

**Town of Shaunavon**  
**Meeting Minutes**  
**Council Meeting October 6, 2020 - 07:30 PM**

**CRESCENT POINT WICKENHEISER CENTRE**  
**201 SEVENTH AVENUE WEST - SHAUNAVON, SK**

Attending: Mayor Grant Greenslade (via electronic means); Councillors Kyle Bennett, Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven and Garrett Thienes; Chief Administrative Officer Tara Fritz and Finance Clerk Rachel Illerbrun

- 1**

**Calling the Meeting to Order**

Mayor Greenslade called the meeting to order at 7:32 PM.
- 2020-423

**2**

**Approve Minutes**  
Councillor Greenlay  
Councillor Kornfeld

That Council approves the minutes of the September 15, 2020 Council meeting, as circulated.

**CARRIED**
- 2020-424

**3**

**Delegation**

**3.1**

**RCMP - Shaunavon Detachment**  
Councillor Greenlay  
Councillor Thienes

That Council hears the delegation of Sergeant Don McPhee and Constable Zach Mitchell of the Shaunavon detachment of the RCMP at 7:32 PM.

**CARRIED**

Councillor Bennett entered the regular council meeting at 7:35 PM. Sergeant Don McPhee and Zach Mitchell of the Shaunavon detachment of the RCMP left the regular council meeting at 8:05 PM.
- 4**

**New Business**

Director of Operations Ron Phillips was present at the regular Council meeting at 8:06 PM.
- 4.1**

**Director of Operations and Director of Parks and Facilities Reports**

Director of Operations presented the Director of Operations and Director of Parks and Facilities reports.

Councillor Skjerven declared a conflict of interest, as the co-owner of Helix Construction and left the regular Council Meeting at 8:23 PM. Director of Operations Ron Phillips presented Council with Commercial Garbage options for consideration.
- 2020-425

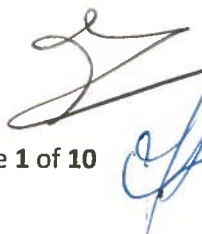
**4.2**

**Commercial Garbage**  
Councillor Thienes  
Councillor Lingenfelter

That council directs CAO Fritz to amend Bylaw No. 2017-14 A Bylaw to Provide for the Collection, Removal, and Disposal of Domestic Waste and other Refusal to reflect that the Town shall no longer offer commercial garbage pickup within the Town of Shaunavon, effective January 1, 2021.

**CARRIED**

Councillor Skjerven returned to the regular meeting at 8:44 PM.



- 2020-426                    **4.3        In-Camera - Organizational Structure**  
                                  Councillor Kornfeld  
                                  Councillor Bennett
- That Council meets in an In-Camera session at 8:41 PM.
- CARRIED**
- Councillor Skjerven, Director of Operations Ron Phillips, and Finance Clerk Illerbrun left the Council meeting at 9:04 PM.
- 2020-427                    **4.3.1     Operations Organizational Structure**
- 4.3.2     In-Camera Concluded**  
                                  Councillor Kornfeld  
                                  Councillor Skjerven
- That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:17 PM.
- CARRIED**
- Councillor Skjerven returned to the regular council meeting at 9:12 PM. Finance Clerk Illerbrun returned to the regular Council meeting at 9:17 PM. Councillor Kornfeld left the regular Council meeting at 9:17 PM and returned at 9:18 PM.
- 2020-428                    **5           Financial Reports**
- 5.1        Town of Shaunavon Cheque Register**
- Councillor Skjerven declared a financial conflict, as the co-owner of Helix Construction Ltd., in regards to voucher # 16504, for the amount of \$1,787.10 and left the regular Council meeting at 9:18 PM.
- 5.1.1     Helix Construction Ltd. Voucher**  
                                  Councillor Thienes  
                                  Councillor Bennett
- That Council approves the payment of voucher #16504 in the amount of \$1,787.10 payable to Helix Construction Ltd.
- CARRIED**
- Councillor Skjerven returned to the regular meeting at 9:18 PM.
- Councillor Greenlay declared financial interest, as the owner of Leaf and Powder Enterprises Inc., in regards to voucher #16510, for the amount of \$1,562.33, payable to Leaf and Powder Enterprises Inc. and left the regular meeting at 9:18 PM.
- 2020-429                    **5.1.2     Leaf & Powder Enterprises Inc. Voucher**  
                                  Councillor Bennett  
                                  Councillor Lingenfelter
- That Council approves the payment of voucher #16510 in the amount of \$1,562.33 payable to Leaf and Powder Enterprises Inc.
- CARRIED**
- Councillor Greenlay returned to the regular meeting at 9:18 PM.
- Mayor Greenslade declared a financial conflict, as an investor of Shaunavon Tire and Alignment Ltd., in regards to voucher #16522, in the amount of \$31.22, payable to Shaunavon Tire and Alignment Ltd. and was removed from the regular meeting at 9:18 PM.

