

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, OCTOBER 22, 2019
TOWN COUNCIL CHAMBERS
401 THIRD STREET EAST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld, Tyson Skjerven and Garrett Thienes (7:59 PM); Chief Administrative Officer Tara Fritz

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:30 PM.

MINUTES

2019-460 Greenlay - Skjerven: That Council approves the minutes of the October 8, 2019 regular meeting, as circulated.

CARRIED

DELEGATIONS

2019-461 Kornfeld - Bennett: That Council authorizes to hear the delegation of Tony Calverley of Sawyers Tree Service at 7:30 PM.

CARRIED

Tony Calverley left the regular council meeting at 7:46 PM.

2019-462 Skjerven - Lingenfelter: That Council authorizes to enter into a four year contract with Sawyers Tree Service to service the Town of Shaunavon's whole tree canopy over a four year period, plus additional removals at approximately \$40,000 per year. This contract shall be initiated in 2019.

CARRIED

FINANCIAL REPORTS

2019-463 Kornfeld - Greenlay: That Council approves the payment of accounts shown on the attached Schedule "A" in the amount of \$185,857.25, and forms part of these minutes.

CARRIED

2019-464 Kornfeld - Bennett: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$20,891.76 and forms part of these minutes.

CARRIED

2019-465 Skjerven - Bennett: That Council accepts the September 30, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the September 30, 2019, Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-466 Bennett - Thienes: That Council accepts the Town of Shaunavon's September 30, 2019 Statement of Financial Activity and the Shaunavon and District Fire and Rescue committee's September 30, 2019 Statement of Financial Activity reports as presented.

CARRIED

2019-467 Greenlay - Thienes: That Council authorizes to increase the property improvement program for the 2020 program year from \$30,000 to \$50,000, and the tax relief shall be reflective 2021 budget.

CARRIED

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MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-468 Kornfeld - Lingenfelter: That Council shall file the Monthly Water Quality report for the month of September, 2019 as presented.

CARRIED

NEW BUSINESS

PROPERTY TENDERS

2019-469 Kornfeld – Bennett: That Council shall accept the \$500 land tender for Lot 8, Block 1, Plan B3185 from Terry Olesen.

DEFEATED

2019-470 Skjerven – Kornfeld: That Council shall accept the \$500 land tender for Lot 22, Block 28, Plan B3185 from Ryan and Cathie Illerbrun.

DEFEATED

2019-471 Bennett - Thienes: That Council directs CAO Fritz to send a letter to Terry Olesen and Ryan and Cathie Illerbrun to state that Council felt that the tender offers were too low, and to advise of what rates we would list those lots with the realtor.

CARRIED

The following is a listing Tender properties that did not receive any tender offers by the Auditor as of October 22, 2019:

Lot	Block	Plan	Civic Address	Lot Size in feet
18	3	B3185	115 First Avenue West	25' X 120'
9	1	B3185	215 Fourth Street West	40' X 120'
10	1	B3185	201 Fourth Street West	40' X 120'
11	1	B3185	171 Fourth Street West	40' X 120'
12	1	B3185	271 Fourth Street West	40' X 120'
13	1	B3185	375 Fourth Street West	53' X 120'
18	7	B3185	356 Third Avenue East	25' X 120'
19	7	B3185	364 Third Avenue East	25' X 120'

2020-2024 FIVE YEAR CAPITAL PLAN

2019-472 Thienes - Lingenfelter: That Council shall consider the revised 2020-2024 Five Year Capital plan in the 2020 consolidated Operating and Capital Budget.

CARRIED

2020 CRESCENT POINT WICKENHEISER LOAN 2020 PREPAYMENT

2019-473 Bennett - Thienes: That Council directs CAO Fritz to prepay \$350,000 in January, 2020, to pay down the Crescent Point Wickenheiser Centre loan number 5233-200-01.

