

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, JUNE 20, 2017  
TOWN COUNCIL CHAMBERS**

**ATTENDANCE**

Attending: Mayor Greenslade; Councillors Bennett (7:45 PM), Greenlay, Kornfeld, Sachkowski, and Skjerven; and Chief Executive Advisor Fritz

Regrets: Councillor Thienes

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:34 PM.

**MINUTES**

2017-285 Skjerven - Kornfeld: That Council approves the circulated minutes of the June 6, 2017 regular council meeting.

CARRIED

**FINANCIAL REPORTS**

2017-286 Greenlay - Kornfeld: That council approves the payment of accounts shown on the attached Schedule "A" in the amount of \$88,031.98, and form part of these minutes.

CARRIED

2017-287 Kornfeld - Skjerven: That Council accepts the May 31, 2017 Bank Reconciliation and Tax Collection report as presented.

CARRIED

2017-288 Skjerven - Sachkowski: That Council accept the balance of the May 31, 2017 Financial Reports as presented.

CARRIED

**MANAGEMENT REPORTS**

CAO Fritz presented the written Chief Administrative report and Director of Operations report.

2017-289 Skjerven-Greenlay: That council authorize CAO Fritz to acquire 20 more gopher traps.

CARRIED

2017-290 Skjerven – Kornfeld: That council authorize CAO Fritz to speak to John Smith to see if he is interested in assisting with Dog/Cat catcher duties.

CARRIED

Councillor Greenlay declared an interest, as the owner of Leaf and Powder Inc., and left the council chambers at 7:53 PM.

2017-291 Kornfeld – Skjerven: That council authorize that we hire a third-party contract to start-up and shut-down all of the parks irrigation systems.

CARRIED

Councillor Greenlay returned to the council chambers at 7:54 PM.

2017-292 Kornfeld - Sachkowski: That Council accepts the Water Quality report for the period ending May 31, 2017 as circulated.

CARRIED

**BUSINESS ARISING**

**DANDELION RENEWABLES**

Table until the July 4, 2017 Regular Council Meeting as Business Arising.

**NEW BUSINESS**

**SIDEWALK PROGRAM**

2017-293 Skjerven - Sachkowski: That Council approves Holy Trinity School Division's request to participate in the 50/50 sidewalk program, and that the Town of Shaunavon will contribute up to a maximum of \$10,000.00, to replace the entire sidewalk in front of the property located at the civic address of 380 Sixth Avenue East.

CARRIED

**COMMUNITIES IN BLOOM POCKET PARK**

2017-294 Greenlay – Sachkowski: To accept the Communities in Bloom's plan for the Pocket Park located at 235 Centre Street.

CARRIED

**LOTS A-E, BLOCK 30, PLAN DU2460 EXT 0**

2017-295 Bennett and Skjerven: That Council will consider the sale of lots A-E, Block 30, Plan DU2460 EXT 0 at the rate of \$30,000, with no Tax Exemptions and purchaser would be responsible to pay for all fees associated with rezoning the properties from R1 to C2.

CARRIED

**SHEPELL EMPLOYEE FAMILY ASSISTANCE PROGRAM**

2017-296 Greenlay - Bennett: That Council approve that the coverage for all eligible employees in the Regular Full-time class, and council, be amended to include the Employee and Family Assistance Program, effective June 1, 2017. The costs of the program to be fully assumed by the Employer.

CARRIED

**ORDERS TO REMEDY**

2017-297 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 356 Third Avenue East, Shaunavon, Saskatchewan, S0N 2M0

RE: Lot 18-19 Block 7 Plan B3185

**NOTICE OF VIOLATION**

TAKE NOTICE THAT in accordance with Bylaw No. 2005-20 (the Nuisance Abatement Bylaw) the property described above has been inspected by the Town of Shaunavon;

THAT as a result of the above inspection(s), the land described above is hereby declared a nuisance because:

- The state of the yard is detrimental to the value of the other houses in the immediate area.
- Lack of general maintenance on the yard.
- Deemed to be a public hazard.

AND THAT the records of the Municipality show that you are the owner of the property described above.

**ORDER TO REMEDY**

Under authority provided by Section of Bylaw No. 2005-20 you are hereby ordered to remedy the above violation on or before July 22, 2017 by:

- Maintaining the yard and fencing including keeping the vegetation below .2 metres in height and controlling and/or eliminating all weeds and other noxious vegetation so that it does not spread to neighboring yards.

The remedial action noted above is to be completed no later than July 22, 2017.

**RIGHT TO APPEAL**

TAKE NOTICE THAT you are provided the right to appeal this Order; and THAT the appeal must be filed with the Town of Shaunavon, Box 820, Shaunavon, Saskatchewan S0N 2M0, in writing no later than July 3, 2017.

