

Town of Shaunavon
Meeting Minutes
Regular Council Meeting June 16, 2020 - 07:30 PM

CRESCENT POINT WICKENHEISER CENTRE

201 SEVENTH AVENUE WEST - SHAUNAVON, SK

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven (7:58 PM) and Garrett Thienes; Chief Administrative Officer Tara Fritz

- 1 Calling the Meeting to Order**
- Mayor Greenslade called the meeting to order at 7:31 PM.
- 2020-264 **2 Approve Minutes**
Councillor Bennett
Councillor Thienes
- That Council approves the minutes of the June 2, 2020 regular council meeting and the June 8, 2020 special council meeting, as presented.
CARRIED
- 3 Financial Reports**
- 3.1 Town of Shaunavon Cheque Register**
- Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #16187, for the amount of \$1,090.02, payable to Leaf and Powder Enterprises Inc. and left the regular meeting at 7:32 PM.
- 2020-265 **3.1.1 Leaf & Powder Enterprises Inc. Voucher**
Councillor Thienes
Councillor Kornfeld
- That Council approves the payment of voucher #16187 in the amount of \$1,090.02 payable to Leaf and Powder Enterprises Inc.
CARRIED
- Councillor Greenlay returned to the regular meeting at 7:32 PM.
- Mayor Greenslade declared a financial conflict, as an investor of Shaunavon Tire and Alignment Ltd., in regards to voucher #16210, and left the regular meeting at 7:32 PM.
- 2020-266 **3.1.2 Shaunavon Tire & Alignment Ltd. Voucher**
Councillor Kornfeld
Councillor Thienes
- That Council approves the payment of voucher #16210 in the amount of \$219.40 payable to Shaunavon Tire and Alignment Ltd.
CARRIED
- Mayor Greenslade returned to the regular meeting at 7:32 PM.
- Councillor Bennett declared a financial interest, as the owner of Southwest Rentals, and left the regular meeting at 7:32 PM.
- 2020-267 **3.1.3 Southwest Rentals**
Councillor Greenlay
Councillor Kornfeld
- That Council approves the payment of voucher # 16213 in the amount of \$399.60, payable to Southwest Rentals.
CARRIED
- Councillor Bennett returned to the regular meeting at 7:33 PM.



- 2020-268 **3.2 Approval of Town of Shaunavon Cheque Register**
Councillor Greenlay
Councillor Thienes
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$341,260.19 and forms part of these minutes.
- CARRIED**
- 2020-269 **3.3 Shaunavon and District Fire and Rescue Cheque Register**
- 3.3.1 Approval of Shaunavon and District Fire and Rescue Cheque Register**
Councillor Kornfeld
Councillor Bennett
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$4,544.58 and forms part of these minutes.
- CARRIED**
- 2020-270 **3.4 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
Councillor Kornfeld
Councillor Thienes
- That Council accepts the May 31, 2020 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the May 31, 2020, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2020-271 **3.5 Town of Shaunavon and SDFR Statement of Financial Activities**
Councillor Kornfeld
Councillor Bennett
- That Council accepts the Town of Shaunavon's May 31, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's May 31, 2020 Statement of Financial Activities reports as presented.
- CARRIED**
- 4 Management Reports**
- CAO Fritz presented a verbal report, along with the Communication Officer's report.
- 2020-272 **4.1 Time Extension - Lots 18-23, Block 10, Plan B3185 Ext 0**
Councillor Bennett
Councillor Thienes
- That Council shall permit the property owner of Lots 18-23, Block 10, Plan B3185 an extension of time to fully reclaim the property and adjacent environmentally impacted properties to December 31, 2021.
- CARRIED**



5 Business Arising from the Minutes

2020-273 **5.1 Consolidation of Reporting Entities**
Councillor Thienes
Councillor Lingenfelter

That Council authorizes the full financial consolidation of the Wellness and Leisure Committee into the Town of Shaunavon's financials, effective January 1, 2021. That all the Wellness and Leisure Committee bank accounts and investments shall be closed, and the monies transferred to the Town of Shaunavon bank account and placed in segregated reserve accounts. The Town of Shaunavon shall be responsible for all financial transactions. The Committee will retain the right to deplete the said reserve accounts at their pleasure. The Town of Shaunavon shall provide monthly Income Statements for all financial activities related to the said Committee.