CARRIED

COMMITTEE REPORTS

MAYOR’S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillor Bennett – Verbal report

2019-474 Kornfeld - Thienes: That Council accepts the recommendation from the Administration Committee to utilize SumAssure as their insurance provider for 2020. That Council shall authorize to continue to renew.

CARRIED

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2019-475 Thienes - Kornfeld: That Council accepts the recommendation from the Administration Committee to amend resolution 2017-270 to read: That Council accepts to consolidate Resolution No. 2012-264, into Resolution No. 2010-499, as to read as follows: That a policy be adopted regarding adjacent residential lots; a neighboring or adjacent lot owner may purchase the property next to them without any stipulations for development and be joined on the same tax roll without being tied or consolidated together, at the owners request as long as both properties are owned by the same owner.

Furthermore, that Council accepts the recommendation from the Administration Committee to amend the Zoning Bylaw to have maximum lot sizes of 300 frontage feet in the C2 and C3 Zoning districts and a maximum of three lots or 300 frontage feet (whichever is greater) in the M Zoning district, and that the lots must be adjoining in the C2, C3 and M Zoning districts.
CARRIED

2019-476 Kornfeld - Thienes: That Council accepts the recommendation from the Administration Committee to adopt the Training Fees Paid in Advance Policy, as presented.
CARRIED

2019- 477 Bennett – Lingenfelter: That Council extends council meeting until 10:00 PM.
CARRIED

2019-478 Kornfeld – Greenlay: That Council meets in an In-Camera session at 9:31 PM. to discuss salary considerations for the 2020 budget.
CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 9:31 PM and returned at 9:51 PM.

2019-479 Greenlay - Thienes: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:51 PM.
CARRIED

2019-480 Thienes - Greenlay: That Council shall consider the presented 2020 salary recommendations from the Administration Committee along with Council recommendations, in the 2020 consolidated Operating and Capital budget.
CARRIED

EDC	Councillor Greenlay – No report
SOUTHWEST WASTE MANAGEMENT	Councillor Bennett– Verbal report
WELLNESS AND LEISURE	Councillor Kornfeld – No report
GRAND COTEAU	Councillor Thienes – No report
LOCAL LIBRARY BOARD	Councillor Lingenfelter - No report
PINE CREE PARK	Councillor Thienes – No report
SDFR/EMO	Councillor Bennett – No report
SWMGC	Mayor Greenslade – No report
SWTPC	Councillor Bennett – Verbal report

2019-481 Thienes - Skjerven: That Council accepts all committee reports and the following minutes, as presented:

1. September 29, 2019, Southwest Transportation Planning Council Inc. Executive Working Committee Meeting Minutes - DRAFT
2. October 17, 2019, Southwest Waste Management Inc. Board of Directors Meeting Minutes – DRAFT
3. October 21, 2019 Administration Committee Meeting Minutes– DRAFT

CARRIED

CORRESPONDENCE

RICK NICHOLSON – SHAUNAVON AND DISTRICT COMMUNITY SERVICES SOCIETY

2019-482 Greenlay - Thienes: That Council approves to provide The Shaunavon and District Community Services Society Inc. a grant in the amount of \$1,200.

CARRIED

FILE CORRESPONDENCE

2019-483 Kornfeld - Greenlay: That Council approves that the following correspondence having been read, now be filed:

1. Rick Nicholson – Shaunavon and District Community Services Society
2. Many Island Pipe Line (Canada) Ltd.

CARRIED

IN-CAMERA SESSION

2019-484 Thienes - Bennett: That Council meets in an In-Camera session at 10:00 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 10:00 PM and returned at 10:08 PM.

2019-485 Kornfeld - Thienes: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 10:08 PM.

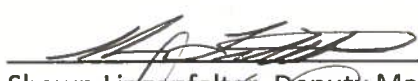
CARRIED

ADJOURN

2019-486 Thienes - Lingenfelter: That Council hereby adjourns the meeting at 10:10 PM.

CARRIED

Date approved November 5, 2019


Shawn Lingenfelter, Deputy Mayor


Tara Fritz, CAO