

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD WEDNESDAY, APRIL 17, 2018  
TOWN COUNCIL CHAMBERS**

**ATTENDANCE**

Attending: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld (7:03 PM), Sachkowski, Skjerven (7:03 PM) and Thienes; Chief Administrative Officer Tara Fritz

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:00 PM.

**MINUTES**

2018-143 Greenlay - Sachkowski: That the minutes of the April 11, 2018 regular meeting be approved, as circulated.

CARRIED

**DELEGATION**

2018-144 Sachkowski - Bennett: That Council authorizes to hear the delegation of Sharon Dickie of the Organizing Committee for the Saskatchewan Hockey Hall of Fame Induction Dinner at 7:03 PM, via telephone.

CARRIED

2018-145 Greenlay - Thienes: That Council authorizes to be the \$5,000 Inductee Sponsor for Haley Wickenheiser at the Saskatchewan Hockey Hall of Fame Induction dinner being held on Saturday, July 7, 2018 at the Innovation Credit Union iPlex in Swift Current, SK.

CARRIED

**FINANCIAL REPORTS**

Councillor Greenlay declared financial interest, as owner of Leaf and Powder Enterprises Inc., in regards to voucher # 14119, for the amount of \$1,543.50, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 7:16 PM.

2018-146 Thienes - Sachkowski: That Council approves the payment of voucher #14119 in the amount of \$1,543.50, payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 7:16 PM.

2018-147 Kornfeld-Sachkowski: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$54,256.42 and form part of these minutes.

CARRIED

2018-148 Kornfeld - Thienes: That Council accepts the March 31, 2018 Town of Shaunavon Bank Reconciliation and Tax Collection report as presented.

CARRIED

2018-149 Thienes- Sachkowski: That Council accepts the March 31, 2018 Statement of Financial Activity Reports as presented.

CARRIED

2018-150 Kornfeld - Thienes: That Council approves the payment of accounts in the amount of \$1,500.00 as shown in the SDFR Fundraising Cheque register, as presented.

CARRIED

2018-151 Thienes – Greenlay: That Council recommends that the Shaunavon and District Fire and Rescue committee assumes responsibility for approving the Shaunavon and District Fire and Rescue Fundraising account activities, such as payment register and monthly bank reconciliations.

CARRIED



2018-152 Bennett - Skjerven: That Council recommends that the Shaunavon and District Fire and Rescue committee forms a separate entity, and that the entity shall assume responsibility for the assets and financial reporting.  
CARRIED

#### MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative and Director of Operations Report.

2018-153 Sachkowski - Kornfeld: That Council accepts CAO Fritz's recommendation to set Dana Dale's salary, effective May 1, 2018, as per the attached Schedule "B".  
CARRIED

2018-154 Thienes - Bennett: That Council authorizes CAO Fritz to indicate to Kurt's Masonry that the cenotaph project must be completed by July 1, 2018.  
CARRIED

2018-155 Bennett - Thienes: That Council appoint Sachkowski as an alternate of Greenslade on the Collective Bargaining Committee.  
CARRIED

2018-156 Greenlay - Thienes: That Council authorizes CAO Fritz to send a letter to the Saskatchewan Health Authority to send a letter to Minister Ottenbreit in regards to the concern of the current EMS system in Shaunavon.  
CARRIED

2018-157 Sachkowski - Kornfeld: That Council file the Water Quality report for the period ending March 31, 2018.  
CARRIED

#### NEW BUSINESS

##### TOWN OF SHAUNAVON OCCUPATIONAL HEALTH COMMITTEE'S RECOMMENDATION

2018-158 Thienes - Greenlay: That Council accepts the Town of Shaunavon Occupational Health Committee's recommendation to send Councillor Skjerven, along with Director of Operations Phillips, to Leadership Safety Excellence training in Regina.  
CARRIED

#### SARCAN AGREEMENT

2018-159 Thienes - Sachkowski: That Council authorize CAO Fritz to enter into a five year lease agreement with Saskatchewan Association of Rehabilitation Centres, operating as SARCAN, in reference to the land description of Lots 4-8, Block 4, Plan B3185. This agreement is reflective of a 3%/year lease increase.  
CARRIED

