

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, NOVEMBER 7, 2017
TOWN COUNCIL CHAMBERS**

ATTENDANCE

Attending: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Sachkowski, Skjerven and Thienes; and Chief Administrative Officer Fritz and Director of Wellness and Leisure McIntosh

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:34 PM.

MINUTES

2017-490 Greenlay - Thienes: That Council approves the circulated minutes of the October 17, 2017 regular council meeting.

CARRIED

FINANCIAL REPORTS

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher # 13683, for the amount of \$116.55, payable to Kornfeld Electric.

2017-491 Greenlay - Thienes: That Council approves the payment of voucher #13683 in the amount of \$116.55 payable to Kornfeld Electric.

CARRIED

2017-492 Sachkowski - Bennett: That council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$ 143,873.92, and form part of these minutes.

CARRIED

MANAGEMENT REPORTS

CAO Fritz presented the written Chief Administrative report and Director of Operations report.

Councillor Kornfeld declared a conflict, as the owner of Kornfeld Electric, at 7:43 PM.

BUSINESS ARISING

MUNIMENTOR STRATEGIC PLAN

2017-493 Thienes - Greenlay: That Council adopts the Strategic Plan and the Development Strategy, as presented. That Council adopts the Strategic Implementation Plan, with the amendment of all Tourism being assigned to the Grand Coteau Heritage and Cultural Centre.

CARRIED

AIRPORT LEASE

Mayor Greenslade, Councillor Skjerven and Councillor Thienes declared conflict of interest, as they are or have family members that have associated with the airport at 8:00 PM.

2017-494 Bennett - Kornfeld: That Council accepts the Airport Lease, as circulated with the removal of maintenance fees.

CARRIED

TOWN OF SHAUNAVON FIRE CALLS

2017-495 Kornfeld - Thienes: That Council approves charging the SDFR calls within the Town of Shaunavon Limits, and that the Town of Shaunavon pays the invoice on behalf of the rate-payer.

2017-496 Kornfeld - Thienes: That Council approves that resolution number 2017-495 is hereby rescinded.

CARRIED

BYLAW ENFORCEMENT OFFICER

2017-497 Thienes - Skjerven: That Council approves contracting Rick Nicholson for \$15,000.00 /annum as a Bylaw Enforcement Officer for the term of twelve months commencing November 8, 2017.

CARRIED

T-REX DEBENTURE

Mayor Greenslade verbalized that the T-Rex Debenture will not be renewed and that a cheque has been issued to the Town of Shaunavon.

NEW BUSINESS

COMMITTEE APPOINTMENTS

2017-498 Thienes - Sachkowski: That the following appointments be approved from November 1, 2017 to October 31, 2018:

Executive Committee (Mayor ex-officio member of all committees)	Whole of Council
Administration - Administration, Finance, Protection and Recreation	Bennett- Chairman Greenlay Sachkowski
Public Works - Public Works, Utilities and Parks	Skjerven – Chairman Kornfeld Greenlay
Canada/US Border Committee	Greenslade
District #4 ADD Board	Skjerven
Economic Development Committee	Greenlay - Chairman Thienes
Emergency Measures Committee (including Mutual Aid)	Skjerven
Fire Protection Committee	Skjerven Bennett - Alternate
Library -Regional/Local	Sachkowski Thienes, Shirley Elder, Sydney
Pine Cree Regional Park	Greenlay
Southwest Municipal Government Committee	Greenslade Fritz - Alternate
Southwest Transportation Planning Council	Greenslade Fritz - Alternate
Southwest Waste Management Authority	Bennett – Chairman Greenslade Dickie, Sharon Sachkowski - Alternate
Swift Current Creek Watershed Stewards	Kornfeld Greenslade - Alternate
Wellness and Leisure Committee	Kornfeld - Chairman Sachkowski Thienes Stoll, Andrew Billington, Ken Stevenson, Garnet Allemand, Connie Selvig, Grant Stuckings, Sara Lingenfelter, Shawn

