

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, APRIL 16, 2019
TOWN COUNCIL CHAMBERS**

ATTENDANCE

Attending: Deputy Mayor Greenlay; Councillors Bennett (via telephone until 8:41 PM) Kornfeld, Skjerven (7:58 PM) and Thienes; Chief Administrative Officer Tara Fritz

Regrets: Mayor Greenslade

CALL TO ORDER

Deputy Mayor Greenlay called the meeting to order at 7:31 PM.

MINUTES

2019-168 Kornfeld - Thienes: That the minutes of the April 2, 2019 regular meeting be approved, as circulated.

CARRIED

FINANCIAL REPORTS

2019-169 Bennett - Thienes: That Council approves the payment of voucher #15112, in the amount of \$29,359.50 payable to New Line Trenchless Technologies, which includes \$24,585.00 for 8 manhole repairs, as this is outside of the 2019 Budget.

CARRIED

2019-170 Thienes - Bennett: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$127,490.95, and form part of these minutes.

CARRIED

2019-171 Kornfeld - Thienes: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$3,913.80, and form part of these minutes.

CARRIED

2019-172 Kornfeld - Thienes: That Council accepts the March 31, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the March 31, 2019 Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-173 Thienes - Kornfeld: That Council accepts the Town of Shaunavon's March 31, 2019 Statement of Financial Activity reports as presented.

CARRIED

2019-174 Thienes - Kornfeld: That Council accepts the Shaunavon and District Fire and Rescue committee's March 31, 2019 Statement of Financial Activity reports as presented.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and Director of Operations Report.

2019-175 Thienes -Kornfeld: That Council authorizes to consolidate the Economic Development Committee's financials into the Town of Shaunavon's financials, as of December 31, 2019.

CARRIED

2019-176 Kornfeld - Thienes: That Council recommends to the Economic Development Committee (EDC) to acquire MuniSoft software, and that the Economic Development Committee shall pay for the software.

CARRIED

2019-177 Bennett - Thienes: That Council accepts the recommendation from CAO Fritz to have the house demolished on Lot 12, Block 1, Plan B3185, prior to tendering the property as required by *The Tax Enforcement Act*.

CARRIED

2019-178 Skjerven - Bennett: That Council accepts the recommendation from the Town of Shaunavon's Occupational Health Committee (OHC) to repeal 2004-341 Harassment in the Work Place Policy and replace with the January 30, 2019 Workplace Harassment Policy – Saskatchewan, which shall be included in the Town of Shaunavon Occupational Health and Safety Policy, dated January 30, 2019.

CARRIED

2019-179 Skjerven - Thienes: That Council accepts the recommendation from the Town of Shaunavon's Occupational Health Committee (OHC) to adopt the Occupational Health and Safety Policy, dated January 30, 2019, as presented. That Council recommends that the Administration committee shall review.

CARRIED

FINANCIALS REPORTS CONTINUED

Deputy Mayor Greenlay declared financial interest, as owner of Leaf and Powder Enterprises Inc., in regards to voucher #15109, for the amount of \$166.50, payable to Leaf and Powder Enterprises Inc. and left the council chambers at 8:08 PM.

2019-180 Kornfeld - Skjerven: That Council approves the payment of voucher #15109 in the amount of \$166.50 payable to Leaf and Powder Enterprises Inc.

CARRIED

Deputy Mayor Greenlay returned to the council chambers at 8:09 PM.

MANAGEMENT REPORT'S CONTINUED

2019-181 Kornfeld - Thienes: That Council shall file the Monthly Water Quality report for the month of March, 2019 as presented.

CARRIED

BUSINESS ARISING

2018 AUDITED FINANCIAL STATEMENTS

2019-182 Skjerven - Kornfeld: That council approve the 2018 audited financial statements, as presented.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

No report

PUBLIC WORKS

Councillor Skjerven – Verbal report

2019-183 Kornfeld - Thienes: That Council accepts the recommendation from the Public Works committee to move the back-alleys of the following locations to front-street garbage and recycling pick-up, as per the attached map:

- 300 and 400 blocks of 1st, 2nd, & 3rd Street West;
- 600 block of 1st, 2nd, & 3rd Street West;
- All of 9th Street West;
- 7th Avenue from 4th Street West to 9th Street West;
- 300 block of 2nd, 3rd, 4th and 5th Streets East;
- 100 and 200 blocks of 4th and 5th Streets East;
- 600 block of 2nd and 3rd Streets East; and
- Civic Addresses on Poplar Crescent: 535, 539, 545, 549, 555, 559, 565, 569, 575, 579, 587, 589, 595, 628

Council shall accept the further recommendation from the Public Works committee to engage the public in regards to the balance of the community moving to front-street garbage and recycling pick-up.

