

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
TOWN OF SHAUNAVON HELD TUESDAY, JULY 9, 2019
TOWN COUNCIL CHAMBERS
401 THIRD STREET EAST – SHAUNAVON, SK**

ATTENDANCE

Attending: Mayor Grant Greenslade; Councillors Kyle Bennett, Mike Greenlay, Shawn Lingenfelter, Riley Kornfeld (7:32 PM), Tyson Skjerven (7:32 PM) and Garrett Thienes; Chief Administrative Officer Tara Fritz and Director of Wellness and Leisure Dana Dale

CALL TO ORDER

Mayor Greenslade called the meeting to order at 7:31 PM.

MINUTES

2019-315 Greenlay- Thienes: That Council approves the minutes of the June 18, 2019, regular meeting, as circulated.

CARRIED

DELEGATIONS

MALTESE FIRE INSPECTIONS LTD.

2019-316 Greenlay - Bennett: That Council authorizes to hear the delegation of Wade Sutherland of Maltese Fire Inspections Ltd. at 7:32 PM

Wade Sutherland left the regular council meeting at 7:52 PM

MANAGEMENT REPORTS

Director of Wellness and Leisure Dana Dale presented the Director of Wellness and Leisure report and left the regular council meeting at 8:06 PM.

DELEGATIONS CONTINUED

2019-317 Skjerven - Greenlay: That Council authorizes that Maltese Fire Inspections Ltd. shall conduct inspections on all Town of Shaunavon owned buildings.

CARRIED

FINANCIAL REPORTS

Councillor Kornfeld declared a financial interest, as the owner of Kornfeld Electric, in regards to voucher #15355 for the amount of \$366.30, payable to Kornfeld Electric and left the council chambers at 8:14 PM.

2019-318 Bennett - Greenlay: That Council approves the payment of voucher #15355 in the amount of \$366.30 payable to Kornfeld Electric.

CARRIED

Councillor Kornfeld returned to the council chambers at 8:14 PM.

Mayor Greenslade declared a financial interest, as co-owner of Shaunavon Tire & Alignment Ltd., in regards to voucher #15370, for the amount of \$35.49, payable to Shaunavon Tire and Alignment Ltd. and left the council chambers at 8:14 PM

2019-319 Thienes - Skjerven: That Council approves the payment of voucher #15370 in the amount of \$35.49 payable to Shaunavon Tire and Alignment Ltd.

CARRIED

Mayor Greenslade returned to the council chambers at 8:14 PM

2019-320 Thienes - Kornfeld: That Council approves the payment of the remainder of accounts shown on the attached Schedule "A" in the amount of \$491,628.91, and form part of these minutes.

CARRIED

2019-321 Greenlay - Kornfeld: That Council approves the payment of the Shaunavon and District Fire and Rescue committee's accounts on the attached Schedule "B" in the amount of \$2,659.92, and form part of these minutes.

CARRIED

2019-322 Greenlay - Kornfeld: That Council accepts the June 30, 2019 Town of Shaunavon's Bank Reconciliation and Tax Collection reports as presented, as well as the June 30, 2019, Shaunavon and District Fire and Rescue committee's Bank Reconciliation report as presented.

CARRIED

2019-323 Kornfeld - Greenlay: That Council accepts the Town of Shaunavon's June 30, 2019 Statement of Financial Activity reports as presented.

CARRIED

2019-324 Thienes - Skjerven: That Council accepts the Shaunavon and District Fire and Rescue committee's June 30, 2019 Statement of Financial Activity reports as presented.

CARRIED

HEARING

2019-325 Kornfeld - Thienes: That Council authorizes to move to public hearing for the appeals for the issued Order to Remedy's at 8:24 PM.

CARRIED

It was recorded that there was no one in attendance, nor written submissions, for the Public Hearing.

2019-326 Bennett - Skjerven: That Council approves that the Public Hearing session is concluded and regular order of business be resumed at 8:24 PM

CARRIED

MANAGEMENT REPORTS CONTINUED

Chief Administrative Officer Fritz presented the Chief Administrative report and the Director of Operations Report.

2019-327 Lingenfelter - Bennett: That Council shall accept the recommendation from the Occupational Health Committee to amend the April 16, 2019 Lockout/Tagout Policy to remove all references of a duplicate key, as presented.

CARRIED

2019-328 Thienes - Greenlay: That Council shall file the Monthly Water Quality report for the month of June 2019 as presented.

CARRIED

BUSINESS ARISING

REDUCED SPEED ZONE REQUEST

2019-329 Bennett - Thienes: That Council shall send the Fifth Street West Local Improvement project to the Public Works Committee for consideration in the 2020 budget.

CARRIED

NEW BUSINESS

STREET CLOSURE REQUEST – 2019 PARADE & BOOMTOWN DAYS STREET BINGO

2019-330 Bennett- Thienes: That Council permits the Shaunavon Chamber of Commerce's request for street closures for the Annual Boomtown Days Street Bingo on July 16, 2019 and the Annual Boomtown Kiddies and Main Parade on July 20, 2019.

CARRIED

NOVEMBER 27-29, 2020 GOVERNANCE TRAINING

2019-331 Thienes - Greenlay: That Council shall hire MuniMentor at the rate of \$4,960 plus 15% project expense fees to facilitate the November 27-29, 2020 governance training session.

