

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, MARCH 20, 2018  
TOWN COUNCIL CHAMBERS**

**ATTENDANCE**

Attending: Mayor Greenslade; Councillors Bennett, Greenlay (via phone 8:31 to 8:47 PM) Kornfeld, Skjerven and Thienes; Chief Administrative Officer Tara Fritz

Regrets: Councillor Sachkowski

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:08 PM.

**MINUTES**

2018-085 Bennett - Thienes: That the minutes of the March 6, 2018 regular meeting be approved, as circulated.

CARRIED

**DELEGATION**

2018-086 Bennett - Thienes: That Council hears the delegation of Jeff Vangen of Stantec at 7:08 PM.

**FINANCIAL REPORTS**

2018-087 Skjerven - Kornfeld: That council approves the payment of the accounts shown on the attached Schedule "A" in the amount of \$72,748.93 and form part of these minutes.

CARRIED

2018-088 Skjerven - Kornfeld: That Council accepts the February 28, 2018 Town of Shaunavon and SDFR Fundraising Bank Reconciliations and Tax Collection report as presented.

CARRIED

2018-089 Skjerven - Bennett: That Council accepts the February 28, 2018 Statement of Financial Activity Reports as presented.

CARRIED

**MANAGEMENT REPORTS**

Chief Administrative Officer Fritz presented the Chief Administrative and Director of Operations Report.

2018-090 Kornfeld - Skjerven: That Council file the Water Quality report for the period ending February 28, 2018.

CARRIED

**BUSINESS ARISING**

**2018 CONSOLIDATED OPERATING AND CAPITAL BUDGET**

2018-091 Bennett - Thienes: That Council adopt the consolidated operating and capital budget with \$5,897,152 in gross expenditures and a net property tax levy requirement of \$1,908,590, as attached to these minutes. That the 2018 Uniform Municipal Mill Rate be set at 8.9, representative of a 2.5% increase in property tax revenues. That a 2% increase in trailer license fees be approved. That the utility operating budget with total revenues of \$573,496, representing a 2% increase in utility rates effective October 1, 2018 and total expenditures of \$1,393,482 be approved. That the 2018 out-of-scope salaries be approved, retroactive to January 1, 2018, as included in the consolidated budget.

CARRIED

**NEW BUSINESS**

**CANNABIS RETAIL OUTLET**

2018-092 Kornfeld - Skjerven: That Council authorize CAO Fritz to send correspondence to Sask Liquor and Gaming Authority to express that the Town of Shaunavon should have the opportunity to be an eligible community to allow a Cannabis permit for the 2018 allocation.

CARRIED

**SWIMMING POOL MANAGER RATE OF PAY**

2018-093 Skjerven - Thienes: That Council set the Pool Manager's rate of pay at \$18.25/hour for 2018.

CARRIED

**OFFICIAL GARDEN DAY**

2018-094 Thienes - Skjerven: That Council of the Town of Shaunavon do hereby proclaim June 14 as the Official Garden Day for 2018 in the Town of Shaunavon, as per the following declaration:

WHEREAS The Town of Shaunavon is part of Garden Days, a nine-day (June 16 – 24, 2018) country-wide celebration of the role of gardens in our lives and communities, and includes National Garden Day, Saturday, June 16, 2018, celebrated annually on the Saturday before Father's Day; and

WHEREAS Garden Days will educate residents of the Town of Shaunavon about the community's garden culture and history; the importance of public and private gardens; the values of home gardening; the health, well-being and aesthetic benefits of gardens; and the promotion of environmental stewardship; and

WHEREAS Garden Days will be an opportunity for new and seasoned gardening enthusiasts, families, schools and tourists alike to go out into their own garden, visit a local garden or garden centre or travel to our community to share their knowledge and passion for gardens and gardening; and

WHEREAS Garden Days will celebrate our community's garden culture and heritage and our local horticulture business community.

CARRIED

**BANK SAFETY DEPOSIT BOX**

2018-095 Skjerven - Bennett: That Council authorizes CAO Fritz to acquire a safety deposit box at the Affinity Credit Union in Shaunavon, to allow for any one of the following council or staff members to store the external back-up drive in an off-site fire-proof location: Mayor Grant Greenslade, CAO Tara Fritz, Assistant Administrator Myrna Girodat, Assistant Administrator Grace Potter, Finance Clerk Iryna Sakson, or Office Clerk Sherrilyn Stewart.

CARRIED

**APRIL 3, 2018 REGULAR COUNCIL MEETING**

2018-096 Skjerven - Bennett: That Council authorizes to change the regular council meeting scheduled for April 3, 2018 to Wednesday, April 11, 2018 at 7:00 PM. CAO Fritz to provide public notice as per the Public Notice Bylaw.

