

Town of Shaunavon
Meeting Minutes
Council Meeting October 18, 2022 - 07:30 PM

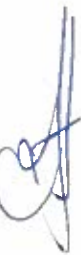
Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Nolan Klassen, Riley Kornfeld, Mike Greenlay, Shawn Lingenfelter, Brent Michelson, and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1 Calling the Meeting to Order**
- Mayor Bennett called the meeting to order at 7:29 PM.
- 2022-453 **2 Approve Minutes**
 Councillor Greenlay
 Councillor Kornfeld
- That Council approves the minutes of the October 4, 2022 regular council meeting, as presented.
- CARRIED**
- 2022-454 **3 Delegations**
- 3.1 Hear Delegation - Shaunavon Opportunity Co-op**
 Councillor Greenlay
 Councillor Michelson
- That Council hears the delegation of Grant Greenslade of the Shaunavon Opportunity Co-op at 7:30 PM.
- CARRIED**
- 3.2 Delegation Exit**
- The delegation of Grant Greenslade of the Shaunavon Opportunity Co-op left the meeting at 7:46 PM.
- 4 Financial Reports**
- 4.1 Town of Shaunavon Cheque Register**
- Mayor Bennett declared a financial interest, as the owner of Southwest Rentals, in regard to Town of Shaunavon voucher #18629, for the amount of \$954.60, payable to Southwest Rentals and left the council chambers at 7:48 PM.
- 2022-455 **4.1.1 Southwest Rentals Voucher**
 Councillor Kornfeld
 Councillor Klassen
- That Council approves the payment of voucher #18629 in the amount of \$954.60 payable to Southwest Rentals.
- CARRIED**
- Mayor Bennett returned to the regular meeting at 7:49 PM.
- 2022-456 **4.2 Approval of Town of Shaunavon Cheque Register**
 Councillor Nelson
 Councillor Michelson
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$179,800.69, and forms part of these minutes.
- CARRIED**
- 4.3 Shaunavon and District Fire and Rescue Cheque Register**

- 2022-457 **4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$3,721.62 and forms part of these minutes.
- CARRIED**
- 2022-458 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
 Councillor Michelson
 Councillor Klassen
- That Council accepts the September, 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the September, 2022, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2022-459 **4.5 Town of Shaunavon Statement of Financial Activities**
 Councillor Lingenfelter
 Councillor Kornfeld
- That Council shall receive and file the Town of Shaunavon's September, 2022 Statement of Financial Activities as presented.
- CARRIED**
- 2022-460 **4.6 SDFR Statement of Financial Activities**
 Councillor Lingenfelter
 Councillor Greenlay
- That Council shall receive and file the Shaunavon and District Fire and Rescue Committee's September, 2022 Statement of Financial Activities reports as presented.
- CARRIED**
- 5 Management Reports**
- 2022-461 **5.1 Acceptance of Management Reports**
 Councillor Lingenfelter
 Councillor Michelson
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
 2. Director of Parks, Recreation & Facilities
- CARRIED**
- 6 New Business**
- 2022-462 **6.2 2022 Holiday Hours**
 Councillor Nelson
 Councillor Michelson
- That Council shall permit the closure of the Town Office on Friday, December 23, 2022, Monday, December 26, 2022 and Monday, January 2, 2023.
- CARRIED**
- 2022-463 **6.3 Multicultural Week**
 Councillor Michelson
 Councillor Lingenfelter
- That the Town of Shaunavon does hereby proclaim the week of November 19 to 27, 2022 as Multicultural Week in Shaunavon.
- CARRIED**

- 2022-464 **6.4 Royal Canadian Legion - Remembrance Day Ceremony**
 Councillor Kornfeld
 Councillor Nelson
- That Council authorizes the purchase of an \$80.00 wreath from the Shaunavon Royal Canadian Legion Branch #40 in regard to their 2022 Wreath Campaign, which shall be presented by Mayor Bennett, further that a representative and guests of the Town of Shaunavon will attend the banquet that evening.
- CARRIED**
- 2022-465 **7 Committee Reports**
- 7.1.1 Letter to Crescent Point and STARS**
 Councillor Kornfeld
 Councillor Klassen
- That Council directs CAO Fritz to write a thank you letter to Crescent Point Energy for their contributions to the Town of Shaunavon and a thank you letter to STARS for their commitment to our region.
- CARRIED**
- 2022-466 **7.2.1 Water Quality Report**
 Councillor Nelson
 Councillor Michelson
- That Council shall receive and file the monthly water quality report for the month of September 2022, as presented.
- CARRIED**
- 2022-467 **7.16 Acceptance of Committee Reports**
 Councillor Kornfeld
 Councillor Michelson
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented a verbal Mayor's report, a verbal Southwest Waste Management report, a verbal Southwest Municipal Government Committee meeting, and a verbal Southwest Transportation Planning Council Inc. report.
 2. Councillor Greenlay presented a verbal Economic Development committee report.
 3. Councillor Lingenfelter presented a verbal Wellness and Leisure committee report, the September 15, 2022, Pine Cree Regional Park meeting minutes and a verbal Shaunavon and District Fire and Rescue report.
 4. Councillor Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report and a verbal Chinook Local Library Board report.
- CARRIED**
- 2022-468 **8 Correspondence**
- 8.2 File Correspondence**
 Councillor Lingenfelter
 Councillor Kornfeld
- That Council approves that the following correspondence having been read, now be filed:
1. Jackie Schlamp - City of Swift Current
- CARRIED**



