

Town of Shaunavon
Meeting Minutes
Council Meeting October 20, 2020 - 07:30 PM

CRESCENT POINT WICKENHEISER CENTRE
201 SEVENTH AVENUE WEST - SHAUNAVON, SK

Attending: Mayor Grant Greenslade (via electronic means): Councillors Kyle Bennett, Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz and Finance Clerk Rachel Illerbrun

- 2020-447 **1 Calling the Meeting to Order**
Mayor Greenslade called the meeting to order at 7:32 PM.
- 2020-448 **2 Approve Minutes**
Councillor Greenlay
Councillor Thienes
That Council approves the minutes of the October 6, 2020 regular Council meeting, as presented.
- CARRIED**
- 3 Financial Reports**
- 3.1 Town of Shaunavon Cheque Register**
Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #16555, for the amount of \$149.85, payable to Leaf and Powder Enterprises Inc. and left the regular meeting at 7:33 PM
- 2020-449 **3.1.1 Leaf & Powder Enterprises Inc. Voucher**
Councillor Lingenfelter
Councillor Thienes
That Council approves the payment of voucher #16555 in the amount of \$149.85 payable to Leaf and Powder Enterprises Inc.
- CARRIED**
- Councillor Greenlay returned to the regular meeting at 7:33 PM.
- Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #16554, for the amount of \$471.75, payable to Kornfeld Electric, and left the regular meeting at 7:34 PM.
- 2020-450 **3.1.2 Kornfeld Electric Voucher**
Councillor Greenlay
Councillor Thienes
That Council approves the payment of voucher #16554 in the amount of \$471.75 payable to Kornfeld Electric.
- CARRIED**
- Councillor Kornfeld returned to the regular meeting at 7:34 PM.



- 2020-451 **3.2 Approval of Town of Shaunavon Cheque Register**
 Councillor Greenlay
 Councillor Thienes
- That voucher #16541 payable to Armstrong Contracting & Bins shall not be approved. That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$301,366.30, and forms part of these minutes.
- CARRIED**
- 2020-452 **3.3 Letter to Armstrong Contracting & Bins**
 Councillor Thienes
 Councillor Lingenfelter
- That council directs CAO Fritz to send a letter to Armstrong Contracting & Bins expressing Town Council's disappointment in the final result of the outdoor rink epoxy project.
- CARRIED**
- 2020-453 **3.4 Shaunavon and District Fire and Rescue Cheque Register**
3.4.1 Approval of Shaunavon and District Fire and Rescue Cheque Register
 Councillor Bennett
 Councillor Lingenfelter
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$1614.41 and forms part of these minutes.
- CARRIED**
- 2020-454 **3.5 Town of Shaunavon and SDFR Bank Reconciliation and Town of Shaunavon Tax Collections Reports**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council accepts the September 30, 2020 Town of Shaunavon's bank reconciliation and tax collection reports as presented, as well as the September 30, 2020, Shaunavon and District Fire and Rescue committee's bank reconciliation report as presented.
- CARRIED**
- 2020-455 **3.6 Town of Shaunavon and SDFR Statement of Financial Activities**
 Councillor Thienes
 Councillor Greenlay
- That Council accepts the Town of Shaunavon's September 30, 2020 Statement of Financial Activities and the Shaunavon and District Fire and Rescue Committee's September 30, 2020 Statement of Financial Activities reports as presented.
- CARRIED**
- 2020-456 **4 Management Reports**
4.1 Acceptance of Management Reports
 Councillor Thienes
 Councillor Kornfeld
- That Council accepts the Chief Administrative Officer report as presented.
- CARRIED**