CARRIED

2019-184 Kornfeld - Thienes: That Council accepts the recommendation from the Public Works committee to accept the January 9, 2019 Waterworks Inspection Compliance Report, as presented.
CARRIED

2019-185 Kornfeld - Thienes: That Council accepts the recommendation from the Public Works committee that the Free Garbage Weekend shall be set for May 10-12, 2019 or alternatively May 24-26, 2019, and that Helix Construction shall be the contractor.
CARRIED

2019-186 Thienes - Kornfeld: That Council accepts the recommendation from the Public Works committee to not consider the budgeted Well Upgrades in 2019, to permit ample time to assess the Well Five UV disinfection upgrade.
CARRIED

2019-187 Kornfeld - Skjerven: That Council accepts the recommendation from the Public Works committee to have the Reservoir cleaning and inspection and Water Main swabbing completed at the approximate rate of \$34,000 and the Hydrant inspection and flushing completed at the approximate rate of \$15,000, plus applicable taxes.
CARRIED

ADMINISTRATION	Councillor Bennett - No report
EDC	Councillor Greenlay - Verbal report
SOUTHWEST WASTE MANAGEMENT	Councillor Kornfeld – Verbal report
WELLNESS AND LEISURE	Councillor Kornfeld – Verbal report
GRAND COTEAU	Councillor Thienes – No report
LOCAL LIBRARY BOARD	No report
PINE CREE PARK	Councillor Greenlay – Verbal report
SDFR/EMO	CAO Fritz – Verbal report
SWTPC	Councillor Bennett – Verbal report

2019-188 Kornfeld - Thienes: That Council accepts all committee reports and the following minutes as presented:

1. March 22, 2019 Southwest Transportation Planning Council Inc. (SWTPC) committee meeting Minutes - DRAFT
2. March 28, 2019 Local Library Board meeting minutes – DRAFT
3. April 3, 2019 Public Works Committee meeting minutes – DRAFT
4. April 8, 2019 Wellness and Leisure committee meeting minutes – DRAFT

CARRIED

CORRESPONDENCE

ANTHONY WILLEMS

2019-189 Kornfeld - Thienes: That Council authorizes to abolish the May 29, 2007 Conditions in Purchasing Town Owned Property Policy, effective immediately.
CARRIED

2019-190 Thienes – Kornfeld: That Council accepts the proposal to purchase Lot 10, Block 69, Plan 102016842 at the rate of \$10,000, for the intent of landscaping.
DEFEATED

SANDRA WOOD – ROLLING HILLS MINISTERIAL

2019-191 Kornfeld – Thienes: That Council shall grant the request of street closure, as per the described route for Rolling Hills Ministerial on Friday, April 19, 2019.
CARRIED

GRANT GREENSLADE – SHAUNAVON TIRE AND ALIGNMENT (2008) LTD.
2019-192 Kornfeld - Thienes: That Council grants the request to consolidate Lots 1-4, Block 10, Plan B3185, once Lot 4, Block 10, Plan B3185 has been transferred, through Information Services Corporation, to Shaunavon Tire and Alignment (2008) Ltd., for the purpose of a development of a local improvement requiring all four lots.
CARRIED

JOANNE GREGOIRE – SHAUNAVON CHAMBER OF COMMERCE
2019-193 Kornfeld - Thienes: That Council authorizes Mayor Greenslade and guest attends the Citizen of the Year Gala on Friday, May 10, 2019 at the Christ the King Hall in Shaunavon. Mayor Greenslade shall bring greetings on behalf to the Town of Shaunavon. CAO Fritz to acquire two banquet tickets at \$40.00 each.
CARRIED

FILE CORRESPONDENCE

2019-194 Kornfeld –Skjerven: That Council approves that the following correspondence having been read, now be filed:

1. Anthony Willems
2. Sandra Wood – Rolling Hills Ministerial
3. Grant Greenslade – Shaunavon Tire and Alignment (2008) Ltd.
4. Joanne Gregoire – Shaunavon Chamber of Commerce
5. Sandy Gessner – Holy Trinity Roman Catholic School Division No 22

CARRIED

IN-CAMERA SESSION

2019-195 Kornfeld - Thienes: That Council meet in an In-Camera session at 9:06 PM.
CARRIED

Attendance: Deputy Mayor Greenlay; Councillors Kornfeld, Skjerven, and Thienes.

