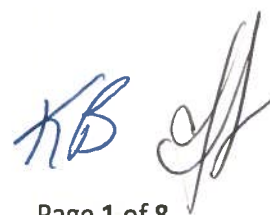


Town of Shaunavon
Meeting Minutes
Council Meeting January 19, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Rachel Illerbrun.

- 1 Calling the Meeting to Order**
- Mayor Bennett called the meeting to order at 7:30 PM.
- 2021-017 **2 Approve Minutes**
Councillor Kornfeld
Councillor Nelson
- That Council approves the minutes of the January 5, 2021 regular Council meeting, as presented.
- CARRIED**
- 3 Financial Reports**
- 2021-018 **3.1 Town of Shaunavon Cheque Register**
- 3.2 Approval of Town of Shaunavon Cheque Register**
Councillor Kornfeld
Councillor Lingenfelter
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$312,006.88, and forms part of these minutes.
- CARRIED**
- 2021-019 **3.3 Shaunavon and District Fire and Rescue Cheque Register**
- 3.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Nelson
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$15,285.97 and forms part of these minutes.
- CARRIED**
- 2021-020 **3.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Nelson
Councillor Klassen
- That Council accepts the December, 2020 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the December, 2020, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**

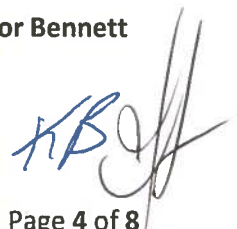


- 2021-021 **3.5 Town of Shaunavon and SDFR Statement of Financial Activities**
 Councillor Nelson
 Councillor Klassen
- That Council accepts the Town of Shaunavon's December, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's December, 2020 Statement of Financial Activities reports as presented. That Council also recognizes that there shall be year-end journal entries yet to be recognized.
- CARRIED**
- 2021-022 **4 Management Reports**
- 2021-022 **4.1 Acceptance of Management Reports**
 Councillor Michelson
 Councillor Nelson
- That Council accepts the Chief Administrative Officer report as presented.
- CARRIED**
- 2021-023 **5 Business Arising from the Minutes**
- 2021-023 **5.1 Long Term Vision**
TABLED
- 2021-023 **6 New Business**
- 2021-023 **6.1 2020 Annual Notice to Consumers**
 Councillor Lingenfelter
 Councillor Nelson
- That Council accepts the presented 2020 Annual Notice to Consumers; and that it shall be posted on the Town of Shaunavon's Website and posted in the Town Office.
- CARRIED**
- 2021-024 **6.2 2021 By-Election**
- 2021-024 **6.2.1 Polling Place**
 Councillor Lingenfelter
 Councillor Klassen
- Due to the uncertainties surrounding the Covid-19 Pandemic in relation to the 2021 By-Election for the Town of Shaunavon; THAT the Returning Officer be authorized at her discretion and in accordance with current Health Authority regulations at that point in time:
1. She may use a Voters List to reduce the contact between Voters and Election officials, and may enter into an agreement with the Province of Saskatchewan as per Section 55 of *the Local Government Election Act, 2015* to provide us with this voters list;
 2. She may, as per Section 29 of the *Local Government Election Act, 2015*; establish a polling place in the Hospital or Care Home.
- CARRIED**
- 2021-025 **6.2.2 2021 Election Official - Deputy Returning Officer**
 Councillor Lingenfelter
 Councillor Nelson
- That Council shall permit Returning Officer Fritz to appoint Debra Aadland as the Deputy Returning Officer in the event of the absence of Grace Potter in the 2021 Municipal By-Election.
- CARRIED**



