

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting August 16, 2022 - 07:30 PM**

**Town of Shaunavon Council Chambers**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett; Councillors: Mike Greenlay, Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson, and Travis Nelson; CAO Tara Fritz and Finance Clerk Trudy Enns

- 1            Calling the Meeting to Order**

Mayor Bennett called the meeting to order at 7:30 PM.
  
- 2022-337            **1.1            Agenda Addition**  
Councillor Greenlay  
Councillor Lingenfelter

That Council shall permit the offer to purchase Lot 1, Block 36, Plan B3185 onto the August 16, 2022, regular council meeting agenda.

**CARRIED**
  
- 2022-338            **2            Approve Minutes**  
Councillor Greenlay  
Councillor Nelson

That Council approves the minutes of the July 12, 2022 regular council meeting, as presented.

**CARRIED**
  
- 3            Financial Reports**

**3.1            Town of Shaunavon Cheque Register**

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric Ltd., in regard to Town of Shaunavon voucher #18434 for the amount of \$2,185.66 and the Shaunavon and District Fire and Rescue voucher #729 for the amount of \$194.25, payable to Kornfeld Electric Ltd., and left the regular meeting at 7:30 PM.
  
- 2022-339            **3.1.1            Kornfeld Electric Voucher**  
Councillor Nelson  
Councillor Lingenfelter

That Council approves the payment of voucher #18434 in the amount of \$2,185.66 payable to Kornfeld Electric.

**CARRIED**
  
- 2022-340            **3.1.2            Kornfeld Electric Voucher**  
Councillor Lingenfelter  
Councillor Klassen

That Council approves the payment of voucher #729 in the amount of \$194.25 payable to Kornfeld Electric.

**CARRIED**

Councillor Greenlay declared financial interest, as the owner of Leaf Powder Enterprises Inc, in regard to Town of Shaunavon voucher #18435 for the amount of \$263.07, payable to Leaf Powder Enterprises Inc., and left the regular meeting at 7:33 PM.

Councillor Kornfeld returned to the regular meeting at 7:34 PM.

- 2022-341            **3.1.3    Leaf and Powder**  
                          Councillor Klassen  
                          Councillor Lingenfelter
- That Council approves the payment of voucher #18435 in the amount of \$263.07 payable to Leaf and Powder Enterprises Inc.
- CARRIED**
- Councillor Greenlay returned to the regular meeting at 7:35 PM.
- 2022-342            **3.2        Approval of Town of Shaunavon Cheque Register**  
                          Councillor Kornfeld  
                          Councillor Greenlay
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$564,855.54, and forms part of these minutes.
- CARRIED**
- 2022-343            **3.3        Shaunavon and District Fire and Rescue Cheque Register**  
                          **3.3.1    Approval of Shaunavon and District Fire and Rescue Cheque Register**  
                          Councillor Greenlay  
                          Councillor Lingenfelter
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$5,613.57 and forms part of these minutes.
- CARRIED**
- 2022-344            **3.4        Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**  
                          Councillor Kornfeld  
                          Councillor Klassen
- That Council accepts the July 2022 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the July 2022, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2022-345            **3.5        Town of Shaunavon and SDFR Statement of Financial Activities**  
                          Councillor Michelson  
                          Councillor Greenlay
- That Council shall receive and file the Town of Shaunavon's July 2022 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's July 2022 Statement of Financial Activities reports as presented.
- CARRIED**
- 2022-346            **4            Management Reports**  
                          **4.1        Acceptance of Management Reports**  
                          Councillor Lingenfelter  
                          Councillor Klassen
- That Council shall accept the following management reports as presented:
1. Chief Administrative Officer
  2. Communication Officer
  3. Bylaw Enforcement Officer
  4. Economic Development Officer
  5. Director of Wellness & Leisure
- CARRIED**