- 2020-457 **4.1.1 Braydon Coburn Signage**
 Councillor Kornfeld
 Councillor Bennett
- That Council directs CAO Fritz to investigate updating the billboard sign commemorating Braydon Coburn to reflect his Stanley Cup Win on the Town of Shaunavon sign corridor along Highway 37.
- CARRIED**
- 5 Business Arising from the Minutes**
- 2020-458 **5.1 Sewer Line Replacement Policy and Application**
 Councillor Bennett
 Councillor Lingenfelter
- That Council shall adopt the Sewer Line Replacement Policy and Application form, as presented. That the policy shall come into force effective January 1, 2021, and shall be considered in each annual Operating budget until discontinued.
- CARRIED**
- 6 New Business**
- 2020-459 **6.1 Multicultural Week**
 Councillor Kornfeld
 Councillor Greenlay
- That Council does hereby proclaim November 21-29, 2020 as Multicultural week in the Town of Shaunavon.
- CARRIED**
- Tenders for properties were received as follows: Property #3 (Lot 22-23, Block 25): Tender #1- \$3,100.00 Property #4 (Lot 8, Block 28): Tender #1- \$3,000.00 Tender #2- \$5,100.00
- 2020-460 **6.2 8:00 p.m. - Property Tender Opening**
 Councillor Kornfeld
 Councillor Thienes
- That the following Property Tenders be accepted:
- Property #3 (Lot 22-23, Block 25):
 Tender #1, Jennifer and Mike Lewans, \$3,100.00
- Property #4 (Lot 8, Block 28):
 Tender #2, Brenda Waldron, \$5,100.00
- CARRIED**
- The following tenders were received for the ball diamond dugouts: Dugouts #5 and #6: Tender #1- \$400.00 Dugouts #7 and #8: Tender #1- \$300.00
- 2020-461 **6.3 8:10 p.m. - Tender Opening - Ball Diamond Dugout Shelters**
 Councillor Thienes
 Councillor Bennett
- That the following tenders for the ball diamond dugout shelters be awarded:
- Dugouts #5 and #6, Karl McCuaig, \$400.00
- Dugouts #7 and #8, Karl McCuaig, \$300.00
- CARRIED**

The following tenders were received for the well house sheds: Shed #1, 3 tenders, ranging from \$305.00-\$500.00 Shed #2, 9 tenders, ranging from \$100.00- \$850.00 Shed #3, 10 tenders, ranging from \$100.00- \$1,865.00 Shed #4, 5 tenders, ranging from \$315.00- \$500.00

2020-462 **6.4 8:15 p.m. Tender Opening - Well House Sheds**
Councillor Greenlay
Councillor Lingenfelter

That the following tenders for the well house sheds be awarded:

Shed #1, Brett Lemire, \$500.00
Shed #2, Dwayne Pole, \$850.00
Shed #3, Southline Ag Services, \$1,865.00
Shed #4, Mike Davidson, \$500.00

CARRIED

That the following tender was received for the derelict trailer: Tender #1, \$150.00

2020-463 **6.5 8:20 p.m. - Tender Opening - Derelict Trailer**
Councillor Kornfeld
Councillor Skjerven

That Council shall accept the tender of \$150.00 for the derelict trailer, submitted by David Logan.

CARRIED

No tenders were received for the derelict van.

2020-464 **6.5.1 8:20 p.m. - Tender Opening - Derelict Van**

2020-465 **6.6 8:30 - Snow Removal Procurement Tender**
Councillor Thienes
Councillor Kornfeld

That the Snow Removal Procurement contract be awarded to Prairie-Con Enterprises for the period of October 21, 2020 to October 31, 2023.

CARRIED

2020-466 **6.7 Development Permit - Lot M, Plan 98SC05478**
Councillor Bennett
Councillor Thienes

That Council shall approve the Development Permit to place a Seacan on Lot M, Plan 98SC05478 on the condition that the Seacan will be removed after 2 years.

CARRIED

2020-467 **6.8 2020 Redhead Donation**
Councillor Kornfeld
Councillor Thienes

That council authorizes to transfer the 2020- \$1,500.00 donation from Redhead Equipment Ltd. to the Boomtown Cup committee.