Grand Coteau Heritage and Cultural Center

Garrett Thienes
Kyle Bennett – Alternate
Robert Anderson
Tara Lingenfelter
Joe Anne Ruetz
Terry Olesen
Mary Thompson
Tara Coburn
vacant

Airport

Greenslade - Chairman
Skjerven
Anderson, Ted
Thienes, Barry
Whyte, Richard
Hunter, Brock
Adrian, Randy
Allen, Peter

Regional

Whole of Council

Assessor/Tax Collector

Fritz

Auditor

Terri Olfert
Stark and Marsh Chartered Accountants

Board of Revision
(Pine Cree District Board of Revision)

Gord Krismer
Reg Skinner
Don Van Beselaere
Clinton Krismer
Gord Parkinson
Brian Lynch
Cory Halvreson
(Operating as Gord Krismer and Associates Ltd.)
Christina Krismer

Secretary to Board of Revision

Building Officials

Meier, Wayne
of MuniCode Services Ltd.
Robert Hubbard

Development Appeals Board

December 31, 2018
December 31, 2019
December 31, 2019
December 31, 2020
December 31, 2020

Fritz, Terry
Conrad, Herb
Bellefeuille, Rhonda
Goulet, Richard
Stearns, Suzanne

Development Officers

Fritz

Emergency Measures Coordinator

Lidfors, Sonja

Fire Chief

Merrick Golstein

Deputy Fire Chief

Ron White

Assistant Fire Chief

Corey Gulaga

Fire Department Members:

Brian Richards
Brian Taylor
Devin Rucks
Grant Glover
Jeff Cooper
Jarric Bymoan
James Bateman

Justin Matyka
Kristopher Gislason
Landon Mortenson
Betty Richards
Riley Malone
Joel Reimer

Occupation Health and Safety

Fritz (Secretary)

Management Representation: Ron Phillips, Jessica McIntosh, Joanne Gregoire

Staff Representation: Brent Audette, Ron Sonen, All Staff

Solicitor

McCuaig, Tyler/Connick, Erin
Anderson and Company

CARRIED

REGULAR COUNCIL MEETING DATE AND TIME

2017-499 Bennett - Greenlay: That Council approves that regular council meeting dates be set for the first and third Tuesdays of every month, at 7:00 PM.

CARRIED

TAX ENFORCEMENT

2017-500 Sachkowski - Greenlay: That Council approves the process of proceeding with the 6 month notice through the tax enforcement process on the following properties:

Roll	Civic Address	Arrears
632	115 First Avenue West	1,291.16
633	121 First Avenue West	1,315.02
669	259 First Avenue East	2,303.70
698	356 Third Avenue East	1,772.57
752	116 Third Avenue West	2,925.61
799	345 Second Street West	408.88
880	215 Third Avenue East	387.05
957	421 Third Street East	883.13
982	415 First Street East	1,655.71
1034	465 Second Street West	1,135.13
171	562 Third Street East	1,479.87
354	737 First Street East	456.33
379	777 Third Street East	2,025.74
542	550 Seventh Avenue West	415.31
		\$18,455.66

CARRIED

UNPAID COSTS TO TAX ROLL

2017-501 Thienes - Bennett: That as per subsection 369 (1) OF *The Municipalities Act*, that Council approves that registered letters be sent to property owners stating that all unpaid utility costs and charges will be added to and form part of the 2017 tax roll.

CARRIED

TOWN OF SHAUNAVON DEVELOPMENT APPEALS – NOTICE OF DECISION

2017-502 Greenlay - Kornfeld: That Council accepts the Town of Shaunavon's Development Appeals Notice of Decision that appeal No. 2017-7R, being a request to approve a 30' x 30' garage be allowed to be built on Lot 5, Block 29, Plan B3185 be GRANTED, with the condition that the roof height and set-backs conform to the Town of Shaunavon's Zoning Bylaw No. 2011, as of October 18, 2017.