#### JULY AND AUGUST COUNCIL MEETINGS

2018-160 Greenlay - Thienes: That Council authorizes that the July 3, 2018 and August 7, 2018 regular council meetings be cancelled; and that the August 21, 2018 regular council meeting be set for Tuesday, August 14, 2018. The meetings are to be set for 7:30 PM.  
CARRIED

#### COMMITTEE REPORTS

##### MAYOR'S REPORT

Mayor Greenslade - No report

##### PUBLIC WORKS

Councillor Skjerven - No report

##### ADMINISTRATION

Councillor Bennett- Verbal report

2018-161 Bennett - Sachkowski: That Council adopt the Procurement Best Practices, as presented.  
CARRIED



2018-162 Bennett – Greenlay: That Council authorizes CAO Fritz to amend the Town of Shaunavon’s general liability insurance from \$5,000,000 to \$20,000,000.  
CARRIED

2018-163 Skjerven – Sachkowski: That Council accepts the Administration committee’s recommendation to authorize CAO Fritz to notify SUMAssure that we will be cancelling our insurance policy effective December 31, 2018.  
CARRIED

2018-164 Bennett – Thienes: That Council authorizes that CAO Fritz and Councillors Sachkowski and Thienes attend the SUMA Cannabis workshop in Regina, SK on May 9<sup>th</sup>, 2018.  
CARRIED

EDC	Councillor Greenlay - No report
SOUTHWEST WASTE MANAGEMENT	Councillor Bennett – Verbal report
WELLNESS AND LEISURE	Councillor Kornfeld – No report
GRAND COTEAU	Councillor Thienes – No report
LOCAL LIBRARY BOARD	Councillor Sachkowski – No report
PINE CREE PARK	Councillor Greenlay - No report
SDFR/EMO	Councillor Skjerven – No report

2018-165 Kornfeld - Greenlay: That Council accepts all committee reports and the following minutes as presented:

1. March 22, 2018 Southwest Transportation Planning Council Inc. Meeting Minutes – DRAFT
2. March 29, 2018 Southwest Municipal Government Committee Meeting Minutes – DRAFT
3. April 11, 2018 Administration Committee Minutes - DRAFT

CARRIED

#### **BYLAWS**

2018-166 Greenlay - Bennett: That Council approves that Bylaw 2018-02, a Bylaw to provide for the licensing of occupants of trailers, mobile homes and portable shacks, be read the third and final time.  
CARRIED

2018-167 Bennett - Kornfeld: That Council approves that Bylaw 2018-03, a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service shared for the use of the sewer, be read the second time.  
CARRIED

2018-168 Greenlay - Sachkowski: That Council approves that Bylaw 2018-03, a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service shared for the use of the sewer, be read the third and final time.  
CARRIED

#### **CORRESPONDENCE**

JOANNE GREGOIRE – GRAND COTEAU HERITAGE AND CULTURAL CENTRE

2018-169 Greenlay - Skjerven: That Council approves the request of exempting all Business License fees for the Grand Coteau Farmer’s Market held throughout the summer months of 2018, due to this being a municipal program.  
CARRIED

#### **FILE CORRESPONDENCE**

2018-170 Bennett - Kornfeld: That Council approves that the following correspondence having been read, now be filed:



1. Joanne Gregoire – Grand Coteau Heritage and Cultural Centre
2. Joanne Gregoire - Shaunavon Chamber of Commerce
3. Warren Kaeding – Minister of Government Relations

CARRIED

**IN-CAMERA SESSION**

2018-171 Kornfeld –Sachkowski: That Council meet in an In-Camera session at 8:13 PM.  
CARRIED

Present: Mayor Greenslade; Councillors Bennett, Kornfeld, Sachkowski, Skjerven and Thienes

CAO Fritz left the regular council meeting at 8:13 PM and CAO Fritz returned at 8:22 PM.

2018-172 Thienes - Greenlay: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 8:22 PM.

CARRIED

2018-173 Skjerven - Bennett: That Council authorizes that \$10,000 be spent on new trees for the tree rows and that \$10,000 be set for the moving of the trees from the tree rows and tree farm.

CARRIED

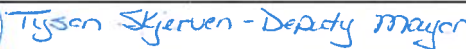
**ADJOURN**

2018-174 Kornfeld - Greenlay: That Council hereby adjourned the meeting at 8:30 PM.

CARRIED

Date approved May 1, 2018

  
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Grant Greenslade, Mayor

  
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Tyson Skjerven - Deputy Mayor

  
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Tara Fritz, CAO