CARRIED

2020-468 **6.9 Royal Canadian Legion- Remembrance Day Ceremony**
Councillor Bennett
Councillor Greenlay

That Council authorizes the purchase of an \$80.00 wreath from the Shaunavon Royal Canadian Legion Branch #40 in regards to their 2020 Wreath Campaign, which shall be presented by Mayor Bennett, or a member of council in Mayor Bennett's absence.

CARRIED

- 2020-469 **6.10 Lot 33, Block 26, Plan B3185 Development Permit Application**
 Councillor Bennett
 Councillor Thienes
- That Council shall approve the development permit for Lot 33, Block 26, Plan B3185 to permit the facial area of the sign to be 5.14 square metres.
- CARRIED**
- Councillor Lingenfelter declared a personal conflict of interest, and left the regular council meeting at 8:50 PM.
- 2020-470 **6.11 Provincial Mediation Board Consent to Acquire Title - Lot 5, Block 41, Plan B3185**
 Councillor Kornfeld
 Councillor Bennett
- That the Town of Shaunavon proceed with Title acquisition on Lot 5, Block 41, Plan B3185 as per section 26.1 of *The Tax Enforcement Act*; with the current taxes abated from the transfer date, as per subsection 34(2) of *The Tax Enforcement Act*.
- CARRIED**
- Councillor Lingenfelter returned to the regular Council meeting at 8:50 PM.
- 2020-471 **6.12 SUMA Regional Meeting - December 2, 2020**
 Councillor Bennett
 Councillor Kornfeld
- That Council authorizes any member of Council and CAO Fritz to attend the virtual SUMA Regional meeting, being held on Wednesday, December 2, 2020.
- CARRIED**
- 6.13 First Avenue Road Build Project**
- 6.14 UV Disinfection Project Status**
- Councillor Thienes left the regular Council meeting at 9:02 PM.
- 2020-472 **6.15 COVID-19 Impact - Regional**
 Councillor Greenlay
 Councillor Bennett
- That Council directs CAO Fritz to send a letter to the RM of Wise Creek #77, RM of Grassy Creek #78, RM of Arlington #79, and the RM of Bone Creek #108 requesting financial assistance to assist with the substantial financial impacts that the Town of Shaunavon absorbed due to COVID-19.
- CARRIED**
- 7 Committee Reports**
- 2020-473 **7.1 Mayors Report**
 Councillor Bennett
 Councillor Lingenfelter
- That Council directs CAO Fritz to send a letter to the Minister responsible for SaskPower, and the MLA for the Cypress Hills Constituency requesting assistance to how the Town of Shaunavon may qualify for a Nuclear reactor.
- CARRIED**
- Mayor Greenslade presented a verbal report. Councillor Thienes returned to the regular council meeting at 9:09 PM.

- 2020-474 **7.1.1 Letter to FCM**
 Councillor Bennett
 Councillor Skjerven
- That Council directs CAO Fritz to send a letter to the Federation of Canadian Municipalities respecting their green initiatives fund and addressing their lack of consideration for the negative impacts that it may have on the oil and gas sector.
- CARRIED**
- 7.2 Public Works Committee - Councillor Skjerven**
- Councillor Skjerven presented a verbal report along with the Director of Operations report as of October 16, 2020.
- 2020-475 **7.2.1 Letter to Rick Schneider**
 Councillor Greenlay
 Councillor Thienes
- That council directs CAO Fritz to send a letter to Rick Schneider, owner of Binkley's Funeral Services, thanking him for organizing and facilitating installation of the warranty columbarium.
- CARRIED**
- 2020-476 **7.2.2 Water Quality Report**
 Councillor Thienes
 Councillor Bennett
- That Council shall file the Monthly Water Quality report for the month of September 2020, as presented.
- CARRIED**
- 7.3 Administration Committee - Councillor Bennett**
- Councillor Bennett - No report.
- 7.4 Economic Development Committee - Councillor Greenlay**
- Councillor Greenlay presented a verbal report along with the draft October 15, 2020 Economic Development Committee meeting minutes.
- 2020-477 **7.4.1 Town of Shaunavon Merchandise**
 Councillor Bennett
 Councillor Greenlay
- That Council shall accept the recommendation from the Economic Development Committee that all Town of Shaunavon merchandise be sold and stored at the Grand Coteau as it is the designated Tourism Information Centre, to the Grand Coteau Heritage and Cultural Centre's Board of Directors for consideration. That there shall be an adequate system for the displaying of the merchandise.
- CARRIED**
- 2020-478 **7.4.2 Braydon Coburn Advertising**
 Councillor Thienes
 Councillor Bennett
- That Council accepts the recommendation from the Economic Development Committee that the Town of Shaunavon shall purchase \$1,000.00 in advertising as presented by Communications Officer Thienes - \$250.00 for targeted social media advertising in Tampa Bay and \$750.00 for a billboard in the Gull Lake sign corridor. This shall be in lieu of the one-page advertisement in the Tampa Bay News as directed in resolution number 2020-434.
- CARRIED**

