

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, APRIL 7, 2020
TOWN COUNCIL CHAMBERS
401 THIRD STREET WEST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett (electronic), Mike Greenlay (7:44 PM) (electronic), Riley Kornfeld (electronic), Shawn Lingenfelter (electronic), Tyson Skjerven (electronic) and Garrett Thienes (electronic); Chief Administrative Officer Tara Fritz

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:39 PM.

MINUTES

2020-132 Bennett - Skjerven: That Council approves the minutes of the March 16, 2020 special meeting.

CARRIED

FINANCIAL REPORTS

2020-133 Kornfeld - Bennett: That Council approves the payment of voucher #16026, in the amount of \$897.75, payable to Leaf and Powder Enterprises Inc.

CARRIED

2020-134 Thienes - Bennett: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$135,431.58, and forms part of these minutes.

CARRIED

Councillor Kornfeld declared financial interest, as the owner of Kornfeld Electric, in regards to voucher #276, for the amount of \$739.41, payable to Kornfeld Electric and was muted from the electronic meeting 7:40 PM.

2020-135 Bennett - Thienes: That Council approves the payment of voucher #276 in the amount of \$739.41 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld was unmuted to the electronic meeting at 7:40 PM.

2020-136 Lingenfelter - Thienes: That Council approves the payment of voucher #277, in the amount of \$425.25, payable to Leaf and Powder Enterprises Inc.

CARRIED

2020-137 Thienes - Lingenfelter: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$4,225.97 and forms part of these minutes.

CARRIED

MANAGEMENT REPORTS

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

BUSINESS ARISING FROM THE MINUTES

ECONOMIC DEVELOPMENT OFFICER JOB DESCRIPTION

2020-138 Greenlay - Bennett: That Council shall adopt the Economic Development Officer job description, as presented.

CARRIED

NEW BUSINESS

2020 ELECTION

2020-139 Skjerven - Bennett: That Council authorizes that staff that have been appointed as election officials be paid their regular rate of pay, plus overtime. That Council authorizes that all other appointed election officials be remunerated at \$20.00 per hour.

CARRIED



DIRECTOR OF PARKS AND FACILITIES JOB DESCRIPTION

2020-140 Thienes - Greenlay: That Council shall adopt the Director of Parks and Facilities job description, as presented.

CARRIED

COMMUNICATIONS OFFICER CONTRACT RENEWAL

Councillor Thienes declared a personal interest, as his wife is the Town of Shaunavon's Communication Officer, and was removed from the electronic meeting at 8:07 PM.

2020-141 Greenlay- Bennett: That Council directs CAO Fritz to renew the contract with Kristy Thienes for the part-time (up to 20 hours/week) Communications Officer position, from May 1, 2020 to October 30, 2020, with a six (6) month renewal option, at a compensation rate of \$25.00/hour. That the Town of Shaunavon shall pay all WCB premiums, based on the value of the contract.

CARRIED

Councillor Thienes was returned to the electronic meeting at 8:12 PM.

DOUGLAS TALLON – 101052644 SASKATCHEWAN LTD.

2020-142 Bennett - Kornfeld: That Council authorizes CAO Fritz to send a ballot as directed by council, on behalf of the Town of Shaunavon for the April 30, 2020 Annual General Meeting of 10152644 Saskatchewan Ltd.

CARRIED

2020 SWIMMING POOL PROPOSAL

2020-143 Thienes - Kornfeld: That Council authorizes CAO Fritz to proceed with the presented 2020 Swimming Pool Proposal with the understanding that there shall be two students hired.

CARRIED

PROVINCIAL MEDIATION BOARD CONSENT TO ACQUIRE TITLE

2020-144 Greenlay - Kornfeld: That Council authorizes to proceed with Title acquisition on Surface Parcel No. 143460222 (Lot 8, Block 28, Plan B3185), as per section 26.1 of *The Tax Enforcement Act*.

CARRIED

2020-145 Kornfeld - Thienes: That Council authorizes CAO Fritz to tender Surface Parcel No. 143460222 (Lot 8, Block 28, Plan B3185), as per section 31 of *The Tax Enforcement Act*.

CARRIED

2020-146 Bennett - Thienes: That once the Title of Surface Parcel No. 143460222 (Lot 8, Block 28, Plan B3185) has been transferred to the Town of Shaunavon, that Council authorizes to cancel the 2020 taxes owing.

