

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, APRIL 21, 2020
TOWN COUNCIL CHAMBERS
401 THIRD STREET WEST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett (electronic), Mike Greenlay (electronic), Riley Kornfeld (electronic), Shawn Lingenfelter (electronic), Tyson Skjerven (electronic) (7:36 PM) and Garrett Thienes (electronic); Chief Administrative Officer Tara Fritz

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:33 PM.

MINUTES

2020-163 Thienes - Kornfeld: That Council approves the minutes of the April 7, 2020 regular council meeting.

CARRIED

FINANCIAL REPORTS

2020-164 Kornfeld - Bennett: That Council approves the payment of the accounts shown on the attached Schedule "A" in the amount of \$73,610.31, and forms part of these minutes.

CARRIED

2020-165 Kornfeld - Thienes: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$3,803.60 and forms part of these minutes.

CARRIED

2020-166 Bennett - Lingenfelter: That Council accepts the March 31, 2020 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the March 31, 2020, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.

CARRIED

2020-167 Greenlay - Skjerven: That Council accepts the Town of Shaunavon's March 31, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's March 31, 2020 Statement of Financial Activities reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the following management reports:

- Chief Administrative

2020-168 Bennett – Thienes: That Council authorizes adjust the Bylaw to establish property tax incentives and penalties to allow for the 4% tax incentive discount to be extended to December 31, 2020, and that all preauthorized tax payments shall qualify.

CARRIED

- Director of Operations

2020-169 Skjerven - Kornfeld: That Council shall file the Monthly Water Quality report for the month of March 2020, as presented.

CARRIED

- Director of Wellness and Leisure
- Economic Development Officer
- Communications Officer
- Director of Culture
 - Tara Coburn, of the GCHCC Board of Directors, joined the meeting via telephone at 8:10 PM and left at 8:31 PM, to participate in the Director of Culture's report.



2020-170 Thienes - Kornfeld: That Council accepts Director of Culture report and plan as presented, with the exception to the Director of Wellness and Leisure's one day per week as the they are supervised by a different committee.

CARRIED

2020-171 Bennett – Thienes: That Council accepts the CAO, Director of Operations, Director of Wellness and Leisure, Economic Development Officer and Communications Officer reports and plans as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

BERNADETTE DEOBALD – WESTERN COMMUNITY FOUNDATION HOTDOG SALE

2020-172 Kornfeld - Lingenfelter: That Council shall allow the request to set up four barricades and five picnic tables in front of the property of 411 Centre Street, on May 6, 2020, on the condition that all COVID-19 Provincial Health Orders and recommendations are followed.

CARRIED

NEW BUSINESS

2020 HIGHSCHOOL GRAD BANNERS

2020-173 Thienes - Greenlay: That Council authorizes CAO Fritz to purchase 2020 Highschool Grad banners to showcase in the downtown corridor, due to the COVID-19 pandemic not permitting Highschool Graduation exercises in June 2020, at a rate of no more than \$2,000.00.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillor Bennett – Verbal report

2020-174 Skjerven - Bennett: That Council accepts the recommendation from the Administration Committee to adopt the Access to information policy, as presented.

CARRIED

2020-175 Lingenfelter - Thienes: That Council accepts the recommendation from the Administration Committee to adopt the revised job descriptions for the following: Maintenance I (as verbally amended), Maintenance II (as verbally amended), Maintenance III (as verbally amended), Office Clerk and Finance Clerk.

CARRIED

EDC

Councillor Greenlay – Verbal report

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett– Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

GRAND COTEAU HERITAGE & CULUTRAL CENTRE

Councillor Thienes – Verbal report

LOCAL LIBRARY BOARD

Councillor Lingenfelter - Verbal report

PINE CREE REGIONAL PARK

Councillor Thienes - Verbal report

SDFR/EMO

Councillor Bennett – No report

SWMGC

Councillor Bennett – No report

SWTPC

Councillor Bennett – No report

SWIFT CURRENT WATERSHED STEWARDS

Councillor Thienes – No report

SPLASH PARK

Councillor Bennett – Verbal report

COUNCIL-ATTENDED EVENTS

Councillor Bennett -
Municipalities of Saskatchewan COVID-19 Webinar

2020-176 Thienes - Greenlay: That Council accepts all committee reports as presented:

1. April 8, 2020 Wellness and Leisure committee meeting minutes – DRAFT
2. April 14, 2020 Administration committee meeting minutes – DRAFT
3. April 14, 2020 Southwest Waste Management Authority board of director meeting minutes – DRAFT
4. April 14, 2020 Grand Coteau Heritage and Cultural Centre board of director meeting minutes - DRAFT

CARRIED

BYLAWS

2020-05 – A BYLAW TO PROVIDE FOR THE PERMITTING OF OCCUPANTS OF TRAILERS, MOBILE HOMES AND PORTABLE SHACKS

2020-177 Greenlay - Thienes: That Council authorizes that Bylaw 2020-05 – A Bylaw to provide for the permitting of occupants of trailers, mobile homes and portable shacks, be read the third and final time and be adopted.

CARRIED

2020-06 – WATER AND SEWER BYLAW

2020-178 Lingenfelter - Thienes: That Council authorizes that Bylaw 2020-06 – A Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of the sewer, be introduced and read the first time.

CARRIED

2020-179 Greenlay - Lingenfelter: That Council authorizes that Bylaw 2020-06 – A Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of the sewer, be read the second time.

CARRIED

2020-07 – RECORDS RETENTION AND DISPOSAL BYLAW

2020-180 Greenlay - Thienes: That Council authorizes that Bylaw 2020-07 – Records retention and disposal bylaw, be introduced and read the first time.

CARRIED

CORRESPONDENCE

JOANNE GREGOIRE – GRAND COTEAU HERITAGE AND CULTURAL CENTRE

2020-181 Thienes - Greenlay: That Council grants the request of exempting all Business License fees for the Grand Coteau and EDC's Farmer's Markets held throughout the summer months of 2020 and each year thereafter, due to these being municipal programs.

CARRIED

JOSH PENTLAND – TC ENERGY

2020-182 Greenlay - Thienes: That Council directs CAO Fritz to send a letter of support to TC Energy.

CARRIED

FILE CORRESPONDENCE

2020-183 Bennett - Skjerven: That Council approves that the following correspondence having been read, now be filed:

1. Joanne Gregoire – Grand Coteau Heritage and Cultural Centre
2. Mark Cooper – Saskatchewan Construction Association
3. Kathleen East
4. Josh Pentland – TC Energy

CARRIED

IN-CAMERA SESSION

2020-184 Skjerven - Kornfeld: That Council meets in an In-Camera session at 9:27 PM.
CARRIED

Attendance: Mayor Grant Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 9:27 PM and returned at 9:36 PM.

2020-185 Kornfeld - Skjerven: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:36 PM.
CARRIED

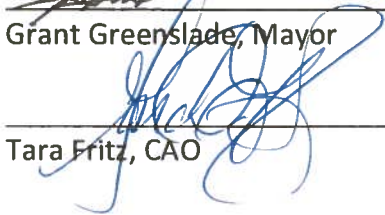
ADJOURN

2020-186 Bennett - Skjerven: That Council now adjourns the meeting at 9:36 PM.
CARRIED

Date approved: May 5, 2020



Grant Greenslade, Mayor



Tara Fritz, CAO