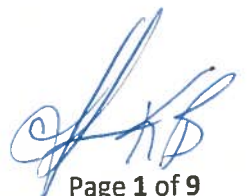


Town of Shaunavon
Meeting Minutes
Council Meeting December 15, 2020 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Rachel Illerbrun.

- 1 Calling the Meeting to Order**
- Mayor Bennett called the meeting to order at 7:31 PM.
- 2020-582 **2 Approve Minutes**
- That Council approves the minutes of the December 1, 2020 regular council meeting, as presented.
- CARRIED**
- 3 Delegations**
- 2020-583 **3.1 Mike Greenlay - Shaunavon Economic Development Committee (7:35 PM)**
Councillor Kornfeld
Councillor Klassen
- That Council authorizes to hear the delegation of Mike Greenlay and Norm Lavoy of the Shaunavon Economic Development Committee at 7:31 PM.
- CARRIED**
- 2020-584 **3.1.1 2021 Economic Development Committee Budget**
Councillor Nelson
Councillor Lingenfelter
- That Council shall accept the recommendation from the Economic Development Committee to consider the 2021 Economic Development Committee's recommendations, as amended, in the 2021 consolidated Operating and Capital budget.
- CARRIED**
- The delegation of Mike Greenlay and Norm Lavoy of the Shaunavon Economic Development Committee left the meeting at 8:30 PM.
- 2020-585 **3.2 Tara Coburn - Grand Coteau Heritage and Cultural Centre (8:00 PM)**
Councillor Kornfeld
Councillor Lingenfelter
- That Council shall hear the delegation of Tara Coburn of the Grand Coteau Heritage and Cultural Centre at 8:30 PM.
- CARRIED**
- 2020-586 **3.2.1 2021 Grand Coteau Heritage and Cultural Centre's Budget Recommendations**
Councillor Michelson
Councillor Klassen
- That Council accepts the recommendation from the Grand Coteau Heritage and Cultural Centre's Board (GCHCC) of Directors to consider the 2021 GCHCC recommendations in the 2021 consolidated Operating and Capital budget.
- CARRIED**



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4 Financial Reports

4.1 Town of Shaunavon Cheque Register

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #16731, for the amount of \$676.20, payable to Kornfeld Electric, and left the regular meeting at 8:47 PM

2020-587 **4.1.1 Kornfeld Electric Voucher**
Councillor Lingenfelter
Councillor Nelson

That Council approves the payment of voucher #16731 in the amount of \$676.20 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the regular Council meeting at 8:47 PM.

2020-588 **4.2 Approval of Town of Shaunavon Cheque Register**
Councillor Lingenfelter
Councillor Nelson

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$213,895.17, and forms part of these minutes.

CARRIED

4.3 Shaunavon and District Fire and Rescue Cheque Register

2020-589 **4.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Klassen

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,461.55 and forms part of these minutes.

CARRIED

2020-590 **4.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Nelson
Councillor Kornfeld

That Council accepts the November, 2020 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the November, 2020, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.

CARRIED

2020-591 **4.5 Town of Shaunavon and SDFR Statement of Financial Activities**
Councillor Kornfeld
Councillor Nelson

That Council accepts the Town of Shaunavon's November, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's November, 2020 Statement of Financial Activities reports as presented.