Chief Administrative Officer Fritz left the regular council meeting 9:06 PM and returned at 9:11 PM.

2019-196 Kornfeld - Thienes: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:11 PM.
CARRIED

ADJOURN

2019-197 Thienes - Skjerven: That Council hereby adjourned the meeting at 9:12 PM.
CARRIED

Date approved _____

May 7, 2019

Grant Greenslade, Mayor

Tara Fritz, CAO

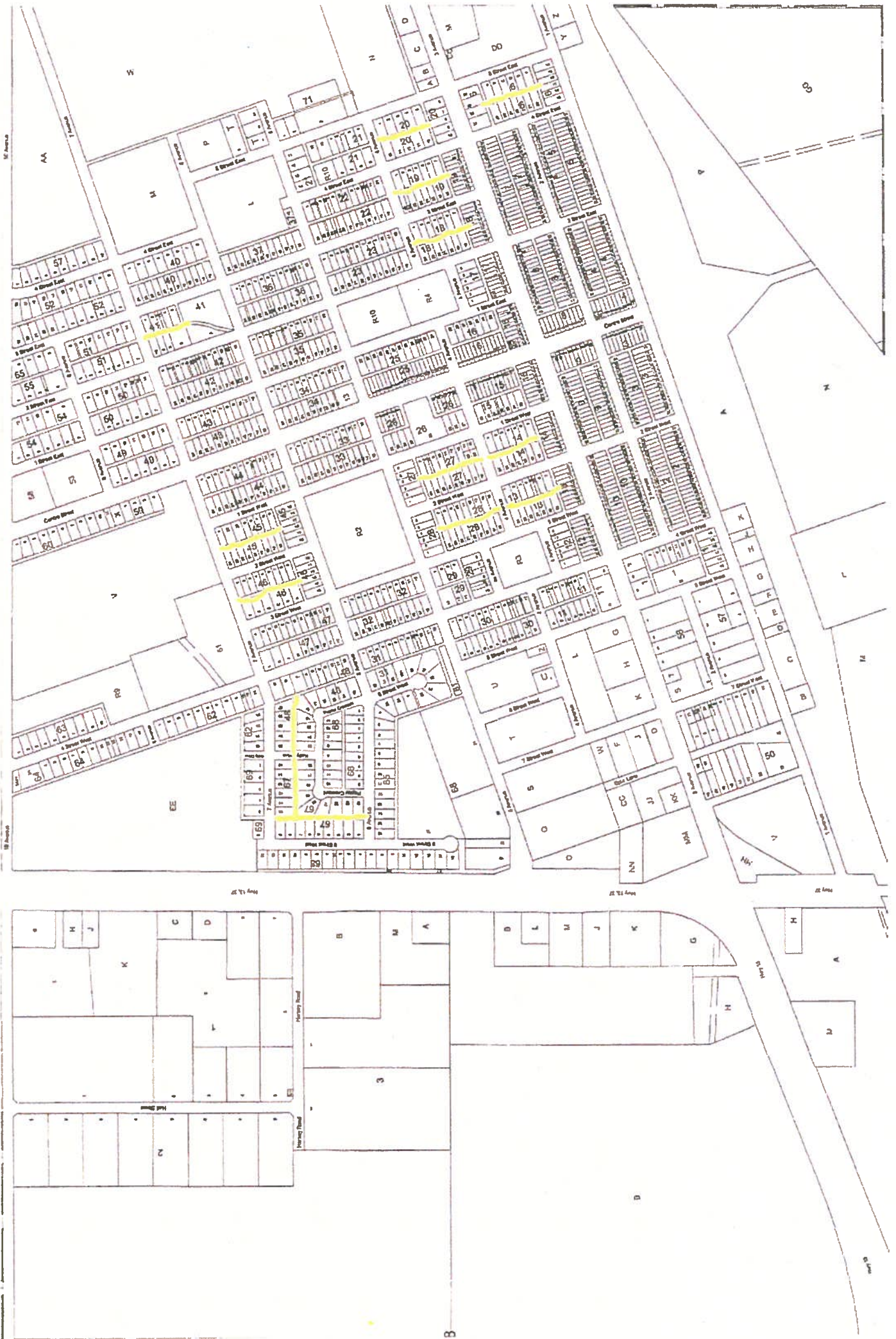
**TOWN OF SHAUNAVON
APRIL 16, 2019
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
15095	Holy Trinity Roman Catholic	04/04/2019	9,766.71
15096	B & A Petroleum Ltd.	16/04/2019	2,928.56
15097	B&D Contract Services	16/04/2019	669.38
15098	Buck's Construction	16/04/2019	1,381.95
15099	Country Club Dist. 2008 Ltd.	16/04/2019	80.45
15100	Cypress Hills Ability	16/04/2019	1,160.00
15101	Dale, Dana	16/04/2019	70.00
15102	Equinox Environmental	16/04/2019	58.80
15103	Fritz, Tara	16/04/2019	70.00
15104	Great West Life Assurance	16/04/2019	160.58
15105	Greenslade, Grant	16/04/2019	250.00
15106	G.W.P. Rodent Products	16/04/2019	416.58
15107	HRDownloads Inc.	16/04/2019	1,568.70
15108	Johnson, Mario	16/04/2019	129.38
15109	Leaf & Powder Enterprises Inc.	16/04/2019	166.50
15110	Saskatchewan Health Authority	16/04/2019	46.00
15111	MuniCode Services Ltd.	16/04/2019	157.50
15112	New Line Trenchless Technologies	16/04/2019	29,359.50
15113	Nicholson, Rick	16/04/2019	1,250.00
15114	Pattison Agriculture	16/04/2019	4,299.34
15115	Phillips, Ron	16/04/2019	70.00
15116	Pine Cree Regional Park	16/04/2019	5,142.00