**5 New Business**

- 2022-347      **5.1 Tax Enforcement Section 26 (2) Proceed to acquire Title**  
Councillor Kornfeld  
Councillor Lingenfelter
- That TAXervice on behalf of the Town of Shaunavon, be authorized to proceed under the Tax Enforcement Act, Section 26 (2) to acquire title for the following described land:  
Lot 36, Block 7, Plan B3185, Ext 0, Title no. 142615043  
Lot 50, Block 7, Plan 101797140, ext 14, Title no. 142615032.
- CARRIED**
- 2022-348      **5.2 Commercial Building Official Appointment**  
Councillor Greenlay  
Councillor Nelson
- That Council appoints Jordan Hoffort, of Municode Services Ltd, as one of the Commercial Building Officials for the Town of Shaunavon.
- CARRIED**
- 2022-349      **5.3 U.M.A.A.S. Workshop**  
Councillor Greenlay  
Councillor Michelson
- That Council shall permit CAO Fritz to attend the U.M.A.A.S.workshop that will be held on October 27, 2022 in Swift Current.
- CARRIED**
- 2022-350      **5.4 Offer to Purchase Lots 11-13, Block 1, Plan B3185**  
Councillor Greenlay  
Councillor Klassen
- That Council shall accept the \$5,000.00 offer to purchase on Lots 11-13, Block 1, Plan B3185.
- CARRIED**
- 2022-351      **5.5 Offer to Purchase Lots 38-39, Block 10, Plan B3185**  
Councillor Michelson  
Councillor Nelson
- That Council shall accept the \$3,000.00 Offer to Purchase on Lots 38-39, Block 10, Plan B3185.
- CARRIED**
- 2022-352      **5.6 Offer to Purchase Lot 1, Block 36, Plan B3185**  
Councillor Lingenfelter  
Councillor Klassen
- That Council accepts the \$1,000.00 Offer to Purchase for Lot 1, Block 36, Plan B3185 on the condition that the buyer acquiring a building or demolition permit from the Town of Shaunavon upon possession of the property and that the buyer understands they are responsible to bring the building to a livable state (up to current building codes) or demolish on/before August 24, 2023.
- CARRIED**



- 2022-353      **5.8      Shawnee Manjou Farms Ltd. Water Connection**  
 Councillor Michelson  
 Councillor Kornfeld
- That Council agrees to enter into an agreement with Shawnee Manjou Farms Ltd. to permit no more than two water bowls located at the parcel of land as described in the Certificate of Title No.154866202 (NW 15-08-18-3 Ext 17) and Certificate of Title No. 119350920 (NE 16-8-18 W3), access to treated Town Water from the water pipeline that feeds from the Town of Shaunavon water wells located SW 22-08-18 W3 to the Town of Shaunavon. Access shall only be permitted on the condition that the Town remains with a non-centralized water treatment option and that a back-flow preventer is installed.
- CARRIED**
- 2022-354      **5.9      In-Camera Session - Personnel**  
 Councillor Michelson  
 Councillor Nelson
- That Council meets in an In-Camera session at 8:06 PM.
- CARRIED**
- Finance Clerk Enns left the meeting at 8:06 PM Present: Mayor Bennett; Councillors Klassen, Kornfeld, Lingenfelter, Michelson, Nelson and Greenlay; and CAO Fritz.
- 2022-355      **5.10      In-Camera Session concluded - Personnel**  
 Councillor Michelson  
 Councillor Nelson
- That Council approves that the In-Camera session is concluded, and the regular order of business be resumed at 8:11 PM.
- CARRIED**
- Finance Clerk Enns returned to the meeting at 8:11PM.
- 2022-356      **5.11      Director of Parks, Recreation and Facilities**  
 Councillor Nelson  
 Councillor Lingenfelter
- That Council accepts the recommendation from CAO Fritz to compensate Nick Frank as the Director of Parks, Recreation and Facilities at the rate outlined on the presented Offer of Employment.
- CARRIED**
- 6      Committee Reports**
- 2022-357      **6.2.1      Water Quality Report**  
 Councillor Greenlay  
 Councillor Michelson
- That Council shall receive and file the monthly water quality report for the month of July 2022, as presented.
- CARRIED**
- Councillor Kornfeld left the regular meeting at 8:24 PM and returned at 8:27 PM.
- 2022-358      **6.12.1      Boarder Crossing Letter**  
 Councillor Michelson  
 Councillor Kornfeld
- That Council directs CAO Fritz to write a letter to the Federal Government in regard to encouraging the reopening Port of Climax and Port of Monchy on weekends as this has impacted the economic development, carbon copying Southwest Transportation and Tourism Saskatchewan.
- CARRIED**

