.
- CARRIED**
- 2022-243 **9 Strategic Planning In-Camera Session**
 Councillor Greenlay
 Councillor Klassen
- That Council meets in a Strategic Planning In-Camera session at 8:49 PM.
- CARRIED**
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 8:49 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Kornfeld, Lingenfelter, Michelson, Klassen and Nelson. CAO Tara Fritz returned to the regular meeting at 9:04 PM.
- 2022-244 **9.1 Strategic Planning In-Camera Concluded**
 Councillor Greenlay
 Councillor Klassen
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:04 PM.
- CARRIED**
- 2022-245 **10 Adjournment**
 Councillor Kornfeld
 Councillor Michelson
- That Council now adjourns the meeting at 9:05 PM.
- CARRIED**

Date approved: May 17, 2022



 Kyle Bennett, Mayor



 Tara Fritz, CAO

TOWN OF SHAUNAVON
May 3, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
220128	Fritz, Tara	2022-04-20	2,290.75
220129	Holmberg, Jennifer	2022-04-20	783.96
220130	Potter, Grace	2022-04-20	1,666.72
220131	Johnson, Lauren	2022-04-20	1,417.47
220132	Enns, Trudy	2022-04-20	1,218.97
220133	Gregoire Joanne	2022-04-20	1,548.44
220134	Attrell, Kelly	2022-04-20	846.51
220135	Dale, Dana	2022-04-20	1,688.34
220136	Byers, Jeremy	2022-04-20	1,368.55
220137	Doiron, Mark	2022-04-20	1,771.99
220138	Johnson, Brian	2022-04-20	1,568.73
220139	Lingenfelter, Tim	2022-04-20	1,449.32
220140	Moffatt, Corine	2022-04-20	1,372.36
220141	Reid, Gerald	2022-04-20	1,435.26
220142	Phillips, Ron	2022-04-20	2,159.91
220143	Schulze, Fred	2022-04-20	2,102.85
220144	Municipal Employees'	2022-04-20	6,515.00
220145	Canada Revenue Agency -Payroll	2022-04-20	11,634.92
18134	Affinity Credit Union	2022-04-26	3,664.66
18135	Apex Distribution Inc.	2022-05-03	1,117.85
18136	Bennett, Kyle	2022-05-03	1,397.98
18137	Country Club Dist. 2008 Ltd.	2022-05-03	33.93
18138	Crossroad Energy Solutions Inc	2022-05-03	192.03
18139	Fer-Marc Equipment	2022-05-03	3,939.24
18140	Greve, Melody	2022-05-03	1,627.10
18141	Houghton Boston	2022-05-03	1,665.00
18142	Jay's Transportation Group Ltd	2022-05-03	347.44
18143	Johnson, Marlo	2022-05-03	129.38
18144	Klassen, Nolan	2022-05-03	1,383.90
18145	Kornfeld Electric	2022-05-03	214.01
18146	Lingenfelter, Bonnie	2022-05-03	3,225.00
18147	Loren's Machine Shop	2022-05-03	233.10
18148	Michelson, Brent	2022-05-03	1,385.00
18149	Saskatchewan Health Authority	2022-05-03	23.00
18150	Morin, Anna	2022-05-03	1,716.00
18151	MuniSoft	2022-05-03	10.50
18152	Perativ Gerenal Partnership	2022-05-03	36.76
18153	Purolator Courier Ltd.	2022-05-03	59.17
18154	The Shaunavon & District Community	2022-05-03	1,200.00
18155	South West District for	2022-05-03	30.00
18156	Southwest Municipal	2022-05-03	90.00
18157	Southwest Waste Management	2022-05-03	2,786.40
18158	Standard Shaunavon	2022-05-03	807.62
18159	Stevenson Industrial	2022-05-03	3,916.46
18160	SUMA	2022-05-03	6,409.74
18161	UMAAS	2022-05-03	241.50
18162	Shaunavon Chamber Of Commerce	2022-05-03	200.00
	Total:		<u>80,922.82</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE
May 3, 2022
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
682	Bureau Veritas Canada	2022-05-03	357.00
683	Brett Kronberg	2022-05-03	221.99
684	Leaf & Powder Enterprises Inc.	2022-05-03	89.23
685	Shaunavon Chamber of Commerce	2022-05-03	100.00
		Total:	<u>768.24</u>

