

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, APRIL 2, 2019  
TOWN COUNCIL CHAMBERS**

**ATTENDANCE**

Attending: Mayor Greenslade; Councillors Greenlay, Kornfeld, and Skjerven; Chief Administrative Officer Tara Fritz

Regrets: Councillors Bennett and Thienes

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:31 PM.

**MINUTES**

2019-142 Greenlay - Skjerven: That the minutes of the March 19, 2019 regular meeting be approved, as circulated.

CARRIED

**FINANCIAL REPORTS**

2019-143 Kornfeld - Greenlay: That council approves the payment of the accounts shown on the attached Schedule "A" in the amount of \$120,650.63, and form part of these minutes.

CARRIED

2019-144 Greenlay - Kornfeld: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$874.98, and form part of these minutes.

CARRIED

**DELEGATION**

2019-145 Kornfeld - Skjerven: That Council hears the delegation of Terri Olfert of Stark and Marsh Chartered Accountants, via telephone, at 7:35 PM.

CARRIED

2019-146 Greenlay - Skjerven: That Council meet in an In-Camera session at 7:51 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Greenlay, Kornfeld, and Skjerven.

Chief Administrative Officer Fritz left the regular council meeting at 7:51 PM and returned at 7:56 PM.

2019-147 Greenlay - Kornfeld: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 7:56 PM.

CARRIED

The delegation of Terri Olfert of Stark and Marsh Chartered Accountants disconnected from the telephone at 7:56 PM.

CAO Fritz to place the 2018 Audited Financial Statement as Business Arising for the April 16, 2019 regular council meeting.

**HEARING**

2019-148 Kornfeld - Greenlay: That Council authorizes to move to public hearing for the proposed discretionary use development permit application for the civic address of 558 Second Avenue West, at 7:57 PM.

CARRIED

It was recorded that there was no one in attendance, nor written submissions, for the Public Hearing.



2019-149 Greenlay - Kornfeld: That Council approves that the Public Hearing session is concluded and regular order of business be resumed at 7:58 PM  
CARRIED

2019-150 Skjerven - Greenlay: That Council shall permit the discretionary use application for 558 Second Avenue West, for the period as set by policy.  
CARRIED

#### **MANAGEMENT REPORTS**

Chief Administrative Officer Fritz presented the Chief Administrative report and Director of Operations Report.

#### **NEW BUSINESS**

##### **UMAAS WORKSHOP**

2019-151 Skjerven - Kornfeld: That Council authorizes CAO Fritz to attend the UMAAS Workshop in Swift Current on April 25, 2019.  
CARRIED

##### **UMAAS CONVENTION**

2019-152 Skjerven - Greenlay: That Council authorizes CAO Fritz to attend the annual convention of Urban Municipal Administrator' Association of Saskatchewan in Saskatoon from June 4 to June 7, 2019. The Council appoints Assistant Administrator Potter to be the recording clerk for the June 4, 2019 regular council meeting.  
CARRIED

##### **JULY AND AUGUST COUNCIL MEETINGS**

2019-153 Greenlay - Skjerven: That Council authorizes that the July 2, 2019 and August 20, 2019 regular council meetings be cancelled; and that the July 16, 2019 regular council meeting be set for July 9, 2019. The meetings are to be set for 7:30 PM.  
CARRIED

##### **ECONOMIC DEVELOPMENT OFFICER CONTRACT RENEWAL**

2010-154 Skjerven - Kornfeld: That Council authorizes to extend the contract with Kristy Thienes for the part-time (20 hours/week) Economic Development Officer position, from May 1, 2019 to April 30, 2020, at a compensation rate of \$2,000/month. That the Town of Shaunavon shall pay all WCB premiums, based on the value of the contract.  
CARRIED

##### **STANTEC VOUCHERS**

2019-155 Kornfeld - Greenlay: That Council authorizes CAO Fritz to release Voucher # 14651, payable to Stantec Consulting Ltd., dated 16/10/2018, in the amount of \$14,408.03 and Voucher # 14843, payable to Stantec Consulting Ltd., dated 18/12/2018, in the amount of \$9,465.52.  
CARRIED

#### **COMMITTEE REPORTS**

##### **MAYOR'S REPORT**

Mayor Greenslade – Verbal report

##### **PUBLIC WORKS**

Councillor Skjerven – No report

##### **ADMINISTRATION**

Councillor Greenlay - No report

##### **EDC**

Councillor Greenlay - Verbal report

##### **SOUTHWEST WASTE MANAGEMENT**

Councillor Kornfeld – No report

##### **WELLNESS AND LEISURE**

Councillor Kornfeld – No report

##### **GRAND COTEAU**

Mayor Greenslade – Verbal report

2019-156 Skjerven - Kornfeld: That Council accepts the recommendation from the Grand Coteau Heritage and Cultural Centre's (GCHCC) Board of Directors to appoint Sandy Fritz, in place of Mary Thompson, on the GCHCC Board of Directors.  
CARRIED