CARRIED

2020-147 Greenlay - Thienes: That Council shall contract Access Real Estate to facilitate the property management of Surface Parcel No. 143460222 (Lot 8, Block 28, Plan B3185), and that the rent shall be set as per Access Real Estate's recommendation. That there shall be a condition on the tenancy agreement that states that the property shall be tendered within a one-year period.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - Verbal report

PUBLIC WORKS

Councillor Skjerven – Verbal Report

ADMINISTRATION

Councillor Bennett – No report

EDC

Councillor Greenlay – Verbal report

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett– Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

GRAND COTEAU HERITAGE & CULUTRAL CENTRE	Councillor Thienes – No report
LOCAL LIBRARY BOARD	Councillor Lingenfelter - Verbal report
PINE CREE REGIONAL PARK	Councillor Thienes - No report
SDFR/EMO	Councillor Bennett – No report
SWMGC	Councillor Bennett – No report
SWTPC	Councillor Bennett – No report
SWIFT CURRENT WATERSHED STEWARDS	Councillor Thienes – No report
COUNCIL-ATTENDED EVENTS	First Responders Appreciation Evening

2020-148 Greenlay - Lingenfelter: That Council accepts all committee reports as presented:

1. April 13, 2019 Chinook Regional Library Annual General Meeting Minutes - DRAFT
CARRIED

BYLAWS

2020-04 – A BYLAW TO ESTABLISH PROPERTY TAX INCENTIVES AND PENALTIES

2020-149 Thienes - Greenlay: That Council authorizes that Bylaw 2020-04 – A Bylaw to establish property tax incentives and penalties, be introduced and read the first time.
CARRIED

2020-150 Greenlay - Lingenfelter: That Council authorizes that Bylaw 2020-04, be read the second time.
CARRIED

2020-151 Thienes - Bennett: That Council authorizes that Bylaw 2020-04 go to third and final reading.
CARRIED

2020-152 Lingenfelter - Bennett: That Council authorizes that Bylaw 2020-04 – A Bylaw to establish property tax incentives and penalties, be read the third and final time and be adopted.
CARRIED

2020-05 – A BYLAW TO PROVIDE FOR THE PERMITTING OF OCCUPANTS OF TRAILERS, MOBILE HOMES AND PORTABLE SHACKS

2020-153 Greenlay - Thienes: That Council authorizes that Bylaw 2020-05 – A Bylaw to provide for the permitting of occupants of trailers, mobile homes and portable shacks, be introduced and read the first time.
CARRIED

2020-154 Greenlay - Lingenfelter: That Council authorizes that Bylaw 2020-05, be read the second time.
CARRIED

CORRESPONDENCE

GORDON BARHART – SUMA AND BILL KARSTEN - FCM

2020-155 Bennett - Thienes: That Council authorizes to contribute \$89.98 towards the Federation of Canadian Municipalities (FCM) travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors.
CARRIED

BERNADETTE DEOBALD - WESTERN COMMUNITY FOUNDATION

2020-156 Bennett - Thienes: That Council authorizes to table to April 21, 2020, regular council meeting.
CARRIED

NANCY PHILLIPS – SHAUNAVON AND DISTRICT MUSIC FESTIVAL ASSOCIATION

2020-157 Thienes - Bennett: That Council authorizes that the \$500.00 issued to the Shaunavon and District Music Festival on January 23, 2020 on cheque number 15903, be retained for the 2021 Music Festival.
CARRIED

MANY ISLANDS PIPELINES (CANADA) LTD.

2020-158 Bennett – Greenlay: That Council directs CAO Fritz to send a letter of support to Many Islands Pipelines (Canada) Ltd.

CARRIED

FILE CORRESPONDENCE

2020-159 Thienes - Skjerven: That Council approves that the following correspondence having been read, now be filed:

1. Jacquie Williams – Canadian Mental Health
2. Gordon Barnhart – SUMA and Bill Karsten – FCM
3. Bernadette Deobald – Western Community Foundation
4. Brian Tutland – Stark and Marsh CPA LLP
5. Brian Tutland – Stark and Marsh CPA LLP
6. Nancy Phillips – Shaunavon and District Music Festival
7. Terry Jordan – Many Islands Pipe Lines (Canada) Limited
8. Sandra Wood – Rolling Hills Ministerial
9. Douglas Tallon – 101052644 Sask Ltd.
10. Robert Anderson – Grand Coteau Heritage and Cultural Centre

CARRIED

IN-CAMERA SESSION

2020-160 Bennett - Kornfeld: That Council meets in an In-Camera session at 9:14 PM.

CARRIED

Attendance: Mayor Grant Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting at 9:14 PM and returned at 9:25 PM.

2020-161 Greenlay - Skjerven: That Council approves that the In-Camera session is concluded and the regular order of business be resumed at 9:25 PM.

CARRIED

ADJOURN

2020-162 Skjerven - Kornfeld: That Council now adjourns the meeting at 9:31 PM.

CARRIED

Date approved: April 21, 2020



Grant Greenslade, Mayor



Tara Fritz, CAO