CARRIED

2020-274 **5.2 UV Disinfection Project**
Councillor Thienes
Councillor Greenlay

That Council authorizes to award the General Contractor tender to Clarks for the Investing in Canada Infrastructure Program for the UV Disinfection project, as presented at the rate of \$1,465,000.00.

DEFEATED

2020-275 **5.2.1 UV Disinfection Committee**
Councillor Bennett
Councillor Lingenfelter

That Council shall permit the formation of a Council sub-committee to investigate the UV Disinfection upgrade project for the Investing in Canada Infrastructure Program.

CARRIED

2020-276 **5.3 Municipal Economic Enhancement Program 2020**
Councillor Bennett
Councillor Greenlay

That Council directs the Grand Coteau Heritage and Cultural Centre to spend the \$7,270.95 that they have in reserves for cenotaph upgrades that shall include the surrounding pad and landscaping.

CARRIED

2020-277 **5.3.1 Municipal Economic Enhancement Program 2020**
Councillor Kornfeld
Councillor Thienes

That Council authorizes CAO Fritz to execute the Municipal Economic Enhancement Program 2020 funding agreement between the Government of Saskatchewan and the Town of Shaunavon for the following projects:

- Fifth Avenue East Walkway upgrade
- Miscellaneous Courthouse upgrades
- Senior men's and ladies ball diamond dugout upgrades
- Memorial Park Cook Shack and Washrooms
- Amphitheatre sidewalk
- Dog park fencing
- Upgrade the Chair Lift at the Grand Coteau Heritage and Cultural Centre

CARRIED

- 6 New Business**
- 2020-278 **6.1 Pine Cree Regional Park Membership Fee**
Councillor Greenlay
Councillor Thienes
That Council directs COA Fritz to pay the 2020 Pine Cree Regional Park levy.
CARRIED
- 2020-279 **6.2 Dilapidated Building Demolition Budget**
Councillor Bennett
Councillor Lingenfelter
That Council shall permit no more than \$60,000 of expenditures and \$30,000 of revenues in 2020, as it was incidentally missed in the 2020 budget.
CARRIED
- 2020-280 **6.3 2020 50-50 Sidewalk Program**
Councillor Greenlay
Councillor Thienes
That Council authorizes to increase the 2020 budgeted expenditure code 530-210-180 (TS-Maint-Sidewalks) to \$100,000 and the offsetting revenue code of 420-200-215 (F&C - Sidewalk Program) to \$50,000.
CARRIED
- 6.4 Bylaw Enforcement**
- 6.5 Facility Rental**
- 6.6 May 2020 RCMP Calls for Service**
- 2020-281 **6.7 2020 Grad**
Councillor Bennett
Councillor Greenlay
That Council directs CAO Fritz send a letter to Connie Allemand and Kyle McIntyre of the Chinook School Division offering them the opportunity to use Memorial Park with chairs as a location for 2020 graduation services. That there shall be a charge of \$500 for chair rentals, that shall include chair disinfection.
CARRIED
- 2020-282 **6.8 Offer to Purchase Lots 1-4 Block 2 Plan B3185**
Councillor Thienes
Councillor Kornfeld
That Council directs CAO Fritz to accept the offer to purchase at \$6,500 for Lots 1-4, Block 2, Plan B3185.
DEFEATED
- 2020-283 **6.8.1 Offer to Purchase Lots 1-4, Block 2, Plan B3185**
Councillor Bennett
Councillor Kornfeld
That Council directs CAO Fritz to counter-offer the offer to purchase of Lots 1-4, Block 2, Plan B3185 at a rate of \$120.00/frontage foot, as per the current policy.
CARRIED