2019-157 Greenlay - Kornfeld: That Council approves the 2018 Annual Report for the Grand Coteau Heritage and Cultural Centre, as circulated.  
CARRIED

LOCAL LIBRARY BOARD

No report

PINE CREE PARK

Councillor Greenlay – Verbal report

SDFR/EMO

Mayor Greenslade – Verbal report

2019-158 Kornfeld - Skjerven: That Council accepts all committee reports and the following minutes as presented:

1. March 19, 2019 Southwest Waste Management Authority meeting minutes – DRAFT
2. March 19, 2019 SDFR/EMO Committee meeting minutes – DRAFT
3. March 27, 2019 GCHCC Board of Directors meeting minutes – DRAFT
4. March 27, 2019 GCHCC Annual meeting minutes – DRAFT
5. March 28, 2019 Economic Development Committee meeting minutes – DRAFT
6. March 28, 2019 Municipal Shared Resource Committee meeting minutes - DRAFT

CARRIED

#### CORRESPONDENCE

BERNADETTE DEOBALD - WESTERN FINANCIAL GROUP INC.

2019-159 Skjerven - Kornfeld: That Council shall allow the request to set up four barricades and five picnic tables in front of the property of 411 Centre Street, on May 1, 2019.  
CARRIED

DALE PETRUN – CANADIAN PUBLIC WORKS ASSOCIATION

2019-160 Kornfeld - Greenlay: WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Town of Shaunavon and,  
WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,  
WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Town of Shaunavon to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,  
WHEREAS, the year 2019 marks the 59th annual National Public Works Week sponsored by the Canadian Public Works Association/American Public Works Association be it now,  
RESOLVED, I, Grant Greenslade, Mayor of the Town of Shaunavon, do hereby designate the week May 19 - 25, 2019 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.  
CARRIED

HEATHER SAXTON, ROGER AND KATHLEEN BRITNELL

2019-161 Skjerven - Kornfeld: That Council authorizes CAO Fritz to respond and indicate that at the January 8, 2019 regular council meeting Council heard the recommendation from the January 7, 2019 Public Works Committee to consider in the 2019 Budget - \$700,000 for new asphalt and curbing for the unpaved area on Sixth and Seventh Streets West and Fourth Avenue West. After considerable discussion, the project was not able to be considered in the 2019 Budget, due to the scale of the project and the consideration of the financial burden of the Local

Improvement costs to the surrounding property owners. Fritz to indicate that moving forward we will try to address some of the drainage issues in the summer of 2019.

CARRIED

**JOE GREGOIRE**

2019-162 Skjerven - Kornfeld: That Council authorizes CAO Fritz to respond to Joe Gregoire indicating that the Town of Shaunavon currently does not have a policy, nor bylaw, currently in place regarding vacancy adjustment rates for Commercial property.

CARRIED

**RICK NICHOLSON – SHAUNAVON AND DISTRICT COMMUNITY SERVICES SOCIETY**

2019-163 Kornfeld - Greenlay: That Council shall accept the two complimentary tickets and authorizes Councillor Greenlay and guest to attend the Drivers Appreciation Dinner being held on Wednesday, April 24, 2019 at the Shaunavon Elks Hall.

CARRIED

**FILE CORRESPONDENCE**

2019-164 Kornfeld - Greenlay: That Council approves that the following correspondence having been read, now be filed:

1. Bernadette Deobald – Western Financial Group Inc.
2. Minister Warren Kaeding – Ministry of Government Relations
3. Dale Petrun – Canadian Public Works Association
4. Heather Saxton, Roger and Kathleen Britnell
5. Joe Gregoire
6. Rick Nicholson – Shaunavon and District Community Services Society

CARRIED

**IN-CAMERA SESSION**

2019-165 Kornfeld - Greenlay: That Council meet in an In-Camera session at 9:02 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Greenlay, Kornfeld, and Skjerven.

Chief Administrative Officer Fritz left the regular council meeting at 9:02 PM and returned at 9:07 PM.

2019-166 Greenlay - Kornfeld: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:07 PM.

CARRIED

**ADJOURN**

2019-167 Greenlay: That Council hereby adjourned the meeting at 9:08 PM.

CARRIED

Date approved April 24, 2019

[Signature]  
Grant Greenslade, Mayor

[Signature]  
Deputy Mayor Greenlay

[Signature]  
Tara Fritz, CAO