

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
TOWN OF SHAUNAVON HELD TUESDAY, NOVEMBER 19, 2019  
TOWN COUNCIL CHAMBERS  
401 THIRD STREET WEST – SHAUNAVON, SK**

**ATTENDANCE**

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett (7:43 PM), Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld, and Tyson Skjerven (7:37 PM); Chief Administrative Officer Tara Fritz

Regrets: Councillor Thienes

**CALL TO ORDER**

Mayor Greenslade called the meeting to order at 7:35 PM.

**MINUTES**

2019-512 Kornfeld - Lingenfelter: That Council approves the minutes of the November 5, 2019 regular meeting, as circulated.

CARRIED

**FINANCIAL REPORTS**

Mayor Greenslade declared a financial interest, as he is an investor in the Harvest Eatery and Fresh Market, in regards to voucher #15693 in the amount of \$277.50, payable to Harvest Eatery and Fresh Market and left the council chambers at 7:35PM.

2019-513 Kornfeld - Lingenfelter: That Council approve the payment of voucher #15693 in the amount of \$277.50, payable to Harvest Eatery and Fresh Market.

CARRIED

Mayor Greenslade returned to the council chambers at 7:36 PM.

2019-514 Greenlay - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$127,963.44, and forms part of these minutes.

CARRIED

2019-515 Greenlay - Kornfeld: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1,361.00 and forms part of these minutes.

CARRIED

2019-516 Greenlay – Lingenfelter: That Council accepts the October 31, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the October 31, 2019, Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-517 Greenlay - Lingenfelter: That Council accepts the Town of Shaunavon's October 31, 2019 Statement of Financial Activity and the Shaunavon and District Fire and Rescue committee's October 31, 2019 Statement of Financial Activity reports as presented.

CARRIED

**MANAGEMENT REPORTS**

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

Mayor Greenslade declared a personal conflict, as he is a Director on the Sask Energy Board of Directors, and left the council chambers at 7:42 PM.

2019-518 Greenlay - Kornfeld: That Council directs CAO Fritz to send a letter of support to Many Islands Pipe Line (Canada) Ltd.

CARRIED



Mayor Greenslade returned to the council chambers at 7:43 PM.

2019-520 Kornfeld - Greenlay: That Council shall file the Monthly Water Quality report for the month of October, 2019 as presented.

CARRIED

**NEW BUSINESS**

**COMMITTEE APPOINTMENTS**

2019-521 Bennett - Lingenfelter: That the following appointments be approved from November 1, 2019 to October 31, 2020:

Executive Committee <i>(Mayor ex-officio member of all committees)</i>	Whole of Council
Administration <i>(Administration, Finance, Protection and Recreation)</i>	Bennett- Chairman Greenlay Lingenfelter
Public Works <i>(Public Works, Utilities and Parks)</i>	Skjerven – Chairman Kornfeld Greenlay
District #4 ADD Board	Skjerven
Economic Development Committee	Greenlay – Chairman Kyle Bennett Robert Anderson Liz Spetz Norm Lavoy Oren Scribner Bob Thomas <i>Vacant</i>
Fire Protection and Emergency Measures Committee	Bennett Lingenfelter - Alternate
Library -Regional/Local	Lingenfelter Thienes, Shirley Elder, Sydney
Pine Cree Regional Park	Thienes
Southwest Municipal Government Committee	Greenslade Bennett Fritz
Southwest Transportation Planning Council	Bennett Fritz - Alternate
Southwest Waste Management Authority	Bennett – Chairman Kornfeld Lingenfelter Greenslade – Alternate
Swift Current Creek Watershed Stewards	Thienes
Wellness and Leisure Committee	Kornfeld - Chairman Lingenfelter Stoll, Andrew Billington, Ken Stevenson, Garnet



	Allemand, Connie Selvig, Grant
Grand Coteau Heritage and Cultural Center	Thienes Robert Anderson Tara Lingenfelter Joe-Ann Ruetz Terry Olesen Sandy Fritz Tara Coburn - President
Airport	Greenslade - Chairman Skjerven Anderson, Ted Thienes, Barry Whyte, Richard Hunter, Brock
Regional <i>(Including Municipal Shared Resource Committee)</i>	Whole of Council
Assessor/Tax Collector	Fritz Potter - Alternate
Auditor	Terri Olfert Stark and Marsh Chartered Accountants
Board of Revision <i>(Pine Cree District Board of Revision)</i>	Gord Krismer Reg Skinner Don Van Beselaere Clinton Krismer Gord Parkinson Brian Lynch Cory Halvreson <i>(Operating as Gord Krismer and Associates Ltd.)</i> Aileen Swensen
Secretary to Board of Revision	
Building Officials	Meier, Clayton <i>of MuniCode Services Ltd.</i> Robert Hubbard
Development Appeals Board December 31, 2020 December 31, 2020 December 31, 2021 December 31, 2022 December 31, 2022	Goulet, Richard Stearns, Suzanne Fritz, Terry Conrad, Herb Schneider, Rick
Development Officers	Fritz Potter - Alternate
Emergency Measures Coordinator	Eckart, Shawn
Fire Chief Deputy Fire Chief Assistant Fire Chief Fire Captain	Merrick Goldstein Ron White Corey Gulaga Grant Glover

Fire Department Members:

Betty Richards	Miranda Goldstein
Ryan Beauchamp	Caine Sorenson
Clayton Greenlay	James Bateman
Jarric Bymoan	Jeff Cooper
Justin Matyka	Logan Serafinus
Riley Malone	Kobie Guenther

