

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD WEDNESDAY, APRIL 11, 2018
TOWN COUNCIL CHAMBERS**

ATTENDANCE

Attending: Mayor Greenslade (7:39 PM via phone); Deputy Mayor Skjerven; Councillors Bennett, Greenlay, Kornfeld, Sachkowski, and Thienes; Chief Administrative Officer Tara Fritz

CALL TO ORDER

Deputy Mayor Skjerven called the meeting to order at 7:01 PM.

MINUTES

2018-106 Greenlay - Thienes: That the minutes of the March 20, 2018 regular meeting be approved, as circulated.

CARRIED

FINANCIAL REPORTS

Councillor Greenlay declared financial interest, as owner of Leaf and Powder Enterprises Inc., in regards to voucher #14082, for the amount of \$1,727.25, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 7:02 PM.

2018-107 Thienes - Kornfeld: That Council approves the payment of voucher #14082 in the amount of \$1,727.25, payable to Leaf and Powder Enterprises Inc.

CARRIED

Councillor Greenlay returned to the council chambers at 7:02 PM.

2018-108 Sachkowski - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$123,500.43 and form part of these minutes.

CARRIED

2018-109 Greenlay - Thienes: That Council approves the payment of accounts in the amount of \$6,507.50 as shown in the SDFR Fundraising Cheque register, as presented.

CARRIED

DELEGATION

2018-110 Sachkowski - Greenlay: That Council authorizes to hear the delegation of Brian Tuntland of the Stark and Marsh CPA LLP at 7:12 PM.

CARRIED

2018-111 Greenlay - Thienes: That Council meet in an In-Camera session at 7:32 PM.

CARRIED

Present: Deputy Mayor Skjerven; Councillors Bennett, Kornfeld, Sachkowski, and Thienes

CAO Fritz left the regular council meeting at 7:32 PM and CAO Fritz returned 7:38 PM.

2018-112 Sachkowski - Thienes: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 7:38 PM.

CARRIED

2018-113 Thienes - Greenlay: That council accept the 2017 audited financial statements, as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative and Director of Operations Report.



NEW BUSINESS

SPRING CLEAN-UP WEEKEND

Deputy Mayor Skjerven declared a conflict, as the owner of Helix Construction, and left the room at 8:03 PM.

2018-114 Greenslade - Bennett: That Council approves to designate the spring clean-up the weekend of May 11-13, 2018, with the alternate dates of May 25-27, 2018, and that Helix Construction be contracted to provide the services.

CARRIED

Deputy Mayor Skjerven returned to the room at 8:06 PM.

CPWC CAMPGROUND

Councillor Kornfeld declared financial conflict, as the owner of Kornfeld Electric, and left the council chambers at 8:07 PM.

Director of Operations Phillips was contacted via telephone from 8:21- 8:24 PM for clarification on the proposals.

2018-115 Greenlay - Thienes: That Council authorizes Kornfeld Electric, to install the electrical services for the CPWC Campground sites, as per the January 17, 2018 quoted price of \$49,300.00, plus permit and applicable taxes.

CARRIED UNANIMOUSLY

Councillor Kornfeld returned to the council chambers at 8:31 PM.

PROVINCE OF SASKATCHEWAN BUDGET ADDRESS

2018-116 Thienes - Sachkowski: That Council allow Greenslade, Greenlay and Skjerven attend the Province of Saskatchewan Budget Address in Regina on April 10, 2018; with the provision that only mileage and meal expenses are remunerated.

CARRIED

STANTEC WATER SUPPLY AND DISINFECTION STUDY REPORT REVIEW

2018-117 Sachkowski - Greenslade: That Council accepts the recommendation of Ben Boots of Spring Creek Consulting, whom provided a third-party review of the Stantec Water Supply Disinfection Study dated March 19, 2018; for the addition of UV disinfection at Well No. 5, due to the higher water hardness level.

CARRIED

2018-118 Bennett - Thienes: That Council authorizes Stantec Consulting to proceed with procurement of the addition of UV disinfection at Well No. 5, contingent on water results.

CARRIED

UMAAS CONVENTION

2018-119 Bennett - Sachkowski: That Council authorizes CAO Fritz to attend the annual convention of Urban Municipal Administrator' Association of Saskatchewan in Saskatoon from June 5 to June 8, 2018. The Council appoints Assistant Administrator Potter to be the recording clerk for the June 5, 2018 regular council meeting.

