

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, DECEMBER 17, 2019
TOWN COUNCIL CHAMBERS
401 THIRD STREET WEST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Shawn Lingenfelter and Riley Kornfeld; Chief Administrative Officer Tara Fritz

Regrets: Councillors Mike Greenlay, Tyson Skjerven and Garrett Thienes

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:42 PM.

MINUTES

2019-564 Bennett - Kornfeld: That Council approves the minutes of the December 3, 2019 regular meeting, as circulated.

CARRIED

FINANCIAL REPORTS

Mayor Greenslade declared a financial interest, as he is an investor in the Southwest Tire and Alignment Ltd., in regards to voucher #15775 in the amount of \$62.94, payable to Southwest Tire and Alignment Ltd. and left the council chambers at 7:43 PM.

2019-565 Kornfeld- Lingenfelter: That Council approve the payment of voucher #15775 in the amount of \$62.94, payable to Shaunavon Tire and Alignment Ltd.

CARRIED

Mayor Greenslade returned to the council chambers at 7:43 PM.

2019-566 Kornfeld - Lingenfelter: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$143,597.23, and forms part of these minutes.

CARRIED

Councillor Kornfeld declared a financial interest, as the owner of Kornfeld Electric, in regards to Shaunavon and District Fire and Rescue committee's voucher #181 for the amount of \$157.33, payable to Kornfeld Electric and left the council chambers at 7:43 PM.

2019-567 Bennett - Lingenfelter: That Council approves the payment of Shaunavon and District Fire and Rescue committee's voucher #181 in the amount of \$157.33 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:43 PM.

2019-568 Bennett - Kornfeld: That Council approves the payment of the remainder of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,880.54 and forms part of these minutes.

CARRIED

2019-569 Lingenfelter - Bennett: That Council accepts the November 30, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the November 30, 2019, Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-570 Bennett - Kornfeld: That Council accepts the Town of Shaunavon's November 30, 2019 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's November 30, 2019 Statement of Financial Activities reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-571 Kornfeld - Bennett: That Council shall file the Monthly Water Quality report for the month of November 2019 as presented.
CARRIED

NEW BUSINESS

INVESTING IN CANADA INFRASTRUCTURE PROGRAM – ENGINEERING SERVICES

2019-572 Kornfeld - Lingenfelter: That Council directs CAO Fritz to enter into an agreement with KGS Group to provide Engineering Services for UV Disinfection Design and Management for the Investing in Canada Infrastructure Program, at a rate of no more than \$59,329, plus applicable taxes. The Town of Shaunavon is a SUMA member and may use KGS Group as a Trade Compliant SumAdvantage partner through SUMA’s RFP No. SUMA2019-012.

CARRIED

LOT 15, BLOCK 33, PLAN B3185, EXT 29 DEVELOPMENT

2019-573 Bennett - Lingenfelter: That Council directs CAO Fritz to issue an Order to Remedy for the building development which occurred on Lot 15, Block 33, Plan B3185, Ext 29, as it was developed without a Building/Development Permit and does not conform to the Town of Shaunavon’s Zoning Bylaw.

CARRIED

301 SEVENTH AVENUE WEST WATER OVERPAYMENT

2019-574 Bennett - Lingenfelter: That Council authorizes to table the potential 2018 overpayment of water billed to the utility account number 761011 for 301 Seventh Avenue West, to September 2020 to evaluate the usage. The revaluation is due to the water meter that was deemed dysfunctional in October 2019.

CARRIED

COMMITTEE REPORTS

MAYOR’S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Kornfeld – Verbal report

2019-575 Kornfeld - Lingenfelter: That Council accepts the recommendation from the Public Works Committee to consider purchasing two R920 solar-powered Pedestrian-actuated warning system for uncontrolled marked crosswalks for \$7,935.61, plus applicable taxes, as quoted from ATS Traffic Saskatchewan on October 28, 2019. That Council also accepts the recommendation of locating the system at Centre Street and Fifth Avenue.

CARRIED

2019-576 Kornfeld - Lingenfelter: That Council accepts the recommendation from the Public Works Committee to accept the Water Security Agencies’ Lagoon Compliance Inspection report dated September 18, 2019. That Council also accepts the recommendation that the Director of Operations shall present the required Wastewater Works Records at the first meeting in January starting in 2021.

