

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, DECEMBER 3, 2019  
TOWN COUNCIL CHAMBERS  
401 THIRD STREET WEST – SHAUNAVON, SK**

**ATTENDANCE**

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay (7:31 PM), Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven and Garrett Thienes (8:12 PM); Chief Administrative Officer Tara Fritz

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:30 PM.

**MINUTES**

2019-538 Skjerven - Lingenfelter: That Council approves the minutes of the November 19, 2019 regular meeting, as circulated.

CARRIED

**FINANCIAL REPORTS**

Councillor Kornfeld declared a financial interest, as the owner of Kornfeld Electric, in regards to voucher # 15737 for the amount of \$ \$306.35, payable to Kornfeld Electric and left the council chambers at 7:30 PM.

2019-539 Skjerven - Lingenfelter: That Council approves the payment of voucher # 15737 in the amount of \$ \$306.35 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:30 PM.

2019-540 Skjerven - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$58,735.58, and forms part of these minutes.

CARRIED

2019-541 Skjerven - Kornfeld: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,576.95 and forms part of these minutes.

CARRIED

**MANAGEMENT REPORTS**

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-542 Greenlay - Bennett: That Council will reevaluate the third-party insurance appraisal for the CPWC after further investigation.

CARRIED

2019-543 Lingenfelter - Kornfeld: That Council shall table the CPWC insurance appraisal until the February 2020 Council meeting.

CARRIED

**BUSINESS ARISING**

LOT 19, BLOCK 68, PLAN 81SC06153 DISCRETIONARY USE APPLICATION

2019-544 Kornfeld- Greenlay: That Council shall defer the discretionary use application for Lot 19, Block 68, Plan 81SC06153 until the January 7, 2020 regular council meeting.

CARRIED

**NEW BUSINESS**

**TAX ENFORCEMENT**

2019-545 Kornfeld - Skjerven: That Council authorizes proceedings to request title to land with arrears of taxes, through the tax enforcement process, on the following properties:

Roll no.	Lot	Block	Plan	Arrears
231	21	42	B3185	\$2,606.01
82	5	33	B3185	\$1,803.61
801	8-14	13	B3185	\$2,104.30
911	7	20	60SC06743	\$2,456.82
957	10	23	B3185	\$1,741.65
741	16	9	B3185	\$1,796.63
742	17	9	B3185	\$1,185.02
743	18	9	B3185	\$1,177.45
292	9	46	B3185	\$2,022.70
171	20	37	B3185	\$1,667.13
603	14-19	1	B3185	\$4,413.80
376	5, 15	51	BU61	\$2,742.66
154	15	36	B3185	\$1,155.50
144	1	36	B3185	\$4,329.37
712	1-2	8	B3185	\$6,891.99
88	11	33	B3185	\$1,951.23
103	3	34	B3185	\$2,026.66
315	16	47	B3185	\$1,509.61
607	8-9	2	B3185	\$1,376.14
892	6	19	B3185	\$1,417.79
232	22-23	42	B3185	\$2,737.76
836	18-22	15	B3185	\$8,969.91
345	1	49	BU61	\$2,198.54
699	20-21	7	B3185	\$1,092.44
541	13	67	67SC01365	\$3,301.65

CARRIED

**DILAPIDATED BUILDINGS**

Councillor Skjerven declared a conflict, as the owner of Helix Construction Ltd., and left the council chambers at 7:46 PM

2019-546 Kornfeld - Lingenfelter: That Council directs CAO Fritz to place \$100,000 for dilapidated building removal for consideration in the 2020 consolidated Operating and Capital Budget.

CARRIED

Councillor Skjerven returned to the council chambers at 7:55 PM.

**ECONOMIC DEVELOPMENT OFFICER**

2019-547 Greenlay - Bennett: That Council approves that Lauren Johnson is hired as the Economic Development Officer effective February 10, 2020 and that rate of compensation is as outlined on the attached Offer of Employment.

CARRIED

2019-548 Greenlay - Skjerven: That Council directs Lauren Johnson – Economic Development Officer to supplement a personal cell phone and plan that shall be reimbursed at a rate of \$70.00 per month, effective February 2020.

CARRIED

**OUTSTANDING BYLAW ENFORCEMENT FINES**

2019-549 Kornfeld - Bennett: That Council authorizes to write-off Invoice number 2019-0162 in the amount of \$500.00.

CARRIED

**PUBLIC HEARING**

2019-550 Kornfeld - Skjerven: That Council authorizes to move to the public hearing for the proposed Zoning Bylaw amendment at 8:04 PM.

CARRIED

It was recorded that there was no one in attendance, nor written submissions, for the Public hearing.

