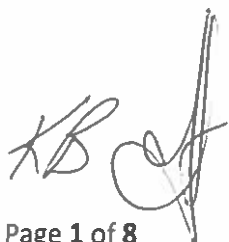


**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting July 12, 2022 - 07:30 PM**

**Town of Shaunavon Council Chambers**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson, and Travis Nelson and CAO Tara Fritz (via Zoom) and Finance Clerk Trudy Enns.

- 1            Calling the Meeting to Order**  
Mayor Bennett called the meeting to order at 7:30 PM.
- 2022-317            **1.1            CAO Fritz**  
                         Councillor Lingenfelter  
                         Councillor Michelson  
  
That Council shall consider CAO Fritz to be present at this regular council meeting, as she has had to join via Zoom due to illness.  
  
**CARRIED**
- 2022-318            **2            Approve Minutes**  
                         Councillor Greenlay  
                         Councillor Kornfeld  
  
That Council approves the minutes of the June 21, 2022 regular council meeting, as amended with the correction in 5.5.1 of "wee" into the word "were".  
  
**CARRIED**
- 3            Financial Reports**
- 3.1            Town of Shaunavon Cheque Register**  
  
Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd., in regard to Town of Shaunavon voucher #18354 for the amount of \$1,318.24, payable to Kornfeld Electric Ltd., and left the regular meeting at 7:32 PM.
- 2022-319            **3.1.1        Kornfeld Electric Voucher**  
                         Councillor Lingenfelter  
                         Councillor Greenlay  
  
That Council approves the payment of voucher #18354 in the amount of \$1,318.24 payable to Kornfeld Electric.  
  
**CARRIED**  
  
Councillor Kornfeld returned to the regular meeting at 7:34 PM.
- 2022-320            **3.2            Approval of Town of Shaunavon Cheque Register**  
                         Councillor Kornfeld  
                         Councillor Klassen  
  
That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$736,130.83, and forms part of these minutes.  
  
**CARRIED**



- 2022-321      **3.3      Shaunavon and District Fire and Rescue Cheque Register**
- 3.3.1      Approval of Shaunavon and District Fire and Rescue Cheque Register**  
                 Councillor Greenlay  
                 Councillor Nelson
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$18,001.86 and forms part of these minutes.
- CARRIED**
- 2021-322      **4      Hear Delegation - Member of Parliament Jeremy Patzer, M.P. - Cypress Hills Grasslands (7:35 PM)**  
                 Councillor Lingenfelter  
                 Councillor Greenlay
- That Council hears the delegation of Jeremy Patzer, Member of Parliament for the Cypress Hills Grasslands Constituency at 7:38 PM.
- CARRIED**
- 4.1      Delegation Exit**
- The delegation of Jeremy Patzer, Member of Parliament for the Cypress Hills Grasslands Constituency left the meeting at 8:02 PM.
- 5      Financial Reports Continued**
- 2022-323      **5.1      Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**  
                 Councillor Lingenfelter  
                 Councillor Nelson
- That Council accepts the June 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the June 2022, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2022-324      **5.2      Town of Shaunavon and SDFR Statement of Financial Activities**  
                 Councillor Nelson  
                 Councillor Michelson
- That Council shall receive and file the Town of Shaunavon's June 2022 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's June 2022 Statement of Financial Activities reports as presented. Council also acknowledges the given listing of revenues and expenditure chart of account numbers that shall exceed budget by December 31, 2022.
- CARRIED**
- 6      Management Reports**
- 2022-325      **6.1      Communications Officer Contract**  
                 Councillor Kornfeld  
                 Councillor Lingenfelter
- That Council accepts the recommendation from CAO Fritz to extend the Communications Officer's contract for an additional six-months.
- CARRIED**

