

**TOWN OF SHAUNAVON
BYLAW NO. 2017-14**

**A BYLAW TO PROVIDE FOR THE COLLECTION, REMOVAL AND DISPOSAL
OF DOMESTIC WASTE AND OTHER REFUSE**

The Council of the Town of Shaunavon, in the Province of Saskatchewan, enacts as follows:

1. In this Bylaw the following definitions shall apply:
 - a. "Apartment Complex" means any building or mobile home occupied or used as a place of living by more than two families, living independently of one another;
 - b. "Bulk Refuse" means large, bulky items, including wood, trees, shrubs, stumps, branches, carpet, discarded furniture, equipment, large boxes and crates;
 - c. "Clerk" means the clerk/administrator of the municipality;
 - d. "Council" means the council of the Town of Shaunavon;
 - e. "Commercial Waste" means any waste originating from any business premises or resulting
 - i. from the operation of any business but shall not include Prohibited Waste;
 - f. "Designated Areas" means separate sites within the waste management site set aside for
 - i. particular disposal i.e. domestic waste and rubbish, wood, metal, shingles and clean dirt;
 - g. "Domestic Waste" means putrid animal, mineral and vegetable waste resulting from the
 - i. handling, preparation, cooking and consumption of food;
 - h. "Hazardous Waste" means any waste materials designated by either the Environmental protection Act and/or the Dangerous Goods Act of Saskatchewan and/or Canada;
 - i. "Heavy Commercial" means any premises principally used for a business engaged in the following:
 - i. sale or warehousing of groceries or perishable goods
 - ii. operation of a restaurant
 - iii. operation of a hotel or motel with licensed premises and/or restaurant
 - iv. operation of a farm machinery and equipment dealership
 - v. operation of a gas bar and convenient store
 - vi. operation of a drug store
 - j. "Household Waste" means any waste originating from any residential premises but does
 - i. not include Restricted or Prohibited Waste;
 - k. "Institutional" means any premises principally used for the following:
 - i. Hospital
 - ii. School
 - iii. Nursing Home/Senior Citizens Lodge
 - l. "Liquid Domestic Waste" means any waste which contains animal, mineral or vegetable
 - i. matter in solution or suspension;
 - m. "Light Commercial" means any premises principally used for a profession or business and shall include any building or premises not otherwise provided for in this bylaw;
 - n. "Public Highway" means a road allowance or a road, street, or lane, vested in Her Majesty or set aside for such purpose and includes the entry road to the waste management site, a bridge, culvert, drain or other public improvement erected upon or in the connection with such public highway;
 - o. "Recyclable Refuse" means refuse for which a recycling collection point or recycling facility is established in the Town;