If a written submission to appeal is received by July 3, 2017, then:

TAKE FURTHER NOTICE THAT a hearing to consider your appeal will be held as follows:



TIME / DATE: Tuesday, July 4, 2017 at 8 PM  
PLACE: Town of Shaunavon Town Hall, Council Chambers  
CARRIED

2017-298 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 171 Fourth Street West, Shaunavon, Saskatchewan, S0N 2M0

RE: Lots 11-13, Block 1, Plan B3185

#### NOTICE OF VIOLATION

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CARRIED

2017-299 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 605 Third Street West, Shaunavon Saskatchewan, S0N 2M0

RE: Lot 12, Block 47, Plan B3185

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- The state of the yard is detrimental to the value of the other houses in the immediate area.
- Lack of general maintenance on the yard.
- Deemed to be a public hazard.

AND THAT the records of the Municipality show that you are the owner of the property described above.

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- Maintaining the yard and fencing including keeping the vegetation below .2 metres in height and controlling and/or eliminating all weeds and other noxious vegetation so that it does not spread to neighboring yards.

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PLACE: Town of Shaunavon Town Hall, Council Chambers

CARRIED

2017-300 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 330 Second Avenue West, Shaunavon Saskatchewan, S0N 2M0

RE: Lots 8-9, Block 2, Plan B3185

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Under authority provided by Section of Bylaw No.2005-20 you are hereby ordered to remedy the above violation on or before July 22, 2017 by:

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TIME / DATE: Tuesday, July 4, 2017 at 8 PM

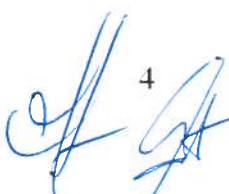
PLACE: Town of Shaunavon Town Hall, Council Chambers

CARRIED

2017-301 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 347 Fourth Street East, Shaunavon, Saskatchewan, S0N 2M0



RE: Lot 6, Block 19, Plan B3185

#### NOTICE OF VIOLATION

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PLACE: Town of Shaunavon Town Hall, Council Chambers

CARRIED

2017-302 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:

Order to Remedy

ADDRESS: 579 First Street East, Shaunavon, Saskatchewan, S0N 2M0

RE: Lot 3, Block 34, Plan B3185

#### NOTICE OF VIOLATION

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#### ORDER TO REMEDY

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TIME / DATE: Tuesday, July 4, 2017 at 8PM  
PLACE: Town of Shaunavon Town Hall, Council Chambers  
CARRIED

2017-303 Bennett - Skjerven: That council approves that the following Order of Remedy be sent to the property owner:  
Order to Remedy  
ADDRESS: 415 First Street East, Shaunavon Saskatchewan, S0N 2M0  
RE: Lot 22 Block 25 Plan B3185 and Lot 33, Block 25, Plan 101795586 Ext 8

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CARRIED

**COMMITTEE REPORTS**

MAYOR'S REPORT Mayor Greenslade – Verbal report

PUBLIC WORKS Councillor Skjerven – No report

ADMINISTRATION Councillor Bennett– No Report

2017-304 Bennett- Sachkowski: That Council approves Executive Advisor Bellefeuille to work the months of September and October in lieu of time taken off in July –August, 2017.  
CARRIED

EDC Councillor Kornfeld - Verbal report

2017-305 Skjerven - Sachkowski: That Council approves the Economic Development Committee's recommendation to renew the Cypress Hills Destination Area Inc. 2017 membership at the rate of \$5,268.00.  
DEFEATED

2017-306 Bennett - Sachkowski: That Council approves the Economic Development Committee's recommendation to repeal Bylaw No. 2016-10, effective January 1, 2018, to allow for the provisions as indicated in "Schedule A" attached to the June 8, 2017 regular EDC meeting.  
CARRIED

SOUTHWEST WASTE MANAGEMENT Councillor Bennett – No Report

WELLNESS AND LEISURE Councillor Kornfeld – Verbal report

2017-307 Bennett - Kornfeld: That Council accepts the Wellness and Leisure Committee's recommendation to allow for a white unmarked Seacan to be placed on the grounds at the Recreation Facilities, at the discretion of council, to be able to be used by all of the Ball groups.  
CARRIED

2017-308 Bennett - Sachkowski: That Council authorize CAO Fritz to send a letter of recognition to the organizers of the Slo-pitch tournament and that took place on June 17-18<sup>th</sup> weekend and also those within the Shaunavon Senior Badgers Men's Ball Team.  
CARRIED