- 2020-430      **5.1.3      Shaunavon Tire & Alignment Ltd. Voucher**  
 Councillor Bennett  
 Councillor Thienes
- That Council approves the payment of voucher #16522 in the amount of \$31.22 payable to Shaunavon Tire and Alignment Ltd.
- CARRIED**
- Councillor Greenslade returned to the regular council meeting at 9:18 PM.
- Councillor Bennett declared financial interest, as the owner of Southwest Rentals, in regards to voucher #16524, for the amount of \$27.75, payable to Southwest Rentals, and left the regular meeting at 9:18 PM.
- 2020-431      **5.2      Southwest Rentals Voucher**  
 Councillor Thienes  
 Councillor Kornfeld
- That council approves payment of voucher #16524 in the amount of \$27.75, payable to Southwest Rentals.
- CARRIED**
- Councillor Bennett returned to the regular meeting at 9:18 PM.
- 2020-432      **5.3      Approval of Town of Shaunavon Cheque Register**  
 Councillor Thienes  
 Councillor Kornfeld
- That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$334,303.14, and forms part of these minutes.
- CARRIED**
- 2020-433      **5.4      Shaunavon and District Fire and Rescue Cheque Register**
- 5.4.1      Approval of Shaunavon and District Fire and Rescue Cheque Register**  
 Councillor Thienes  
 Councillor Greenlay
- That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$847.16 and forms part of these minutes.
- CARRIED**
- 2020-434      **6      Management Reports**
- 6.1      Letter to Braydon Coburn**  
 Councillor Kornfeld  
 Councillor Bennett
- That Council directs CAO Fritz to send a congratulatory letter to Braydon Coburn in regards to his Stanley Cup Win, as well as creating a one-page advertisement recognizing his efforts in the Shaunavon Standard Newspaper and Tampa Bay Times News.
- CARRIED**
- 2020-435      **6.2      Coburn Commemoration at CPWC**  
 Councillor Lingenfelter  
 Councillor Kornfeld
- That Council makes recommendation to the Wellness and Leisure Committee to investigate organizing some form of commemoration representing Braydon Coburn's recent Stanley Cup win within the Crescent Point Wickenheiser Centre.
- CARRIED**

- 2020-436            **6.3      Acceptance of Management Reports**  
                          Councillor Greenlay  
                          Councillor Kornfeld
- That Council accepts the Chief Administrative Officer and Bylaw Enforcement reports as presented.
- CARRIED**
- 2020-437            **7            New Business Continued**
- 7.1      Extend Council Meeting**  
                          Councillor Kornfeld  
                          Councillor Greenlay
- That Council authorizes to extend the regular Council meeting until 10:30 PM.
- CARRIED**
- Councillor Lingenfelter left the regular Council meeting at 9:37 PM, and returned at 9:40 PM.
- 7.2      ICIP - Healthy Canada Communities Initiative**
- 7.3      Bylaw Enforcement Fines**  
                          Councillor Bennett  
                          Councillor Greenlay
- That Council authorizes to write-off \$2,450 in Bylaw enforcement fines as presented, due to the change in the Bylaw Enforcement Officer and the ability to speak in court.
- CARRIED**
- 2020-438            **7.4      Off-leash Dog Park**  
                          Councillor Greenlay  
                          Councillor Bennett
- That Council accepts the Shaunavon Dog Park Committee's recommendations of suggested guidelines for the off-leash dog park, but that these shall only be considered recommendations, and shall not be made policy. That the Town of Shaunavon will not be responsible for enforcing any of the listed guidelines, and will only be enforcing Town of Shaunavon bylaws.
- CARRIED**
- 2020-439            **7.5      ICIP - UV Upgrades Update**
- 7.6      Shaunavon Long-term Care Poll Deputy Returning Officer**  
                          Councillor Kornfeld  
                          Councillor Bennett
- That Returning Officer Tara Fritz may appoint Rhonda Bellefeuille as Deputy Returning Officer for the Shaunavon Long-term Care poll and the remuneration shall be set at \$32.69/hour.
- CARRIED**
- 2020-440            **8            Committee Reports**
- 8.1      Mayors Report**  
                          No Report.
- 8.2      Public Works Committee - Councillor Skjerven**  
                          No report.
- 8.3      Administration Committee - Councillor Bennett**  
                          No Report.