CARRIED

- 2020-592 **5 Management Reports**
- 5.1 Acceptance of Management Reports**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council shall accept the Chief Administrative Officer report as of December 10, 2020 as presented.
- CARRIED**
- 2020-593 **6 Business Arising from the Minutes**
- 6.1 2021 Cemetery Committee Budget Request**
 Councillor Kornfeld
 Councillor Michelson
- That Council shall consider \$10,000 of the Cemetery Committee's ask of \$20,000.00 in the 2021 consolidated Operating and Capital budget.
- CARRIED**
- 6.2 Long Term Vision**
- TABLED**
- 2020-594 **7 New Business**
- 7.1 2021 SUMA Convention**
- 7.1.1 SUMA Voting Delegates**
 Councillor Kornfeld
 Councillor Nelson
- That Council authorizes that Mayor Bennett and Councillor Lingenfelter be appointed as the voting delegates for the Town of Shaunavon at the Municipalities of Saskatchewan (SUMA) Convention February 7-10, 2021.
- CARRIED**
- 2020-595 **7.2 Bylaw Enforcement Contract Renewal**
 Councillor Lingenfelter
 Councillor Nelson
- That Council directs CAO Fritz to extend the Bylaw Enforcement Officer contract for an additional three (3) months, using the same terms and conditions.
- CARRIED**
- 8 Committee Reports**
- 8.1 Mayors Report**
- Mayor Bennett presented a verbal report.
- 2020-596 **8.1.1 SUMA Letter**
 Councillor Michelson
 Councillor Klassen
- That Council directs CAO Fritz to respond to MLA Steele stating that out of respect for our neighbouring rural municipalities, that the Town of Shaunavon's position is that Saskatchewan Urban Municipalities of Saskatchewan (SUMA) should retain their current name of SUMA, rather than Municipalities of Saskatchewan.
- CARRIED**
- 8.2 Public Works Committee - Councillor Kornfeld**
- Councillor Kornfeld presented a verbal report along with the Director of Operations report.

- 2020-597
- 8.2.1 Water Quality Report**
Councillor Nelson
Councillor Michelson
- That Council shall file the Monthly Water Quality report for the month of November 2020, as presented.
- CARRIED**
- 8.3 Administration Committee - Councillor Kornfeld**
No report.
- 8.4 Economic Development Committee - Councillor Nelson**
Councillor Nelson presented a verbal report along with the Economic Development Officer's report.
- Mayor Bennett left the regular Council meeting at 9:34 PM.
- 8.5 Wellness and Leisure Committee - Councillor Lingenfelter**
Councillor Lingenfelter presented a verbal report along with the draft December 14, 2020 Wellness and Leisure Committee meeting minutes.
- Mayor Bennett returned to the regular Council Meeting at 9:35 PM.
- 2020-598
- 8.5.1 Extend Council Meeting**
Councillor Nelson
Councillor Klassen
- That Council authorizes to extend the regular Council meeting until 10:30 PM.
- CARRIED**
- 2020-599
- 8.5.2 W&L Five Year Capital Plan**
Councillor Kornfeld
Councillor Nelson
- That Council accepts the recommendation from the Wellness and Leisure (W&L) Committee to consider the 2021 W&L Committee's five year capital plan recommendations, as verbally amended, in the 2021 consolidated Operating and Capital budget.
- CARRIED**
- Councillor Kornfeld left the regular Council meeting at 9:46 PM.
- Councillor Kornfeld returned to the regular Council meeting at 9:47 PM.
- 2020-600
- 8.5.3 Chinook School Division School Use Agreement**
Councillor Kornfeld
Councillor Michelson
- That Council accepts the recommendation from the Wellness and Leisure Committee to accept and execute the School Use Agreement with the Chinook School Division, as presented.
- CARRIED**
- 8.6 Southwest Waste Management Report - Mayor Bennett**
Mayor Bennett presented a verbal report along with the draft December 15, 2020 Southwest Waste Managements Board of Directors meeting minutes.
- 8.7 Grand Coteau Heritage and Cultural Centre - Councillor Michelson**
Councillor Michelson presented a verbal report.
- 8.8 Chinook Local Library Board - Councillor Michelson**
No report.

- 8.9 Pine Cree Regional Park - Councillor Lingenfelter**
No report.
- 8.10 SDFR/EMO - Councillor Lingenfelter**
Councillor Lingenfelter presented a verbal report.
- 8.11 Southwest Municipal Government Committee (SWMGC) - Mayor Bennett**
No report.
- 8.12 Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett**
No report.
- 8.13 Swift Current Watershed Stewards - Councillor Michelson**
No report.
- 8.14 Splash Park - Mayor Bennett**
No report.
- 8.15 Council Attended Events**

2020-601

- 8.16 Acceptance of Committee Reports**
Councillor Kornfeld
Councillor Klassen

That Council accepts all committee reports as presented:

1. December 14, 2020 Wellness and Leisure Committee meeting minutes - DRAFT
2. December 15, 2020 Southwest Waste Management Authority Board meeting minutes - DRAFT

CARRIED

9 Bylaws

2020-602

- 9.1 2020-13 Retention and Disposal Bylaw**
Councillor Nelson
Councillor Lingenfelter

That Bylaw 2020-13, the Records retention and disposal bylaw, be read a third time and adopted.

