

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting February 2, 2021 - 07:30 PM**

**Town of Shaunavon Courtroom**  
**401 Third Street West - Shaunavon, SK**

Attendance: Mayor Kyle Bennett; Councillors Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Amanda Hardman.

Regrets: Councillor Nolan Klassen

- 1**

**Calling the Meeting to Order**

Mayor Bennett called the meeting to order at 7:30 PM.
- 2021-040

**2**

**Approve Minutes**  
Councillor Nelson  
Councillor Michelson

That Council approves the minutes of the January 19, 2021 meeting, as circulated.

**CARRIED**
- 3**

**Financial Reports**

  - 3.1**

**Town of Shaunavon Cheque Register**

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #16846, for the amount of \$299.70, payable to Kornfeld Electric, and left the regular meeting at 7:31 PM

    - 2021-041

**3.1.1**

**Kornfeld Electric Voucher**  
Councillor Lingenfelter  
Councillor Nelson

That Council approves the payment of voucher #16845 in the amount of \$299.70 payable to Kornfeld Electric.

**CARRIED**

Councillor Kornfeld returned to the regular Council meeting at 7:31 PM.
    - 2021-042

**3.2**

**Approval of Town of Shaunavon Cheque Register**  
Councillor Kornfeld  
Councillor Lingenfelter

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$153,162.27, and forms part of these minutes.

**CARRIED**
    - 2021-043

**3.3**

**Shaunavon and District Fire and Rescue Cheque Register**

      - 3.3.1**

**Approval of Shaunavon and District Fire and Rescue Cheque Register**  
Councillor Kornfeld  
Councillor Nelson

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$5,861.99 and forms part of these minutes.

**CARRIED**

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2021-044

**4 Management Reports**

**4.1 Acceptance of Management Reports**

Councillor Kornfeld  
Councillor Michelson

That Council shall accept the Chief Administrative Officer's report as of January 29, 2021 and the Bylaw Enforcement Officer's report for January 2021, as presented.

**CARRIED**

**5 Business Arising from the Minutes**

**5.1 Long Term Vision**

**TABLED**

**5.2 UV Disinfection Project Status**

**6 New Business**

Councillors Kornfeld and Lingenfelter declared conflict of interest and left the regular meeting at 8:09 PM. Councillor Kornfeld is invited back into the regular the meeting at 8:11 PM. Councillor Kornfeld again declared a conflict of interest at 8:14 PM and left regular meeting.

**6.1 Property Tender Opening**

**TABLED**

That this Council Agenda Item be tabled until the Wednesday, February 3, 2021 Special Council meeting. Councillors Kornfeld and Lingenfelter return to regular meeting at 8:18PM.

**6.2 GCHCC Vertical Lift Acquisition**

**TABLED**

Councillor Michelson requested a recorded vote at 8:24 PM, prior to a motion being put forth to the floor.

2021-045

**6.3 Oil & Gas Support**

Councillor Michelson  
Councillor Lingenfelter

That Council supports the energy sector and all the opportunities it provides to the citizens of the Town of Shaunavon, our region, the Province of Saskatchewan and Canada.

Name	Yes	No	Abstained	Absent
Kyle Bennett	✓			
Nolan Klassen				✓
Riley Kornfeld	✓			
Shawn Lingenfelter	✓			
Brent Michelson	✓			
Travis Nelson	✓			

**CARRIED**

**6.4 Investing in Canada Infrastructure Program - Green Stream**

That Council directs Director of Operations - Phillips to investigate estimated costs associated with this grant application.