CARRIED

2019-2023 FIVE YEAR CAPITAL PLAN

2019-332 Thienes – Skjerven: That Council directs Director of Operations Phillips to update the 2019-2023 five year capital plan to include the UV Water well upgrade and to investigate grant availability to fund this project.

CARRIED

GRAND COTEAU HERITAGE AND CULTURAL CENTRE FUNDING REQUEST

Councillor Kornfeld declared a conflict of interest, as the owner of Kornfeld Electric at 8:45 PM, as he has submitted a quotation for project work.

2019-333 Skjerven - Greenlay: That Council grants the financial request of up to \$10,000 from the Grand Coteau Heritage and Cultural Centre to enable the construction of the Grand Coteau Heritage & Cultural Centre's kitchen renovation project.

CARRIED

Councillor Kornfeld returned to at 8:47 PM

SUMA MUNICIPAL SYMPOSIUM

2019-334 Bennett - Thienes: That Council authorizes that a Councillor and an EDC staff member may attend the SUMA Municipal Symposium in Moose Jaw, SK from July 28-30, 2019.

CARRIED

COMMITTEE REPORTS

MAYOR'S REPORT

Mayor Greenslade - No report

PUBLIC WORKS

Councillor Skjerven – No report

ADMINISTRATION

Councillor Bennett - Verbal report

2019-335 Bennett - Greenlay: That Council accepts the recommendation from the Administration Committee to amend the Procurement Best Practice as presented.

CARRIED

EDC

Councillor Greenlay - Verbal report

2019-336 Kornfeld – Thienes: That Council authorizes to ask to the Village of Frontier to fog the Town of Shaunavon for mosquitos prior to the Boomtown events.

CARRIED

2019-337 Thienes – Lingenfelter: That Council authorizes a staff member to acquire their insecticide/pesticide applicators course.

CARRIED

SOUTHWEST WASTE MANAGEMENT

Councillor Bennett – Verbal report

WELLNESS AND LEISURE

Councillor Kornfeld – Verbal report

GRAND COTEAU

Councillor Thienes – Verbal report

LOCAL LIBRARY BOARD

Councillor Lingenfelter - No report

PINE CREE PARK

Councillor Thienes – No report

SDFR/EMO

Councillor Bennett– Verbal report

2019-338 Bennett - Kornfeld: That Council accepts the recommendation from the Shaunavon and District Fire and Rescue/Emergency Measures Organization committee to enter into a non-binding agreement, inclusive of the following municipalities, to form a regional public alert group under Shaunavon and District Emergency Measures Organization, which will enable the trained issuers delegated by jurisdiction to issue and manage public alerts for their municipality and for each of the member municipalities:

- The Rural Municipality of Wise Creek No. 77
- The Rural Municipality of Grassy Creek No. 78
- The Rural Municipality of Arlington No. 79
- The Rural Municipality of Bone Creek No. 108
- Town of Shaunavon

CARRIED

SWMGC

Mayor Greenslade – Verbal report

SWTPC

Councillor Bennett – Verbal report

2019-339 Kornfeld - Greenlay: That Council accepts all committee reports and the following minutes as presented:

1. June 19, 2019 SDFR/EMO committee meeting minutes – DRAFT
2. June 21, 2019, Administration committee meeting minutes – DRAFT
3. June 27, 2019 Southwest Transportation Planning Council Inc. Board of Directors meeting minutes - DRAFT
4. July 3, 2019, Grand Coteau Heritage and Cultural Centre Board of Directors meeting minutes – DRAFT
5. July 8, 2019, Wellness and Leisure committee meeting minutes - DRAFT

CARRIED

BYLAWS

2019-05 A BYLAW TO PROVIDE FOR THE REGULATION AND CONTROL OF THE HILLCREST CEMETERY

2019-340 Kornfeld - Thienes: That Bylaw No. 2019-05, A Bylaw to provide for the regulation and control of the Hillcrest Cemetery, be read the first time and introduced.

CARRIED

2019-341 Thienes – Lingenfelter: That Bylaw No. 2019-05, A Bylaw to provide for the regulation and control of the Hillcrest Cemetery, be read the second time.

CARRIED

CORRESPONDENCE

FILE CORRESPONDENCE

2019-342 Thienes - Kornfeld: That Council approves that the following correspondence having been read, now be filed:

1. Nuno Luzerio – Innergex Renewable Energy
2. Wade Sutherland – Maltese Fire Inspections Ltd.
3. Joanne Gregoire – Shaunavon Chamber of Commerce
4. Joanne Gregoire – Grand Coteau Heritage and Cultural Centre Inc.
5. Joanne Gregoire – Grand Coteau Heritage and Cultural Centre Inc.

CARRIED

IN-CAMERA SESSION

2019-343 Bennett - Greenlay: That Council meets in an In-Camera session at 9:22 PM.

CARRIED

Attendance: Mayor Greenslade; Councillors Bennett, Greenlay, Kornfeld, Lingenfelter, Skjerven and Thienes.

Chief Administrative Officer Fritz left the regular council meeting 9:22 PM and returned at 9:35 PM.

2019-344 Bennett - Skjerven: That Council approves that the In-Camera session is concluded and regular order of business be resumed at 9:35 PM.

CARRIED

ADJOURN

2019-345

Greenlay: That Council hereby adjourns the meeting at 9:36 PM.

CARRIED

Date approved

August 6, 2019.

Grant Greenslade, Mayor

Tara Fritz, CAO