

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD WEDNESDAY, MAY 15, 2018
TOWN COUNCIL CHAMBERS**

ATTENDANCE

Attending: Mayor Greenslade; Councillors Bennett (8:01 PM), Greenlay, Kornfeld, Sachkowski, Skjerven and Thienes; Chief Administrative Officer Tara Fritz and Assistant Administrator Grace Potter

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:05 PM.

MINUTES

2018-202 Greenlay - Sachkowski: That the minutes of the May 15, 2018 regular meeting be approved, as circulated.

CARRIED

FINANCIAL REPORTS

Councillor Greenlay declared financial interest, as owner of Leaf and Powder Enterprises Inc., in regards to voucher # 14192, for the amount of \$429.57, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 7:05 PM.

2018-203 Skjerven - Thienes: That Council approves the payment of voucher #14192 in the amount of \$429.57, payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 7:05 PM.

Councillor Kornfeld declared financial interest, as owner of Kornfeld Electric, in regards to voucher #14191, for the amount of \$183.15, payable to Kornfeld Electric and left the council chambers at 7:06 PM.

2018-204 Thienes - Skjerven: That Council approves the payment of voucher #14191 in the amount of \$183.15 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:06 PM.

2018-205 Sachkowski - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$119,938.62 and form part of these minutes.

CARRIED

2018-206 Skjerven - Greenlay: That Council accepts the April 30, 2018 Town of Shaunavon Bank Reconciliation and Tax Collection reports as presented.

CARRIED

2018-207 Greenlay - Thienes: That Council accepts the April 30, 2018 Statement of Financial Activity Reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative and Director of Operations Report.

2018-208 Kornfeld - Greenlay: That Council file the Water Quality report for the period ending April 30, 2018.

CARRIED

BUSINESS ARISING

ALLAN WRIGHT

2018-209 Skjerven - Greenlay: That Council approves to enter into an agreement with Allan Wright to permit no more than one residence, located at the parcel of land as described in the Certificate of Title No. 138270641 (S.E. 21-08-18 W3), access to treated Town Water from the water pipeline that feeds from the Town of Shaunavon water wells located S.W. 22-08-18 W3 to the Town of Shaunavon. Access shall only be permitted on the condition that the Town remains with a non-centralized water treatment option.

CARRIED

LOTS 9 and 10, BLOCK 2, PLAN 102066577 OFFER TO PURCHASE

2018-210 Skjerven - Kornfeld: That Council remains firm on Counter-offer price of Lots 9 and 10, Block 2, Plan 102066577 at the rate of \$30,000.00, as indicated in resolution number 2018-178.

CARRIED

NEW BUSINESS

STOP SIGNS AT SCHOOLS

2018-211 Skjerven -Kornfeld: That Council approves the acquisition of a portable speed sign.

CARRIED

LOT PROMOTION POLICY

2018-212 Skjerven - Kornfeld: That Council adopts the Lot Promotion Policy as presented, amended that the Committee of Whole shall be in place of the Economic Development Committee or Standing Committee, whom approve electronically.

CARRIED

PROPERTY IMPROVEMENT POLICY

2018-213 Skjerven - Thienes: That Council adopt the Property Improvement Policy as presented.

CARRIED

DISCRETIONARY USE APPLICATION

2018-214 Skjerven - Thienes: That Council approves the Discretionary Use Application for B&B Flip Flop Grill, for the calendar year of 2018, with the following parameters:

- Must retain and abide by all parameters as set within a Public Health Permit;
- Must purchase a Town of Shaunavon Business License;
- Is approved to park within the Town of Shaunavon limits, by invitation by the user group(s), person(s) or business(s);
- Is approved to rent commercial property within the Town of Shaunavon limits.

CARRIED

COMMITTEE REPORTS

MAYOR’S REPORT

Mayor Greenslade - No report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillors Bennett and Sachkowski- Verbal report

2018-215 Greenlay - Kornfeld: That Council accepts the Administration Committee’s recommendation to assume all of the revenues and expenses of the Shawnee Hall, located at Lots 41-42, Block 8, Plan B3185, effective immediately. That Wellness and Leisure shall be responsible for administration.

CARRIED

2018-216 Sachkowski - Bennett: That Council accepts the Administration Committee’s recommendation to remove clause 4.J. of the Seacan and Storage Unit Policy.

CARRIED

2018-217 Skjerven - Bennett: That Council accepts the Administration Committee's recommendation to amend the sign policy rates to be \$500.00/sign/year as of January 1, 2019, and that the rates shall increase 5% annually thereafter.
CARRIED

2018-218 Skjerven - Bennett: That Council authorizes CAO Fritz to investigate \$10,000,000 and \$15,000,000 options for the Town of Shaunavon's General Liability Insurance and that council shall ratify.
CARRIED

2018-219 Greenlay - Skjerven: That Council accepts the Administration Committee's recommendation to accept the attached job descriptions of Foreman, Maintenance I, Maintenance II and Maintenance III.
CARRIED

EDC Councillor Greenlay - No report

SOUTHWEST WASTE MANAGEMENT Councillor Bennett – Verbal report

WELLNESS AND LEISURE Councillor Kornfeld Verbal report

2018-220 Kornfeld - Skjerven: That Council acknowledges that the Wellness and Leisure Committee approved the purchase of the Acid Feeder at the price quoted of \$1,801.80 plus installation kit and applicable taxes, as the 2018 Town of Shaunavon budget only reflected expenditures of \$631.75 in account number 570-600-125, which were to be off-set by revenue account 450-430-100 – Local Grant from Wellness and Leisure.
CARRIED