- 2021-026 **6.2.3 2021 Election Official Remuneration**
 Councillor Klassen
 Councillor Michelson
- That Council authorizes that staff that have been appointed as Poll Clerks or other election officials be paid their regular rate of pay, plus overtime. That Council authorizes that the remuneration for all other appointed Poll Clerks be set at \$22.00 per hour, and that the appointed Deputy Returning Officer shall be set at \$33.00 per hour.
- CARRIED**
- 2021-027 **6.3 2020 List of Lands in Arrears**
 Councillor Kornfeld
 Councillor Michelson
- That Council authorizes that the circulated list of lands with tax arrears have all properties with 50% or less of the 2020 levy outstanding removed from the listing.
- CARRIED**
- 2021-028 **6.4 Advertising the 2020 List of Lands Arrears**
 Councillor Lingenfelter
 Councillor Nelson
- That Council authorizes that the list of the lands with tax arrears, with 51% or more of the 2020 levy outstanding by January 31, 2021, be advertised in one issue of The Shaunavon Standard in accordance with the provisions of the Tax Enforcement Act.
- CARRIED**
- 2021-029 **6.5 SumAssure Call for Nominations**
 Councillor Nelson
 Councillor Lingenfelter
- That Council supports CAO Fritz's decision to submit her nomination for the SumAssure management board; and that CAO Fritz shall be appointed as the Town of Shaunavon's voting delegate for the 2021 SumAssure Annual General Meeting that is being held virtually on Wednesday, March 3, 2021.
- CARRIED**
- 2021-030 **6.6 UV Disinfection Project Status**
TABLED
- 2021-030 **6.7 Mental Health and Wellness Letter to the Province (Shawn)**
 Councillor Lingenfelter
 Councillor Kornfeld
- That Council directs CAO Fritz to send a letter of concern to the Saskatchewan Minister of Mental Health and Addictions, Seniors, and Rural and Remote Health; carbon copying Premier Scott Moe and MLA Doug Steele, respecting the rise of mental and physical health impacts due to the recreational and cultural restrictions within the current Public Health Order.
- CARRIED**
- 7 Committee Reports**
- 7.1 Mayors Report**
 Mayor Bennett presented a verbal report.
- 7.2 Public Works Committee - Councillor Kornfeld**
 Councillor Kornfeld presented a verbal report, along with the January 15, 2021 Director of Operations Report.

- 2021-031
- 7.2.1 Water Quality Report**
Councillor Nelson
Councillor Kornfeld
- That Council shall file the Monthly Water Quality report for the month of December 2020, as presented.
- CARRIED**
- 7.3 Administration Committee - Councillor Kornfeld**
Councillor Kornfeld presented a verbal report.
- 7.4 Economic Development Committee - Councillor Nelson**
Councillor Nelson presented a verbal report, along with the draft January 14, 2021 Economic Development Committee meeting minutes and the January 15, 2021 Economic Development Officer report.
- Councillor Kornfeld left the regular Council meeting at 8:28 PM.
- 7.5 Southwest Waste Management Report - Mayor Bennett**
Mayor Bennett presented a verbal report, along with the January 12, 2021 Southwest Waste Management Meeting Minutes, as well as the Southwest Waste Management 2021 Budget. Councillor Kornfeld returned to the regular Council meeting at 8:31 PM.
- 7.6 Wellness and Leisure Committee - Councillor Lingenfelter**
Councillor Lingenfelter presented a verbal report, along with the draft January 11, 2021 Wellness and Leisure Committee meeting minutes, draft 2021 WL Budget and the Director of Wellness and Leisure report as of January 8, 2021.
- 2021-032
- 7.6.1 2021 Wellness and Leisure Draft Budget**
Councillor Kornfeld
Councillor Klassen
- That Council shall consider the attached draft 2021 Wellness and Leisure and Town's Recreation budget numbers in the Town of Shaunavon's 2021 consolidated Operating and Capital Budget.
- CARRIED**
- 7.7 Grand Coteau Heritage and Cultural Centre - Councillor Michelson**
Councillor Michelson presented a verbal report.
- 2021-033
- 7.7.1 Grand Coteau Elevator Lift**
Councillor Kornfeld
Councillor Lingenfelter
- That council authorizes to provide the GCHCC with an approximate \$4,200.00 interest free loan to complete the elevator lift project.
- CARRIED**
- 7.8 Chinook Local Library Board - Councillor Michelson**
No report.
- 7.9 Pine Cree Regional Park - Councillor Lingenfelter**
No report.
- 7.10 SDFR/EMO - Councillor Lingenfelter**
No report.
- 7.11 Southwest Municipal Government Committee (SWMGC) - Mayor Bennett**
No report.



7.12 Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett

No report.

7.13 Swift Current Watershed Stewards - Councillor Michelson

Councillor Michelson presented a verbal report respecting the January 18th, 2021 Swift Current Watershed Stewards meeting.

7.14 Splash Park - Mayor Bennett

No report.

7.15 Council Attended Events

7.16 Acceptance of Committee Reports

2021-034

Councillor Kornfeld
Councillor Lingenfelter

That Council accepts all committee reports as presented:

1. January 11, 2021 Wellness and Leisure Committee meeting minutes - DRAFT
2. January 12, 2021 Southwest Waste Management Authority Board meeting minutes - DRAFT
3. January 14, 2021 Economic Development Committee meeting minutes - DRAFT.
4. January 18, 2021 Swift Current Watershed Stewards Board meeting minutes- VERBALIZED.

CARRIED

8 Bylaws

8.1 2021-01 - Tax Exemption Bylaw (Third Reading)

2021-035

Councillor Kornfeld
Councillor Nelson

That Council approves that Bylaw 2021-01, a bylaw to provide for exemption from taxation on certain designated lands and improvements, be read the third and final time and adopted.

