

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, NOVEMBER 20, 2018
TOWN COUNCIL CHAMBERS**

ATTENDANCE

Attending: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, and Skjerven (7:36 PM); Chief Administrative Officer-Tara Fritz

Regrets: Councillors Thienes and Sachkowski

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:35 PM.

MINUTES

2018-502 Greenlay - Bennett: That Council approve the minutes of the November 6, 2018 regular meeting be approved, as circulated.

CARRIED

FINANCIAL REPORTS

Councillor Kornfeld declared financial interest, as owner of Kornfeld Electric, in regards to voucher # 14749, for the amount of \$24,429.31, payable to Kornfeld Electric and left the council chambers at 7:36 PM.

2018-503 Bennett - Greenlay: That Council approves the payment of voucher # 14749 in the amount of \$24,429.31 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 7:36 PM.

2018-504 Kornfeld - Greenlay: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$121,443.87 and form part of these minutes.

CARRIED

2018-505 Bennett - Kornfeld: That Council accepts the October 31, 2018 Town of Shaunavon Bank Reconciliation and Tax Collection reports as presented.

CARRIED

2018-506 Bennett - Greenlay: That Council accepts the October 31, 2018 Statement of Financial Activity Reports as presented.

CARRIED

HEARING

2018-507 Greenlay - Kornfeld: That Council authorizes to move to public hearing for the proposed discretionary use development permit application for the civic address of 407 First Street East, at 7:40 PM.

CARRIED

It was recorded that there was no one in attendance, nor written submissions, for the Public Hearing.

2018-508 Bennett - Kornfeld: That Council approves that the Public Hearing session is concluded and regular order of business be resumed at 7:41 PM

CARRIED

2018-509 Kornfeld – Bennett: That Council shall permit the discretionary use application for 407 First Street East, for the period as set by policy.

CARRIED

MANAGEMENT REPORTS CONTINUED

Chief Administrative Officer Fritz presented the Chief Administrative Officer report and Director of Operations Report.

2018-510 Bennett – Skjerven: That Council authorize CAO Fritz to offer \$5,000 for the purchase of the property located at Lot 1, Block 16, Plan B3185.
CARRIED

2018-511 Greenlay - Bennett: That Council authorizes CAO Fritz to establish a sub-chequing account at the Affinity Credit Union, under the title “Shaunavon and District Fire and Rescue Committee”, and that in accordance with Subsection 115(5) of *The Municipalities Act* – cheques and other negotiable instruments be signed by the Mayor or Deputy Mayor, along with the Chief Administrative Officer (Tara Fritz) or designate (Grace Potter).
CARRIED

2018-512 Bennett - Greenlay: That Council authorizes CAO Fritz to retain an independent set of financial records for the Shaunavon and District Fire and Rescue Committee, which shall be consolidated in the Town of Shaunavon’s Audited Financial Statements.
CARRIED

2018-513 Greenlay - Kornfeld: That Council authorizes to file the Water Quality report for the period ending October 31, 2018.
CARRIED

NEW BUSINESS

CANADA REVENUE AGENCY T-4

2018-514 Bennett - Kornfeld: That Council authorizes CAO Fritz to pay the amount of \$569.21 to the Government of Canada for the 2017 McIntosh Canadian Pension Plan deduction error.
CARRIED

COMMITTEE REPORTS

MAYOR’S REPORT

Mayor Greenslade – Verbal report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillor Bennett - No report

EDC

Councillor Greenlay - Verbal report

2018-515 Kornfeld - Bennett: That Council accepts the recommendation from the Economic Development Committee to amend the appointed members as follows: removal of Tim Miller and the addition of Bob Thomas.
CARRIED

2018-516 Greenlay - Bennett: That Council may consider the recommendation from the Economic Development Committee to budget \$55,150.00 for the EDC Grant in the 2019 budget.
CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld –No report

GRAND COTEAU

Councillor Thienes – Verbal report

2018-517 Bennett - Greenlay: That Council may consider the attached recommendation from the Grand Coteau Heritage and Cultural Centre Board of Directors for the 2019 budget.
CARRIED

LOCAL LIBRARY BOARD

No report

PINE CREE PARK

Councillor Greenlay – No report

SDFR/EMO

Mayor Greenslade – No report

2018-518 Greenlay - Bennett: That Council accepts the recommendation from the SDFR committee to consider the SDFR Operating Budget, reflecting a cash deficit of \$146,947.00 in

their 2019 Consolidated Operating and Capital Budget. That \$10,000.00 for Administration Fees shall be considered over and above the \$146,947.00 cash deficit as well.

CARRIED

AIRPORT

Mayor Greenslade – No Report

2018-519 Greenlay - Kornfeld: That Council accepts all committee reports and the following minutes as presented:

1. October 26, 2018 SWTPC meeting minutes – DRAFT
2. November 8, 2018 Joint Municipal meeting minutes - DRAFT
3. November 14, 2018 Grand Coteau Board of Directors meeting minutes – DRAFT
4. November 15, 2018 Economic Development committee meeting minutes – DRAFT
5. November 20, 2018 Southwest Waste Management Authority meeting minutes -

VERBALIZED

CARRIED

BYLAWS

2018-13 – A BYLAW TO REGULATE THE OPERATION AND PARKING OF VEHICLES AND THE USE OF THE HIGHWAYS

2018-520 Kornfeld - Greenlay: That Bylaw No. 2018-13, A Bylaw to regulate the operation and parking of vehicles and the use of highways, be read the second time.

CARRIED

2018-16 – A BYLAW TO PROVIDE FOR THE REGULATION AND CONTROL OF THE HILLCREST CEMETERY

2018-521 Greenlay - Kornfeld: That Bylaw No. 2018-16, A Bylaw to provide for the regulation and control of the Hillcrest Cemetery, be introduced and read the second time.

CARRIED

CORRESPONDENCE

ED MCDONALD – JETPRO AVIATION

2018-522 Bennett - Greenlay: That Council authorizes CAO Fritz to clarify with NAV Canada when the Shaunavon Airport's flight checking mission deadline is for reassessing the runway standards to meet Transport Canada's new classification standards.

CARRIED

JOANNE GREGOIRE – SHAUNAVON CHAMBER OF COMMERCE

2018-523 Bennett - Kornfeld: That Council permits the Shaunavon Chamber of Commerce to close the requested streets for their annual Parade of Lights parade and Fireworks display on Thursday, December 6, 2018.

CARRIED

FILE CORRESPONDENCE

2018-524 Greenlay - Skjerven: That the following correspondence having been read, now be filed:

1. Ed McDonald – Jetpro Aviation
2. Joanne Gregoire – Shaunavon Chamber of Commerce

CARRIED

IN-CAMERA SESSION

2018-525 Bennett - Skjerven: That Council meet in an In-Camera session at 8:25 PM.

CARRIED

Present: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, and Skjerven

CAO Fritz left the regular council meeting at 8:25 PM and CAO Fritz returned at 8:33 PM.

2018-526 Greenlay- Bennett: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 8:33 PM.

CARRIED

ADJOURN

2018-527 Greenlay - Bennett: That Council hereby adjourned the meeting at 8:34 PM.
CARRIED

Date approved _____

December 4, 2018

~~Grant Greenslade, Mayor~~ _____

Kyle Bennett Deputy, Mayor

Tara Fritz, CAO _____

KB