GRAND COTEAU Councillor Thienes - No report

LOCAL LIBRARY BOARD Councillor Sachkowski – No report

PINE CREEK REGIONAL PARK Councillor Greenlay – Verbal report

2017-309 Greenlay - Sachkowski: That Council accepts all committee reports and the following minutes as presented:

1. May 26, 2017 Southwest Municipal Meeting - DRAFT
2. June 8, 2017 Shaunavon EDC Meeting - DRAFT
3. June 15, 2017 Pine Cree Regional Park Meeting - DRAFT
4. June 19, 2017 Wellness and Leisure Meeting - DRAFT

CARRIED

#### **BYLAWS**

2017-11 - A BYLAW TO PROVIDE FOR ENTERING INTO A LEASE AGREEMENT WITH THE SHAUNAVON RODEO ASSOCIATION

2017-310 Greenlay - Sachkowski: That Bylaw No. 2017-11 – A Bylaw to provide for entering into a lease agreement with the Shaunavon Rodeo Association, be introduced and read the first time.  
CARRIED

2017-311 Sachkowski - Greenlay: That Bylaw No. 2017-11 – A Bylaw to provide for entering into a lease agreement with the Shaunavon Rodeo Association, be read the second time.  
CARRIED

2017-12 - A BYLAW TO CLASSIFY, LICENSE, REGULATE AND GOVERN BUSINESS

2017-312 Greenlay - Skjerven: That Bylaw No. 2017-12 – A Bylaw to Classify, License, Regulate and Govern Business, be introduced and read the first time.  
CARRIED

2017-12 - A BYLAW TO CLASSIFY, LICENSE, REGULATE AND GOVERN BUSINESS

2017-313 Greenlay - Sachkowski: That Bylaw No. 2017-12 – A Bylaw to Classify, License, Regulate and Govern Business, be read the second time.  
CARRIED



**CORRESPONDENCE**

**BEN LUI – MINISTRY OF HIGHWAYS AND INFRASTRUCTURE**

2017-314 Sachkowski - Greenlay: As the Town of Shaunavon has now been approved Community Airport Partnership funding of \$33,100 towards fifty percent of the crack sealing project at the Shaunavon Airport; that Council approves the capital spend of the additional 50% of the project costs.

CARRIED

**MEGAN TODD – OVERTIME RESTAURANT AND SPORTS LOUNGE**

2017-315 Bennett - Sachkowski: That Council accept the Overtime Restaurant and Lounge's proposal to temporarily extend their lounge onto Municipal Property for the period of Saturday July 1, 2017 from 4 PM to July 2, 2017 at 3 AM. That council of the Town of Shaunavon approve the issuance of a Special Occasion Liquor Permit provided that:

1. All the rating capacities for the facilities are complied with;
2. Sufficient security and supervision must be supplied by the permit holder;
3. Subject to compliance with Saskatchewan Liquor and Gaming Authority Rules and Regulations within the Authorized permit; and
4. Party Alcohol Liability insurance shall be purchased by the permit holder

CARRIED

**CARRIE STRACHAN – PARSONS**

2017-316 Bennett – Sachkowski: That Council has identified the property owned by 172965 Canada Limited at the civic address of 230 Third Avenue West (Lots 18-23, Block 10, Plan B3185) be reclaimed to an environmentally acceptable state – as set by Saskatchewan Ministry of Environment Regulations, with no test holes being permitted.

CARRIED

2017-317 Skjerven - Bennett: That Council authorizes CAO Fritz to send a letter Imperial Oil, as the title holders of the civic address of 820 Third Avenue West, to indicate that the land must be reclaimed to an environmentally acceptable state, as set by Saskatchewan Ministry of Environment Regulations.

CARRIED

**FILE CORRESPONDENCE**

2017-318 Kornfeld - Bennett: That the following correspondence having been read, now be filed:

1. Ben Lui – Ministry of Highways and Infrastructure
2. Megan Todd – Overtime Restaurant and Sports Lounge
3. Carrie Strachan – Parsons
4. Stephanie Jesson – Sask Power

CARRIED

**IN-CAMERA SESSION**

2017-319 Greenlay - Bennett: Motion to go In Camera at 9:25 PM.

CARRIED

Chief Administrative Officer Fritz left the regular council meeting at 9:31 PM and returned at 9:45 PM.

2017-320 Bennett - Sachkowski: Return to Council meeting at 9:45 PM.

CARRIED

**ADJOURN**

2017-321 Kornfeld: That the meeting be adjourned at 9:47 PM.

CARRIED

Date approved July 4, 2017

  
\_\_\_\_\_  
Grant Greenslade, Mayor

  
\_\_\_\_\_  
Tara Fritz, CAO