- p. "Refuse" means all wastes including domestic waste rubbish, street cleanings, yard clippings, any useless, unused, unwanted or discarded material resulting from ordinary community activities, but not liquid domestic waste;
 - q. "Resident" for purposes of this bylaw means refuse generated in the Town;
 - r. "Scavenger" is a person authorized by Town Council to collect domestic waste for removal to the appropriate waste management site;
 - s. "Town" means the municipal corporation of the Town of Shaunavon or, where the context requires, the geographical area within the Town limits of the Town of Shaunavon;
 - t. "Whites" means large metallic objects such as major appliances, water heaters, stoves, furnaces, washers, dryers, refrigerators, deep freezers, dishwashers, bed springs, fencing, gates, sinks, etc.;
 - u. "Waste Management Site" means the regional municipal waste management site located at the Portion of North East Quarter of Section 27, Township 07 in Range 20, West of the Third Meridian, Extension 2 and North East Quarter of Section 27, Township 07 in Range 20, West of the Third Meridian Extension 1. Waste Management Site may also refer to locations established by the Town as recycling collection points or recycling facilities.
2. Domestic wastes in the Town of Shaunavon shall be removed to the Southwest Waste Management Authority Site by:
- a. an employee of the Council; or
 - b. any person who has contracted with Council for that purpose; or
 - c. approved Municipal Haulers with up-to-date agreements with Town Council
 - d. any patron who pays the required load charge.
- 3.
- a. The Town shall provide one (1) Town of Shaunavon 360 litre (95 gallon) Garbage Tote per utility account to all residential properties.
 - b. The Town may provide one (1) Town of Shaunavon 360 litre (95 gallon) Garbage Tote to commercial properties, upon request.
- 4.
- a. Subject to subsection (b), every owner or occupant, as the case may be, of residential property shall, after removing all recyclable items:
 - i. place all approved solid waste prepared in accordance with this bylaw into the provided Town of Shaunavon 360 litre (95 gallon) Garbage Tote;
 - ii. place all Household Waste originating from that property in plastic garbage bags sturdy enough to hold such contents and, without limiting the generality of the foregoing, in plastic garbage bags with a wall thickness of not less than two (2) mils;
 - iii. shrubs and tree trimmings with individual limbs not exceeding four (4") or ten (10 cm) centimeters in diameter shall be compactly and securely tied into bundles not exceeding four (4') feet or one hundred and twenty (120) cm in length;
 - iv. store all waste originating from that property so as to prevent:
 - a. access to such waste by stray animals or birds;
 - b. spread of such waste by wind;
 - c. infiltration of such waste by rain.
 - v. maintain, in good repair, the provided Town of Shaunavon 360 litre (95 gallon) Garbage Tote to hold the Household Waste originating from that property;
 - vi. garden and lawn clippings may be taken to the designated compost area;
 - vii. provide unobstructed and convenient access to Town of Shaunavon Garbage Totes in the back alley of the property on designated collection days;



- b. No owner or occupant of residential property shall allow:
 - i. any individual garbage bag or bundle of waste or waste receptacle to be filled to such an extent that the combined weight of that waste receptacle, garbage bag or bundle, together with its contents exceeds 100 pounds (45.36 kilograms).
 - ii. damage to the provided Town of Shaunavon 360 litre (95 gallon) Garbage Tote, as a replacement Town of Shaunavon 360 litre (95 gallon) Garbage Tote will be provided at a fee as set in Appendix "A".

5.

- a. The owner or occupant of every premise shall not place the following items into the Town of Shaunavon 360 litre (95 gallon) Garbage Tote or two or three yard container:
 - i. Chemicals - Building/Demolition Material;
 - ii. Explosives;
 - iii. Dirt, Rocks, Sand;
 - iv. Animal Carcasses;
 - v. Flammable Liquids;
 - vi. Pesticides;
 - vii. Metal/Steel;
 - viii. Tires;
 - ix. Motor Oil;
 - x. Electronics;
 - xi. Batteries;
 - xii. Medications;
 - xiii. Paint;
 - xiv. Ashes;
 - xv. Branches
- b. Only bagged commercial and household waste placed within the Town of Shaunavon 360 litre (95 gallon) Garbage Totes shall be picked up.
- c. Only Town of Shaunavon 360 litre (95 gallon) Garbage Totes with the lid closed shall be picked up.
- d. Two or three cubic yard containers or Town of Shaunavon 360 litre (95 gallon) Garbage Totes may be provided by the municipality for a monthly fee as set out in Appendix "A". These monthly fees may be changed from time to time by resolution of council. Only material that will not damage the garbage packer may be placed in the container for disposal.
- e. The Town may charge a fee for extra pickup service provided to any property owner or occupant.

6.

- a. All removal of brush and bulk refuse shall be the responsibility of the landowner or occupant for disposal at the waste management site.
- b. Brush piles shall not be permitted to accumulate for any longer than two weeks at a time.

7.

- a. Collection Frequency:
Collection services will be provided subject to modifications for holidays as follows:

<u>Category</u>	<u>Frequency</u>
Residential	once/week
Apartment Complex	once/week
Light Commercial	once/week
Heavy Commercial	once/week
Institutional	once/week

- b. Provision for Extra Service:

Extra pickup service can be provided to any owner or occupant in accordance with Appendix "A".