2020-479

7.4.3 Economic Development Officer Salary

Councillor Greenlay
Councillor Thienes

That Council shall direct the recommendation from the Economic Development Committee for Economic Development Officer Johnson's salary increase effective January 1, 2021, as presented, to the Administration Committee for consideration for the 2021 operations budget.

CARRIED

7.5 Southwest Waste Management Report - Councillor Bennett

Councillor Bennett presented a verbal report, and indicated that there will be a Board of Director's meeting on the week of October 26, 2020.

7.6 Wellness and Leisure Committee - Councillor Kornfeld

Councillor Kornfeld presented a verbal report.

7.7 Grand Coteau Heritage and Cultural Centre - Councillor Thienes

Councillor Thienes - No report.

7.8 Chinook Local Library Board - Councillor Lingenfelter

Councillor Lingenfelter presented a verbal report, and indicated that there is a meeting on November 5, 2020.

7.9 Pine Cree Regional Park - Councillor Thienes

Councillor Thienes presented a verbal report.

7.10 SDFR/EMO - Councillor Bennett

Councillor Bennett - No report.

7.11 Southwest Municipal Government Committee (SWMGC) - Councillor Bennett

Councillor Bennett indicated that there is a meeting upcoming on October 29, 2020.

7.12 Southwest Transportation Planning Council Inc. (SWTPC) - Councillor Bennett

Councillor Bennett indicated that there is an upcoming meeting on October 23, 2020, in Assiniboia, SK.

7.13 Swift Current Watershed Stewards - Councillor Thienes

Councillor Thienes presented a verbal report, along with the October 19, 2020 Swift Current Watershed Stewards Board of Directors Minutes.

7.14 Splash Park - Councillor Bennett

Councillor Bennett presented a verbal report.

7.14.1 Dog Park Committee

Councillor Thienes presented a verbal report.

7.14.2 Extend Council Meeting

2020-480

Councillor Bennett
Councillor Greenlay

That Council authorizes to extend the regular council meeting to 10:00 PM.