- 2022-359                    **6.16      Acceptance of Committee Reports**  
                                   Councillor Greenlay  
                                   Councillor Kornfeld
- That Council accepts all committee reports as presented:
1. Mayor Bennett presented a verbal Mayor's report, and presented the August 16, 2022 Southwest Waste Management committee minutes, and presented a verbal Southwest Transportation Planning Council report.
  2. Councillor Kornfeld presented the August 2, 2022 Public Works committee meeting minutes
  3. Councillor Greenlay presented a verbal Economic Development committee report.
  4. Councillor Lingenfelter presented the August 15, 2022 Wellness and Leisure committee meeting minutes and presented a verbal Shaunavon and District Fire and Rescue committee report.
  5. Council Michelson presented a verbal Grand Coteau Heritage and Cultural Centre report.
- CARRIED**
- 2022-360                    **7            Correspondence**
- 7.3        File Correspondence**  
                                   Councillor Kornfeld  
                                   Councillor Michelson
- That Council approves that the following correspondence having been read, now be filed:
1. Michelle Heggstrom - Saskatchewan Ministry of Environment
  2. Tracey Schacher - RM of White Valley No. 49
- CARRIED**
- 2022-361                    **8            Strategic Planning In-Camera**  
                                   Councillor Klassen  
                                   Councillor Michelson
- That Council meets in a Strategic Planning In-Camera session at 9:00 PM.
- CARRIED**
- CAO Tara Fritz and Finance Clerk Trudy Enns left the regular meeting at 9:00 PM. Present: Mayor Kyle Bennett, Councillors Greenlay, Kornfeld, Lingenfelter, Michelson, Klassen, and Nelson. CAO Tara Fritz returned to the regular meeting at 9:26 PM
- 2022-362                    **8.1        Strategic Planning In-Camera Session Concluded**  
                                   Councillor Lingenfelter  
                                   Councillor Kornfeld
- That Council approves that the Strategic Planning In-Camera session is concluded, and the regular order of business be resumed at 9:26 PM.
- CARRIED**
- 2022-363                    **9            Adjournment**  
                                   Councillor Kornfeld  
                                   Councillor Michelson
- That Council now adjourns the meeting at 9:27 PM.
- CARRIED**

Date approved: September 6, 2022

  
\_\_\_\_\_  
Kyle Bennett, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO

**TOWN OF SHAUNAVON**  
**August 16, 2022**  
**CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
220290	SaskPower	2022-07-14	17,382.20
220291	SaskEnergy	2022-07-14	5,745.54
220292	Fritz, Tara	2022-07-20	2,291.15
220293	Holmberg, Jennifer	2022-07-20	826.77
220294	Potter, Grace	2022-07-20	1,668.47
220295	Johnson, Lauren	2022-07-20	1,419.08
220296	Enns, Trudy	2022-07-20	1,317.42
220297	Gregoire Joanne	2022-07-20	1,550.74
220298	Attrell, Kelly	2022-07-20	886.69
220299	Dale, Dana	2022-07-20	1,693.04
220300	Byers, Jeremy	2022-07-20	1,806.41
220301	Doiron, Mark	2022-07-20	1,689.61
220302	Johnson, Brian	2022-07-20	1,716.86
220303	Lingenfelter, Tim	2022-07-20	1,420.95
220304	Moffatt, Corine	2022-07-20	1,977.28
220305	Reid, Gerald	2022-07-20	1,517.57
220306	Phillips, Ron	2022-07-20	2,032.09
220307	Schulze, Fred	2022-07-20	2,102.84
220308	Bennett, Elizabeth	2022-07-20	254.11
220309	Floberg, Rylee	2022-07-20	381.64
220310	Illerbrun, Tiana	2022-07-20	1,232.44
220311	Johnston, Halle	2022-07-20	919.11
220312	Nelson, Sadie	2022-07-20	1,276.84
220313	Pedneault, Gracyn	2022-07-20	470.02
220314	Piquette, Hanna	2022-07-20	1,503.82
220315	Smith, Wyatt	2022-07-20	337.73
220316	Stearns, Tori	2022-07-20	1,599.18
220317	Tremere, Bryden	2022-07-20	1,210.30
220318	Thienes, Auburn	2022-07-20	1,471.67
220319	Graham, Montana	2022-07-20	848.76
220320	Greenslade, Cara	2022-07-20	890.85
220321	Fuller, Mathew	2022-07-20	1,199.07
220322	Goldstein, Madison	2022-07-20	1,488.99
220323	Larson, Blaze	2022-07-20	1,322.28
220324	Lingenfelter, Ryden	2022-07-20	1,274.35
220325	Oberle, Brock	2022-07-20	1,263.89
220326	Municipal Employees'	2022-07-20	6,183.36
220327	Canada Revenue Agency -Payroll	2022-07-20	17,026.02
18396	Affinity Credit Union	2022-07-28	6,629.16
18397	Enns, Trudy	2022-07-28	125.73
18398	Johnson, Marlo	2022-07-28	129.38
18399	Lingenfelter, Bonnie	2022-07-28	2,600.00
18400	Morin, Anna	2022-07-28	1,166.00
18401	Potter, Grace	2022-07-28	221.34
220328	Fritz, Tara	2022-07-31	2,291.15
220329	Holmberg, Jennifer	2022-07-31	743.04
220330	Potter, Grace	2022-07-31	1,668.47
220331	Johnson, Lauren	2022-07-31	1,419.08
220332	Enns, Trudy	2022-07-31	1,142.54
220333	Gregoire Joanne	2022-07-31	1,550.74
220334	Attrell, Kelly	2022-07-31	886.69
220335	Dale, Dana	2022-07-31	1,693.04
220336	Byers, Jeremy	2022-07-31	1,351.37
220337	Doiron, Mark	2022-07-31	1,500.23
220338	Johnson, Brian	2022-07-31	1,186.74
220339	Lingenfelter, Tim	2022-07-31	1,656.72
220340	Moffatt, Corine	2022-07-31	1,379.48
220341	Reid, Gerald	2022-07-31	1,709.36
220342	Schulze, Fred	2022-07-31	2,461.89
220343	Bennett, Elizabeth	2022-07-31	671.75
220344	Floberg, Rylee	2022-07-31	1,012.78
220345	Illerbrun, Tiana	2022-07-31	772.44
220346	Johnston, Halle	2022-07-31	550.68
220347	Nelson, Sadie	2022-07-31	645.08
220348	Pedneault, Gracyn	2022-07-31	825.56
220349	Piquette, Hanna	2022-07-31	982.51