2019-551 Kornfeld- Lingenfelter: That Council approves that the Public hearing session is concluded and regular order of business be resumed at 8:05 PM  
CARRIED

## COMMITTEE REPORTS

### MAYOR'S REPORT

Mayor Greenslade – Verbal report

2019-552 Bennett - Lingenfelter: That Council shall accept the recommendation from the Municipal Shared Resource Committee to consider adopting the Regional Business Licence Bylaw with the Village of Climax, Village of Frontier, Town of Eastend and the Town of Shaunavon, as presented.  
CARRIED

2019-553 Bennett - Greenlay: That Council considers the recommendation from the Municipal Shared Resource Committee to encourage their municipality and rate-payers to send “authentic” letters to MLA Doug Steele. That Council directs CAO Fritz to send a letter to MLA Doug Steele, Saskatchewan Minister of Education Gordon Wyant and Saskatchewan Premier Scott Moe, identifying that the Saskatchewan Government needs to reevaluate the current education funding model to realistically reflect that all funds that are raised in Chinook School Division should be allocated to the Chinook School Division.  
CARRIED

### PUBLIC WORKS

Councillor Skjerven – Verbal report

### ADMINISTRATION

Councillor Bennett - No report

### EDC

Councillor Greenlay - Verbal report

### SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – Verbal report

### WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

### GRAND COTEAU

Councillor Thienes – No report

### LOCAL LIBRARY BOARD

Councillor Lingenfelter - No report

### PINE CREE PARK

Councillor Thienes – No report

### SDFR/EMO

Councillor Bennett – Verbal report

2019-554 Skjerven - Thienes: That Council accepts the recommendation from the Shaunavon and District Fire and Rescue Committee to proportionately contribute a total of \$150,000.00 toward the capital purchase of a new rescue truck. That all funds contributed shall reflect as a liability to each member municipality on the Shaunavon and District Fire and Rescue financial records that the Town of Shaunavon administers. That CAO Fritz shall budget the Town of Shaunavon's contribution of \$33,750 in the 2020 consolidated operating and capital budget.  
CARRIED

2019-555 Bennett - Thienes: That Council accepts the recommendation from the Shaunavon and District Fire and Rescue Committee to amend the SDFR/EMO financial year-end period to December 31<sup>st</sup>, effective December 31, 2019.  
CARRIED

### SWMGC

Mayor Greenslade – No report

### SWTPC

Councillor Bennett - No report

2019-556 Greenlay - Skjerven: That Council accepts all committee reports and the following minutes, as presented:

1. November 26, 2019 Southwest Waste Management Authority Board of Directors Meeting Minutes– DRAFT
2. November 27, 2019 Shaunavon Fire and Rescue/EMO Committee Meeting Minutes - DRAFT
3. November 28, 2019 Economic Development Committee Meeting Minutes – DRAFT
4. November 28, 2019 Municipal Shared Resource Committee Meeting Minutes - DRAFT

CARRIED

**BYLAWS**

2019-07 A BYLAW TO AMEND ZONING BYLAW 2012-11

2019-557 Bennett - Greenlay: That Council authorizes that Bylaw No. 2019-07, A Bylaw to amend Zoning Bylaw 2012-11, be read the second time.

CARRIED

2019-558 Skjerven - Thienes: That Council authorizes that Bylaw No. 2019-07, A Bylaw to amend Zoning Bylaw 2012-11, be read the third and final time and be adopted.

CARRIED

**CORRESPONDENCE**

JOANNE GREGOIRE – SHAUNAVON CHAMBER OF COMMERCE

2019-559 Greenlay - Thienes: That Council shall permit the Parade of Lights parade on Thursday, December 5, 2019, as described in the letter dated November 24, 2019.

CARRIED

**FILE CORRESPONDENCE**

2019-560 Kornfeld - Skjerven: That Council approves that the following correspondence having been read, now be filed:

1. Holy Trinity School Division
2. Lana Bavle – RM of Bone Creek No. 108
3. Marlo Pritchard – Saskatchewan Public Safety Agency
4. Joanne Gregoire – Shaunavon Chamber of Commerce
5. Clay Thompson – Dr Noble Irwin Regional Healthcare Foundation Inc.
6. Shaunavon Arts Council

CARRIED

**IN-CAMERA SESSION**

2019-561 Skjerven - Bennett: That Council meets in an In-Camera session at 8:47 PM.  
CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 8:47 PM and returned at 8:49 PM.


2019-562 Thienes - Lingenfelter: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 8:49 PM.

CARRIED

**ADJOURN**

2019-563 Skjerven - Greenlay: That Council hereby adjourns the meeting at 8:53 PM.  
CARRIED

Date approved December 17, 2019

  
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Grant Greenslade, Mayor

  
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Tara Fritz, CAO