- 2020-284 **6.9 Car Bingo Request**
Councillor Greenlay
Councillor Thienes
- That Council authorizes that there shall be a partial street closure of the 400 Block from 6:00 PM to 9:30 PM on Wednesday, July 1, 2020 to accommodate the Grand Coteau Heritage and Cultural Centre's Car Bingo.
- CARRIED**
- 7 Committee Reports**
- 7.1 Mayors Report**
Mayor Greenslade presented a verbal report.
- 7.2 Public Works Committee - Councillor Skjerven**
Councillor Skjerven presented a verbal report and the Director of Operations and the Director of Parks and Facilities reports.
- 2020-285 **7.2.1 Water Quality Report**
Councillor Kornfeld
Councillor Thienes
- That Council shall file the Monthly Water Quality report for the month of May 2020, as presented.
- CARRIED**
- 2020-286 **7.3 Extension of Council Meeting**
Councillor Thienes
Councillor Greenlay
- That Council authorizes to extend the regular council meeting until 10:00 PM.
- CARRIED**
- 7.4 Administration Committee - Councillor Bennett**
Councillor Bennett presented a verbal report along with the June 11, 2020 draft Administration Committee meeting minutes.
- 2020-287 **7.4.1 Amistra Consulting Ltd. Asset Management Quote**
Councillor Greenlay
Councillor Thienes
- That Council accepts the recommendation from the Administration Committee to have Amistra Consulting Ltd. complete the project initiation and develop an Asset Management plan update for \$18,000, plus applicable taxes, as per the May 10, 2020 quotation. That Amistra Consulting Ltd. shall make an application for the Asset Management grant that is available through the Federation of Canadian Municipalities, on behalf of the Town of Shaunavon.
- CARRIED**
- 7.5 Economic Development Committee - Councillor Greenlay**
Councillor Greenlay presented a verbal report along with the Economic Development Officer's report.
- 7.6 Southwest Waste Management Report - Councillor Bennett**
Councillor Bennett presented a verbal report, along with the draft June 16, 2020 Board of Directors meeting minutes.
- 7.7 Wellness and Leisure Committee - Councillor Kornfeld**
Councillor Kornfeld presented a verbal report, the draft June 8, 2020 Wellness and Leisure Committee meeting minutes and the Director of Wellness and Leisure's report.

- 2020-288 **7.7.1 Safe Places**
Councillor Kornfeld
Councillor Thienes
- That Council shall accept the recommendation from the Wellness and Leisure Committee, and Directs CAO Fritz to execute the Safe Places Memorandum of Understanding with the City of Swift Current. That the Director of Wellness and Leisure shall be appointed as the Safe Places representative, who shall organize a Safe Place organization for the Town of Shaunavon.
- CARRIED**
- 2020-289 **7.7.2 Sask Lotteries**
Councillor Bennett
Councillor Lingenfelter
- That Council shall accept the recommendation from the Wellness and Leisure Committee that the following cheques are paid out for the 2019-20 Saskatchewan Lotteries Grant as follows:
1. Spring Basketball League - \$750.00
 2. Rock Creek Golf and Country Club - \$978.83
 3. Shaunavon Youth Ball - \$978.83
 4. Taekwondo - \$978.83
 5. Shaunavon Minor Hockey - \$978.83
 6. Shaunavon High NASP - \$978.83
 7. Aquabelles - \$900.00
 8. Shaunavon Ranch Rodeo - \$978.83
 9. Shaunavon Arts Council - \$978.83
 10. Grand Coteau Heritage and Cultural Centre - \$978.83
 11. Cypress Hills Ability Centre - \$750.06
 12. Shaunavon Silver Blades - \$978.83
 13. Shaunavon-Admiral Agricultural Society - \$800.00
 14. Shaunavon & District Music Festival - \$978.83
 15. Boomtown Days - \$978.83
 16. Shaunavon Multiple 4-H Club - \$978.83
 17. Shaunavon Swimming Pool (Town of Shaunavon) - \$978.83
 18. Stayin'Alive (not expired) Choir - \$978.83
 19. Shaunavon Boomtown Days Stampeded - \$978.83
 20. Red Coat Multiple 4-H Club - \$978.83
 21. Shaunavon Pioneers Association - \$978.83
- CARRIED**
- 7.8 Grand Coteau Heritage and Cultural Centre - Councillor Thienes**
- Councillor Thienes presented a verbal report, along with the draft June 11, 2020 Grand Coteau Heritage and Cultural Centre's Board of Directors meeting minutes, the Grand Coteau Heritage and Cultural Centre's draft June 11, 2020 Annual General meeting minutes and the Director of Culture's report.
- 2020-290 **7.8.1 Grand Coteau Heritage and Cultural Centre 2019 Annual Report**
Councillor Bennett
Councillor Thienes
- That Council acknowledges the 2019 Annual Report for the Grand Coteau Heritage and Cultural Centre.
- CARRIED**
- 7.9 Chinook Local Library Board - Councillor Lingenfelter**
- No report.
- 7.10 Pine Cree Regional Park - Councillor Thienes**
- Councillor Thienes presented a verbal report, along with the draft May 25, 2020 Pine Cree Regional Park Board of Directors' meeting minutes.

