

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, FEBRUARY 25, 2020
TOWN COUNCIL CHAMBERS
401 THIRD STREET WEST – SHAUNAVON, SK**

ATTENDANCE

Attending: Deputy Mayor Lingenfelter; Councillors Kyle Bennett (7:38 PM), Mike Greenlay, Riley Kornfeld, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz and Economic Development Officer Lauren Johnson

Regrets: Mayor Grant Greenslade

CALL TO ORDER

Deputy Mayor Lingenfelter called the meeting to order at 7:30 PM.

MINUTES

2020-054 Greenlay - Thienes: That Council approves the minutes of the January 21, 2020 regular meeting.

CARRIED

FINANCIAL REPORTS

Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #15888, for the amount of \$1,590.75, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 7:32 PM.

2020-055 Kornfeld - Thienes: That Council approves the payment of voucher #15888, in the amount of \$1,590.75, payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 7:33 PM.

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #15917, for the amount of \$3,083.73, payable to Kornfeld Electric and left the council chambers at 7:33 PM.

2020-056 Thienes – Greenlay: That Council approves the payment of voucher #15917 in the amount of \$3,083.73 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:33 PM.

2020-057 Greenlay - Thienes: That Council approves the payment of the remainder of accounts shown on the attached Schedule “A” in the amount of \$324,432.03, and forms part of these minutes.

CARRIED

2020-058 Thienes - Kornfeld: That Council approves the payment of the Shaunavon and District Fire and Rescue committee’s accounts on the attached Schedule “B” in the amount of \$11,142.91 and forms part of these minutes.

CARRIED

2020-059 Skjerven - Greenlay: That Council accepts the January 31, 2020 Town of Shaunavon’s Bank Reconciliation and Tax Collection reports as presented, as well as January 31, 2020, Shaunavon and District Fire and Rescue committee’s Bank Reconciliation report as presented.

CARRIED

2020-060 Thienes - Kornfeld: That Council accepts the Town of Shaunavon’s January 31, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee’s January 31, 2020 Statement of Financial Activities reports as presented.

CARRIED



MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2020-061 Kornfeld - Greenlay: That Council shall file the Monthly Water Quality report for the month of January 2020 as presented.
CARRIED

NEW BUSINESS

TARGETED SECTOR SUPPORT GRANT APPLICATION

2020-062 Skjerven - Thienes: That Council of the Town of Shaunavon supports the application for a Targeted Sector Support (TSS) Initiative Cost-shared Grant for 2020 Governance Training; and that we authorize the CAO Tara Fritz to sign the application and submit it to the TSS Steering Committee for review.
CARRIED

2020 WATERWORKS SYSTEM ASSESSMENT

2020-063 Skjerven - Bennett: That Council directs Director of Operations – Ron Phillips to award the 2020 Waterworks System Assessment to Spring Creek Consulting at the February 14, 2020, quoted rate of \$7,200, plus applicable taxes.
CARRIED

UMAAS SPRING ELECTIONS WORKSHOP

2020-064 Thienes - Greenlay: That Council authorizes that CAO Fritz, Assistant Administrator Potter and Finance Clerk Illerbrun may attend the UMAAS Spring Elections Workshop in Swift Current, SK on Wednesday, March 25, 2020.
CARRIED

ROLL NO. 349 TAX ENFORCEMENT

2020-065 Thienes - Skjerven: That Council authorizes to credit roll number 349 for 2019 tax enforcement fees of \$330.00.
CARRIED

COMMITTEE REPORTS

MAYOR’S REPORT No report
PUBLIC WORKS Councillor Skjerven – No report
ADMINISTRATION Councillor Bennett – No report
EDC Councillor Greenlay - Verbal report

2020-066 Greenlay - Thienes: That Council accepts the recommendation from the Economic Development Committee to amend the Property Improvement Program as presented.
CARRIED

2020-067 Thienes - Greenlay: That Council accepts the recommendation from the Economic Development Committee to adopt the presented Dilapidated Buildings Demolition Incentive program, with the suggested amendments; and to place a total of \$60,000 of expenditures and \$30,000 of revenues in the Town of Shaunavon’s 2020 budget.
CARRIED

Councillor Garrett Thienes declared a personal conflict, as his spouse is the person’s job title will be changing and left the council chambers at 8:30 PM.