CARRIED

7.15 Council Attended Events

None

- 2020-481 **7.16 Acceptance of Committee Reports**
 Councillor Kornfeld
 Councillor Lingenfelter
- That Council accepts all committee reports as presented:
1. October 15, 2020 Economic Development Committee meeting minutes
 - DRAFT.
 2. October 19, 2020 Swift Current Watershed Board of Director's meeting
 minutes- verbalized
- CARRIED**
- 2020-482 **8 Bylaws**
- 8.1 Bylaw 2020-11 Tax Incentives and Penalties - Second Reading**
 Councillor Bennett
 Councillor Lingenfelter
- That Council authorizes that Bylaw 2020-11– A Bylaw to establish property tax incentives be read a second time.
- CARRIED**
- 2020-483 **8.1.1 Bylaw 2020-11 Tax Incentives and Penalties - Third Reading**
 Councillor Thienes
 Councillor Bennett
- That Bylaw 2020-11 – A Bylaw to establish property tax incentives and penalties, be read a third and final time, and be adopted.
- CARRIED**
- Councillor Kornfeld left the regular council meeting at 10:07 PM.
- 2020-484 **8.2 Bylaw 2020-12 Refuse Bylaw**
 Councillor Kornfeld
 Councillor Thienes
- That Council authorizes that Bylaw 2020-12, A Bylaw to provide for the collection, removal and disposal of domestic waste and other refuse, be introduced and read the first time, as verbally amended.
- CARRIED**
- Councillor Greenlay left the regular council meeting at 10:09 PM.
 Councillor Kornfeld returned to the regular meeting at 10:09 PM.
- 2020-485 **8.2.1 Bylaw 2020-12 Amendment**
 Councillor Kornfeld
 Councillor Bennett
- That Council directs CAO Fritz to amend the Waste Collection Bylaw No. 2020-12:
- That section 3) b) shall be amended to read "The Town may provide one (1) Town of Shaunavon 360 litre (95 gallon) Garbage Tote per utility account to commercial properties, upon request.", and that under appendix A, reference to providing an additional 360L garbage tote at \$34.00/month shall be struck.
- CARRIED**

- 9 Correspondence**
Councillor Greenlay returned to the regular meeting at 10:11 PM.
- 9.1 Lanny Mathies - Many Islands Pipeline (Canada) Ltd.**
- 9.2 Don Lundberg - RM of Arlington No. 79**
2020-486 Councillor Greenlay
Councillor Bennett
- That Council directs CAO Fritz to send a letter to the Saskatchewan Minister of Highways and Infrastructure, carbon coping the Southwest Transportation Planning Council Inc. and the MLA of the Cypress Hills Constituency, respecting the intolerable condition of Highway 37 from Shaunavon to Gull Lake and incomplete oil seal Highway 13 from Shaunavon to Eastend.
- CARRIED**
- 9.3 File Correspondence**
2020-487 Councillor Lingenfelter
Councillor Skjerven
- That Council approves that the following correspondence having been read, now be filed:
1. Lanny Mathies - Many Islands Pipe Lines (Canada) Limited
 2. Don Lundberg- RM of Arlington No. 79
- CARRIED**
- 10 In-Camera**
2020-488 Councillor Greenlay
Councillor Bennett
- That Council meets in an In-Camera session at 10:13 PM.
- CARRIED**
- CAO Fritz and Finance Clerk left the regular Council Meeting at 10:13 PM. Present: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven, and Garrett Thienes.
- 10.1 In-Camera Session Concluded**
2020-489 Councillor Lingenfelter
Councillor Bennett
- That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 10:19 PM.
- CARRIED**
- CAO Fritz and Finance Clerk Illerbrun returned to the regular Council meeting at 10:19 PM.
- 11 Adjournment**
2020-490 Councillor Greenlay
Councillor Thienes
- That Council now adjourns the meeting at 10:19 PM.
- CARRIED**

