

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting May 17, 2022 - 07:30 PM**

**Town of Shaunavon Council Chambers**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson, Travis Nelson and CAO Tara Fritz and Finance Clerk Trudy Enns.

- 1 Calling the Meeting to Order**  
Mayor Bennett called the meeting to order at 7:30 PM.
- 2022-246 **2 Approve Minutes**  
Councillor Greenlay  
Councillor Nelson  
That Council approves the minutes of the May 3, 2022 regular council meeting, as presented.  
**CARRIED**  
Councillor Michelson declared conflict, as an employee of the Chinook School Division, and left the regular meeting at 7:32 PM
- 2022-247 **3 Agenda Addition**  
Councillor Lingenfelter  
Councillor Nelson  
That Council may permit the addition of the Chinook School Division budget to the agenda.  
**CARRIED**  
Councillor Michelson returned to the regular meeting at 7:32 PM.
- 4 Financial Reports**

  - 2022-248 **4.1.1 Leaf and Powder**  
Councillor Klassen  
Councillor Kornfeld  
That Council approves the payment of voucher #18177 in the amount of \$3,005.88 payable to Leaf and Powder Enterprises Inc.  
**CARRIED**  
Councillor Greenlay returned to the regular meeting at 7:34 PM.
  - 2022-249 **4.2 Approval of Town of Shaunavon Cheque Register**  
Councillor Kornfeld  
Councillor Greenlay  
That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$96,868.23, and forms part of these minutes.  
**CARRIED**



- 2022-250 **4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**  
Councillor Nelson  
Councillor Michelson
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,586.28 and forms part of these minutes.
- CARRIED**
- 2022-251 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**  
Councillor Lingenfelter  
Councillor Michelson
- That Council accepts the April 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the April 2022 Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2022-252 **4.5 Town of Shaunavon and SDFR Statement of Financial Activities**  
Councillor Greenlay  
Councillor Nelson
- That Council shall receive and file the Town of Shaunavon's April 2022 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's April 2022 Statement of Financial Activities reports as presented.
- CARRIED**
- 5 Management Reports**
- 2022-253 **5.1 June 21, 2022 Council Meeting - CAO Absence**  
Councillor Michelson  
Councillor Klassen
- That Council shall consider CAO Fritz to be in attendance for June 21, 2022 regular council meeting as she shall be attending via electronic means.
- CARRIED**
- 2022-254 **5.2 Acceptance of Management Reports**  
Councillor Greenlay  
Councillor Kornfeld
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
  2. Director of Operations
- CARRIED**
- 6 New Business**
- 2022-255 **6.1 Lot 7, Block 14, Plan B3185 Arrears**  
Councillor Kornfeld  
Councillor Michelson
- That Council directs CAO Fritz to abate \$697.91 of taxation for Lot 7, Block 14, Plan B3185 due to an administrative oversight.
- CARRIED**
- 2022-256 **6.2 Offer to Purchase Lot 10 Block 1 Plan B3185**  
Councillor Greenlay  
Councillor Kornfeld
- That Council accepts the \$3,500 offer on Lot 10, Block 1, Plan B3185.
- CARRIED**

Councillor Michelson declared a conflict, as an employee of the Chinook School Division, and left the regular meeting at 8:04 PM

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**6.3 Chinook School Division Budget**

Councillor Michelson returned to the regular meeting at 8:10 PM.

**7 Committee Reports**

2022-257 **7.2.1 May 10, 2022 Waterworks and Source Inspection Reports**  
Councillor Kornfeld  
Councillor Nelson

That Council shall accept the recommendation from the Public Works Committee to receive and file the May 10, 2022 Waterworks and Source Inspection reports, as presented.

**CARRIED**

2022-258 **7.2.2 Water Quality Report**  
Councillor Kornfeld  
Councillor Klassen

That Council shall receive and file the monthly water quality report for the month of April 2022, as presented.

**CARRIED**

2022-259 **7.3.1 Regional Bylaw Enforcement Fees**  
Councillor Greenlay  
Councillor Nelson

That Council shall accept the recommendation from the Administration Committee to amend the bylaw enforcement fees to the following, contingent that the other municipalities agree to enter into a two-year agreement:

1. Committed municipalities - \$45.00 per hour
2. As-needed municipalities - \$60.00 per hour
3. Mileage (per kilometre) - \$1.25 (shall be reviewed annually)

**CARRIED**

2022-260 **7.3.2 Tangible Capital Assets Policy**  
Councillor Nelson  
Councillor Kornfeld

That Councils shall accept the recommendation from the Administration Committee and shall adopt the amended Tangible Capital Assets Policy, as presented.