Occupation Health and Safety  
Management Representation: Ron Phillips, Dana Dale, Tara Fritz  
Attrell (Secretary)

Solicitor  
McCuaig, Tyler/Connick, Erin  
Anderson and Company

Bylaw Enforcement Officer  
Rick Nicholson

Lac Pelletier Regional Park  
*Vacant*

Head of Local Authority Freedom of Information & Privacy  
(as per Section 50)  
Fritz  
CARRIED

**SUMA VOTING DELEGATES**

2019-522 Kornfeld - Skjerven: That Council authorizes that Mayor Greenslade and Councillor Bennett be appointed as the voting delegates for the Town of Shaunavon at the SUMA Convention February 2-5, 2020.  
CARRIED

**SUMASSURE VOTING DELEGATE**

2019-523 Lingenfelter - Kornfeld: That Council authorizes Councillor Greenlay to be appointed the voting delegate at the SumAssure AGM on February 2, 2020.  
CARRIED

**SUMA MEALS**

2019-524 Skjerven - Kornfeld: That Council authorizes to pay the actual expense for two supper meals at 2020 SUMA conference, in lieu of all the meal allowance as per policy.  
CARRIED

**ECONOMIC DEVELOPMENT OFFICER**

2019-525 Greenlay - Skjerven: That Council shall permit CAO Fritz to present Gaurav Thakur with an Offer of Employment for the full-time Economic Development, on the condition that he relocates to Shaunavon, SK. That Council approves to also offer a \$5,000 relocation allowance, which will be repayable in full if employment is broken within the first twelve (12) months of employment.  
CARRIED

**LOT 19, BLOCK 68, PLAN 81SC06153 DISCRETIONARY USE APPLICATION**

2019-526 Bennett - Greenlay: That Council shall table the proposed discretionary use development application for Lot 19, Block 68, Plan 81SC06153 until the December 3, 2019 regular Council meeting.  
CARRIED

**COMMITTEE REPORTS**

MAYOR'S REPORT	Mayor Greenslade - No report
PUBLIC WORKS	Councillor Skjerven – No report
ADMINISTRATION	Councillor Bennett – No report
EDC	Councillor Greenlay – Verbal report
SOUTHWEST WASTE MANAGEMENT	Councillor Bennett– No report

WELLNESS AND LEISURE

Councillor Kornfeld – No report

2019-527 Lingenfelter - Bennett: That Council meets in an In-Camera session at 9:16 PM.  
CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, and Skjerven; and CAO Fritz.

2019-528 Bennett - Greenlay: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:17 PM.  
CARRIED

GRAND COTEAU

Councillor Thienes – No report

LOCAL LIBRARY BOARD

Councillor Lingenfelter - No report

PINE CREE PARK

Councillor Thienes – No report

SDFR/EMO

Councillor Bennett – No report

SWMGC

Mayor Greenslade – No report

2019-529 Greenlay – Bennett: That Council authorizes to extend the regular council meeting until 10:00 PM.  
CARRIED

SWTPC

Councillor Bennett – No report

COUNCIL-ATTENDED EVENTS

Remembrance Day Events  
Giant Little One Screening

2019-530 Greenlay - Kornfeld: That Council accepts all committee reports as presented:  
CARRIED

**CORRESPONDENCE**

OREN SCRIBNER - ROCK CREEK GOLF AND COUNTRY CLUB INC.

2019-531 Kornfeld – Bennett: That Council authorizes to issue Tax Receipts for donations collected from the Rock Creek Golf and Country Club Inc.  
CARRIED

**FILE CORRESPONDENCE**

2019-532 Greenlay - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Rick Nicholson – Shaunavon and District Community Services Society
2. Shaun Hanna – Southwest Youth Emergency Shelter, Inc.
3. Oren Scribner – Rock Creek Golf and Country Club Inc.

CARRIED

**IN-CAMERA SESSION**

2019-533 Skjerven - Kornfeld: That Council meets in an In-Camera session at 9:39 PM.  
CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, and Skjerven.

Chief Administrative Officer Fritz left the regular council meeting at 9:39 PM and returned at 9:41 PM.

2019-534 Lingenfelter - Greenlay: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:41 PM.  
CARRIED

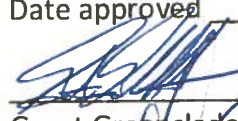
2019-535 Bennett - Greenlay: That Council directs CAO Fritz to write a congratulatory letter to Haley Wickenheiser for her recent induction to the Canadian Hockey Hall of Fame.  
CARRIED

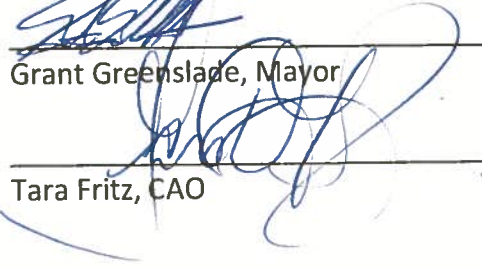
2019-536 Greenlay – Lingenfelter: That Council direct CAO Fritz to write a thank-you letter to Keith Behrman, in regards to participating in the screening of Giant Little Ones in Shaunavon on November 13, 2019.  
CARRIED

**ADJOURN**

2019-537 Kornfeld - Greenlay: That Council hereby adjourns the meeting at 9:50 PM.  
CARRIED

Date approved December 3, 2019

  
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Grant Greenslade, Mayor

  
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Tara Fritz, CAO