7.11 SDFR/EMO - Councillor Lingenfelter

Councillor Lingenfelter presented a verbal report, along with the draft June 10, 2020 Shaunavon and District Fire and Rescue/Emergency Measures Organization meeting minutes.

7.12 Southwest Municipal Government Committee (SWMGC) - Councillor Bennett

No report.

7.13 Southwest Transportation Planning Council Inc. (SWTPC) - Councillor Bennett

No report.

7.14 Swift Current Watershed Stewards - Councillor Thienes

No report

7.15 Splash Park - Councillor Bennett

Councillor Bennett presented a verbal report.

7.16 Council Attended Events

7.17 Acceptance of Committee Reports

2020-291

Councillor Greenlay
Councillor Kornfeld

That Council accepts all committee reports as presented:

1. May 25, 2020 Pine Cree Regional Park Board of Directors' meeting minutes - DRAFT
2. June 8, 2020 Wellness and Leisure Committee meeting minutes - DRAFT
3. June 11, 2020 Administration Committee meeting minutes - DRAFT
4. June 11, 2020 Grand Coteau Heritage and Cultural Centre Inc. Board meeting minutes - DRAFT
5. June 11, 2020 Grand Coteau Heritage and Cultural Centre Inc. Annual meeting minutes - DRAFT
6. June 16, 2020 Southwest Waste Management Board of Directors meeting minutes - DRAFT

CARRIED

8 Bylaws

9 Correspondence

9.1 Jeffery MacDonald - Ministry of Government Relations

9.2 Cam Christenson- Canalta Hotel

2020-292

9.3 Accept Correspondence

Councillor Thienes
Councillor Greenlay

That Council approves that the following correspondence having been read, now be filed:

1. Jeffery MacDonald
2. Cam Christenson - Canalta Hotel

CARRIED

2020-293 **10** **In-Camera**
 Councillor Bennett
 Councillor Lingenfelter

That Council meets in an In-Camera session at 9:58 PM.

CARRIED

Chief Administrative Officer Fritz left the regular meeting at 9:58 PM.
Present: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld,
Lingenfelter, Skjerven and Thienes.

2020-294 **10.1** **In-Camera Session Concluded**
 Councillor Greenlay
 Councillor Thienes

That Council approves that the In-Camera session is concluded and the
regular order of business be resumed at 10:06 PM.

CARRIED

Chief Administrative Officer Fritz returned to the regular meeting at 10:06
PM.

2020-295 **11** **Adjournment**
 Councillor Thienes
 Councillor Bennett

That Council now adjourns the meeting at 10:07 PM.

CARRIED

Date approved:



Grant Greenslade, Mayor



Tara Fritz, CAO