

Town of Shaunavon
Meeting Minutes
Council Meeting January 3, 2023 - 07:30 PM

Town of Shaunavon Council Chambers
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors: Nolan Klassen, Riley Kornfeld, Mike Greenlay, Shawn Lingenfelter, Brent Michelson and Travis Nelson; and CAO Tara Fritz

- 1 Calling the Meeting to Order**

Mayor Bennett called the meeting to order at 7:28 PM.
- 2023-001 **2 Approve Minutes**
Councillor Greenlay
Councillor Kornfeld

That Council approves the minutes of the December 20, 2022 regular council meeting, as circulated.

CARRIED
- 3 Financial Reports**

- 2023-002 **3.1 Town of Shaunavon Cheque Register**

Councillor Lingenfelter declared a personal conflict, as Ryden Lingenfelter is the recipient of Town of Shaunavon voucher #220606, for the amount of \$96.58, and left the council chambers at 7:29 PM.

2023-003 **3.2 Lingenfelter Voucher**
Councillor Kornfeld
Councillor Klassen

That Council approves the payment of voucher #220606, for the amount of \$96.58, payable to Ryden Lingenfelter.

CARRIED

Councillor Lingenfelter returned to the council chambers at 7:29 PM.

2023-004 **3.3 Approval of Town of Shaunavon Cheque Register**
Councillor Nelson
Councillor Lingenfelter

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$136,819.79, and forms part of these minutes.

CARRIED

2023-004 **3.4 Shaunavon and District Fire and Rescue Cheque Register**

- 2023-004 **3.4.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Lingenfelter

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$30,353.15 and forms part of these minutes.

CARRIED

4 Management Reports

- 2023-005 **4.1 Acceptance of Management Reports**
Councillor Nelson
Councillor Michelson

That Council shall receive and file the following management report as presented:

1. Chief Administrative Officer.

CARRIED

5 New Business

- 2023-006 **5.1 Administrative Employee Bonds**
Councillor Greenlay
Councillor Michelson

That Council approves that the \$500,000 limit for Employee Dishonesty, as fixed within the Town of Shaunavon's SumAssure insurance policy, be accepted as equivalent insurance coverage, as required by section 113 of *The Municipalities Act*.

CARRIED

- 2023-007 **5.2 Annual Memberships**
Councillor Greenlay
Councillor Kornfeld

That Council authorizes CAO Fritz to renew the annual memberships with the following organizations: Federation of Canadian Municipalities (FCM), Saskatchewan Urban Municipalities Association (SUMA), Southwest Municipal Government Committee, Shaunavon Chamber of Commerce, Southwest Transportation Planning Council Inc., and Saskatchewan Aviation Council.

CARRIED

- 2023-008 **5.3 Shaunavon Opportunity Fund Co-operative Ltd.**
Councillor Kornfeld
Councillor Lingenfelter

That Council shall appoint Councillor Mike Greenlay as the Economic Development Chair to the Shaunavon Opportunity Fund Co-operative Ltd. board.

CARRIED

2023-009

5.4 2022 Tax Incentive Applications

Councillor Kornfeld
Councillor Michelson

That Council shall accept the listing of 2022 improvements that are exempt for taxation as follows:

Building Permit No. / Property Improvement	Lot(s), Block, Plan	Incentive
2021-11R amp; 2022-2R	Lots 7 and 8, Block 69, Plan 102016842, Ext 0	100% for 2023 66% for 2024 33% for 2025 0% for 2026
2022-1R	Lots 1 and 2, Block 23, Plan B3185, Ext 0	100% for 2023 100% for 2024 50% for 2025 0% for 2026
2022-1C	Lot 19, Block 68, Plan 81SC06153, Ext 51	100% for 2023 100% for 2024 80% for 2025 50% for 2026 0% for 2027
2022-4R	Lots 19 and 20, Block 45, Plan B3185, Ext 0	100% for 2023 100% for 2024 50% for 2025 0% for 2026
2022-5R	Lot 9, Block 52, Plan 60SC06743, Ext 0	100% for 2023 100% for 2024 50% for 2025 0% for 2026
2020-3C	Lot 24-27, Block 9, Plan B3185, Ext 0	100% for 2023 50% for 2024 0% for 2025
2022 Property Improvement	Block MM, Plan 97SC1348, Ext 0	Up to \$10,000 for 2023
2022 Property Improvement	Lots 19-22, Block 8, Plan B3185, Ext 0	Up to %5,862.50, pro-rata over 2024 and 2025
2022 Property Improvement	Lots 1-3, Block 17, Plan B3185, Ext 0	Up to, \$3,960.00 for 2023