Date approved: November 3, 2020



Grant Greenslade, Mayor



Tara Fritz, CAO

**TOWN OF SHAUNAVON
OCTOBER 20, 2020
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
16536	Fauser Energy	2020-10-06	1,785.00
2000439	Fritz, Tara	2020-10-19	2,388.85
2000440	Stewart, Sherrilyn	2020-10-19	1,256.23
2000441	Potter, Grace	2020-10-19	1,754.26
2000442	Johnson, Lauren	2020-10-19	1,153.96
2000443	Illerbrun, Rachel	2020-10-19	1,229.04
2000444	Gregoire Joanne	2020-10-19	1,586.00
2000445	Attrell, Kelly	2020-10-19	822.66
2000446	Dale, Dana	2020-10-19	1,431.94
2000447	Doiron, Mark	2020-10-19	1,537.58
2000448	Johnson, Brian	2020-10-19	1,136.53
2000449	Lingenfelter, Tim	2020-10-19	1,209.12
2000450	Logan, Stephen	2020-10-19	1,349.17
2000451	Moffatt, Corine	2020-10-19	1,463.99
2000452	Pommier, Michael	2020-10-19	187.12
2000453	Reid, Gerald	2020-10-19	1,668.32
2000454	Phillips, Ron	2020-10-19	2,272.64
2000455	Municipal Employees'	2020-10-19	4,930.16
2000456	Canada Revenue Agency -Payroll	2020-10-19	8,431.99
16537	A & B Auto Centre	2020-10-20	331.00
16538	Aadland, Deb	2020-10-20	98.07
16539	Access 2000 Elevator & Lift	2020-10-20	296.80
16540	Affinity Credit Union	2020-10-20	791.12
16541	Armstrong Contracting & Bins	2020-10-20	34,695.27
16542	Audio Cine Films Inc.	2020-10-20	399.00
16543	B & A Petroleum Ltd.	2020-10-20	165.49
16544	B & A Petroleum Ltd.	2020-10-20	2,180.30
16545	Clark's Supply	2020-10-20	174,998.32
16546	Country Club Dist. 2008 Ltd.	2020-10-20	141.91
16547	Donaldson Contracting Ltd.	2020-10-20	1,376.40
16548	Earth Force Enterprises Inc.	2020-10-20	9,862.35
16549	Enviroway Detergent Man. Inc.	2020-10-20	136.46
16550	Flocor Inc.	2020-10-20	826.94
16551	Goldstein , Bree	2020-10-20	13,092.40
16552	Great West Life Assurance	2020-10-20	105.87
16553	J.C. Industries	2020-10-20	664.75
16554	Kornfeld Electric	2020-10-20	471.75
16555	Leaf & Powder Enterprises Inc.	2020-10-20	149.85
16556	Lonestar Energy Services	2020-10-20	874.13
16557	McDougall Gauley LLP	2020-10-20	5,452.29
16558	Saskatchewan Health Authority	2020-10-20	46.00
16559	MuniMentor	2020-10-20	1,410.94
16560	Pioneer Co-op	2020-10-20	370.66
16561	Provincial Court of Sask.	2020-10-20	40.00
16562	Purolator Courier Ltd.	2020-10-20	32.87
16563	R.V. Auto Parts	2020-10-20	213.31
16564	Rite-Way- Fencing	2020-10-20	6,682.98
16565	Robertson Implements (1988)Ltd	2020-10-20	299.10
16566	Rock Creek Golf & Country Club	2020-10-20	10,000.00
16567	Royal Canadian Legion	2020-10-20	80.00
16568	SaskPower	2020-10-20	11,894.00
16569	SaskTel CMR	2020-10-20	976.58
16570	SEIU-West	2020-10-20	533.41
16571	Shaunavon & District Fire	2020-10-20	6,731.33
16572	Shaunavon Florist & Garden Cen	2020-10-20	127.65
16573	Signs 'n Such Ltd.	2020-10-20	229.33
16574	SUMA	2020-10-20	5,912.88
16575	Supreme Office Products	2020-10-20	801.66
16576	Swift Current Diesel	2020-10-20	936.58
16577	Triways Disposal Services	2020-10-20	3,674.95

Payment #	Vendor	Date	Amount
16578	Webb's Office Equipment	2020-10-20	294.14
16579	Wellness & Leisure Committee	2020-10-20	525.00
16580	Wolseley Canada	2020-10-20	164.77
Total for AP:			<u>336,683.17</u>



**SHAUNAVON AND DISTRICT FIRE AND RESCUE COMMITTEE
OCTOBER 20, 2020
CHEQUE REGISTER**

Payment #	Vendor	Date	Amount
382	B & A Petroleum Ltd.	2020-10-20	244.64
383	Eckart, Shawn	2020-10-20	200.00
384	Min of Government Relations	2020-10-20	799.20
385	Robertson Implements	2020-10-20	41.21
386	SaskPower	2020-10-20	187.61
387	Town of Shaunavon	2020-10-20	141.75
		Total:	<u>1,614.41</u>