CARRIED

2017-503 Kornfeld – Skjerven: That council approves changing the current Zoning Bylaw 2012-11 to amend the detached garage to the size of 30' x 30' (900 square feet).

CARRIED

MLDP – COMMUNITY AND LAND USE PLANNING WORKSHOP

2017-504 Bennett - Greenlay: That Council authorizes CAO Fritz, and any member of council whom would like to, attend the MLDP – Community and Land Use Planning Workshop which is being held in Shaunavon on November 28, 2017 at a rate of \$145.00 plus GST per person.

CARRIED

LEAF AND POWDER CONTRACT

Councillor Greenlay declared a conflict, as the owner of Leaf and Powder Ent. Inc., and left the Council Chambers at 8:46 PM.

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2017-505 Skjerven - Sachkowski: That Council authorizes CAO Fritz to renew the agreement with Leaf & Powder Ent. Inc., whom provides sidewalk snow removal for the Town of Shaunavon, for a period of one year, at the discretion as set by the Director of Operations.
CARRIED

Councillor Greenlay returned to the Council Chambers at 8:50 PM

ACCESS REALITY CONTRACT

2017-506 Skjerven - Bennett: That council approves CAO Fritz to renew the contract with Access Real Estate Inc., whom serves as the realtor on behalf of the Town of Shaunavon, for a period of one year. The commission to Access Real Estate Inc. to be set at a rate of \$300.00 per property.
CARRIED

SDFR FUNDRAISING ACCOUNT

2017-507 Greenlay - Kornfeld: That Council accepts the Shaunavon and District Fire and Rescue Volunteer Fire Fighters recommendation that the Town of Shaunavon complete all of the financial record keeping and report all financial activity within the Town of Shaunavon Financial records for the Shaunavon and District Fire and Rescue Fundraising Account, with the condition that the volunteer fire fighters retain spending control and signing authority over the said account.
CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade – Verbal Report

AIRPORT

Councillor Skjerven – Verbal Report

PUBLIC WORKS

Councillor Skjerven – No Report

ADMINISTRATION

Councillor Bennett– Verbal Report

2017-508 Bennett - Greenlay: That Council accepts the Administration Committees' recommendation to insure at the values provided by Suncorp Valuations for all Building and Equipment.
CARRIED

2017-509 Skjerven - Thienes: That Council accepts the Administration Committees' recommendation that the insurance deductibles be set at \$10,000 for Property and \$2,500 for Equipment.
CARRIED

2017-510 Skjerven – Thienes: That Council authorizes CAO Fritz to have our insurance requoted with other Insurance Companies.
CARRIED

2017-511 Kornfeld - Thienes: Motion to go In Camera at 9:22 PM.
CARRIED

Chief Administrative Officer Fritz and Director of Wellness and Leisure McIntosh left the regular council meeting at 9:22 PM and returned at 9:32 PM.

2017-512 Thienes - Sachkowski: Return to Council meeting at 9:32 PM.
CARRIED

2017-513 Thienes – Sachkowski: That Council approves that the regular council meeting be extended.
CARRIED

2017-514 Bennett - Kornfeld: That Council approves that CAO Fritz be paid out all Banked Hours at regular pay and all vacation to only carry 40 hours of vacation as of Dec 31, 2017.
CARRIED

EDC

Councillor Kornfeld – Verbal Report

SOUTHWEST WASTE MANAGEMENT	Councillor Bennett – Verbal Report
WELLNESS AND LEISURE	Councillor Kornfeld – Verbal Report
GRAND COTEAU	Councillor Thienes - Verbal Report
LOCAL LIBRARY BOARD	Councillor Sachkowski – Verbal Report
PINE CREE REGIONAL PARK	Councillor Greenlay – Verbal Report
SDFR	Councillor Skjerven – No Report