15117	Pioneer Co-op	16/04/2019	326.05
15118	R.V. Auto Parts	16/04/2019	17,610.94
15119	RMAA Workshop Fund	16/04/2019	80.00
15120	SaskPower	16/04/2019	27,051.32
15121	SaskTel CMR	16/04/2019	975.64
15122	SEIU-West	16/04/2019	525.95
15123	Shaunavon & District Fire	16/04/2019	329.00
15124	Shaunavon Standard	16/04/2019	440.11
15125	Shaunavon Tire & Alignment Ltd	16/04/2019	2,461.14
15126	Southwest Waste Management	16/04/2019	4,027.20
15127	Standard Shaunavon	16/04/2019	712.08
15128	SUMA	16/04/2019	31.22
15129	Thienes, Kristy	16/04/2019	2,000.00
15130	Triways Disposal Services	16/04/2019	3,602.15
15131	UMAAS	16/04/2019	210.00
15132	Van Houtte Coffee Services	16/04/2019	103.72
15133	Waste-A-Way Septic Ltd	16/04/2019	787.50
15134	Wellness & Leisure Committee	16/04/2019	375.00
15135	Xerox Canada Ltd.	16/04/2019	166.18
1933017	Ministry of Government Relations	05/04/2019	31,337.82
		Total for AP:	152,354.95

SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
APRIL 16, 2019
CHEQUE REGISTER

Payment #	Vendor	Date	Amount
44	Adams, Taneesha L.	16/04/2019	200.00
45	Apex Distribution Inc	16/04/2019	162.12
46	B & A Petroleum Ltd.	16/04/2019	139.25
47	Goldstein, Merrick	16/04/2019	1,799.28
48	Lidfors, Sonja	16/04/2019	200.00
49	Nicol, Sarah	16/04/2019	200.00
50	Robertson Implements	16/04/2019	267.53
51	SaskPower	16/04/2019	502.91
52	SaskTel CMR	16/04/2019	119.61
53	Snack Shack	16/04/2019	181.35
54	Town of Shaunavon	16/04/2019	141.75
		Total for AP:	3,913.80





[Handwritten signatures]