- 8. Trade refuse, such as papers, paper boxes or packing materials must be kept in bags, boxes or tied in bundles ready for removal by the scavenger, and must be kept in a place convenient for removal

- by the authorized scavenger, or in a place authorized by the scavenger, and containers used by all business places shall be constructed so that they can not be opened by children or ravaged by animals so that the contents can not be blown around by wind.
9. The proprietor or manager of garages or filling stations shall keep their premises free from accumulation of junk, trade litter, cans, old tires, or refuse by keeping same in a rack or truck or other container or removing same regularly or in a timely manner.
 - a. Old tires, petroleum wastes and propane bottles may not be deposited at the waste management site nor at the sewage lagoon.
 10. The proprietor or manager of every tin shop, plumbing and heating shop, garage, vehicle repair shop or any similar establishment shall keep their premises free from any accumulation of scrap metal or old useless equipment, such wastes shall be stored in a covered shed or container and removed regularly or in a timely manner to the waste management site at the expense of the proprietor or manager.
 11. The proprietor or manager of all cafes, restaurants and similar eating establishments shall use only approved Town of Shaunavon 360 litre (95 gallon) Garbage Totes or two or three cubic yard containers. Cooking oils and fats must be stored in a proper vessel and transported to a recycle depot.
 12. All domestic waste, refuse, trees, bulk refuse, whites and metal shall be deposited in the designated areas of the waste management site, as instructed by the waste management employee or waste management contractor.
 13. Hazardous Waste shall not be deposited at the waste management site.
 14. Liquid domestic wastes shall not be deposited in the waste management site. Subject to the approval of Saskatchewan Environment and Resource Management, liquid domestic wastes shall be disposed of by:
 - a. tanking and depositing into an approved sewage disposal system.
 - b. spreading and incorporation into agricultural land with the approval of Saskatchewan Environment and Resource Management and the landowner.
 15. No person shall place, dump or dispose of any domestic waste, refuse, whites or bulk refuse in, near or over the gate at the waste management site or on any public highway. No person shall deposit refuse on a premise not owned or occupied by that person unless authorized in writing to do so by the owner or occupier of that premise. No person shall deposit refuse into an approved receptacle/container not owned or leased by that person unless authorized in writing to do so by the owner or lessee of such approved receptacle.
 16. No person shall remove, disturb, or take away any material, object or thing from the waste management site without written permission from a Southwest Waste Management Authority employee or waste management contractor.
 17. No person shall operate any vehicle transporting domestic waste, refuse or rubbish over any public highway unless the load is completely enclosed or covered with a tarpaulin or secured in such a manner that it shall be impossible for any part of the load of the said vehicle to escape.
 18. The Waste Disposal Grounds, when open to the public, shall be supervised at all times by an individual contracted by the Southwest Waste Management Authority.
 19. Absolutely no burning is allowed at the waste management site unless authorized to do so by the supervisor of the waste management site or their designated representative and a permit is received from Saskatchewan Environment and Resource Management. No person shall burn refuse within the Town unless authorized to do so in writing by the Fire Chief and 9-1-1 dispatch has been notified.
 20. No person shall deface, destroy, or alter any signs, gates or fencing at the waste management site.
 21. No unauthorized person shall discharge any firearms, airguns, B.B. guns or explosives within the waste management site.