CARRIED

10 Correspondence

- 10.1 Kathy Collins - R. M. of Grassy Creek No. 78**
- 10.2 Kevin Steinley Executive Director- Watershed Stewards**
- 10.3 Lannie Mathies - Many Islands Pipeline (Canada) Limited**
- 10.4 Justin Hay, P. Eng.-Water Security Agency**

2020-603 **10.5 File Correspondence**
 Councillor Kornfeld
 Councillor Nelson

That Council approves that the following correspondence having been read, now be filed:

1. Kathy Collins - RM of Grassy Creek No. 78
2. Kevin Steinley - Swift Current Creek Watershed Stewards
3. Lanny Matthies - Many Islands Pipelines (Canada) Limited
4. Justin Hay - Water Security Agency

CARRIED

2020-604 **11 Strategic Planning In-Camera**
 Councillor Lingenfelter
 Councillor Kornfeld

That Council meets in a Strategic Planning In-Camera session at 10:00 PM.

CARRIED

CAO Fritz and Finance Clerk Illerbrun left the regular Council meeting at 10:00 PM.

Present: Mayor Bennett; Councillors Klassen, Kornfeld, Lingenfelter, Michelson and Nelson.

2020-605 **11.1 Strategic Planning In-Camera Session Concluded**
 Councillor Kornfeld
 Councillor Nelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:08 PM.

CARRIED

CAO Fritz and Finance Clerk Illerbrun returned to the regular meeting at 10:08 PM.

2020-606 **12 Adjournment**
 Councillor Kornfeld
 Councillor Klassen

That Council now adjourns the meeting at 10:09 PM.

