

Town of Shaunavon
Meeting Minutes
Regular Council Meeting August 4, 2020 - 07:30 PM

CRESCENT POINT WICKENHEISER CENTRE
201 SEVENTH AVENUE WEST - SHAUNAVON, SK

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett (via electronic means - 8:10 PM- 8:34 PM), Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter (via electronic means), Tyson Skjerven and Garrett Thienes (via electronic means - 8:02 PM - 8:54 PM); Chief Administrative Officer Tara Fritz

- 1**

Calling the Meeting to Order

Mayor Greenslade called the meeting to order at 7:30 PM.
- 2020-348

2

Approve Minutes
Councillor Greenlay
Councillor Kornfeld

That Council approves the minutes of the July 14, 2020 regular council meeting, as presented.

CARRIED
- 3**

Financial Reports

 - 3.1**

Town of Shaunavon Cheque Register

Councillor Kornfeld declared a financial interest, as the owner of Kornfeld Electric, in regards to voucher # 16359, for the amount of \$243.80, payable to Kornfeld Electric and left the regular meeting at 7:31 PM.
 - 2020-349

3.1.1

Kornfeld Electric Voucher
Councillor Greenlay
Councillor Skjerven

That Council approves the payment of voucher #16359 in the amount of \$243.80 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the regular meeting at 7:31 PM.

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #16360, for the amount of \$848.60, payable to Leaf and Powder Enterprises Inc. and left the regular meeting at 7:31 PM.
 - 2020-350

3.1.2

Leaf & Powder Enterprises Inc. Voucher
Councillor Lingenfelter
Councillor Kornfeld

That Council approves the payment of voucher #16360 in the amount of \$848.60 payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the regular meeting at 7:31 PM.

Councillor Skjerven declared a financial conflict, as the co-owner of Helix Construction Ltd., in regards to voucher # 16352, for the amount of \$6,221.55 and left the regular meeting at 7:32 PM.
 - 2020-351

3.1.2.1

Helix Construction Ltd. Voucher
Councillor Greenlay
Councillor Kornfeld

That Council approves the payment of voucher #16352 in the amount of \$6,221.55 payable to Helix Construction Ltd.

CARRIED

Councillor Skjerven returned to the regular meeting at 7:31 PM.

- 2020-352 **3.2 Approval of Town of Shaunavon Cheque Register**
 Councillor Skjerven
 Councillor Kornfeld
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$751,308.75, and forms part of these minutes.
- CARRIED**
- 3.3 Shaunavon and District Fire and Rescue Cheque Register**
- 2020-353 **3.3.1 Approval of Shaunavon and District Fire and Rescue Committee Cheque Register**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$277.62 and forms part of these minutes.
- CARRIED**
- 4 Public Hearing**
- 2020-354 **4.1 Hearing**
 Councillor Greenlay
 Councillor Kornfeld
- That Council authorizes to move to a public hearing for the Discretionary Use Applications for Lot 5, Block 30, Plan B3185 and Lot 8, Block 63, Plan 65SC04824 at 7:32 PM.
- CARRIED**
- It is noted that there were no concerns from those property owners with a 75 metre radius of the proposed home occupation submitted in writing by July 31, 2020.
- 2020-355 **4.1.1 Discretionary Use Application - Lot 5, Block 30, Plan B3185**
 Councillor Kornfeld
 Councillor Skjerven
- That Council shall approve the discretionary use application for LB Beautech/Lisa Botha home occupation at Lot 5, Block 30, Plan B3185; and that the permit shall be permitted for the length of time of home occupation.
- CARRIED**
- It is noted that there were no concerns from those property owners with a 75 metre radius of the proposed home occupation submitted in writing by July 31, 2020.
- 2020-356 **4.1.2 Discretionary Use Application Lot 8, Block 63, Plan 65SC04824**
 Councillor Greenlay
 Councillor Skjerven
- That Council shall approve the discretionary use application for Mandy Peters dog grooming home occupation at Lot 8, Block 63, Plan 65SC04824; and that the permit shall be permitted for the length of time of home occupation.
- CARRIED**



- 2020-357 **4.2 Hearing Conclusion**
 Councillor Greenlay
 Councillor Skjerven
- That Council approves that the Public Hearing session is concluded and the regular order of business be resumed at 7:33 PM.
- CARRIED**
- 5 Management Reports**
- 2020-358 **5.1 Management Reports Acceptance**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council shall accept the Chief Administrative Officer, Communications Officer and Bylaw Enforcement Officer reports, as presented.
- CARRIED**
- 6 Business Arising from the Minutes**
- 2020-359 **6.1 Hiring Practices and Check-lists**
 Councillor Greenlay
 Councillor Lingenfelter
- That Council accepts the recommendation from the Administration Committee to adopt the hiring practices and check-lists, as presented.
- CARRIED**
- 6.2 Waste Disposal Ground Preliminary Plan**
- 6.3 First Avenue Road Build Project**
- 2020-360 **6.4 Terry Innes Grievance**
 Councillor Thienes
 Councillor Kornfeld
- That Council shall appoint Susan Barber of McDougall Gauley LLP as legal counsel for the Terry Innes grievance.
- CARRIED**
- 7 New Business**
- 2020-361 **7.1 Expired Order to Remedies**
 Councillor Greenlay
 Councillor Thienes
- That Council shall extend the deadline on the March 24, 2020 Orders to Remedy respecting improvements considered to be a "Nuisance" and "Unsightly", until May 31, 2021 on the following Civic Addresses: 255 Centre Street and 370 Third Avenue East.
- CARRIED**
- 2020-362 **7.2 Offer to Purchase - Lot 9, Block 1, Plan B3185**
 Councillor Skjerven
 Councillor Kornfeld
- That Council shall accept the \$3,000 offer to purchase on Lot 9, Block 1, Plan B3185.
- CARRIED**

