

Town of Shaunavon
Meeting Minutes
Council Meeting January 5, 2021 - 07:30 PM

Town of Shaunavon Courtroom
401 Third Street West - Shaunavon, SK

Attendance: Mayor Kyle Bennett; Councillors Nolan Klassen, Riley Kornfeld, Shawn Lingenfelter, Brent Michelson and Travis Nelson; CAO Tara Fritz and Finance Clerk Rachel Illerbrun.

- 1**

Calling the Meeting to Order

Mayor Bennett called the meeting to order at 7:30 PM.
- 2021-001

2

Approve Minutes
Councillor Nelson
Councillor Kornfeld

That Council approves the minutes of the December 15, 2020 meeting, as circulated.

CARRIED
- 3**

Financial Reports

- 2021-002

3.1

Town of Shaunavon Cheque Register

3.2

Approval of Town of Shaunavon Cheque Register
Councillor Klassen
Councillor Kornfeld

That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$202,572.40, and forms part of these minutes.

CARRIED

3.3

Shaunavon and District Fire and Rescue Cheque Register

- 2021-003

3.3.1

Approval of Shaunavon and District Fire and Rescue Cheque Register
Councillor Kornfeld
Councillor Nelson

That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$41,598.75 and forms part of these minutes.

CARRIED
- 2021-004

4

Management Reports

4.1

Acceptance of Management Reports
Councillor Lingenfelter
Councillor Nelson

That Council accepts the Chief Administrative Officer report as presented.

CARRIED
- 5**

Business Arising from the Minutes

5.1

Long Term Vision

TABLED



6 New Business

2021-005 **6.1 Administrative Employee Bonds**
Councillor Michelson
Councillor Kornfeld

That Council approves that the \$500,000 limit for Employee Dishonesty, as fixed within the Town of Shaunavon's SumAssure insurance policy, be accepted as equivalent insurance coverage, as required by section 113 of *The Municipalities Act*.

CARRIED

2021-006 **6.2 Annual Memberships**
Councillor Nelson
Councillor Klassen

That Council authorizes CAO Fritz to renew the annual memberships with the following organizations: Federation of Canadian Municipalities (FCM), Municipalities of Saskatchewan (formerly SUMA), Southwest Municipal Government Committee, Shaunavon Chamber of Commerce, Southwest Transportation Planning Council Inc., and Saskatchewan Aviation Council.

CARRIED

2021-007 **6.3 2020 Council Remuneration**
Councillor Lingenfelter
Councillor Klassen

That Council accepts the 2020 Council remuneration as presented.

CARRIED

2021-008 **6.4 2020 Tax Incentive Applications**
Councillor Kornfeld
Councillor Klassen

That Council shall accept the listing of 2020 improvements that are exempt for taxation as follows:

Building Permit No.	Lot(s), Block, Plan	Incentive
2020-2C	Lots 8 and 9, Block 1, Plan B3185	2021 - 100% 2022 - 100% 2023 - 80% 2024 - 50% 2025 - 0%
2020-9R	Lot C, Block 66, Plan 75SC01674	2021 - 100% 2022 - 100% 2023 - 50% 2024 - 0%
2020-10R	Lots 18 and 19, Block 7, Plan B3185	2021 - 100% 2022 - 100% 2023 - 50% 2024 - 0%
Property Improvement	Lot 18, Block 25, Plan B3185	Up to \$1,254.00 in 2021

CARRIED

7 Committee Reports

7.1 Mayors Report

Mayor Bennett presented a verbal report.

7.2 Public Works Committee - Councillor Kornfeld

Nothing to report.

7.3 Administration Committee - Councillor Kornfeld

Nothing to report.