CARRIED

Date approved: January 5, 2021

Kyle Bennett, Mayor

Tara Fritz, CAO

**TOWN OF SHAUNAVON
DECEMBER 15, 2020
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
16706	Canalta Hotel	2020-12-01	288.75
16707	Wilson, Maureen	2020-12-01	1,000.00
16708	Holy Trinity Roman Catholic	2020-12-03	4,679.64
2011493	Fritz, Tara	2020-12-04	2,388.85
2011494	Stewart, Sherrilyn	2020-12-04	1,256.21
2011495	Potter, Grace	2020-12-04	1,754.26
2011496	Johnson, Lauren	2020-12-04	1,153.96
2011497	Illerbrun, Rachel	2020-12-04	1,228.92
2011498	Gregoire Joanne	2020-12-04	1,586.00
2011499	Attrell, Kelly	2020-12-04	822.66
2011500	Dale, Dana	2020-12-04	1,431.94
2011501	Doiron, Mark	2020-12-04	1,567.43
2011502	Johnson, Brian	2020-12-04	1,125.89
2011503	Lingenfelter, Tim	2020-12-04	1,597.82
2011504	Moffatt, Corine	2020-12-04	1,126.22
2011505	Pommier, Michael	2020-12-04	1,185.90
2011506	Reid, Gerald	2020-12-04	1,380.54
2011507	Phillips, Ron	2020-12-04	2,272.64
2011508	Municipal Employees'	2020-12-04	5,176.22
2011509	Canada Revenue Agency -Payroll	2020-12-04	8,196.74
2011510	Minister of Finance (school)	2020-12-04	22,103.79
16709	Bennett, Kyle	2020-12-09	250.00
16710	Klassen, Nolan	2020-12-09	250.00
16711	Kornfeld, Riley	2020-12-09	250.00
16712	Lingenfelter, Shawn	2020-12-09	250.00
16713	Michelson, Brent	2020-12-09	250.00
16714	Nelson, Travis	2020-12-09	250.00
16715	Ace Fire Protection Ltd.	2020-12-15	213.12
16716	Affinity Credit Union	2020-12-15	636.71
16717	Amistra Consulting Ltd.	2020-12-15	18,900.00
16718	Apex Distribution Inc.	2020-12-15	52.10
16719	B & A Petroleum Ltd.	2020-12-15	3,234.61
16720	Bennett, Kyle	2020-12-15	250.00
16721	Bennett, Kyle	2020-12-15	3,899.85
16722	Cave, Glenn	2020-12-15	294.30
16723	Cooper Plumbing & Heating Ltd.	2020-12-15	99.90
16724	Country Club Dist. 2008 Ltd.	2020-12-15	37.85
16725	Enviroway Detergent Man. Inc.	2020-12-15	64.25
16726	Fausser Energy	2020-12-15	367.55
16727	Great West Life Assurance	2020-12-15	705.12
16728	Gregoire Joanne	2020-12-15	33.28
16729	HBI Office Plus.	2020-12-15	18.91
16730	Klassen, Nolan	2020-12-15	658.75
16731	Kornfeld Electric	2020-12-15	676.20
16732	Kornfeld, Riley	2020-12-15	2,797.76
16733	L10 Electric	2020-12-15	112.09
16734	Leaf & Powder Enterprises Inc.	2020-12-15	1,092.00
16735	Lingenfelter, Shawn	2020-12-15	3,202.13
16736	Melhoff Electric (77) Ltd.	2020-12-15	1,720.52
16737	Michelson, Brent	2020-12-15	658.75
16738	Saskatchewan Health Authority	2020-12-15	46.00
16739	MuniMentor	2020-12-15	3,090.94
16740	MuniSoft	2020-12-15	368.56
16741	Nelson, Travis	2020-12-15	658.75
16742	Pioneer Co-op	2020-12-15	60.29
16743	Potter, Grace	2020-12-15	367.50
16744	Quadient Canada Ltd.	2020-12-15	8,000.00
16745	R.V. Auto Parts	2020-12-15	37.63
16746	Rock Creek Golf & Country Club	2020-12-15	12,500.00

Payment #	Vendor	Date	Amount
16747	SaskPower	2020-12-15	27,289.74
16748	Sask. Aviation Council	2020-12-15	153.00
16749	SaskTel CMR	2020-12-15	922.83
16750	SEIU-West	2020-12-15	571.06
16751	Shaunavon & District Fire	2020-12-15	6,265.40
16752	Shaunavon Chamber Of Commerce	2020-12-15	350.00
16753	Shaunavon RX Drug Mart	2020-12-15	22.16
16754	Shaunavon Standard	2020-12-15	413.82
16755	Skjerven, Tyson	2020-12-15	2,257.80
16756	Southwest Waste Management	2020-12-15	4,772.80
16757	Standard Shaunavon	2020-12-15	849.07
16758	Staples Business Advantage	2020-12-15	143.93
16759	SUMA	2020-12-15	5,066.66
16760	Superior Propane	2020-12-15	265.29
16761	Supreme Office Products	2020-12-15	59.01
16762	Triways Disposal Services	2020-12-15	3,709.71
16763	Wilson, Maureen	2020-12-15	1,000.00
16764	Willman, Tammy	2020-12-15	34.99
16765	Xerox Canada Ltd.	2020-12-15	109.97
16766	Clark's Supply	2020-12-15	30,634.33
		Total:	214,571.37

**SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
DECEMBER 15, 2020
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
416	B & A Petroleum Ltd.	2020-12-15	113.48
417	Eckart, Shawn	2020-12-15	200.00
418	Leaf & Powder Enterprises Inc.	2020-12-15	393.75
419	Pioneer Co-op	2020-12-15	589.91
420	SaskPower	2020-12-15	556.78
421	SaskTel CMR	2020-12-15	124.56
422	Standard Shaunavon	2020-12-15	483.07
		Total for AP:	2,461.55