9 Correspondence

9.1 Mark Cooper - Saskatchewan Construction Association

9.2 Devon Ambros - Solarcor Energy Inc.

9.3 File Correspondence

2021-036

Councillor Kornfeld
Councillor Lingenfelter

That Council approves that the following correspondence having been read, now be filed:


1. Mark Cooper - Saskatchewan Construction Association
2. Devon Ambros - Solarcor Energy Inc.

CARRIED



- 2021-037 **10 Strategic Planning In-Camera**
Councillor Kornfeld
Councillor Nelson
- That Council meets in a Strategic Planning In-Camera session at 9:24 PM.
- CARRIED**
- Finance Clerk Illerbrun left the regular Council meeting at 9:24 PM. CAO Fritz left the regular Council meeting at 9:45 PM.
- Present: Mayor Bennett; Councillors Klassen, Kornfeld, Lingenfelter, Michelson and Nelson. CAO Fritz returned at 10:03 PM.
- 2021-038 **10.1 Strategic Planning In-Camera Session Concluded**
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 10:08 PM.
- CARRIED**
- 2021-039 **11 Adjournment**
Councillor Kornfeld
Councillor Nelson
- That Council now adjourns the meeting at 10:08 PM.
- CARRIED**

Approved February 2, 2021



Mayor Bennett


CAO


Page 6 of 8

**TOWN OF SHAUNAVON
JANUARY 19, 2021
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
16797	Greve, Melody	2021-01-08	1,658.90
16798	Spoiled During Printing	2021-01-19	0.00
16799	A & B Auto Centre	2021-01-15	66.60
16800	Aadland, Deb	2021-01-15	89.00
16801	Airmaster Sales Ltd.	2021-01-15	285.70
16802	Aon Canada Inc.-T57048C	2021-01-19	70,413.61
16803	Apex Distribution Inc.	2021-01-19	71.80
16804	Armstrong Monitoring	2021-01-19	764.40
16805	Canadian Public Safety	2021-01-19	2,249.63
16806	Chinook Regional Library	2021-01-19	21,438.51
16807	Clark Farms Ltd.	2021-01-19	1,200.00
16808	Clark's Supply	2021-01-19	129,321.19
16809	Dale, Dana	2021-01-19	70.00
16810	Federation Of Canadian	2021-01-19	575.40
16811	Fritz, Tara	2021-01-19	70.00
16812	Great West Life Assurance	2021-01-19	52.73
16813	Jetpro Consultants Inc.	2021-01-19	4,200.00
16814	Johnson, Lauren	2021-01-19	70.00
16815	Johnson, Mario	2021-01-19	129.38
16816	L10 Electric	2021-01-19	154.54
16817	Saskatchewan Health Authority	2021-01-19	46.00
16818	Municipalities of Saskatchewan	2021-01-19	971.25
16819	MuniSoft	2021-01-19	8,101.33
16820	Phillips, Ron	2021-01-19	70.00
16821	Pioneer Co-op	2021-01-19	189.92
16822	Pioneer Co-op	2021-01-19	59.93
16823	R.V. Auto Parts	2021-01-19	72.43
16824	Robertson Implements (1988)Ltd	2021-01-19	121.19
16825	SaskPower	2021-01-19	27,539.98
16826	SaskTel CMR	2021-01-19	1,271.55
16827	Shaunavon & District Fire	2021-01-19	27,847.15
16828	SEDA	2021-01-19	327.60
16829	Shaunavon Standard	2021-01-19	85.88
16830	Staples Business Advantage	2021-01-19	72.26
16831	SUMA	2021-01-19	7,364.70
16832	Supreme Office Products	2021-01-19	599.38
16833	Technical Safety Auth. of Sask	2021-01-19	120.00
16834	Triways Disposal Services	2021-01-19	3,739.38
16835	UMAAS	2021-01-19	220.00
16836	Western Financial Group	2021-01-19	77.38
16837	Xerox Canada Ltd.	2021-01-19	160.58
16838	Zep Sales & Service of Canada	2021-01-19	67.60
		Total for AP:	<u>312,006.88</u>


 Page 7 of 8

**SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
JANUARY 19, 2021
CHEQUE REGISTER**

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
447	Aon Canada Inc.-T57048C	2021-01-19	13,200.39
448	SaskPower	2021-01-19	610.19
449	Spoiled During Printing	2021-01-19	0.00
450	Spoiled During Printing	2021-01-19	0.00
451	Spoiled During Printing	2021-01-19	0.00
452	Sask. Public Safety Agency	2021-01-19	1,206.57
453	Sasktel CMR	2021-01-19	124.56
454	Serafinus, Logan	2021-01-19	144.26
		Total for AP:	<u>15,285.97</u>