- 7.4 Economic Development Committee - Councillor Nelson**
Councillor Nelson presented a verbal report.
- 7.5 Southwest Waste Management - Mayor Bennett**
Nothing to report.
- 7.6 Wellness and Leisure Committee - Councillor Lingenfelter**
Councillor Lingenfelter presented a verbal report.
- 7.7 Grand Coteau Heritage and Cultural Centre - Councillor Michelson**
Councillor Michelson presented a verbal report.
- 7.8 Chinook Local Library Board - Councillor Michelson**
Nothing to report.
- 7.9 Pine Cree Regional Park - Councillor Lingenfelter**
Councillor Lingenfelter presented a verbal report.
- 7.10 SDFR/EMO - Councillor Lingenfelter**
Nothing to report.
- 7.11 Southwest Municipal Government Committee (SWMGC) - Mayor Bennett**
Nothing to report.
- 7.12 Southwest Transportation Planning Council Inc. (SWTPC) - Mayor Bennett**
Nothing to report.
- 7.13 Swift Current Watershed Stewards - Councillor Michelson**
Nothing to report.
- 7.14 Splash Park - Mayor Bennett**
Mayor Bennett presented a verbal report.
- 7.15 Council Attended Events**
- 2021-009 **7.16 Acceptance of Committee Reports**
Councillor Lingenfelter
Councillor Kornfeld
That Council accepts all committee reports as presented.
CARRIED
- 8 Bylaws**
- 2021-010 **8.1 2021-01 - Tax Exemption Bylaw (First Reading)**
Councillor Kornfeld
Councillor Lingenfelter
That Council approves that Bylaw 2021-01, a bylaw to provide for exemption from taxation on certain designated lands and improvements, be introduced and read the first time.
CARRIED
- 2021-011 **8.2 2021-01 - Tax Exemption Bylaw (Second Reading)**
Councillor Kornfeld
Councillor Lingenfelter
That Council approves that Bylaw 2021-01, a bylaw to provide for exemption from taxation on certain designated lands and improvements, be read the second time.
CARRIED


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- 2021-012 **9 Correspondence**
- 9.1 Oren Scribner-Rock Creek Golf & Country Club**
Councillor Kornfeld
Councillor Nelson
- That Council shall consider the Rock Creek Golf and Country Club Inc.'s grant request during budget evaluation which shall equal the Rock Creek Golf and Country Club's 2021 fundraising efforts, up to a maximum \$10,000.
- CARRIED**
- 2021-013 **9.2 File Correspondence**
Councillor Kornfeld
Councillor Lingenfelter
- That Council approves that the following correspondence having been read, now be filed:
1. Oren Scribner - Rock Creek Golf and Country Club Inc.
- CARRIED**
- 2021-014 **10 Strategic Planning In-Camera Session**
Councillor Nelson
Councillor Klassen
- That Council meets in a Strategic Planning In-Camera session at 8:20 PM.
- CARRIED**
- CAO Fritz and Finance Clerk Illerbrun left the regular Council meeting at 8:22 PM.
- Present: Mayor Bennett; Councillors Klassen, Kornfeld, Lingenfelter, Michelson and Nelson.
- 2021-015 **10.1 Strategic Planning In-Camera Concluded**
Councillor Kornfeld
Councillor Lingenfelter
- That Council approves that the Strategic Planning In-Camera session is concluded and the regular order of business be resumed at 8:35 PM.
- CARRIED**
- CAO Fritz and Finance Clerk Illerbrun returned to the regular meeting at 8:35 PM.
- 2021-016 **11 Adjournment**
Councillor Nelson
Councillor Kornfeld
- That Council now adjourns the meeting at 8:37 PM.