- 8.4 Economic Development Committee - Councillor Greenlay**  
Councillor Greenlay presented a verbal report.
- 8.5 Southwest Waste Management - Councillor Bennett**  
Councillor Bennett presented a verbal report along with the draft September 22, 2020 Southwest Waste Management Board of Directors meeting minutes.
- 8.6 Wellness and Leisure Committee - Councillor Kornfeld**  
Councillor Kornfeld presented a verbal report along with the DRAFT October 5, 2020 Wellness and Leisure Committee meeting minutes and the Director of Wellness and Leisure Report.
- 8.7 Grand Coteau Heritage and Cultural Centre - Councillor Thienes**  
Councillor Thienes presented a verbal report along with the draft September 23, 2020 Grand Coteau Heritage and Cultural Centre's Board of Directors meeting minutes and the Director of Culture Report.
- 8.8 Chinook Local Library Board - Councillor Lingenfelter**  
Councillor Lingenfelter presented a verbal report.
- 8.9 Pine Cree Regional Park - Councillor Thienes**  
Councillor Thienes presented a verbal report along with the draft September 24, 2020 Pine Cree Regional Park Board meeting minutes.
- 8.10 SDFR/EMO - Councillor Bennett**  
Councillor Bennett presented a verbal report along with the draft September 23, 2020 SDFR/EMO Committee meeting minutes.
- Councillor Thienes left the regular council meeting at 10:05 PM and returned at 10:08 PM.
- 8.11 Southwest Municipal Government Committee (SWMGC) - Councillor Bennett**  
No report.
- 8.12 Southwest Transportation Planning Council Inc. (SWTPC) - Councillor Bennett**  
Councillor Bennett presented a verbal report along with the draft September 25, 2020 Southwest Transportation Planning Council Inc's Executive Working Committee's meeting minutes.
- 8.13 Swift Current Watershed Stewards - Councillor Thienes**  
No report.
- 8.14 Splash Park - Councillor Bennett**  
Councillor Bennett presented a verbal report.
- 8.15 Council Attended Events**
- 8.16 Acceptance of Committee Reports**  
Councillor Kornfeld  
Councillor Thienes
- That Council accepts all committee reports as presented:
1. September 22, 2020 Southwest Waste Management Authority Board meeting minutes - DRAFT
  2. September 23, 2020 Grand Coteau Heritage and Cultural Centre's Board meeting minutes - DRAFT
  3. September 23, 2020 SDFR/EMO Committee meeting minutes - DRAFT

2020-441

4. September 24, 2020 Pine Cree Regional Park Board meeting minutes - DRAFT
5. September 25, 2020 Southwest Transportation Planning Council Inc.'s Executive Working Committee meeting minutes - DRAFT
6. October 5, 2020 Wellness and Leisure Committee meeting minutes - DRAFT

**CARRIED**

**9 Bylaws**

2020-442

**9.1 Bylaw 2020-11 Tax Incentives and Penalties**  
Councillor Bennett  
Councillor Kornfeld

That Council authorizes that Bylaw 2020-11– A Bylaw to establish property tax incentives and penalties, be introduced and read the first time.

**CARRIED**

**10 Correspondence**

**10.1 Jeffery MacDonald - Ministry of Government Relations**

**10.2 Oren Scribner - Rock Creek Golf and Country Club**

2020-443

**10.3 File Correspondence**  
Councillor Kornfeld  
Councillor Lingenfelter

That Council approves that the following correspondence having been read, now be filed:

1. Jeffery MacDonald - Ministry of Government Relations
2. Oren Scribner - Rock Creek Golf and Country Club

**CARRIED**

2020-444

**11 In-Camera**  
Councillor Greenlay  
Councillor Bennett

That Council meets in an In-Camera session at 10:22 PM.

**CARRIED**

CAO Fritz and Finance Clerk Illerbrun left the regular meeting at 10:22 PM. Present: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Riley Kornfeld, Shawn Lingenfelter, Tyson Skjerven, and Garrett Thienes.

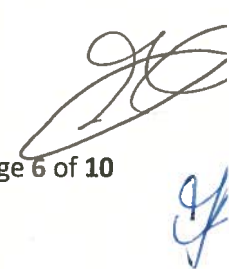
2020-445

**11.1 In-Camera Concluded**  
Councillor Kornfeld  
Councillor Greenlay

That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 10:30 PM.

**CARRIED**

CAO Fritz and Finance Clerk Illerbrun returned to the regular meeting at 10:30 PM.





2020-446

12

**Adjournment**

Councillor Kornfeld

That Council now adjourns the meeting at 10:30 PM.

**CARRIED**

Date approved: October 20, 2020

\_\_\_\_\_  
Grant Greenslade, Mayor

\_\_\_\_\_  
Tara Fritz, CAO