- 2022-469 **9** **Strategic Planning In-Camera**
 Councillor Greenlay
 Councillor Klassen
- That Council meets in a Strategic Planning In-Camera session at 9:02 PM.
- CARRIED**
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 9:03 PM. Present: Mayor Kyle Bennett, Deputy Mayor Greenlay, Councillors Kornfeld, Lingenfelter, Michelson, Klassen, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:09 PM
- 2022-470 **9.1** **Strategic Planning In-Camera Session Concluded**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council approves that the Strategic Planning In-Camera session is concluded, and the regular order of business be resumed at 9:09 PM.
- CARRIED**
- 2022-471 **10** **Adjournment**
 Councillor Nelson
 Councillor Lingenfelter
- That Council now adjourns the meeting at 9:10 PM.
- CARRIED**

Date approved: November 1, 2022



Kyle Bennett, Mayor



Tara Fritz, CAO

**TOWN OF SHAUNAVON
OCTOBER 18, 2022
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
220459	Fritz, Tara	2022-09-30	2,569.44
220460	Holmberg, Jennifer	2022-09-30	826.76
220461	Potter, Grace	2022-09-30	1,668.47
220462	Johnson, Lauren	2022-09-30	1,419.08
220463	Enns, Trudy	2022-09-30	1,262.75
220464	Lingenfelter, Bonnie	2022-09-30	1,403.99
220465	Gregoire Joanne	2022-09-30	1,550.74
220466	Attrell, Kelly	2022-09-30	886.69
220467	Dale, Dana	2022-09-30	1,693.04
220468	Byers, Jeremy	2022-09-30	1,199.27
220469	Doiron, Mark	2022-09-30	1,419.95
220470	Lingenfelter, Tim	2022-09-30	1,703.48
220471	Moffatt, Corine	2022-09-30	1,359.52
220472	Reid, Gerald	2022-09-30	1,704.75
220473	Frank, Nicholas	2022-09-30	1,725.77
220474	Schulze, Fred	2022-09-30	2,411.51
220475	Canada Revenue Agency -Payroll	2022-09-30	10,981.85
220476	Municipal Employees'	2022-09-30	6,158.08
220477	Holy Trinity Roman Catholic	2022-09-30	4,323.62
220478	Minister of Finance (school)	2022-09-30	26,036.48
18594	Trina McLean	2022-10-04	221.98
18595	101173886 Saskatchewan Ltd.	2022-10-18	355.20
18596	Access Communications	2022-10-18	155.35
18597	Apex Distribution Inc.	2022-10-18	254.76
18598	Atlas Contracting	2022-10-18	10,197.57
18599	B & A Petroleum Ltd.	2022-10-18	4,448.88
18600	BELL	2022-10-18	230.62
18601	Canada Life Assurance Co.	2022-10-18	106.50
18602	Certified Overhead Door Ltd	2022-10-18	951.27
18603	Cooper Plumbing & Heating Ltd.	2022-10-18	5,000.00
18604	Cooper Plumbing & Heating Ltd.	2022-10-18	1,182.47
18605	Country Club Dist. 2008 Ltd.	2022-10-18	258.14
18606	Doiron, Mark	2022-10-18	74.91
18607	Greenlay, Mike	2022-10-18	745.00
18608	Helix Construction Ltd.	2022-10-18	640.43
18609	Jay's Transportation Group Ltd	2022-10-18	305.78
18610	KGS Group	2022-10-18	10,758.72
18611	Lingenfelter, Shawn	2022-10-18	200.75
18612	Lingenfelter, Tim	2022-10-18	491.40
18613	Trina McLean	2022-10-18	1,498.50
18614	Saskatchewan Health Authority	2022-10-18	46.00
18615	MLT Aikins	2022-10-18	1,590.91
18616	MuniSoft	2022-10-18	354.09
18617	Pioneer Co-op	2022-10-18	838.52
18618	Prairiecon Enterprises Ltd.	2022-10-18	997.50
18619	Precision-Fit Door Solutions	2022-10-18	23,045.38
18620	R.V. Auto Parts	2022-10-18	444.58
18621	Robertson Rentals	2022-10-18	3,607.50
18622	Robertson Implements (1988)Ltd	2022-10-18	492.85
18623	Saskatchewan Parks And	2022-10-18	180.75
18624	Shaunavon & District Fire	2022-10-18	130.29
18625	SEIU- West	2022-10-18	500.62
18626	Shaunavon Animal Clinic	2022-10-18	347.43
18627	Shaunavon Tire & Alignment Ltd	2022-10-18	5,156.60
18628	Southern Alberta Newspaper	2022-10-18	748.58
18629	SouthWest Rentals	2022-10-18	954.60
18630	Southwest Waste Management	2022-10-18	3,042.40
18631	SUMA	2022-10-18	80.00

Payment #	Vendor	Date	Amount
18632	Technical Safety Auth. of Sask	2022-10-18	325.00
18633	Triways Disposal Services	2022-10-18	3,772.46
18634	Village of Frontier	2022-10-18	2,000.00
18635	Xerox Canada Ltd.	2022-10-18	195.40
18636	Affinity Credit Union	2022-10-18	9,259.44
18637	Emerson-Zedi	2022-10-18	5,061.60
18638	2013514 Alberta Ltd.	2022-10-18	5,700.45
		Total:	<u>180,755.29</u>

**SHAUNAVON AND DISTRICT FIRE AND RESCUE
OCTOBER 18, 2022
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
759	B&A Petroleum Ltd.	2022-10-18	798.39
760	Comm Centre Inc.	2022-10-18	974.17
761	Guenther, Kobie	2022-10-18	729.90
762	Pioneer Co-op	2022-10-18	94.82
763	RV Auto Parts	2022-10-18	122.74
764	SaskPower	2022-10-18	134.77
765	SaskEnergy	2022-10-18	67.63
766	Sask. Public Safety Agency	2022-10-18	799.20
		Total:	<u>3,721.62</u>