- 2022-326                    **6.2      Acceptance of Management Reports**  
    Councillor Lingenfelter  
    Councillor Greenlay
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
  2. Director of Operations
  3. Director of Wellness and Leisure
  4. Economic Development Officer
  5. Communications Officer
  6. Bylaw Enforcement Officer
- CARRIED**
- 2022-327                    **7            New Business**
- 7.1      Regional Bylaw Enforcement Officer**  
    Councillor Greenlay  
    Councillor Michelson
- That Council authorizes to enter into a two-year agreement for Regional Bylaw Enforcement services with the Town of Eastend, Town of Gull Lake, Village of Climax, Village of Frontier and the Village of Tompkins effective August 1, 2022, on the condition that the Town of Eastend commits to entering into the two-year agreement with a commitment of eight hours per week.
- CARRIED**
- Councillor Lingenfelter declared conflict of interest, as his mother is the Regional Bylaw Enforcement Officer, and left the regular meeting at 8:18 PM.
- 2022-328                    **7.2      Regional Bylaw Enforcement Officer Employment Contract**  
    Councillor Kornfeld  
    Councillor Nelson
- That Council accepts the recommendation from CAO Fritz to enter into a two-year employment contract with Bonnie Lingenfelter for Regional Bylaw Enforcement services, as presented; on the condition that the Town of Eastend commits to entering into the two-year agreement with a commitment of eight hours per week.
- CARRIED**
- Councillor Lingenfelter returned to the regular meeting at 8:22 PM.
- 2022-329                    **7.3      GCHCC Repair**  
    Councillor Greenlay  
    Councillor Kornfeld
- That Council authorizes CAO Fritz to exceed the budget by no more than \$2,500 for the chart of account expenditure number 570-280-130 (R&C – Cont - Museum - Mtce/Repair) to restore the Grand Coteau Heritage and Cultural Centre’s basement to a safe state due to the water damage incurred in June and July of 2022.
- CARRIED**
- 2022-330                    **7.4      Offer to Purchase Lots 11-13, Block 1, Plan B3185**  
    Councillor Kornfeld  
    Councillor Lingenfelter
- That Council directs CAO Fritz to counteroffer at a rate of \$10,500 for Lots 11-13, Block 1, Plan B3185.
- CARRIED**

**8 Committee Reports**

- 2022-331 **8.2.1 Water Quality Report**  
Councillor Michelson  
Councillor Nelson  
That Council shall receive and file the monthly water quality report for the month of June 2022, as presented.  
**CARRIED**
- 2022-332 **8.7.1 Street Closure Request**  
Councillor Michelson  
Councillor Greenlay  
That Council accepts the street closure request from the Grand Coteau Heritage and Cultural Centre to close the 400 Block of Centre Street on the evening of July 14, 2022 from 6:00 PM to 9:30 PM to provide for the annual Street Bingo event, and that the Town of Shaunavon shall provide the Grand Coteau Heritage and Cultural Centre with barricades as requested.  
**CARRIED**  
Finance Clerk Enns left the regular meeting at 8:57 PM and returned at 8:59 PM.
- 2022-333 **8.16 Acceptance of Committee Reports**  
Councillor Michelson  
Councillor Lingenfelter  
That Council accepts all committee reports as presented:  
  1. Mayor Bennett presented a verbal Mayor's report and a Southwest Municipal Government committee report.
  2. Councillor Kornfeld presented the June 20, 2022 Public Works committee meeting minutes - DRAFT.
  3. Councillor Greenlay presented the June 23, 2022 Economic Development committee meeting minutes - DRAFT
  4. Councillor Lingenfelter presented a verbal Wellness and Leisure committee report, a verbal Pine Cree Regional Park report and a verbal Shaunavon and District Fire and Rescue report.
  5. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and a verbal Chinook Local Library Board report.**CARRIED**
- 2022-334 **9 Strategic Planning In-Camera**  
Councillor Nelson  
Councillor Kornfeld  
That Council meets in a Strategic Planning In-Camera session at 9:09 PM.  
**CARRIED**  
Finance Clerk Trudy Enns left the regular meeting at 9:11 PM and CAO Fritz left the regular meeting at 9:22 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Kornfeld, Lingenfelter, Michelson, Klassen, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:47 PM
- 2022-335 **9.1 Strategic Planning In-Camera Session Concluded**  
That Council approves that the Strategic Planning In-Camera session is concluded, and the regular order of business be resumed at 9:47 PM.  
**CARRIED**

2022-336                    **9.2      Director of Public Works**  
   Councillor Kornfeld  
   Councillor Lingenfelter

That Council accepts the recommendation from CAO Fritz to compensate Fred Schulze as the Director of Public Works effective July 16, 2022, at the rate outlined on the presented Offer of Employment.

**CARRIED**

2022-337                    **10      Adjournment**  
   Councillor Kornfeld  
   Councillor Lingenfelter

That Council now adjourns the meeting at 9:49 PM.