*KB*  
*[Signature]*

- 2021-046      **6.5      Annual Stars Donation**  
Councillor Kornfeld  
Councillor Lingenfelter
- That Council authorizes to issue a donation to Stars in the amount of \$2.00/capita, equivalent to \$3,428.00.
- CARRIED**
- 7      Committee Reports**
- 7.1      Mayors Report**
- Mayor Bennett presented a verbal report along with the draft January 28, 2021 Municipal Shared Resource committee meeting minutes.
- 2021-047      **7.1.1      Saskatchewan Health Authority Advocacy Letter**  
Councillor Michelson  
Councillor Lingenfelter
- That Council directs CAO Fritz to send an advocacy letter to the Saskatchewan Health Authority respecting the COVID-19 vaccination roll-out to ensure that the Shaunavon Health Care employees and the Shaunavon long-term care residents receive priority vaccinations.
- CARRIED**
- 7.2      Public Works Committee - Councillor Kornfeld**
- Councillor Kornfeld presented a verbal report, along with the draft January 26, 2021 Public Works Committee meeting minutes and the Director of Operations report ending January 28, 2021.
- 2021-048      **7.2.1      Paving/Crack-fill/Slurry-Seal RFQ**  
Councillor Kornfeld  
Councillor Lingenfelter
- That Council accepts the recommendation from the Public Works committee to award the 2021 paving, slurry and crack filling contract to Southwest Paving (2006) Ltd. at the December 17, 2020 quoted rate of \$189,266.10, plus listed contingencies and applicable taxes. It shall be noted that the Town of Shaunavon is a Municipalities of Saskatchewan (formerly SUMA) member and may use Southwest Paving (2006) Ltd. as a Trade Compliant SumAdvantage partner through SUMA's RFP No. SUMA 2019-015.
- CARRIED**
- 7.3      Administration Committee - Councillor Kornfeld**
- No report.
- 7.4      Economic Development Committee - Councillor Nelson**
- Councillor Nelson presented a verbal report.
- 7.5      Southwest Waste Management - Mayor Bennett**
- No report.
- 7.6      Wellness and Leisure Committee - Councillor Lingenfelter**
- Councillor Lingenfelter presented a verbal report.
- 7.7      Grand Coteau Heritage and Cultural Centre - Councillor Michelson**
- Councillor Michelson presented a verbal report along with the Director of Culture's report as of January 28, 2021.
- 7.8      Chinook Local Library Board - Councillor Michelson**
- No report.

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- 2021-049
- 7.9 Pine Cree Regional Park - Councillor Lingenfelter**  
No report.
- 7.10 SDFR/EMO - Councillor Lingenfelter**  
Councillor Lingenfelter presented a verbal report, along with the draft January 20, 2021 SDFR/EMO Committee meeting minutes.
- 7.10.1 Parcel NN, Plan 97SC13483 Fire Inspection Deficiencies**  
Councillor Nelson  
Councillor Michelson
- That Council accepts the recommendation from the SDFR/EMO Committee to issue an Order to Remedy to the property owners of Parcel NN, Plan 97SC13483 to comply with the deficiencies as indicated in the January 7, 2021 Maltese Fire Inspection report; and that the property owners shall comply by December 31, 2023.
- CARRIED**
- 2021-050
- 7.10.2 EMO Plan**  
Councillor Kornfeld  
Councillor Nelson
- That Council accepts the recommendation from the SDFR/EMO committee to adopt the Shaunavon and District Emergency Response Plan as presented, and that the Town shall recognize that this is a fluid document.
- CARRIED**
- 7.11 Southwest Municipal Government Committee (SWMGC) - Mayor Bennett**  
No report.
- 7.12 Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett**  
No report.
- 7.13 Swift Current Watershed Stewards - Councillor Michelson**  
Councillor Michelson presented a verbal report along with the January 27, 2021 Swift Current Watershed Stewards Board of Directors meeting.
- 7.14 Splash Park - Mayor Bennett**  
No report.
- 7.15 Council Attended Events**
- 2021-051
- 7.16 Extend Council Meeting**  
Councillor Lingenfelter  
Councillor Nelson
- That Council approves to extend the regular Council meeting for a fifteen (15) minute time-period.
- CARRIED**

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2021-052

**7.17 Acceptance of Committee Reports**

Councillor Kornfeld  
Councillor Nelson

That Council accepts all committee reports as presented:

1. January 18, 2021 Swift Current Creek Watershed Steward Board of Directors meeting minutes - DRAFT
2. January 20, 2021 SDFR/EMO Committee meeting minutes - DRAFT
3. January 26, 2021 Public Works Committee meeting minutes - DRAFT
4. January 27, 2021 Swift Current Watershed Steward Board of Directors meeting minutes - VERBALLIZED
5. January 28, 2021 Municipal Shared Resource Committee meeting minutes - DRAFT

**CARRIED**

2021-053

**8 Strategic Planning In-Camera Session**

Councillor Kornfeld  
Councillor Michelson

That Council meets in a Strategic Planning In-Camera session at 9:36 PM.