CARRIED

2023-010

5.5 2022 Council Remuneration

Councillor Klassen
Councillor Nelson

That Council shall receive and file the 2022 council remuneration as presented.

CARRIED

6 Committee Reports

2023-011

6.1 Acceptance of Committee Reports

Councillor Michelson
Councillor Kornfeld

That Council accepts all committee reports as presented:

1. Councillor Kornfeld presented a verbal Public Works Committee report.
2. Councillor Greenlay presented a verbal Economic Development Committee report.

CARRIED

- 7 **Bylaws**
- 2023-012 7.1 **2023-01 - Tax Exemption Bylaw (First Reading)**
 Councillor Greenlay
 Councillor Nelson
- That Council authorizes that Bylaw 2023-01 – A bylaw to provide for entering into tax exemption agreements for economic development purposes, be introduced and read the first time.
- CARRIED**
- 2023-013 7.2 **2023-01 - Tax Exemption Bylaw (2nd reading)**
 Councillor Kornfeld
 Councillor Klassen
- That Bylaw 2023-01– A bylaw to provide for entering into tax exemption agreements for economic development purposes, be read a second time.
- CARRIED**
- 2023-014 7.3 **2023-01 Tax Exemption Bylaw (go to third reading)**
 Councillor Michelson
 Councillor Lingenfelter
- That Council authorizes that Bylaw 2023-01 – A bylaw to provide for entering into tax exemption agreements for economic development purposes, go to the third and final reading to be adopted.
- CARRIED UNANIMOUSLY**
- 2023-015 7.4 **2023-01 - Tax Exemption Bylaw (3rd reading)**
 Councillor Kornfeld
 Councillor Michelson
- That Council authorizes that Bylaw 2023-01 – A bylaw to provide for entering into tax exemption agreements for economic development purposes, be read the third and final time and be adopted.
- CARRIED**
- 2023-016 8 **Strategic Planning In-Camera Session**
 Councillor Greenlay
 Councillor Kornfeld
- That Council meets in a Strategic Planning In-Camera session at 7:59 PM.
- CARRIED**
- CAO Fritz left the regular meeting at 7:59 PM. Present: Mayor Bennett; Councillors Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson, and Travis Nelson. CAO Fritz returned to the regular meeting at 8:14 PM.
- 2023-017 8.1 **Strategic Planning In-Camera Concluded**
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 8:14 PM.
- CARRIED**
- 2023-018 8.2 **Lots 5 and 6, Block 10, Plan B3185 Occupancy**
 Councillor Michelson
 Councillor Lingenfelter
- That Council shall interpret the proposed occupancy for Lots 5 and 6, Block 10, Plan B3185, to be a mercantile business, as it had been with the previous owner; therefore, Council deems that there has been no occupancy change.
- CARRIED**

2023-019 9 **Adjournment**
Councillor Greenlay
Councillor Lingenfelter

That Council now adjourns the meeting at 8:36 PM.