CARRIED

2019-577 Kornfeld - Lingenfelter: That Council accepts the recommendation from the Public Works Committee to request the renewal of its “Permit to Operate a Waterworks” No.: 0000022482-03-01, which was issued by the Water Security Agency on the 1st day of November 2017 and is set to expire on the 1st day of January 2020.

CARRIED

2019-578 Bennett - Kornfeld: That Council accepts the recommendation from the Public Works Committee to amend the Traffic Bylaw to have the yield signs at the intersection of 6th Avenue East, and 5th Street East changed to stop signs.
CARRIED

ADMINISTRATION	Councillor Bennett – No report
EDC	No report
SOUTHWEST WASTE MANAGEMENT	Councillor Bennett– No report
WELLNESS AND LEISURE	Councillor Kornfeld – Verbal report
GRAND COTEAU	No report
LOCAL LIBRARY BOARD	Councillor Lingenfelter - Verbal report
PINE CREE PARK	No report
SDFR/EMO	Councillor Bennett – No report
SWMGC	Mayor Greenslade – Verbal report
SWTPC	Councillor Bennett – No report
COUNCIL-ATTENDED EVENTS	Perk up Our Parks Gala Town of Shaunavon Christmas Party

2019-579 Kornfeld – Lingenfelter: That Council directs Phillips to investigate purchasing a snowblower for use at the outdoor skating rink and other municipal locations.
CARRIED

2019-580 Kornfeld - Lingenfelter: That Council accepts all committee reports as presented:

1. December 4, 2019, Chinook Local Library Board Meeting Minutes – DRAFT
2. December 9, 2019, Southwest Municipal Government Committee Meeting Minutes - VERBALLIZED
3. December 9, 2019, Wellness and Leisure Committee Meeting Minutes – DRAFT
4. December 10, 2019, Public Works Committee Meeting Minutes - DRAFT

CARRIED

BYLAWS

2019-08 A BYLAW TO CLASSIFY, LICENSE, REGULATE AND GOVERN BUSINESS

2019-581 Kornfeld - Bennett: That Council authorizes that Bylaw No. 2019-08 - A Bylaw to Classify, License, Regulate and Govern Business, be read the first time and introduced.
CARRIED

2019-582 Bennett - Kornfeld: That Council authorizes that Bylaw No. 2019-08 - A Bylaw to Classify, License, Regulate and Govern Business, be read the second time.
CARRIED

2019-583 Kornfeld - Lingenfelter: That Council authorizes that Bylaw No. 2019-08 - A Bylaw to Classify, License, Regulate and Govern Business, go to third and final reading.
CARRIED UNANIMOUSLY

2019-584 Bennett - Kornfeld: That Council authorizes that Bylaw No 2019-08 – A Bylaw to Classify, License, Regulate and Govern Business, be read the third and final time and be adopted.
CARRIED



CORRESPONDENCE

EDNA LATURNUS – TOWN OF EASTEND

2019-585 Kornfeld – Bennett: That Council authorizes that any member of Council and CAO Fritz may attend the Joint Municipal Meeting in Eastend, SK on January 16, 2020, at 11:00 AM.

CARRIED

JOSH PENTLAND - TC ENERGY CORPORATION

2019-586 Bennett – Lingenfelter: That Council directs CAO Fritz to write a letter of support to TC Energy Corporation regarding their proposed Shaunavon Sales Meter Station Project to be located approximately 14 kilometres southeast of Shaunavon.

CARRIED

FILE CORRESPONDENCE

2019-587 Kornfeld - Bennett: That Council approves that the following correspondence having been read, now be filed:

1. Brian Tuntland – Stark and Marsh CPA LLP
2. Josh Pentland – TC Energy
3. Edna Laturnus – Town of Eastend
4. Everett Hindley – MLA Swift Current Constituency

CARRIED

IN-CAMERA SESSION

2019-588 Kornfeld - Bennett: That Council meets in an In-Camera session at 8:47 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Kornfeld, and Lingenfelter.

Chief Administrative Officer Fritz left the regular council meeting at 8:47 PM and returned at 8:57 PM.

2019-589 Kornfeld - Bennett: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 8:57 PM.

CARRIED

ADJOURN

2019-590 Kornfeld - Bennett: That Council now adjourns the meeting at 8:58 PM.

CARRIED

Date approved: January 7, 2020



Grant Greenslade, Mayor



Tara Fritz, CAO