CARRIED

GRAND COTEAU HERITAGE AND CULTURAL CENTRE ANNUAL REPORT

2018-120 Sachkowski - Greenlay: That Council approve the 2017 Annual Report for the Grand Coteau Heritage and Cultural Centre as circulated.

CARRIED

ORDER 2577517

2018-121 Thienes - Bennett: That Council authorizes, under the authority of the section 366 of *The Municipalities Act*, to have the required engineer's report completed to remedy one of the contraventions, specifically, that the owners submit an engineer's report to the Building Official and the Town of Shaunavon, listed on the outstanding order number 2577517, for the legal land location of Lot 1, Block 36, Plan B3185. That all expenses and costs, including administrative,

of the action pursuant of Section 366 of *The Municipalities Act* are an amount owing to the Town of Shaunavon by the title holder as sited in Order 2577517. The said expenses and costs incurred by the Town of Shaunavon to remedy the contravention of the order shall be added to the tax roll of the Lot 1, Block 36, Plan B3185 if the amount remains unpaid as of December 31, 2018, as per section 369 of *The Municipalities Act*.

CARRIED

Councillor Thienes left the council chambers at 8:51 PM

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - No report

PUBLIC WORKS

Councillor Skjerven – Verbal report

Councillor Thienes returned the council chambers at 8:52 PM

2018-122 Bennett - Sachkowski: That Council authorizes CAO Fritz to send letters to Crescent Point and Surge Energy Inc. for their continued support, and to identify that their support allows the Town of Shaunavon to provide the citizens of the southwest with adequate parks, facilities, and recreation to enjoy at their leisure.

CARRIED

2018-123 Kornfeld - Greenlay: That Council accepts the Public Works committee's recommendation to purchase a 2018 Shulte snow blower at \$20,690.22 plus applicable taxes.

CARRIED

ADMINISTRATION

Councillor Bennett- No report

EDC

Councillor Greenlay - Verbal report

2018-124 Greenlay - Sachkowski: That Council authorizes the Economic Development Committee to promote a maximum of six residential lots for 2018, at a rate of \$100.00 plus realtor fees, per lot, and that one lot per application and any other lots will be at the discretion of council to that same applicant. The conditions be set as: the building process be completed to the floor-joist within 12 months of approval date, and then the title will be transferred to the applicant. All tax incentives that are currently in force, will apply.

CARRIED

2018-125 Thienes - Greenslade: That Council authorizes the Economic Development Committee to promote a business beautification incentive program for a maximum of three commercial properties at a matching tax abatement at a rate of up to \$10,000.00 per property, at the discretion of council.

CARRIED

2018-126 Greenlay - Bennett: That Council authorizes the Economic Development Committee to contract a Social Media Specialist for a three month term, at a rate of \$250.00/five hours per week; and be made available to all department heads, CAO, and Mayor.

CARRIED

2018-127 Kornfeld – Thienes: That Council authorizes to extend the regular council meeting until 10:00 PM.

CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

GRAND COTEAU

Councillor Thienes – Verbal report

LOCAL LIBRARY BOARD

Councillor Sachkowski – No report

PINE CREE PARK

Councillor Greenlay - No report

SDFR/EMO

Councillor Skjerven – No report

2018-128 Kornfeld – Greenlay: That Council accepts all committee reports and the following minutes as presented:

1. March 26, 2018 Public Works Committee Meeting Minutes - DRAFT
2. March 27, 2018 SWMA Meeting Minutes – DRAFT
3. March 28, 2018 Grand Coteau Heritage and Culture Centre Board Meeting Minutes- DRAFT
4. March 28, 2018 Grand Coteau Heritage and Culture Centre Annual General Meeting Minutes – DRAFT
5. April 9, 2018 Wellness and Leisure Committee Meeting Minutes - DRAFT

CARRIED

BYLAWS

2018-129 Greenlay - Thienes: That Council approves that Bylaw 2018-02, a Bylaw to provide for the licensing of occupants of trailers, mobile homes and portable shacks, be introduced read the first time.

CARRIED

2018-130 Thienes - Sachkowski: That Council approves the Bylaw 2018-02, a Bylaw to provide for the licensing of occupants of trailers, mobile homes and portable shacks, be read the second time.

CARRIED

2018-131 Greenlay - Sachkowski: That Council approves that Bylaw 2018-03, a Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service shared for the use of the sewer, be introduced read the first time.

CARRIED

2018-132 Thienes - Greenslade: That Council approves that the wording in Bylaw 2018-03, Schedule “B”, clause 3. Be amended to read: The charge for water drawn from the coin-operated dispenser shall be \$1.00 per 44 gallons or 200 liters, from the bulk water dispenser \$4.80 per cubic meter.