Payment #	Vendor	Date	Amount
220350	Smith, Wyatt	2022-07-31	1,534.47
220351	Stearns, Tori	2022-07-31	1,178.24
220352	Tremere, Bryden	2022-07-31	1,091.03
220353	Thienes, Auburn	2022-07-31	590.96
220354	Graham, Montana	2022-07-31	459.86
220355	Greenslade, Cara	2022-07-31	993.15
220356	Fuller, Mathew	2022-07-31	1,156.51
220357	Goldstein, Madison	2022-07-31	1,311.81
220358	Larson, Blaze	2022-07-31	1,055.19
220359	Lingenfelter, Ryden	2022-07-31	814.78
220360	Oberle, Brock	2022-07-31	992.28
220361	Municipal Employees'	2022-07-31	5,424.10
220362	Canada Revenue Agency -Payroll	2022-07-31	13,678.53
18402	Trina McLean	2022-08-08	1,637.25
18403	Access SMT	2022-08-16	80.17
18404	Airmaster Sales Ltd.	2022-08-16	1,794.90
18405	Apex Distribution Inc.	2022-08-16	228.23
18406	Atlas Contracting	2022-08-16	22,662.85
18407	B & A Petroleum Ltd.	2022-08-16	6,326.51
18408	B&D Contract Services	2022-08-16	593.26
18409	BELL	2022-08-16	230.62
18410	Melissa Bender	2022-08-16	68.00
18411	Berg's Home Furnishings	2022-08-16	1,103.34
18412	Boomtown Cup Committee	2022-08-16	25,550.00
18413	Boone, Frank	2022-08-16	2,200.00
18414	Canada Life Assurance Co.	2022-08-16	321.36
18415	Cleartech Industries Inc.	2022-08-16	6,442.14
18416	Coca-Cola Bottling Company	2022-08-16	370.17
18417	Cooper Plumbing & Heating Ltd.	2022-08-16	2,509.37
18418	Country Club Dist. 2008 Ltd.	2022-08-16	302.64
18419	Crossroad Energy Solutions Inc	2022-08-16	973.63
18420	Dive Sask Office	2022-08-16	350.00
18421	Dominion Pro-Vac Inc	2022-08-16	368.13
18422	Enviroway Detergent Man. Inc.	2022-08-16	321.26
18423	Fausser Energy	2022-08-16	173.25
18424	Fer-Marc Equipment	2022-08-16	222.24
18425	Fire Protection of Canada	2022-08-16	201.21
18426	Goldstein , Bree	2022-08-16	33,292.03
18427	Grand Coteau Heritage And	2022-08-16	71.75
18428	Greenslade, Cara	2022-08-16	14.16
18429	Helix Construction Ltd.	2022-08-16	39,829.78
18430	Iron Pony Small Engines	2022-08-16	16.95
18431	JAE's Pharmacy	2022-08-16	110.58
18432	Jay's Transportation Group Ltd	2022-08-16	440.27
18433	Johnson, Marlo	2022-08-16	129.38
18434	Kornfeld Electric	2022-08-16	2,185.66
18435	Leaf & Powder Enterprises Inc.	2022-08-16	263.07
18436	Lifesaving Society	2022-08-16	125.00
18437	Lingenfelter, Tim	2022-08-16	75.00
18438	Magnum Trucks	2022-08-16	1,555.23
18439	Matrix Solutions Inc	2022-08-16	15,714.03
18440	Miller Industrial Spraying Inc	2022-08-16	2,303.25
18441	Saskatchewan Health Authority	2022-08-16	161.00
18442	MLT Aikins	2022-08-16	1,483.52
18443	P & P Enterprises Inc.	2022-08-16	1,986.90
18444	Paradise Pools Ltd	2022-08-16	783.76
18445	Pattison Agriculture	2022-08-16	2,053.21
18446	Perativ Gerenal Partnership	2022-08-16	36.75
18447	Pioneer Co-op	2022-08-16	1,875.84
18448	Purolator Courier Ltd.	2022-08-16	216.63
18449	R.V. Auto Parts	2022-08-16	296.72
18450	Robertson Implements (1988)Ltd	2022-08-16	339.32
18451	SARM Sask Assoc of Rural Mun	2022-08-16	262.50
18452	SaskTel CMR	2022-08-16	1,632.25
18453	Secure Energy Services Inc.	2022-08-16	1,058.40
18454	SecurTek	2022-08-16	79.75
18455	SEIU- West	2022-08-16	1,266.91
18456	Service Master Restore	2022-08-16	13,937.48
18457	Shaunavon Animal Clinic	2022-08-16	306.48