**CARRIED**

CAO Fritz and Finance Clerk Hardman left the regular Council meeting at 9:36 PM.

Present: Mayor Bennett; Councillors Kornfeld, Lingenfelter, Michelson and Nelson. CAO Fritz and Finance Clerk Hardman returned to the regular meeting at 9:45 PM.

2021-054

**8.1 Strategic Planning In-Camera Concluded**

Councillor Kornfeld  
Councillor Michelson

That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 9:45 PM.

**CARRIED**

2021-055

**9 Adjournment**

Councillor Kornfeld  
Councillor Michelson

That Council now adjourns the meeting at 9:46 PM.

**CARRIED**

Date approved:

*February 16, 2021*

\_\_\_\_\_  
Kyle Bennett, Mayor

\_\_\_\_\_  
Tara Fritz, CAO

**TOWN OF SHAUNAVON  
FEBRUARY 2, 2021  
CHEQUE REGISTER**

<b>Payment #</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
16840	Country Club Dist. 2008 Ltd.	2021-02-02	160.22
16841	Crossroad Energy Solutions Inc	2021-02-02	14,160.80
16842	Eecol Electric UNC	2021-02-02	259.07
16843	Fausser Energy	2021-02-02	3,607.50
16844	Greve, Melody	2021-02-02	1,658.90
16845	Johnson, Mario	2021-02-02	129.38
16846	Kornfeld Electric	2021-02-02	299.70
16847	Saskatchewan Health Authority	2021-02-02	46.00
16848	MuniSoft	2021-02-02	532.51
16849	Purolator Courier Ltd.	2021-02-02	25.57
16850	R.V. Auto Parts	2021-02-02	141.43
16851	Robertson Implements (1988) Ltd	2021-02-02	34.51
16852	Shaunavon & District Fire	2021-02-02	172.00
16853	SecurTek	2021-02-02	79.75
16854	Southwest Transportation	2021-02-02	600.00
16855	Southwest Waste Management	2021-02-02	89,128.00
16856	SUMA	2021-02-02	685.82
16857	Superior Truck Equipment Inc.	2021-02-02	174.83
16858	Supreme Office Products	2021-02-02	527.41
16859	Workers' Compensation Board	2021-02-02	119.19
16860	Wilson, Maureen	2021-02-02	1,000.00
210001	Fritz, Tara	2021-01-20	2,143.64
210002	Stewart, Sherrilyn	2021-01-20	1,211.54
210003	Potter, Grace	2021-01-20	1,756.91
210004	Johnson, Lauren	2021-01-20	1,159.48
210005	Illerbrun, Rachel	2021-01-20	1,266.60
210006	Gregoire Joanne	2021-01-20	1,596.85
210007	Attrell, Kelly	2021-01-20	830.08
210008	Dale, Dana	2021-01-20	1,436.21
210009	Doiron, Mark	2021-01-20	1,620.72
210010	Johnson, Brian	2021-01-20	1,138.77
210011	Lingenfelter, Tim	2021-01-20	1,225.63
210012	Moffatt, Corine	2021-01-20	1,193.13
210013	Pommier, Michael	2021-01-20	1,260.52
210014	Reid, Gerald	2021-01-20	1,598.76
210015	Phillips, Ron	2021-01-20	2,065.93
210016	Municipal Employees'	2021-01-20	5,193.58
210017	Canada Revenue Agency -Payroll	2021-01-20	9,215.95
210018	Minister of Finance	2021-01-20	3,298.47
210019	Illerbrun, Rachel	2021-01-26	706.61
		<b>Total for AP:</b>	<b><u>153,461.97</u></b>

**SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE  
FEBRUARY 2, 2021  
CHEQUE REGISTER**

<b>Payment #</b>	<b>Vendor</b>	<b>Date</b>	<b>Amount</b>
455	Associated Fire Safety	2021-02-02	4,800.75
456	Dynamic Online Marketing Corp.	2021-02-02	441.00
457	Eckart, Shawn	2021-02-02	200.00
458	Town of Shaunavon	2021-02-02	420.24
		Total for AP:	<u>5,861.99</u>

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