Date approved: January 19/20

Kyle Bennett, Mayor

Tara Fritz, CAO

**TOWN OF SHAUNAVON
JANUARY 5, 2021
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
2020511	Fritz, Tara	2020-12-18	2,388.85
2020512	Stewart, Sherrilyn	2020-12-18	1,256.21
2020513	Potter, Grace	2020-12-18	1,773.97
2020514	Johnson, Lauren	2020-12-18	1,153.96
2020515	Illerbrun, Rachel	2020-12-18	1,228.92
2020516	Gregoire Joanne	2020-12-18	1,586.00
2020517	Attrell, Kelly	2020-12-18	822.66
2020518	Dale, Dana	2020-12-18	1,431.94
2020519	Doiron, Mark	2020-12-18	1,230.25
2020520	Johnson, Brian	2020-12-18	1,772.24
2020521	Lingenfelter, Tim	2020-12-18	1,284.65
2020522	Moffatt, Corine	2020-12-18	1,486.23
2020523	Pommier, Michael	2020-12-18	1,188.04
2020524	Reid, Gerald	2020-12-18	1,570.69
2020525	Phillips, Ron	2020-12-18	2,272.64
2020526	Municipal Employees'	2020-12-18	5,130.88
2020527	Canada Revenue Agency -Payroll	2020-12-18	8,609.71
16767	Wellness & Leisure Committee	2020-12-23	9,696.96
16768	Affinity Credit Union	2020-12-28	174.10
16769	SEIU-West	2020-12-31	587.65
2020528	Fritz, Tara	2020-12-31	4,077.43
2020529	Stewart, Sherrilyn	2020-12-31	1,351.46
2020530	Potter, Grace	2020-12-31	1,792.35
2020531	Johnson, Lauren	2020-12-31	1,153.96
2020532	Illerbrun, Rachel	2020-12-31	2,204.41
2020533	Gregoire Joanne	2020-12-31	1,586.00
2020534	Attrell, Kelly	2020-12-31	822.66
2020535	Dale, Dana	2020-12-31	1,599.28
2020536	Doiron, Mark	2020-12-31	1,585.82
2020537	Johnson, Brian	2020-12-31	1,337.24
2020538	Lingenfelter, Tim	2020-12-31	1,798.86
2020539	Moffatt, Corine	2020-12-31	1,190.76
2020540	Pommier, Michael	2020-12-31	1,479.61
2020541	Reid, Gerald	2020-12-31	1,483.08
2020542	Phillips, Ron	2020-12-31	2,272.64
2020543	Municipal Employees'	2020-12-31	5,379.96
2020544	Canada Revenue Agency -Payroll	2020-12-31	14,399.12
2020545	Canada Revenue Agency -Payroll	2020-12-31	1,600.00
16770	Aon Reed Stenhouse Inc.	2020-12-31	561.00
16771	Apex Distribution Inc.	2020-12-31	167.44
16772	Audrey's Flower Oasis	2020-12-31	103.23
16773	Aviation Visual Aids	2020-12-31	321.30
16774	B & A Petroleum Ltd.	2020-12-31	2,106.97
16775	Birchard, Ralph	2020-12-31	1,481.22
16776	Cleartech Industries Inc.	2020-12-31	873.57
16777	Country Club Dist. 2008 Ltd.	2020-12-31	56.48
16778	Holy Trinity Roman Catholic	2020-12-31	14,263.60
16779	J.C. Industries	2020-12-31	1,706.25
16780	Johnson, Mario	2020-12-31	129.38
16781	Leaf & Powder Enterprises Inc.	2020-12-31	472.50
16782	Jennifer Lewans Photography	2020-12-31	638.25
16783	Saskatchewan Health Authority	2020-12-31	46.00
16784	Purolator Courier Ltd.	2020-12-31	64.16
16785	R.V. Auto Parts	2020-12-31	70.21
16786	Red Iron Outfitters	2020-12-31	36.63
16787	Shaunavon Multiple 4-H club	2020-12-31	978.83
16788	Shaunavon Standard	2020-12-31	824.92
16789	Skjerven, Tyson	2020-12-31	271.99
16790	Southwest Waste Management	2020-12-31	4,464.80

Payment #	Vendor	Date	Amount
16791	Staples Business Advantage	2020-12-31	19.99
16792	SUMA	2020-12-31	47.25
16793	Suncorp Valuations	2020-12-31	3,124.17
16794	Swift Sanitary Service 2005	2020-12-31	433.13
16795	TAXervice	2020-12-31	8,886.15
16796	Western Financial Group	2020-12-31	3,743.92
2020546	Minister of Finance (school)	2020-12-31	62,917.87
	Total for AP:		<u>202,572.40</u>

**SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
JANUARY 5, 2021
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
423	Bateman, James	2020-12-31	758.50
424	Beauchamp, Ryan	2020-12-31	681.82
425	Bymoan, Jarric	2020-12-31	467.60
426	Cooper, Jeff	2020-12-31	534.50
427	Cooper, Brenden	2020-12-31	50.00
428	Glover, Grant	2020-12-31	1,071.50
429	Goldstein, Merrick	2020-12-31	2,824.33
430	Greenlay, Clayton	2020-12-31	1,943.86
431	Guenther, Kobie	2020-12-31	1,544.16
432	Gulaga, Corey	2020-12-31	2,480.52
433	Malone, Riley	2020-12-31	1,546.56
434	Pilon, Devin	2020-12-31	369.00
435	Richards, Betty	2020-12-31	973.59
436	Serafinus, Logan	2020-12-31	1,331.74
437	Shields, Mark	2020-12-31	175.00
438	Sorenson, Caine	2020-12-31	1,929.06
439	White, Ron	2020-12-31	2,245.76
440	White, Chance	2020-12-31	878.76
441	Aon Reed Stenhouse Inc.	2020-12-31	4,291.00
442	B & A Petroleum Ltd.	2020-12-31	84.74
443	Leaf & Powder Enterprises Inc.	2020-12-31	304.50
444	Trans-Care Rescue Ltd.	2020-12-31	623.79
445	TNT Work & Rescue	2020-12-31	3,962.35
446	Town of Shaunavon	2020-12-31	10,526.11
	Total for AP:		<u>41,598.75</u>