

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, MAY 21, 2019
TOWN COUNCIL CHAMBERS
401 THIRD STREET EAST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:32 PM.

OATH OF OFFICE

Councillor Shawn Lingenfelter read and signed the Oath of Affirmation – Member of Council form at 7:33 PM, which will now form part of these minutes as Schedule “A”.

MINUTES

2019-236 Greenlay - Thienes: That Council approves the minutes of the May 7, 2019 regular meeting, as circulated.

CARRIED

FINANCIAL REPORTS

Councillor Skjerven declared financial interest, as owner of Helix Construction Ltd., in regards to voucher # 15228, for the amount of \$5,092.50, payable to Helix Construction Ltd. and left the council chambers at 7:36 PM.

2019-237 Greenlay - Thienes: That Council approves the payment of voucher # 15228 in the amount of \$5,092.50 payable to Helix Construction Ltd.

CARRIED

Councillor Skjerven returned to the council chambers at 7:36 PM.

2019-238 Greenlay-Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule “B” in the amount of \$202,464.01, and form part of these minutes.

CARRIED

2019-239 Kornfeld – Skjerven: That Council approves the payment of the Shaunavon and District Fire and Rescue committee’s accounts on the attached Schedule “C” in the amount of \$1,838.89, and form part of these minutes.

CARRIED

2019-240 Kornfeld - Skjerven: That Council accepts the April 30, 2019 Town of Shaunavon’s Bank Reconciliation and Tax Collection reports as presented, as well as the April 30, 2019 Shaunavon and District Fire and Rescue committee’s Bank Reconciliation report as presented.

CARRIED

2019-241 Skjerven - Kornfeld: That Council accepts the Town of Shaunavon’s April 30, 2019 Statement of Financial Activity reports as presented.

CARRIED

2019-242 Bennett - Thienes: That Council accepts the Shaunavon and District Fire and Rescue committee’s April 30, 2019 Statement of Financial Activity reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-243 Thienes - Greenlay: That Council shall file the Monthly Water Quality report for the month of April, 2019 as presented.
CARRIED

NEW BUSINESS

DEPUTY MAYOR APPOINTMENTS

2019-244 Skjerven - Lingenfelter: That Council authorizes that the deputy mayor appointments be updated as follows:

March 1, 2019	June 30, 2019	Greenlay, Mike
July 1, 2019	October 31, 2019	Kornfeld, Riley
November 1, 2019	February 29, 2020	Lingenfelter, Shawn
March 1, 2020	June 30, 2020	Skjerven, Tyson
July 1, 2020	October 31, 2020	Thienes, Garrett

CARRIED

LINGENFELTER COMMITTEE APPOINTMENTS

2019-245 Thienes - Kornfeld: That Council accepts Mayor Greenslade's appointment of Shawn Lingenfelter to the following committees, in place of Karri-anne Sachkowski, until October 31, 2019: Administration, Wellness and Leisure, Chinook Local/Regional Library Board, and as an alternate on the Shaunavon District Fire and Rescue.

CARRIED

2019-246 Kornfeld – Bennett: That Council authorizes that Councillor Thienes shall now be appointed to the Pine Cree Park committee, in place of Councillor Greenlay.

CARRIED

ECONOMIC DEVELOPMENT OFFICER HOURS

Councillor Thienes declared a conflict of interest, as his spouse is the Economic Development Officer, and left the council chambers at 8:12 PM.

2019-247 Greenlay – Skjerven: That Council authorizes that EDO Thienes shall be paid to a maximum of 26 hours/week, which shall be paid monthly, until October 31, 2019.

CARRIED

Councillor Thienes returned to the council chambers at 8:26 PM.

POSITIVE TICKETING

2019-248 Kornfeld- Thienes: That Council authorizes that four twenty-five dollar Shaunavon Chamber Bucks are purchased for the 2019 Positive Ticketing Campaign; funds shall be drawn from the Positive Ticketing liability account number #210-200-430.

CARRIED

RECREATION AND PARKS MONTH

2019-249 Kornfeld - Bennett: That Council, in recognition of the benefits and values that recreation, parks and leisure services provide, does hereby designate the month of June as Recreation & Parks Month.

CARRIED

LOT CONSOLIDATION REQUEST

2019-250 Greenlay - Thienes: That Council authorizes the consolidation of Lot 8, Block 11, Plan B3185 and Lot H, Block 11, Plan DU2460 in the municipal assessment roll as one parcel.