CARRIED

CORRESPONDENCE

SEAN MCKENZIE – SASKATCHEWAN CRIME STOPPERS

2018-133 Greenslade - Greenlay: That Council approves the donation of \$200.00 to Saskatchewan Crime Stoppers.

CARRIED

TYSON SKJERVEN – BOOMTOWN CUP COMMITTEE

2018-134 Bennett - Thienes: That Council accepts the Boomtown Cup Committee’s proposal to build a track and host The Boomtown Cup lawnmower races on the Town owned property of Parcel AA-Plan 101794822 Ext 32, contingent that the Boomtown Cup committee provides the Town of Shaunavon a certificate of insurance indicating that the committee is carrying a minimum of \$5,000,000 liability insurance with the Town of Shaunavon being listed on the policy as additional insured. That Council will also allow a beer gardens on the said property from 11:30 AM to 11:30 PM Saturday, July 21, 2018. That Council of the Town of Shaunavon approve the issuance of a Special Occasion Liquor Permit provided that:

1. All the rating capacities for the facilities are complied with;
2. Sufficient security and supervision must be supplied by the permit holder;
3. Subject to compliance with Saskatchewan Liquor and Gaming Authority Rules and Regulations within the Authorized permit; and
4. Party Alcohol Liability insurance shall be purchased by the permit holder.

CARRIED

BERNADETTE DEOBALD - WESTERN FINANCIAL GROUP INC.

2018-135 Sachkowski - Greenlay: That Council allow the request to set up four barricades and five picnic tables in front of the property of 411 Centre Street, on May 2, 2018.

CARRIED

SANDRA DAVIS - SHAUNAVON AND DISTRICT MUSIC FESTIVAL

2018-136 Bennett - Kornfeld: That Council approves that Mayor Greenslade bring greetings to the Shaunavon and District Music Festival on behalf of the Town of Shaunavon on Thursday, April 26, 2018 at 7:00 PM at the Centre Street United Church.

CARRIED

SGT DANIEL ARCHIBALD – RCMP SHAUNAVON

2018-137 Kornfeld - Greenlay: That Council authorizes to return the money that remains in the Whitemud D.A.R.E Affinity Credit Union account number 20055992 to the Receiver General for Canada.

CARRIED

JOANNE GREGOIRE – SHAUNAVON ECONOMIC DEVELOPMENT COMMITTEE

2018-138 Kornfeld - Greenlay:

Whereas, 12.7 million Canadian volunteers give their time to help others, contributing close to 2 billion volunteer hours per year; and

Whereas, volunteers in the Town of Shaunavon mentor our children, feed our hungry, comfort our lonely, beautify our green spaces, and fundraise for our charitable organizations; and

Whereas, the Town of Shaunavon's volunteers are young, old, families, workers, retirees, men and women of all ages and backgrounds; and

Whereas, the collective result of the work done by our Town's volunteers is that the Town of Shaunavon is a more desirable place to live;

Now, therefore, we, the Town of Shaunavon Council, do hereby proclaim April 15 to 21, 2018, as National Volunteer Week, and urge our fellow citizens to recognize the crucial role played by volunteers in our community.

CARRIED

FILE CORRESPONDENCE

2018-139 Kornfeld - Sachkowski: That Council approves that the following correspondence having been read, now be filed:

1. Sean McKenzie – Saskatchewan Crime Stoppers
2. Tyson Skjerven – Boomtown Cup Committee
3. Bernadette Deobald – Western Financial Group Inc.
4. Brian Janz – Peak Energy
5. Sandra Davis – Shaunavon and District Music Festival
6. Sgt. Daniel Archibald – RCMP Shaunavon
7. Joanne Gregoire – Shaunavon Economic Development Committee

CARRIED

IN-CAMERA SESSION

2018-140 Greenlay - Sachkowski: That Council meet in an In-Camera session at 9:45 PM.

CARRIED

Present: Mayor Greenslade; Deputy Mayor Skjerven; Councillors Bennett, Kornfeld, Sachkowski and Thienes

CAO Fritz left the regular council meeting at 9:45 PM and CAO Fritz returned at 10:00 PM.

2018-141 Sachkowski - Greenlay: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 10:00 PM.

CARRIED

ADJOURN

2018-142 Greenslade - Sachkowski: That Council hereby adjourned the meeting at 10:00 PM.

CARRIED

Date approved April 17, 2018



Grant Greenslade, Mayor



Tara Fritz, CAO