2018-221 Thienes - Skjerven: That Council accepts the Wellness and Leisure Committees recommendation to pay the presented 2017-2018 Sask Lotteries approved applications, as shown on the attached Schedule "B", totaling \$20,464.00, which shall be taken from the reserves account number 310-100-730.
CARRIED

2018-222 Thienes - Kornfeld: That Council regrestfully accepts Sara Stuking's resignation, effective immediately, from the Wellness and Leisure Committee.
CARRIED

GRAND COTEAU Councillor Thienes – No report

LOCAL LIBRARY BOARD Councillor Sachkowski – No report

PINE CREE PARK Councillor Greenlay - No report

SDFR/EMO Councillor Skjerven – No report

AIRPORT Mayor Greenslade – No Report

2018-223 Greenlay - Sachkowski: That Council accepts all committee reports and the following minutes as presented:

1. May 14, 2018 Wellness and Leisure committee meeting minutes – DRAFT
2. May 15, 2018 Administration committee meeting minutes - DRAFT

CARRIED

BYLAWS

2018-224 Greenlay - Kornfeld: That Council approves that Bylaw 2018-04, a Bylaw for the Rural Municipalities of Arlington No. 79, White Valley No. 49, Grassy Creek No. 78, Bone Creek No. 108, Reno No. 51, the Towns of Eastend and Shaunavon, and the Village of Consul, in the Province of Saskatchewan, for the purpose of entering into an agreement for the creation of a District Board of Revision, be read the third and final time.

CARRIED

CORRESPONDENCE

MEGHAN KRAHN – MEETING GROUNDS COFFEE HOUSE

2018-225 Skjerven - Bennett: That Council approves the request to place a couple of small bistro tables on the sidewalk located at the civic address of 405 Centre Street for the spring and summer months, on the condition that there is no impediment to pedestrian flow.

CARRIED

MARK KOZAK – SUNCOR ENERGY INC.

2018-226 Thienes - Bennett: That Council authorizes CAO Fritz respond to the Suncor Energy letter thanking for their attention to the matter and that the Town of Shaunavon would like to issue an invitation to stakeholders to financially assist with planned future airport enhancements.

CARRIED

CATHIE WILTON

2018-227 Skjerven - Thienes: That Council authorizes that CAO Fritz to respond indicating that the Zoning Bylaw amendment may be completed by the end of June, 2018.

CARRIED

IQBAL MOOSA JAKDA

2018-228 Skjerven - Bennett: That Council authorizes that the assessment reclassification of Lots 17 and 18, Block 9, Plan B3185 from Residential to Commercial, will be visited upon the demolition of the existing buildings on the said lots and that the taxes shall be in a current position.

CARRIED

DALE PETRUN – CANADIAN PUBLIC WORKS ASSOCIATION

2018-229 Bennett - Skjerven: WHEREAS public works infrastructure, facilities and services are of vital importance to the health, safety and well-being of the people of this Nation; and

WHEREAS such facilities and services could not be provided without the dedicated efforts of public works professionals, employees, and administrators, representing Federal, provincial, territory, and local units of Government, who are responsible for and must design, build, operate, and maintain the transportation, water supply, wastewater systems, public buildings, and other structures and facilities essential to serve our citizens; and

WHEREAS it is in the public interest for the citizens and civic leaders of this country to gain knowledge of and to maintain a progressive interest in the public works needs and programs of their respective communities;

NOW, THEREFORE, the Town of Shaunavon Council do hereby designate the week, May 20 – 26, 2018, as National Public Works Week; and we urge all our people to join in activities and ceremonies designed to pay tribute to our public works engineers and administrators and to recognize the substantial contributions they have made to our national health and welfare.

CARRIED

FILE CORRESPONDENCE

2018-230 Skjerven - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Meghan Krahn – Meeting Grounds Coffee House
2. Mark Kozak – Suncor Energy Inc.
3. Cathie Wilton
4. Keith Comstock – Saskatchewan Ministry of Government Relations
5. Iqbal Mossa Jakda
6. Carrissa Henderson – CIBC
7. Dale Petrun – Canadian Public Works Association

CARRIED

IN-CAMERA SESSION

2018-231 Kornfeld - Sachkowski: That Council meet in an In-Camera session at 8:39 PM.

CARRIED

Present: Mayor Greenslade; Councillors Bennett, Kornfeld, Sachkowski, Skjerven and Thienes

CAO Fritz and Assistant Administrator Grace Potter left the regular council meeting at 8:39 PM and CAO Fritz and Assistant Administrator Grace Potter returned at 8:54 PM.

2018-232 Thienes - Greenlay: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 8:54 PM.
CARRIED


2018-233 Bennett –Thienes: That Council authorizes CAO Fritz to send a letter to the CIBC to indicate that the Town of Shaunavon is disappointed in their decision to close the Shaunavon Branch and that Council would appreciate reconsideration on their decision, and that the CIBC should consider leaving the bank ATM in Shaunavon.
CARRIED

2018-234 Skjerven – Kornfeld: That Council authorizes that council meetings shall be set at 7:30 PM from June to October, 2018.
CARRIED


ADJOURN

2018-235 Greenlay: That Council hereby adjourned the meeting at 8:58 PM.
CARRIED

Date approved June 5, 2018



Grant Greenslade, Mayor

 assistant

Tara Fritz, CAO