

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, MAY 5, 2020  
TOWN COUNCIL CHAMBERS  
401 THIRD STREET WEST – SHAUNAVON, SK**

**ATTENDANCE**

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett (electronic), Mike Greenlay (electronic), Riley Kornfeld (electronic), Shawn Lingenfelter (electronic), Tyson Skjerven and Garrett Thienes (electronic); Chief Administrative Officer Tara Fritz

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:33 PM.

**MINUTES**

2020-187 Skjerven - Kornfeld: That the minutes of the April 21, 2020 regular meeting be approved, as circulated.

CARRIED

**DELEGATION**

2020-188 Thienes - Skjerven: That Council hears the delegation of Brian Tuntland of Stark and Marsh Chartered Accountants, via electronic meeting, at 7:34 PM.

CARRIED

2020-189 Greenlay - Bennett: That Council meets in an In-Camera session at 7:51 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 7:51 PM and returned at 7:55 PM.

2020-190 Thienes - Garret: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 7:55 PM.

CARRIED

The delegation of Brian Tuntland of Stark and Marsh Chartered Accountants left the electronic meeting at 7:55 PM.

**FINANCIAL REPORTS**

Councillor Skjerven declared financial interest, as the co-owner of Helix Construction Ltd, in regards to voucher #16098, for the amount of \$4,129.20, payable to Helix Construction Ltd. and was removed from the meeting at 7:57 PM.

2020-191 Greenlay - Bennett: That Council approves the payment of voucher #16098 in the amount of \$4,129.20 payable to Helix Construction Ltd.

CARRIED

Councillor Skjerven returned to the meeting at 7:57 PM.

2020-192 Thienes - Greenlay: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$94,392.23, and forms part of these minutes.

CARRIED

2020-193 Bennett - Lingenfelter: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,227.36, and forms part of these minutes.

CARRIED

**MANAGEMENT REPORTS**

Chief Administrative Officer Fritz presented the Chief Administrative report and the Communications Officer report.

2020-194 Bennett – Thienes: That Council is prepared to hold the matter of the Terry Innes Grievance in abeyance until June 15, 2020.  
CARRIED

2020-195 Thienes – Lingenfelter: That Council accepts the CAO and Communications' Officer reports as presented.  
CARRIED

The Director of Operations, Director of Wellness and Leisure, Director of Culture and the Economic Development Officer reports will be presented by the Committee Chair in the committee reports.

#### **NEW BUSINESS**

##### **2019 AUDITED FINANCIAL STATEMENTS**

2020-196 Skjerven - Thienes: That Council approves the 2019 audited financial statements, as presented.  
CARRIED

2020-197 Thienes - Bennett: That Council accepts the recommendation from the CAO to put the following resolution forth at the 2021 Municipalities of Saskatchewan (SUMA) Convention: That the PSAB (Public Sector Accounting Board) Standards that are set for Government Partnership Organizations should be amended as Municipal Governments for Towns and Villages, should have an option to consolidate the financial statements (assets, liabilities and flow of resources of the municipality) or not, as it is not practical for smaller communities.  
CARRIED

#### **COMMITTEE REPORTS**

##### **MAYOR'S REPORT**

Mayor Greenslade - Verbal report

##### **PUBLIC WORKS**

Councillor Skjerven – Verbal Report

2020-198 Thienes - Bennett: That Council accepts the recommendation from the Public Works Committee to have T-Alley on Block 21 moved to front-street garbage and recycling pickup after the property owners have been adequately notified.  
CARRIED

2020-199 Greenlay - Kornfeld: That Council shall permit for an additional \$50,000 for Earthforce to complete the additional identified paving Dig outs and an additional \$100,000 for Southwest Paving to complete the additional 2020 paving identified that is outside of the budgeted amount. That the additional scope shall be invoiced separately, as to not affect the Gas Tax allocations. That funds shall be transferred from unappropriated reserves to offset the additional costs.  
CARRIED

##### **ADMINISTRATION**

Councillor Bennett – No report

Councillor Skjerven left the Council meeting at 8:52 PM.

##### **EDC**

Councillor Greenlay – Verbal report

##### **SOUTHWEST WASTE MANAGEMENT**

Councillor Bennett– No report

##### **WELLNESS AND LEISURE**

Councillor Kornfeld – Verbal report

##### **GRAND COTEAU HERITAGE & CULUTRAL CENTRE**

Councillor Thienes – Verbal report

##### **LOCAL LIBRARY BOARD**

Councillor Lingenfelter - Verbal report

##### **PINE CREE REGIONAL PARK**

Councillor Thienes - Verbal report

Councillor Skjerven returned to the Council meeting at 9:02 PM.

##### **SDFR/EMO**

Councillor Bennett – No report

##### **SWMGC**

Councillor Bennett – No report

##### **SWTPC**

Councillor Bennett – No report

SWIFT CURRENT WATERSHED STEWARDS

Councillor Thienes – Verbal report

SPLASH PARK

Councillor Bennett – Verbal report

COUNCIL-ATTENDED EVENTS

None

2020-200 Skjerven - Bennett: That Council accepts all committee reports as presented:

1. April 22, 2020 Public Works committee meeting minutes - DRAFT

CARRIED

### **BYLAWS**

2020-06 – WATER AND SEWER BYLAW

2020-201 Thienes - Bennett: That Council authorizes that Bylaw 2020-06 – A Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charged for the use of the sewer, be read the third and final time and be adopted.

CARRIED

2020-07 – RECORDS RETENTION AND DISPOSAL BYLAW

2020-202 Thienes - Lingenfelter: That Council authorizes that Bylaw 2020-07 – Records retention and disposal bylaw, be read the second time.

CARRIED

2020-203 Greenlay - Kornfeld: That Council authorizes that Bylaw 2020-07 – Records retention and disposal bylaw, be read the third and final time and be adopted.

CARRIED

2020-08 – A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES

2020-204 Thienes - Greenlay: That Council authorizes that Bylaw 2020-08 – A Bylaw to establish property tax incentives and penalties, be introduced and read the first time.

CARRIED

2020-205 Skjerven - Kornfeld: That Council authorizes that Bylaw 2020-08, be read the second time.

CARRIED

2020-206 Skjerven - Bennett: That Council authorizes that Bylaw 2020-08 go to third and final reading.

CARRIED UNANIMOUSLY

2020-207 Skjerven – Thienes: That Council authorizes that Bylaw 2020-08 – A Bylaw to establish property tax incentives and penalties, be read the third and final time and be adopted.

CARRIED

### **CORRESPONDENCE**

FILE CORRESPONDENCE

2020-208 Greenlay - Thienes: That Council approves that the following correspondence having been read, now be filed:

1. Honourable Greg Ottenbreit – Ministry of Highways and Infrastructure
2. Honourable Jim Reiter – Minister of Health

CARRIED

### **IN-CAMERA SESSION**

2020-209 Bennett - Thienes: That Council meets in an In-Camera session at 9:25 PM.

CARRIED

Attendance: Mayor Grant Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 9:25 PM and returned at 9:34 PM.

2020-210 Greenlay - Skjerven: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:34 PM.



CARRIED

**ADJOURN**

2020-211 Thienes - Skjerven: That Council now adjourns the meeting at 9:34 PM.

CARRIED

Date approved: May 19, 2020

  
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Grant Greenslade, Mayor

  
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Tara Fritz, CAO