**CARRIED**

Date approved: August 16, 2022 *ef*

  
\_\_\_\_\_  
Kyle Bennett, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO

## TOWN OF SHAUNAVON

July 12, 2022

## CHEQUE REGISTER

Payment #	Vendor	Date	Amount
18316	Void by Post Invoice	2022-06-24	0.00
18317	Void by Post Invoice	2022-06-24	0.00
18318	Void by Post Invoice	2022-06-24	0.00
18319	Void by Post Invoice	2022-06-24	0.00
18320	Void by Post Invoice	2022-06-24	0.00
18321-Man	Bennett, Kyle	2022-06-24	5,114.85
18322-Man	Greenlay, Mike	2022-06-24	3,115.32
18323-Man	Klassen, Nolan	2022-06-24	3,179.29
18324-Man	Kornfeld, Riley	2022-06-24	3,321.63
18325-Man	Lingenfelter, Shawn	2022-06-24	3,398.83
18326-Man	Michelson, Brent	2022-06-24	2,854.37
18327-Man	Nelson, Travis	2022-06-24	3,834.41
18328	Lingenfelter, Bonnie	2022-06-30	3,887.50
18329	Morin, Anna	2022-06-30	1,925.00
18330	Southwest Paving	2022-06-30	222,000.00
18331	Trina McLean	2022-06-30	1,789.88
220254	Fritz, Tara	2022-06-30	2,291.15
220255	Holmberg, Jennifer	2022-06-30	826.76
220256	Potter, Grace	2022-06-30	1,668.47
220257	Johnson, Lauren	2022-06-30	1,419.08
220258	Enns, Trudy	2022-06-30	1,262.68
220259	Gregoire Joanne	2022-06-30	1,550.74
220260	Attrell, Kelly	2022-06-30	848.20
220261	Dale, Dana	2022-06-30	1,693.04
220262	Byers, Jeremy	2022-06-30	1,302.85
220263	Doiron, Mark	2022-06-30	1,415.30
220264	Johnson, Brian	2022-06-30	1,224.04
220265	Lingenfelter, Tim	2022-06-30	1,831.44
220266	Moffatt, Corine	2022-06-30	1,405.01
220267	Reid, Gerald	2022-06-30	1,783.58
220268	Phillips, Ron	2022-06-30	2,161.58
220269	Schulze, Fred	2022-06-30	2,102.84
220270	Bennett, Elizabeth	2022-06-30	823.36
220271	Floberg, Rylee	2022-06-30	690.51
220272	Illerbrun, Tiana	2022-06-30	459.99
220273	Johnston, Halle	2022-06-30	710.32
220274	Nelson, Sadie	2022-06-30	548.55
220275	Pedneault, Gracyn	2022-06-30	452.32
220276	Piquette, Hanna	2022-06-30	969.76
220277	Smith, Wyatt	2022-06-30	579.31
220278	Stearns, Tori	2022-06-30	1,017.31
220279	Tremere, Bryden	2022-06-30	1,008.37
220280	Thienes, Auburn	2022-06-30	1,290.11
220281	Graham, Montana	2022-06-30	939.67
220282	Greenslade, Cara	2022-06-30	1,074.58
220283	Fuller, Mathew	2022-06-30	1,237.77
220284	Larson, Blaze	2022-06-30	1,335.25
220285	Oberle, Brock	2022-06-30	1,106.27
220286	Municipal Employees'	2022-06-30	13.86
220287	Canada Revenue Agency -Payroll	2022-06-30	14,844.99
220288	Minister of Finance (school)	2022-06-30	145,641.37
220289	Holy Trinity Roman Catholic	2022-06-30	49,026.41
18332	101173886 Saskatchewan Ltd.	2022-07-12	315.00
18333	A.M. Delivery & Courier Service	2022-07-12	23.30
18334	Apex Distribution Inc.	2022-07-12	4,284.45
18335	Atlas Contracting	2022-07-12	7,201.68
18336	Audrey's Flower Oasis	2022-07-12	111.00
18337	B & A Petroleum Ltd.	2022-07-12	7,960.02
18338	Bennett, Kyle	2022-07-12	387.25
18339	Canada Life Assurance Co.	2022-07-12	102.51
18340	Canoe procurement group of	2022-07-12	138.69
18341	Chinook Regional Library	2022-07-12	22,678.93
18342	Clartech Industries Inc.	2022-07-12	7,735.42
18343	Coca-Cola Bottling Company	2022-07-12	276.59