- 2020-363 **7.3 Lot Consolidation Request - Parcel A, Plan 1010794923, Extension 7 and Parcel B, Plan 101794686**
 Councillor Greenlay
 Councillor Thienes
- That Council directs CAO Fritz to consolidate Parcel A, Plan 010794923, Extension 7 and Parcel B, Plan 101794686, Extension 49 in the municipal assessment roll as one parcel, effective January 1, 2021.
- CARRIED**
- 2020-364 **7.4 Offer to Purchase - Offer to Purchase - Lots 7-9, Block 9, Plan B3185**
 Councillor Kornfeld
 Councillor Thienes
- That Council directs CAO Fritz to counter-offer the offer to purchase of Lots 7-9, Block 9, Plan B3185 at a rate of \$9,360.00, as per our 2019 Commercial Infill lot policy of \$120/frontage foot.
- CARRIED**
- 7.5 Municipal Economic Enhancement Program Update**
- 8 Committee Reports**
- 8.1 Mayors Report**
- Mayor Greenslade presented a verbal report.
- 8.2 Public Works Committee - Councillor Skjerven**
- Councillor Skjerven presented a verbal report, along with the Director of Operations and Director of Parks and Facilities reports.
- 2020-365 **8.2.1 Water Quality Report**
 Councillor Kornfeld
 Councillor Thienes
- That Council shall file the Monthly Water Quality report for the month of July 2020, as presented.
- CARRIED**
- 8.3 Administration Committee - Councillor Bennett**
- No report.
- 8.4 Economic Development Committee - Councillor Greenlay**
- Councillor Greenlay presented a verbal report, along with the Economic Development Officer report.
- 8.5 Southwest Waste Management Report - Councillor Bennett**
- Councillor Bennett presented a verbal report, along with the July 14, 2020 draft Southwest Waste Management Authority Board of Directors meeting minutes.
- 8.6 Wellness and Leisure Committee - Councillor Kornfeld**
- Councillor Kornfeld presented a verbal report, along with the Director of Wellness and Leisure report.
- 8.7 Grand Coteau Heritage and Cultural Centre - Councillor Thienes**
- Councillor Thienes presented a verbal report, along with the Director of Culture report.
- 8.8 Chinook Local Library Board - Councillor Lingenfelter**
- No report.
- 8.9 Pine Cree Regional Park - Councillor Thienes**
- No report.

8.10 SDFR/EMO - Councillor Bennett

No report.

8.11 Southwest Municipal Government Committee (SWMGC) - Councillor Bennett

No report.

8.12 Southwest Transportation Planning Council Inc. (SWTPC) - Councillor Bennett

Councillor Bennett presented a verbal report.

8.13 Swift Current Watershed Stewards - Councillor Thienes

No report.

8.14 Splash Park - Councillor Bennett

Councillor Bennett presented a verbal report.

8.15 Council Attended Events

8.16 Acceptance of Committee Reports

2020-366

Councillor Greenlay
Councillor Skjerven

That Council accepts all committee reports as presented:

1. July 14, 2020 Southwest Waste Management Authority Board meeting minutes - DRAFT

CARRIED

9 Correspondence

9.1 Public Affairs - Keystone XL Pipeline Project

2020-367

Councillor Greenlay
Councillor Kornfeld

That Council directs CAO Fritz to send a letter of support to TC Energy respecting the Keystone XL Pipeline project.

CARRIED

9.2 Craig Copeland - City of Cold Lake

9.2.1 Justin Hay - Water Security Agency

9.3 Cathie Wilton

9.4 Joanne & Murray Hanson

9.5 Kathy Collins - RM of Grassy Creek No. 78

2020-368

Councillor Greenlay
Councillor Lingenfelter

That Council shall permit the RM of Grassy Creek No. 78 to place a pre-fabricated memorial bench in front of their municipal office at 194 Centre Street.

CARRIED



2020-369 **9.6** **Acceptance of Correspondence**
Councillor Greenlay
Councillor Thienes

That Council approves that the following correspondence having been read, now be filed:

1. Public Affairs - Keystone XL Pipeline Project
2. Craig Copeland - City of Cold Lake
3. Justin Hay - Water Security Agency
4. Cathie Wilton
5. Joanne and Murray Hanson
6. Kathy Collins - RM of Grassy Creek No. 78

CARRIED

2020-370 **10** **In-Camera**
Councillor Greenlay
Councillor Kornfeld

That Council meets in an In-Camera session at 8:53 PM.

CARRIED

CAO Fritz left the regular meeting at 9:00 PM.

Present: Mayor Grant Greenslade; Councillors Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, and Tyson Skjerven.

2020-371 **10.1** **In-Camera Session Concluded**
Councillor Greenlay
Councillor Lingenfelter

That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:01 PM.

CARRIED

Chief Administrative Officer Fritz returned to the regular meeting at 9:01 PM.

2020-372 **11** **Adjournment**
Councillor Greenlay
Councillor Lingenfelter

That Council now adjourns the meeting at 9:01 PM.

CARRIED

Date approved: September 1, 2020



Grant Greenslade, Mayor


Garrett Thienes, Deputy Mayor



Tara Fritz, CAO