22. Council may, from time to time, by resolution, designate and approve Municipal Haulers and Commercial Haulers.
23. Load charges to be collected by a representative of the Southwest Waste Management Authority are as set out in Appendix "A" attached and posted at the waste disposal grounds. The charges may be changed from time to time by resolution of the Southwest Waste Management Authority and posted at the waste management site.
24. Keys will not be given out to private or commercial haulers. If there is a need for commercial haulers to enter the waste management site outside of regular hours it should be arranged through the waste management site Supervisor. The Southwest Waste Management Authority may charge a fee in excess of the "Load Charge" outlined in Appendix "A" when Southwest Waste Management employees provide access to the waste management site outside of regular hours. The Landfill Supervisor is allowed to charge a fee to provide access to the waste management site outside of regular hours.
25. Town Council may at their discretion, advertise or proclaim special spring or fall clean up programs clearly outlining the nature and types of refuse that will be collected.
26. If any person fails, neglects or refuses to do anything which he/she is required to do by this bylaw, such thing may be done by the Council at the expense of the person in default and the Town may recover the expense thereof, with costs, in any court of competent jurisdiction or in like manner as municipal taxes.
27.
 - a. A person who infringes any of the provisions of this bylaw or fails to comply therewith shall be liable on summary conviction to a penalty of not more than \$2000.00 in the case of an individual or \$5,000.00 in the case of a corporation.
 - b. The imposition of such penalty for failure to comply with any of the provisions of this bylaw shall not relieve the person in default from carrying out the work therein mentioned, but she/he shall be liable on summary conviction to a further penalty of not more than \$10.00 for each day after the first penalty is imposed until she/he has complied with the provisions of this bylaw.
28.
 - a. Any person who contravenes any of the provision of sections 4(a), and 4(b) of this Bylaw shall be guilty of an offence and shall be liable to a penalty of:
\$50.00

Any person who contravenes any of the provisions of sections 13, 14, 15, 17, 18, 19 of this Bylaw shall be guilty of an offence and shall be liable to a penalty of:

First Offence -	\$250.00
Second Offence -	\$500.00
Third Offence -	Summary Conviction

 - b. A violator of this Bylaw upon being served with a Notice of Violation may during regular office hours voluntarily pay the penalty at the Town Office and upon payment that person shall not be liable to prosecution of the offence.
 - c. The notice of violation shall be in Form "1" attached and forming a part of this Bylaw.
29. Bylaw No. 2017-13 of the Town of Shaunavon is hereby repealed.
30. This Bylaw shall come into effect upon final passing.


Mayor


Town Administrator



Read a third time and adopted
the 7th day of November, 2017.

APPENDIX "A"
BYLAW NO. 2017-13

RATES:

1. GARBAGE CONTAINER RATES BILLED QUARTERLY:

Two cubic yard container	\$20.00 per month plus GST
Three cubic yard container	\$27.50 per month plus GST

Effective October 1, 2017:

Additional 360 Litre (95 Gallon) Garbage Tote	\$34.00 per month
Two cubic yard container	\$45.00 per month plus GST
Three cubic yard container	\$65.00 per month plus GST

EXTRA GARBAGE CONTAINER SERVICE RATES:

Extra service will be provided at a charge of \$60.00 plus GST per pickup after the first pickup each week, to be billed monthly.

2. REPLACEMENT TOWN OF SHAUNAVON 360 LITRE (95 GALLON) GARBAGE TOTE FEE:

\$75.00 each, plus applicable taxes

HOURS OF OPERATION:

As determined by the Southwest Waste Management Authority.

SCHEDULE OF LOAD CHARGES:

As determined by the Southwest Waste Management Authority.



BYLAW NO. 2017-13

Notice of Violation

NOTICE OF VIOLATION

Ticket No. _____

Issued by: _____ Date: _____

Name of Accused: _____

Address of Accused: _____

Make of Vehicle: _____ Plate No: _____

Model of Vehicle: _____ Province: _____

Location of Violation _____

Description of Violation _____

Voluntary Payment Amount _____

Deadline for Voluntary Payment _____

You are charged with a violation of the Town of Shaunavon's Collection, Removal and Disposal of Domestic Waste and Other Refuse Bylaw.

A voluntary payment may be paid at the Town Office in accordance with the instructions on the back.

If payment is received on or before the deadline for voluntary payment (noted above), you will not be prosecuted for this violation.

Avoid prosecution by paying promptly. Unless payment is received by the Town of Shaunavon in accordance with the instructions contained herein, a Criminal Code (Canada) Summons will be issued commanding you to appear in Court with respect to this matter.