CARRIED

Date approved: January 17, 2023



Kyle Bennett, Mayor



Tara Fritz, CAO

TOWN OF SHAUNAVON
January 3, 2023
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
220589	Fritz, Tara	2022-12-31	2,561.45
220590	Potter, Grace	2022-12-31	1,671.44
220591	Enns, Trudy	2022-12-31	1,219.44
220592	Holmberg, Jennifer	2022-12-31	826.67
220593	Lingenfelter, Bonnie	2022-12-31	1,447.24
220594	Johnson, Lauren	2022-12-31	1,419.08
220595	Gregoire Joanne	2022-12-31	1,550.74
220596	Attrell, Kelly	2022-12-31	886.69
220597	Dale, Dana	2022-12-31	1,712.63
220598	Doiron, Mark	2022-12-31	1,661.94
220599	Kolbinson, Matthew	2022-12-31	1,425.43
220600	Lingenfelter, Tim	2022-12-31	2,258.74
220601	Moffatt, Corine	2022-12-31	1,565.57
220602	Reid, Gerald	2022-12-31	2,100.99
220603	Shea-White, Austin	2022-12-31	1,268.05
220604	Schulze, Fred	2022-12-31	4,273.06
220605	Gulka, Emma	2022-12-31	515.12
220606	Lingenfelter, Ryden	2022-12-31	96.58
220607	Canada Revenue Agency -Payroll	2022-12-31	36,517.59
220608	Municipal Employees'	2022-12-31	5,873.96
18871	101173886 Saskatchewan Ltd.	2023-01-03	2,441.25
18872	Affinity Credit Union	2023-01-03	1,200.37
18873	Amistra Consulting Ltd.	2023-01-03	32,943.75
18874	Apex Distribution Inc.	2023-01-03	36.79
18875	Audrey's Flower Oasis	2023-01-03	111.00
18876	Coca-Cola Bottling Company	2023-01-03	103.49
18877	Country Club Dist. 2008 Ltd.	2023-01-03	46.97
18878	Cori Davidson	2023-01-03	36.04
18879	Fort Garry Industries	2023-01-03	402.82
18880	Grand Coteau Heritage And	2023-01-03	512.00
18881	Hillcrest Cemetery Committee	2023-01-03	80.00
18882	Jay's Transportation Group Ltd	2023-01-03	98.51
18883	Trina McLean	2023-01-03	1,706.63
18884	McQueen Creative Inc.	2023-01-03	4,462.50
18885	Saskatchewan Health Authority	2023-01-03	46.00
18886	Morin, Anna	2023-01-03	1,430.00
18887	Perativ Gerenal Partnership	2023-01-03	91.36
18888	Prairiecon Enterprises Ltd.	2023-01-03	7,131.75
18889	R.V. Auto Parts	2023-01-03	48.04
18890	Rock Creek Golf & Country Club	2023-01-03	5,000.00
18891	SaskTel	2023-01-03	1,666.89
18892	SEIU- West	2023-01-03	626.87
18893	Shaunavon Liqour	2023-01-03	2,665.93
18894	Swift Sanitary Service 2005	2023-01-03	1,071.00
18895	White Rock Trucking	2023-01-03	525.00
220609	Minister of Finance	2022-12-30	1,579.00
		Total:	<u>136,916.37</u>

SHAUNAVON AND DISTRICT FIRE AND RESCUE

January 3, 2023

CHEQUE REGISTER

Payment #	Vendor	Date	Amount
797	Beauchamp, Ryan	2023-01-03	686.20
798	Eric Beauchamp	2023-01-03	518.76
799	Bymoan, Jarric	2023-01-03	683.31
800	Cooper, Jeff	2023-01-03	727.42
801	Cooper, Brenden	2023-01-03	499.00
802	Glover, Grant	2023-01-03	1,085.00
803	Goldstein, Merrick	2023-01-03	2,957.26
804	Greenlay, Clayton	2023-01-03	1,842.62
805	Guenther, Kobie	2023-01-03	1,657.83
806	Gulaga, Corey	2023-01-03	2,280.47
807	Hewgill, Braedan	2023-01-03	1,584.67
808	Brett Kronberg	2023-01-03	1,432.50
809	Malone, Riley	2023-01-03	731.00
810	Serafinus, Logan	2023-01-03	2,216.23
811	Shields, Mark	2023-01-03	1,224.01
812	Sorenson, Caine	2023-01-03	1,809.60
813	White, Ron	2023-01-03	1,449.15
814	101173886 Sask Ltd	2023-01-03	677.25
815	Sasktel	2023-01-03	125.93
816	Town of Shaunavon	2023-01-03	610.01
817	White Rock Trucking	2023-01-03	735.00
818	RPM Auto	2022-01-03	4,819.93
		Total:	<u>30,353.15</u>