CARRIED

**COMMITTEE REPORTS**

MAYOR'S REPORT	Mayor Greenslade - Verbal Report
PUBLIC WORKS	Councillor Skjerven – No report
ADMINISTRATION	Councillor Bennett- No report
EDC	Councillor Greenlay - Verbal report
SOUTHWEST WASTE MANAGEMENT	Councillor Bennett – Verbal report
WELLNESS AND LEISURE	Councillor Kornfeld – Verbal report

2018-097 Kornfeld - Thienes: That Council authorizes that the following capital items be paid for under the Town of Shaunavon, for capitalization purposes, and that the Wellness and Leisure Committee shall financially compensate the Town of Shaunavon for the full costs of the capital items:

Memorial Park Irrigation (\$11,000), Avondale Park Irrigation (\$33,000), Swimming Pool change house doors (\$3,000), Swimming Pool Acid Feeder (\$631.75), and ball diamond shale (\$5,000)

CARRIED

GRAND COTEAU Councillor Thienes – Verbal report

LOCAL LIBRARY BOARD

CAO Fritz – Verbal report

PINE CREE PARK

No report

SDFR/EMO

Councillor Skjerven – Verbal report

SWIFT CURRENT WATERSHED AUTHORITY

Councillor Kornfeld – Verbal report

Councillor Thienes left the regular council meeting at 9:10 PM and returned at 9:12 PM.

2018-098 Bennett - Kornfeld: That Council authorize CAO Fritz to send correspondence to the Town of Eastend specifying that the Town of Shaunavon would consider to allow the Town of Eastend access to the Town of Shaunavon water resources, as permitted.

CARRIED

2018-099 Kornfeld - Skjerven: That Council accepts all committee reports and the following minutes as presented:

1. April 22, 2017 Chinook Regional Library AGM Meeting Minutes – DRAFT
2. March 7, 2018 Shaunavon Branch Library Board Meeting Minutes - DRAFT
3. March 8, 2018 Municipal Shared Resource Committee Meeting Minutes – DRAFT
4. March 8, 2018 Swift Current Creek Watershed Stewards Board Meeting Minutes- DRAFT
5. March 8, 2018 Swift Current Creek Watershed Stewards Annual General Meeting Minutes - DRAFT

CARRIED

#### **CORRESPONDENCE**

##### **KYLE BENNETT – PERK UP OUR PARKS**

Council would allow the Perk Up our Parks committee to solicit the residents whom reside in direct proximity of Memorial Park, in order to confirm that the residents would permit an exception to Section 3 of the Town of Shaunavon Bylaw 2010-16 for the period of 3:00 PM on Saturday, June 2, 2018 to 2:00 AM on Sunday, June 3, 2018 for the Junefest event planned to be held in Memorial Park at the Amphitheater.

2018-100 Skjerven - Kornfeld: That Council authorizes to donate a Family season swim pass, valued at \$220.00, to the Perk Up Our Parks fundraiser to be held at Junefest on Saturday, June 2, 2018.

CARRIED

##### **DOUGLAS TALLON – 10152644 SASKATCHEWAN LTD.**

2018-101 Bennett - Skjerven: That Council authorizes CAO Fritz to send a Proxy as directed by council, on behalf of the Town of Shaunavon for the April 10, 2018 Annual General Meeting of 10152644 Saskatchewan Ltd.

CARRIED

#### **FILE CORRESPONDENCE**

2018-102 Thienes - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Terri Olfert - Stark and Marsh Chartered Professional Accountants
2. Terri Olfert – Stark and Marsh Chartered Professional Accountants
3. Kyle Bennett – Perk Up Our Parks Committee
4. Douglas Tallon – 10152644 Saskatchewan Ltd.

CARRIED

#### **IN-CAMERA SESSION**

2018-103 Skjerven - Bennett: That Council meet in an In-Camera session at 9:24 PM.

CARRIED

Present: Mayor Greenslade; Councillors Bennett, Kornfeld, Skjerven and Thienes

CAO Fritz left the regular council meeting at 9:24 PM and CAO Fritz returned at 9:39 PM.




2018-104 Skjerven - Bennett: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:39 PM.  
CARRIED

**ADJOURN**

2018-105 Bennett - Kornfeld: That Council hereby adjourned the meeting at 9:44 PM.  
CARRIED

Date approved April 11, 2018

  
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Grant Greenslade, Mayor Deputy Mayor Skjerven.

  
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Tara Fritz, CAO