Payment #	Vendor	Date	Amount
18458	Shaunavon RX Drug Mart	2022-08-16	16.54
18459	Southern Alberta Newspaper	2022-08-16	810.76
18460	Southern Rock Landscaping	2022-08-16	99.75
18461	Southwest Paving	2022-08-16	321,900.00
18462	Southwest Waste Management	2022-08-16	2,748.40
18463	Standard Shaunavon	2022-08-16	1,036.40
18464	SUMA	2022-08-16	6,581.27
18465	TAXervice	2022-08-16	42.00
18466	Thienes, Auburn	2022-08-16	124.72
18467	Triways Disposal Services	2022-08-16	3,763.85
18468	Barb Wagner	2022-08-16	400.00
18469	Workers' Compensation Board	2022-08-16	6,750.84
18470	Western Canada Welding	2022-08-16	337.15
18471	Wickham's Welding	2022-08-16	1,465.20
18472	Xerox Canada Ltd.	2022-08-16	716.54
18473	Zep Sales & Service of Canada	2022-08-16	609.27
220363	Holy Trinity Roman Catholic	2022-08-09	15,535.41
220364	Minister of Finance (school)	2022-08-09	54,265.84
220365	SaskEnergy	2022-08-15	4,033.91
220366	SaskPower	2022-08-15	22,162.86
<b>Total:</b>			<b><u>567,304.27</u></b>

## SHAUNAVON AND DISTRICT FIRE AND RESCUE

August 16, 2022

## CHEQUE REGISTER

Payment #	Vendor	Date	Amount
726	Acklands - Grainger Inc.	2022-08-16	3,279.83
727	B & A Petroleum Ltd.	2022-08-16	553.35
728	Cooper Plumbing & Heating Ltd.	2022-08-16	179.97
729	Kornfeld Electric	2022-08-16	194.25
730	Pattison Agriculture	2022-08-16	54.16
731	Pioneer Co-op	2022-08-16	327.97
732	RPM Auto	2022-08-16	246.56
733	SaskPower	2022-08-16	241.43
734	SaskEnergy	2022-08-16	157.92
735	Sasktel CMR	2022-08-16	125.93
736	Kobie Guenther	2022-08-16	252.20
		<b>Total:</b>	<b><u>5,613.57</u></b>

