

TOWN OF SHAUNAVON
APPLICATION FOR A DEVELOPMENT/BUILDING PERMIT

For Municipal Use	
Date Received:	Permit Number:

Applicant

Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

Owner (if different from applicant)
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Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

Builder/Contractor

Last Name	First Name	Corporation or Partnership
Street Address and Mailing Address	Municipality/Town	Postal Code
Telephone	Cell	E-mail

Project Information

Legal Land Description	Expected Start Date	Expected Completion Date
Existing Land Use	Proposed Land Use	

Reason for Application

New Construction
 Alteration/Repair
 Addition to Existing Building
 Demolition
 Conditional Permit

Residential
 Commercial
 Agricultural

APPLICATION INFORMATION	SUBMITTED?		
	Yes	No	To Follow
Site Plan			
Floor Plans/Elevations/Cross Sections			
Ventilation Design Sheets			
Shop Drawings			
Professional Design (sealed drawings)			
Deck or Garage Detail Sheet			

Note: Insufficient detail on construction drawings or inadequate drawings may delay issuance of building permit.

Building Information

Size of Building: Length: _____ Width: _____ Height: _____
 Building Area: Square Metres: _____ or Square Feet: _____
 Proposed Use of Building: _____

Commercial: (Attach plans and specifications of the proposed building)

Number of Storeys: _____	Number of Fire Escapes: _____
Number of Stairways: _____	Width of Stairways: _____
Number of Exits _____	Width of Exits: _____

\$ _____ Value of Construction *Value of construction means the total cost of the building to the owner in its completed form and includes the cost of all building work, materials of construction, building systems, labour, overhead and profit of the contractor and subcontractors. The cost of labour and used material is deemed to be the current market cost of new materials and labour.*

Legislation

Municipal Bylaw:

"No owner or owner's agent shall work or authorize work or allow work to proceed on a project for which a permit is required unless a valid permit exists for the work to be done." A valid permit must be signed by the development officer and building official.

Provincial Law (The Uniform Building and Accessibility Standards Act):

"The owner of each building in Saskatchewan shall ensure that the building is designed, constructed, erected, placed, altered, repaired, renovated, demolished, relocated, removed, used or occupied in accordance with the building standards."

Declaration of Applicant

I, _____ certify that:
 (print name)

1. The information contained in this application, attached drawings, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.
3. I hereby agree to comply with the Zoning, Planning Statement and Building Bylaws of the municipality and acknowledge that it is my responsibility to ensure compliance with the bylaws and with any other applicable bylaws, acts and regulations regardless of any plan review or inspections that may or may not be carried out the Council or its authorized representative.
4. I acknowledge that all permits issued expire 6 months from the date of issue if the work is not commenced within that period.

 Date

 Signature of Applicant

Permit fees as per municipal schedule.

For Municipal Use	
<p>Development Permit:</p> <hr/> <p>Signature (Development Officer)</p>	<p>Approved as a Permitted Use by the Development Officer on _____ as per section _____ of Bylaw No. _____</p> <p>OR</p> <p>Approved as a Discretionary Use by Council on _____ resolution number _____ as per section _____ and subject to the following conditions:</p> <p>OR</p> <p>Refused: The reasons for refusal are as follows:</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Building Permit: (Building Official)</p>	<p>Approved as per following conditions: _____</p> <p>_____</p> <p>_____</p> <p>Refused for following reason(s): _____</p> <p>_____</p>

Building Permit may take up to two weeks for approval. If additional information is required, approval may take longer.