Town of Shaunavon

Meeting Minutes

Regular Council Meeting September 1, 2026 - 06:30 PM

Attending: Mayor Cal Vance; Councillors: Pam Bahnuick, Rhonda Bellefeuille, Sharon Dickie, Darren Johnston, Lisa Schmit, Alain Tetrault; Blaze Larson, CAO; Edna Laturnus Assistant CAO

1 Calling the Meeting to Order

Mayor Vance called the meeting to order at 6:33 P.M.

2 Additions to the Agenda

No additions to the agenda were requested.

3 Acceptance of the Agenda

2026-330
Councillor Johnston
Councillor Bellefeuille

That the Agenda for the September 1, 2026, Regular Council Meeting be accepted as presented.

CARRIED

4 Approval of the Minutes of the August 18, 2026 Regular Council Meeting

2026-331
Councillor Schmit
Councillor Bellefeuille

That the Minutes of the August 18, 2026, Regular Council Meeting be adopted as presented.

CARRIED

5 Delegations

5.1 MLT Aikins - Milad Alishahi & Shawna Sparrow @ 7:30 PM (via Zoom Meeting)

2026-332
Councillor Tetrault
Councillor Dickie

That the delegation from MLT Aikins be heard regarding legal advice pertaining to McQueen Creative Ltd.

CARRIED

6 Unfinished Business and Business Arising from the August 18th, 2026 Regular Council Meeting

6.1 McQueen Creative

2026-333
Councillor Bahnuick
Councillor Schmit

That Council authorizes an offer of $12,500.00 to McQueen Creative Ltd. as a full and final settlement of the outstanding legal dispute.

CARRIED

6.2 Donation & Recognition Agreement - "LSB Legacy Wickenheiser Centre" Sign Unveiling

2026-334 Councillor Bahnuick
Councillor Schmit

That Council accepts the event schedule for the "LSB Legacy Wickenheiser Centre" sign unveiling and encourages all members of Council to attend.

CARRIED

6.3 Community Gymnasium

Discussion was held regarding the Community Gymnasium project. This item will remain as a standing item on the Council agenda.

6.4 Fly, Ride & Drive to Shaunavon!

Discussion was held regarding the upcoming Fly, Ride & Drive to Shaunavon event.

6.5 Go Green Project Sites

2026-335 Councillor Bellefeuille
Councillor Dickie

That Council approves the request from the Go Green Committee to paint the designated benches as requested.

CARRIED

7 Bylaws

7.1 Bylaw 2026-04 Firearms Discharge Bylaw

2026-336 Councillor Bellefeuille
Councillor Dickie

That Bylaw No. 2026-04, being a Bylaw to Regulate the Discharge of Firearms, be read a third time and finally adopted.

CARRIED

7.2 Bylaw 2026-05 Nuisance Wildlife Bylaw

2026-337 Councillor Bellefeuille
Councillor Johnston

That Bylaw No. 2026-05, being a Bylaw to Control Nuisance Wildlife, be read a third time and finally adopted.

CARRIED

7.3 Nuisance Wildlife Permit

2026-338 Councillor Dickie
Councillor Bahnuick

That the matter of the Nuisance Wildlife Permit be tabled pending further information

CARRIED

8 New Business

8.1 Appointment of Blaze Larson to the position of Chief Administrative Officer

2026-339

Councillor Dickie
Councillor Schmit

That Council formally appoints Blaze Larson to the position of Chief Administrative Officer for the Town of Shaunavon effective September 1, 2026; and further, that Edna be re-designated to the position of Assistant Chief Administrative Officer effective September 1, 2026

CARRIED

8.2 Sale of Tax Title Property

2026-340

Councillor Schmit
Councillor Bahnuick

THAT, pursuant to Section 31 of the Tax Enforcement Act, the following Town of Shaunavon Properties be offered For Sale by Sealed Tender, as listed and attached to and forming a part of these Minutes as Schedule "B"; this Advertisement will be posted on the Town of Shaunavon Website and Advertised in the September 8,15,and Setember 22nd, 2026 issues of The Shaunavon Standard.

CARRIED

8.3 Council Invitation- Centennial Celebration

2026-341

Councillor Dickie
Councillor Bahnuick

That Council accepts the invitation to the Centennial Celebration, and that any interested members of Council be authorized to attend.

CARRIED

8.4 LAFOIP Policy

2026-342

Councillor Dickie
Councillor Bahnuick

That Council approves and adopts the Local Authority Freedom of Information and Protection of Privacy (LAFOIP) Policy as presented, to take effect immediately.

CARRIED

8.5 Property Development Inquiry

2026-343

Councillor Tetrault
Councillor Johnston

That Council approves the proposed property development inquiry for Lot 12, Block 47, Plan B3185, contingent upon the successful completion of the purchase of said lot by the applicant.

CARRIED

9 Manager's Reports

9.1 Regional Bylaw Officer Report

9.2 W&L - August 26, 2026 Meeting Minutes

2026-344 Councillor Bahnuick
Councillor Tetrault

That the request regarding a naming rights Policy from the Wellness & Leisure Committee meeting of August 26, 2026, be referred to the Administration Committee for review.

CARRIED

9.3 Manager's Reports

2026-345 Councillor Johnston
Councillor Tetrault

That all Manager Reports presented at this meeting be accepted as presented.

CARRIED

10 Mayor and Councilor's Reports

10.1 Time Extension

2026-346 Councillor Johnston
Councillor Schmit

THAT this Council Meeting be Extended at 9:30 PM, as per Section 32 of "The Council Procedures Bylaw No. 2021-10".

CARRIED

10.2 Mayor and Councillor's Reports

2026-347 Councillor Schmit
Councillor Bahnuick

That the verbal and written reports provided by the Mayor and Councillors be accepted as presented.

CARRIED

11 Financial Reports

11.1 Town of Shaunavon

2026-348 Councillor Tetrault
Councillor Bahnuick

THAT Council approves the Town of Shaunavon Accounts Payable, as listed on the Payment Register as Cheques No. 22364 to Cheque No. 22385 and Other On-Line Payments No. 2600085 to No. 2600089, in the Total Amount of $141,645.56, and forming a part of these Minutes as Schedule "A".

CARRIED

11.2 Shaunavon & District Fire and Rescue Department

12 Correspondance

12.1 Southwest Literacy Committee- Where's Swifty?

The Correspondence was recieved and filed for information

12.2 Shaunee Resturant

2026-349 Councillor Dickie
Councillor Johnston

That Council approves issuing an official municipal Letter of Support for Shaunee Restaurant regarding their business operation and contributions to the Town of Shaunavon.

CARRIED

12.3 In-Camera Session

2026-350 Councillor Dickie
Councillor Bahnuick

That Council move In-Camera to discuss New CAO Blaze Larson under Section 120 of*The Municipalities Act*at 9:40 P.M.

CARRIED

12.4 Out of Camera

2026-351 Councillor Dickie
Councillor Bellefeuille

That Council rise and report from the In-Camera session at 9:55 P.M.

CARRIED

13 Adjournment

2026-352 Councillor Tetrault

That this Regular Council Meeting be adjourned at 9:56 P.M.

CARRIED

Date approved: _____

_____

Cal Vance, Mayor

_____

Blaze Larson, CAO