2017-515 Thienes - Sachkowski: That Council accepts all committee reports and the following minutes as presented:

1. November 1, 2017 Administration Committee Meeting Minutes - DRAFT
2. October 19, 2017 Economic Development Committee Meeting Minutes - DRAFT
3. October 18, 2017 GCHCC Board of Directors Meeting Minutes – DRAFT
4. October 30, 2017 Airport Committee Meeting Minutes – DRAFT
5. November 2, 2017 Municipal Shares Resource Committee Meeting Minutes - DRAFT
6. November 4, 2017 Chinook Regional Library Regional Meeting - VERBALLIZED

CARRIED

BYLAW

2017-516 Thienes - Kornfeld: That Bylaw No. 2017-14, A Bylaw to provide for the collection, removal and disposal of domestic waste and other refuse, be introduced and read the first time.

CARRIED

2017-517 Greenlay - Bennett: That Bylaw No. 2017-14, A Bylaw to provide for the collection, removal and disposal of domestic waste and other refuse, be read a second time.

CARRIED

2017-518 Thienes - Kornfeld: That Council agrees that Bylaw No. 2017-14, A Bylaw to provide for the collection, removal and disposal of domestic waste and other refuse, be taken to third and final reading.

CARRIED UNANIMOUSLY

2017-519 Thienes – Kornfeld: That Council agrees that Bylaw No. 2017-14, A Bylaw to provide for the collection, removal and disposal of domestic waste and other refuse, be read the third and final reading.

CARRIED

CORRESPONDENCE

TRAVELODGE HOTEL - SASKATOON

2017-520 Kornfeld - Skjerven: That Council authorize CAO Fritz to send a letter of appreciation to Travelodge Hotel – Saskatoon.

CARRIED

2017-521 Kornfeld – Sachkowski: That Council approves that the \$500.00 per year, for a term of three years, Saskatchewan’s Strong Communities Program be sent to the Wellness and Leisure Committee for use at their discretion.

CARRIED

HELEN FAUCHON

2017-522 Kornfeld - Thienes: That Council accepts Helen Fauchon’s resignation from the Town of Shaunavon Development Appeals Board. CAO Fritz sends a letter of appreciation to Fauchon.

CARRIED

LISA SCHMIT – ROCK CREEK GOLF AND COUNTRY CLUB

2017-523 Thienes - Sachkowski: That Council authorizes the Town of Shaunavon to issue tax receipts for donations on behalf of the Rock Creek Golf and Country Club, on condition that all cheques are made payable to the Town of Shaunavon.
DEFEATED

KEN SHAW – SHANAUNAVON PIONEERS SENIOR'S GROUP

2017-524 Kornfeld - Bennett: That Council approves that a member of council attend the Shaunavon Pioneer Senior's Group's annual Christmas Supper on Friday, December 8, 2017 at 6:00 PM at the Legion Hall. CAO Fritz to acquire two banquet tickets at a price of \$20.00 each.
CARRIED

MIKE DAVIDSON

2017-525 Kornfeld - Sachkowski: That Council defer to the Public Works Committee for consideration.
CARRIED

FILE CORRESPONDENCE

2017-526 Sachkowski - Kornfeld: That the following correspondence having been read, now be filed:

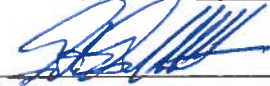
1. Cam McDonald – Travelodge Hotel
2. Helen Fauchon
3. Lisa Schmit – Rock Creek Golf and Country Club
4. Jill Scriven – Town of Lumsden
5. Ken Shaw – Shaunavon Pioneers Seniors Group
6. Mike Davidson
7. Brad Cruthers – Cruthers Monumental

CARRIED

ADJOURN

2017-527 Greenlay - Sachkowski: That the meeting be adjourned 10:01 PM.
CARRIED

Date approved Nov. 21, 2017



Grant Greenslade, Mayor



Tara Fritz, CAO