2020-068 Greenlay - Kornfeld: That Council accepts the recommendation from the Economic Development Committee to accept the Communications Officer Job description, as presented.
CARRIED

2020-069 Bennett - Greenlay: That Council approves the Economic Development Committee’s decision to have Kristy Thienes’ job title changed from Economic Development Officer to Communications Officer.
CARRIED

Councillor Thienes returned to the council chambers at 8:34 PM

2020-070 Greenlay - Bennett: That Council accepts the recommendation from the Economic Development Committee to adopt the Event Funding Policy and Application form, as presented.
CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett– Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

2020-071 Thienes - Kornfeld: That Council accepts the recommendation from the Wellness and Leisure Committee to execute the agreement with the Board of Education of Holy Trinity Roman Catholic School Division No. 22, of Saskatchewan, for use of Christ the King Elementary School and Gymnasium.
CARRIED

GRAND COTEAU

Councillor Thienes – Verbal report

LOCAL LIBRARY BOARD

Councillor Lingenfelter - No report

PINE CREE REGIONAL PARK

Councillor Thienes - No report

SDFR/EMO

Councillor Bennett – No report

SWMGC

Councillor Bennett – Verbal report

SWTPC

Councillor Bennett – No report

SWIFT CURRENT WATERSHED STEWARDS

Councillor Thienes – No report

COUNCIL-ATTENDED EVENTS

SUMA Convention
Dori's House Presentation

2020-072 Thienes - Bennett: That Council shall authorize to extend the regular council meeting until 9:45 PM.
CARRIED

2020-073 Bennett - Greenlay: That Council accepts all committee reports as presented:

1. February 10, 2020, Wellness and Leisure Committee Meeting Minutes – DRAFT
2. February 12, 2020, Grand Coteau Heritage and Cultural Centre Board of Directors Meeting Minutes – VERBALLIZED
3. February 13, 2020, Economic Development Committee Meeting Minutes – DRAFT
4. February 21, 2020 Southwest Waste Management Authority Board of Directors Meeting Minutes – DRAFT

CARRIED

CORRESPONDENCE

DENIS PERRAULT – CITY OF SWIFT CURRENT

2020-074 Thienes - Bennett: That Council directs CAO Fritz to send the City of Swift Current a letter of support for their Investing in Canada Infrastructure Program grant application for the proposed Southwest Integrated Facility
DEFEATED

Rescind - Res # 2020-083

FILE CORRESPONDENCE

2020-075 Kornfeld - Bennett: That Council approves that the following correspondence having been read, now be filed:

1. Rob Alton
2. Dianne Baird – Saskatchewan Housing Authority
3. Denis Perrault – City of Swift Current
4. Grace Potter – Town of Shaunavon Development Appeals Board
5. Grace Potter – Town of Shaunavon Development Appeals Board
6. Irwin Blank – Saskatchewan Assessment Management Agency

CARRIED

IN-CAMERA SESSION

2020-076 Kornfeld - Bennett: That Council meets in an In-Camera session at 9:28 PM.
CARRIED

Attendance: Deputy Mayor Lingenfelter; Councillors Bennett, Greenlay, Kornfeld, Skjerven and Thienes.

Chief Administrative Officer Fritz and Economic Development Officer Johnson left the regular council meeting at 9:28 PM and returned at 9:37 PM.

2020-077 Kornfeld - Skjerven: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:37 PM.
CARRIED

ADJOURN

2020-078 Greenlay - Bennett: That Council now adjourns the meeting at 9:38 PM.
CARRIED

Date approved: March 2, 2020



Grant Greenslade, Mayor



Tara Fritz, CAO