**CARRIED**

2022-261 **7.3.3 Great Western Rail Shares**  
Councillor Kornfeld  
Councillor Lingenfelter

That Council shall accept the recommendation from the Administration Committee to offer for sale the 101052644 Saskatchewan Ltd. (Great Western Railway) shares at the price of \$60.00 per share for the five Class "A" voting shares, which is equivalent to 600 shares.

**CARRIED**

2022-262 **7.3.4 Dilapidated Building Demolition Policy**  
Councillor Nelson  
Councillor Lingenfelter

That Council shall accept the recommendation from the Administration Committee to adopt the amended dilapidated building demolition policy, as amended.

**CARRIED**

2022-263 **7.6.1 Letter to Grad Committee**  
Councillor Lingenfelter  
Councillor Nelson

That Council directs CAO Fritz to write a letter to the Shaunavon High School graduation committee to ask for assistance in cleaning up the green spaces. This has been requested in lieu of the ice rink cover rental expenditures that the Town and the Grad Committee would have incurred, where instead the Town will be incurring additional expenses in order to accommodate providing the skating rink for the graduation ceremony.

**CARRIED**

2022-264 **7.6.2 2021/2022 Sask Lottery Grant Allocations**  
Councillor Kornfeld  
Councillor Greenlay

That Council accepts the recommendation from the Wellness and Leisure Committee to pay the following 2021 grant allocations:

Organization	Amount
Rock Creek Golf and Country Club	1,961.43
Shaunavon Youth Ball	1,961.43
Shaunavon Taekwondo	520.00
Shaunavon Minor Hockey	1,961.43
Shaunavon High NASP	1,961.43
Aquabelles - Chandra Anderson	1,000.00
Shaunavon Art Council	1,961.45
Grand Coteau Heritage & Cultural Centre	1,961.43
Shaunavon Silver Blades	1,961.43
Shaunavon - Admiral Agricultural Society	800.00
Shaunavon Public Library	1,387.54
Shaunavon & District Music Festival	50.00
Shaunavon Swimming Pool	1,961.43
Red Coat Multiple 4-H Club	1,370.00

**CARRIED**

Finance Clerk Enns left the regular meeting at 9:00 PM and returned at 9:03 PM.

Councillor Kornfeld left the regular meeting at 9:07 PM and returned at 9:08 PM.

2022-265 **7.15 Acceptance of Committee Reports**  
Councillor Lingenfelter  
Councillor Kornfeld

That Council accepts all committee reports as presented:

1. Mayor Bennett presented a verbal Mayor's report and a verbal Southwest Waste Management report.
2. Councillor Kornfeld presented the May 16, 2022 Public Works committee meeting minutes - DRAFT.
3. Councillor Nelson presented the May 10, 2022 Administration committee meeting minutes - DRAFT.
4. Councillor Greenlay presented a verbal Economic Development committee report.
5. Councillor Lingenfelter presented the May 9, 2022 Wellness and Leisure committee meeting minutes - DRAFT and presented the June 30, 2021 Pine Cree Regional Park AGM meeting minutes and the November 15, 2021 Pine Cree Regional Park meeting minutes.
6. Councillor Michelson presented the May 4, 2022 Grand Coteau Heritage and Cultural Centre meeting minutes - DRAFT.

**CARRIED**

2022-266 **8.2 File Correspondence**  
Councillor Greenlay  
Councillor Michelson

That Council approves that the following correspondence having been read, now be filed:

1. Don McMorris - Ministry of Government Relations

**CARRIED**

2022-267 **9 Strategic Planning In-Camera**  
Councillor Kornfeld  
Councillor Nelson

That Council meets in a Strategic Planning In-Camera session at 9:23 PM.

**CARRIED**

CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 9:23 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Kornfeld, Lingenfelter, Michelson, Klassen and Nelson. CAO Tara Fritz returned to the regular meeting at 9:37 PM.

2022-268 **9.1 Strategic Planning In-Camera Session Concluded**  
Councillor Greenlay  
Councillor Michelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:37 PM.

**CARRIED**

2022-269 **10 Adjournment**  
Councillor Lingenfelter  
Councillor Klassen

That Council now adjourns the meeting at 9:37 PM.