CARRIED

LOT 6, BLOCK 10, PLAN B3185

2019-251 Kornfeld - Bennett: That Council authorizes that the owner of Lot 5, Block 10, Plan B3185 may acquire Lot 6, Block 10, Plan B3185 for \$1, and that the lots consolidated in the municipal assessment roll as one parcel, as the building foot-print requires both lots. That the Town shall have the lots tied through the Information Services Corporation, and the Town shall be financially responsible for all ISC fees associated.

CARRIED

2019 SASKTACHEWAN TOURISM WEEK PROCLAMATION

2019-252 Thienes - Kornfeld: That Council proclaims that the week of May 26 to June 1, 2019 be declared Saskatchewan Tourism Week in the Town of Shaunavon.

CARRIED

CJSN STREET CLOSURE REQUEST

2019-253 Thienes - Bennett: That Council shall permit to close a portion of the street adjacent to the civic address of 407 Centre Street, for the period of 11:00 AM through until 1:00 PM on Friday, June 21, 2019 to allow for a fundraising bar-b-que for the Shaunavon and District Fire Department.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Skjerven – Verbal report

ADMINISTRATION

Councillor Bennett - Verbal report

2019-254 Greenlay - Bennett: That Council accepts the recommendation from the Administration Committee to rescind resolution number 2019-215. That Council authorizes that anyone whom participated and qualified for the 2018 Lot promotion shall be exempted from taxation on the land, improvements, minimum land tax and base tax as per the ratios stated in Residential Incentive Policy provision of the Tax Incentive Policy currently in-force.

CARRIED

2019-255 Bennett - Thienes: That Council accepts the recommendation from the Administration Committee that 2020 newly elected Council shall have Governance Training within the first three months of being elected.

CARRIED

EDC

Councillor Greenlay - Verbal report

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – No report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

GRAND COTEAU

Councillor Thienes – No report

LOCAL LIBRARY BOARD

No report

PINE CREE PARK

Councillor Greenlay – No report

SDFR/EMO

Councillor Bennett– No report

SWMGC

CAO Fritz – Verbal report

SWTPC

Councillor Bennett – No report

2019-256 Greenlay - Kornfeld: That Council accepts all committee reports and the following minutes as presented:

1. May 9, 2019 Administration committee meeting minutes – DRAFT
2. May 13, 2019 Wellness and Leisure committee meeting minutes – DRAFT
3. May 16, 2019 Shaunavon Economic Development committee meeting minutes – DRAFT
4. May 21, 2019 Southwest Municipal Government committee meeting minutes – VERBALLIZED.

CARRIED

ROUND TABLE DISCUSSION

2019-257 Skjerven – Greenlay: That Council meet in an In-Camera session at 9:18 PM

CARRIED

Attendance: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz

2019-258 Kornfeld – Thienes: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:19 PM

BYLAWS

2019-02 – TRAILER LICENCING BYLAW

2019-259 Thienes - Lingenfelter: That Council approves that Bylaw 2019-02, a Bylaw to provide for the licensing of occupants of trailers, mobile homes and portable shacks, be read the third and final time and be adopted.

CARRIED

2019-03 WATER AND SEWER BYLAW

2019-260 Lingenfelter - Greenlay: That Council approves that Bylaw 2019-03, a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of water, be read the third and final time and be adopted.

CARRIED

CORRESPONDENCE

FILE CORRESPONDENCE

2019-261 Greenlay - Thienes: That Council approves that the following correspondence having been read, now be filed:

1. Raynelle Wilson – Saskatchewan Housing Corporation
2. D'Arcy Skwara – Colliers International
3. Terri Olfert – Stark and Marsh
4. Richard Goulet – RM of Arlington No. 79

CARRIED

IN-CAMERA SESSION

2019-262 Thienes - Skjerven: That Council meet in an In-Camera session at 9:23PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting 9:23 PM and returned at 9:32 PM.

2019-263 Skjerven - Greenlay: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:32 PM.

CARRIED

ADJOURN

2019-264 Bennett - Lingenfelter: That Council hereby adjourn the meeting at 9:35 PM.

CARRIED

Date approved _____



Grant Greenslade, Mayor



Tara Fritz, CAO - Grace Potter, Assistant Administrator

FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, Shawn Lingenfetter, having been elected to the office of Councillor in the
Town of Braunton,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I am qualified to hold the office to which I have been elected;
- 3 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office;
- 4 I have read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other Act and by the council;
- 5 I will:
 - (a) perform the duties of office imposed by *The Municipalities Act* and any other Act or law and by the council;
 - (b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
 - (c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other Act and by the council.

DECLARED before me at

Braunton, Saskatchewan
this 21st day of May, 2019.

A Commissioner for Oaths for Saskatchewan
a Notary Public, a municipal administrator, etc.
(as the case may be)

My commission expires _____



[Signature]
Signature of Declarant