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Payment #	Vendor	Date	Amount
18344	Country Club Dist. 2008 Ltd.	2022-07-12	149.81
18345	Andrea Dhas	2022-07-12	3,475.98
18346	Disc Golf Saskatchewan	2022-07-12	100.00
18347	Jamie & Janelle Drockner	2022-07-12	723.98
18348	Fausser Energy	2022-07-12	17,671.73
18349	HBI Office Plus.	2022-07-12	287.48
18350	Helix Construction Ltd.	2022-07-12	142.38
18351	Iron Pony Small Engines	2022-07-12	77.03
18352	JAE's Pharmacy	2022-07-12	245.94
18353	Johnson, Marlo	2022-07-12	129.38
18354	Kornfeld Electric	2022-07-12	1,318.24
18355	Lingenfelter, Tim	2022-07-12	488.25
18356	Lingenfelter, Bonnie	2022-07-12	23.75
18357	Ryden Lingenfelter	2022-07-12	78.70
18358	Saskatchewan Health Authority	2022-07-12	69.00
18359	MuniSoft	2022-07-12	146.28
18360	New Line Trenchless Technologi	2022-07-12	101,232.00
18361	Pattison Agriculture	2022-07-12	28.75
18362	Perativ Gerenal Partnership	2022-07-12	36.75
18363	Pioneer Co-op	2022-07-12	2,001.09
18364	Plains Environmental Inc.	2022-07-12	2,431.07
18365	Premier Fire and Flood	2022-07-12	189.11
18366	Purolator Courier Ltd.	2022-07-12	55.42
18367	Quadiant Canada Ltd.	2022-07-12	825.17
18368	R.V. Auto Parts	2022-07-12	1,273.96
18369	Ranch House Meat Company Inc.	2022-07-12	109.21
18370	SARM Sask Assoc of Rural Mun	2022-07-12	262.50
18371	SaskTel CMR	2022-07-12	1,695.88
18372	Shaunavon & District Fire	2022-07-12	576.00
18373	SEIU- West	2022-07-12	1,114.50
18374	Service Master Restore	2022-07-12	1,377.00
18375	Shaunavon RX Drug Mart	2022-07-12	102.10
18376	Shaunavon Tire & Alignment Ltd	2022-07-12	1,054.61
18377	Signs 'n Such Ltd.	2022-07-12	202.02
18378	Southern Alberta Newspaper	2022-07-12	1,214.40
18379	South West Tire Inc.	2022-07-12	46.62
18380	Southwest Waste Management	2022-07-12	3,449.20
18381	STARS	2022-07-12	3,428.00
18382	Stark & Marsh, Chartered	2022-07-12	18,958.31
18383	SUMA	2022-07-12	6,011.96
18384	Superior North America	2022-07-12	2,520.00
18385	TAXervice	2022-07-12	348.60
18386	Thienes, Auburn	2022-07-12	64.49
18387	Town of Maple Creek	2022-07-12	150.00
18388	Xerox Canada Ltd.	2022-07-12	161.56
18389	Zep Sales & Service of Canada	2022-07-12	1,984.48
18390	Johnson, Marlo	2022-07-20	129.38
18391	Saskatchewan Health Authority	2022-07-12	92.00
18392	MuniSoft	2022-07-12	122.10
18393	Shaunavon & District Fire	2022-07-12	465.41
18394	Secure Energy Services Inc.	2022-07-12	663.86
18395	Triways Disposal Services	2022-07-12	3,750.87
		<b>Total:</b>	<b><u>737,449.07</u></b>

## SHAUNAVON AND DISTRICT FIRE AND RESCUE

July 12, 2022

## CHEQUE REGISTER

Payment #	Vendor	Date	Amount
703	Beauchamp, Ryan	2022-06-30	360.00
704	Eric Beauchamp	2022-06-30	570.00
705	Bymoan, Jarric	2022-06-30	598.00
706	Cooper, Jeff	2022-06-30	330.00
707	Cooper, Brenden	2022-06-30	593.00
708	Glover, Grant	2022-06-30	465.00
709	Goldstein, Merrick	2022-06-30	2,535.00
710	Greenlay, Clayton	2022-06-30	1,148.00
711	Guenther, Kobie	2022-06-30	1,013.00
712	Gulaga, Corey	2022-06-30	1,680.00
713	Hewgill, Braedan	2022-06-30	801.00
714	Brett Kronberg	2022-06-30	1,097.00
715	Malone, Riley	2022-06-30	870.00
716	Serafinus, Logan	2022-06-30	1,235.00
717	Shields, Mark	2022-06-30	711.00
718	Sorenson, Caine	2022-06-30	863.00
719	White, Ron	2022-06-30	1,345.00
720	B & A Petroleum Ltd.	2022-07-12	246.18
721	Dynamic Online Marketing Corp.	2022-07-12	346.50
722	Mike's Vac Service	2022-07-12	157.50
723	Pioneer Co-op	2022-07-12	112.56
724	Sask. Public Safety Agency	2022-07-12	799.20
725	SaskTel CMR	2022-07-12	125.92
		<b>Total:</b>	<b><u>18,001.86</u></b>