**CARRIED**

Date approved: JUNE 7, 2022

  
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Kyle Bennett, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO

**TOWN OF SHAUNAVON**  
**May 17, 2022**  
**CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
220146	Fritz, Tara	2022-04-30	2,290.75
220147	Holmberg, Jennifer	2022-04-30	703.66
220148	Potter, Grace	2022-04-30	1,666.72
220149	Johnson, Lauren	2022-04-30	1,417.47
220150	Enns, Trudy	2022-04-30	1,119.86
220151	Gregoire Joanne	2022-04-30	1,548.44
220152	Attrell, Kelly	2022-04-30	846.51
220153	Dale, Dana	2022-04-30	1,688.34
220154	Byers, Jeremy	2022-04-30	29.69
220155	Doiron, Mark	2022-04-30	1,222.47
220156	Johnson, Brian	2022-04-30	1,279.36
220157	Lingenfelter, Tim	2022-04-30	1,578.33
220158	Moffatt, Corine	2022-04-30	1,200.68
220159	Reid, Gerald	2022-04-30	1,601.93
220160	Phillips, Ron	2022-04-30	2,159.91
220161	Schulze, Fred	2022-04-30	2,102.85
220162	Municipal Employees'	2022-04-30	5,560.86
220163	Canada Revenue Agency -Payroll	2022-04-30	10,475.30
220164	Holy Trinity Roman Catholic	2022-04-30	5,106.76
220165	Chinook School Division 211	2022-04-30	19,159.78
18163	Access Real Estate Incorporate	2022-05-17	333.00
18164	Apex Distribution Inc.	2022-05-17	96.28
18165	B & A Petroleum Ltd.	2022-05-17	3,881.07
18166	B&D Contract Services	2022-05-17	504.00
18167	BELL	2022-05-17	113.61
18168	Blue Imp Play Strong	2022-05-17	2,100.12
18169	Bubbalili Creative Issued To: Kristy Thienes	2022-05-17	795.00
18170	Country Club Dist. 2008 Ltd.	2022-05-17	224.78
18171	Fort Garry Industries	2022-05-17	1,146.63
18172	Greenlay, Mike	2022-05-17	250.00
18173	HBI Office Plus.	2022-05-17	441.66
18174	Helix Construction Ltd.	2022-05-17	126.00
18175	Johnson, Marlo	2022-05-17	129.38
18176	KGS Group	2022-05-17	3,627.73
18177	Leaf & Powder Enterprises Inc.	2022-05-17	3,005.88
18178	Saskatchewan Health Authority	2022-05-17	69.00
18179	MLT Aikins	2022-05-17	99.90
18180	Paradise Pools Ltd	2022-05-17	304.80
18181	Pioneer Co-op	2022-05-17	100.87
18182	Pleasureway Sales	2022-05-17	210.91
18183	Prairiecon Enterprises Ltd.	2022-05-17	874.13
18184	Purolator Courier Ltd.	2022-05-17	24.99
18185	R.V. Auto Parts	2022-05-17	247.93
18186	Receiver General For Canada	2022-05-17	44.10
18187	Red Iron Outfitters	2022-05-17	122.10
18188	Road Boss Grader	2022-05-17	1,330.59
18189	Robinson Supply	2022-05-17	1,658.60
18190	SaskTel CMR	2022-05-17	1,491.42
18191	SecurTek	2022-05-17	79.75
18192	SEIU- West	2022-05-17	528.02
18193	Shaunavon Standard	2022-05-17	1,074.59
18194	Shaunavon Tire & Alignment Ltd	2022-05-17	81.59
18195	Southwest Waste Management	2022-05-17	2,543.60
18196	TAXervice	2022-05-17	1,100.25
18197	Triways Disposal Services	2022-05-17	3,743.19
18198	Western Alfalfa Milling Co.	2022-05-17	1,445.45
18199	Western Asphalt Products	2022-05-17	940.80

<b>Payment #</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
18200	White Rock Trucking	2022-05-17	1,653.75
18201	Wood Wyant	2022-05-17	138.23
18202	Xerox Canada Ltd.	2022-05-17	403.74
<b>Total:</b>			<b><u>99,874.11</u></b>

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## SHAUNAVON AND DISTRICT FIRE AND RESCUE

May 17, 2022

## CHEQUE REGISTER

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
686	Associated Fire Safety	2022-05-17	1,209.90
687	B & A Petroleum Ltd.	2022-05-17	338.20
688	Goldstein, Merrick	2022-05-17	116.16
689	Magnum Trucks	2022-05-17	193.59
690	Pioneer Co-op	2022-05-17	84.03
691	SaskPower	2022-05-17	107.44
692	SaskEnergy	2022-05-17	411.11
693	SaskTel CMR	2022-05-17	125.85
		<b>Total:</b>	<b><u>2,586.28</u></b>

