Town of Shaunavon
Building Demo/Removal Application
under *The Construction Codes Act*

Owner	company name if applicable	
Primary Contact	primary contact for project	
Mailing Address	for correspondence purposes	
Phone and Email	primary contact	primary contact

General Contactor Information (a building owner can be identified as a self-contractor)

Company		
Project Contact		
Address		
Phone and Email		

Permit Information

Project Location	civic address or legal description
Project type (check one)	☐Relocation of an Existing Building – out of town ☐Relocation of an Existing Building – in town ☐Demolition of an Existing Building
Description of Project. ie – moving to, disposal site building composition Utility information	

Declaration by Applicant

I hereby declare that the above statements contained within this application and attached drawings are true and correct. I agree that where required, a Development Permit must be issued in order for the Building Permit to be valid. Neither document relieves the owner, the applicant, or the owner's agent from complying with all municipal bylaws and/or Provincial and Federal acts and regulations including the National Building Code of Canada (NBC) and the National Energy Code of Canada for Buildings (NECB) and the National Plumbing Code of Canada (NPC), and that it is my responsibility to ensure compliance with such legislation, regulations, bylaws and codes regardless of any plan review or inspections that may or may not be carried out by the building official, local authority or its authorized representatives. I agree that no construction shall commence without proper permits and approvals.

Name	
Signature	
Date	

Building Demolition Permit No. _____

Damage Deposit required $ _____ Received _____

Permission is hereby granted:

This permit is issued under the following conditions:

Building or Municipal Official	
Approval Signature	
Date of issue:	

This form is considered to be the Building Permit granted pursuant to the Town of Shaunavon's Building Bylaw and shall expire 12 months from the Date of Issue.

Demolition or Moving Permit requirements (Required when building or accessory building is being moved or demolished):

Cost for the permit is $5.00

A damage deposit, as set in the Building Bylaw, is also required for most projects when a building is being demolished or moved out of Town. Refunded when the project is deemed completed.

Conditions to be satisfied before a permit is to be issued for all cases of Demolition and/or Moving requests:

(a) Property taxes must be paid prior to the building being moved.
(b) Ensure the contractor or person(s) performing the action has adequate liability insurance.
(c) Ensure the contractor or person(s) performing the action obtains applicable Town licenses, permits, etc.
(d) Before back-filling, the local authority's representative shall be on-site to inspect and document the site conditions, which shall include photographs.
(e) All underground utilities should be located prior to demolition.
(f) Town water service to units to be properly protected:
    a. Provide a sketch showing the location of the water and sewer lines.
    b. Protect Town water service.
    c. Protect or cap sewer service including sewer service(s) should be properly plugged if appropriate.
(g) Firms or corporations supplying gas, electricity, telephone or other services must be notified and their services shut off and removed.
(h) All concrete, rubbish and other material must be removed from the site and any excavation shall be filled into grade so that the property is left in a safe and sanitary condition.

A permit is issued under the following conditions:

(a) Advise Town Office when action has been completed.
(b) All rubbish, wood etc. to be removed from the site and either salvaged or taken to an approved waste facility. Any excavation shall be filled to grade so that the property is left in a safe and sanitary condition.
(c) Any concrete to be removed from the site.
(d) The owner is responsible for any damages that may be caused to other property, including Town property. Redress of this is allowed for up to 90 days.
    a. All required fees are to be paid to the Town Office.
(e) Any private water wells on the property to be properly capped, Town staff to be notified of the location and approve the method of capping.
(f) The weight of trucks and equipment travelling on Town streets and avenues cannot exceed 350 lbs per inch of tire width.
(g) The route of trucks and equipment to and from the site must be approved by the Town of Shaunavon.
    a. Demolition site to be barricaded to protect the public.
(h) If boulevard trees need to be removed an assessment of their value will be done and the owner will be responsible for paying the fee prior to the trees being removed. The owner is responsible for removing trees and stumps and leaving the boulevard in satisfactory condition. The owner is also responsible for the replacement of the tree(s) within 6 months of the completion of the action.